

**REQUEST FOR QUOTATION FOR LOW-VALUE GOODS**

**DATE: September 10, 2020**

**SUBJECT: Request for Quotation on supply of air conditioners for the Public Services Centers (PSC) of Khavast, Bakhmal and Dekhkanabad Districts**

**Ref: RFQ/068/20 supply of air conditioners for the premises of the Public Services Centers (PSC) of Khavast, Bakhmal and Dekhkanabad Districts**

**DEADLINE: by 18:00 (Tashkent time) on September 25, 2020**

Dear Sirs,

We kindly request that you provide a quotation for the goods described below.

<b>LOT 1</b>					
<b>SPECIFICATIONS OF AIR CONDITIONERS FOR THE PREMISE OF PILOT PSC IN KHAVAST DISTRICT</b>					
№	DESCRIPTION OF GOODS	UNIT	QUA- TY	VALUE IN [CURRENCY]	
	Specify the details of required goods			Unit price	Total price
1.	<p><b>Wall Type Split Air Conditioner</b></p> <ul style="list-style-type: none"> <li>❖ Cooling capacity: Min. 9000 BTU</li> <li>❖ Heating capacity: Min. 9000 BTU</li> <li>❖ Energy consumption class (cooling): Min. A++</li> <li>❖ Energy consumption class (heating): Min. A+</li> <li>❖ Power supply: 220 V</li> <li>❖ Noise level (indoor): ≤ 27-33 dBA</li> <li>❖ Remote Control: Yes</li> <li>❖ Sleep Mode: Yes</li> <li>❖ Color: White</li> <li>❖ Inverter Technology: Yes</li> <li>❖ The A/C units are required to be installed at the designated locations. Cost of installation and tubing up to 50 m and repairing the wall after installation shall be included in the price offer.</li> <li>❖ <b><u>Brochure or Catalog shall be provided with the quotation</u></b></li> <li>❖ Guarantee: Min. 2 years manufacturer's Guarantee</li> </ul>	unit	5		

2.	<p><b>Wall Type Split Air Conditioner</b></p> <ul style="list-style-type: none"> <li>❖ Cooling capacity: Min. 12000 BTU</li> <li>❖ Heating capacity: Min. 12000 BTU</li> <li>❖ Energy consumption class (cooling): Min. A++</li> <li>❖ Energy consumption class (heating): Min. A+</li> <li>❖ Power supply: 220 V</li> <li>❖ Noise level (indoor): ≤ 27-35 dBA</li> <li>❖ Remote Control: Yes</li> <li>❖ Sleep Mode: Yes</li> <li>❖ Color: White</li> <li>❖ Inverter Technology: Yes</li> <li>❖ The A/C units are required to be installed at the designated locations. Cost of installation and tubing up to 50 m and repairing the wall after installation shall be included in the price offer.</li> <li>❖ <b><u>Brochure or Catalog shall be provided with the quotation</u></b></li> <li>❖ Guarantee: Min. 2 years manufacturer's Guarantee</li> </ul>	unit	4		
3.	<p><b>Type: Free-standing split air conditioner</b></p> <ul style="list-style-type: none"> <li>❖ Cooling capacity: Min. 60000 BTU</li> <li>❖ Heating capacity: Min. 60000 BTU</li> <li>❖ Energy consumption class (cooling): Min. A</li> <li>❖ Energy consumption class (heating): Min. B</li> <li>❖ Power supply: 220 V</li> <li>❖ Noise level (indoor): ≤ 60-65 dBA</li> <li>❖ Remote Control: Yes</li> <li>❖ Sleep Mode: Yes</li> <li>❖ Color: White</li> <li>❖ Inverter Technology: Yes</li> <li>❖ The A/C units are required to be installed at the designated locations. Cost of installation and tubing up to 50 m and repairing the wall after installation shall be included in the price offer.</li> <li>❖ <b><u>Brochure or Catalog shall be provided with the quotation</u></b></li> <li>❖ Guarantee: Min. 2 years manufacturer's Guarantee</li> </ul>	unit	1		
4.	<p><b>Type: Free-standing split air conditioner</b></p> <ul style="list-style-type: none"> <li>❖ Cooling capacity: Min. 24000 BTU</li> <li>❖ Heating capacity: Min. 24000 BTU</li> <li>❖ Energy consumption class (cooling): Min. A</li> <li>❖ Energy consumption class (heating): Min. B</li> <li>❖ Power supply: 220 V</li> <li>❖ Noise level (indoor): ≤ 50-55 dBA</li> <li>❖ Remote Control: Yes</li> <li>❖ Sleep Mode: Yes</li> <li>❖ Color: White</li> <li>❖ Inverter Technology: Yes</li> </ul>	unit	2		

	<ul style="list-style-type: none"> <li>❖ The A/C units are required to be installed at the designated locations. Cost of installation and tubing up to 50 m and repairing the wall after installation shall be included in the price offer.</li> <li>❖ <b><u>Brochure or Catalog shall be provided with the quotation</u></b></li> <li>❖ Guarantee: Min. 2 years manufacturer's Guarantee</li> </ul>				
	<b>Total price of equipment</b>				
	Transportation cost				
	Add: other charges (pls. Specify)				
	Equipment installation				
	VAT must be inclusive for only local companies in Uzbekistan if registered as VAT payer				
	<b>Total Final and all-Inclusive Price Quotation</b>				

<b>LOT 2</b>					
<b>SPECIFICATIONS OF AIR CONDITIONERS FOR THE PREMISE OF PILOT PSC IN BAKHMAL DISTRICT</b>					
№	DESCRIPTION OF GOODS	UNIT	QUA- TY	VALUE IN [CURRENCY]	
	Specify the details of required goods			Unit price	Total price
1.	<b>Wall Type Split Air Conditioner</b> <ul style="list-style-type: none"> <li>❖ Cooling capacity: Min. 9000 BTU</li> <li>❖ Heating capacity: Min. 9000 BTU</li> <li>❖ Energy consumption class (cooling): Min. A++</li> <li>❖ Energy consumption class (heating): Min. A+</li> <li>❖ Power supply: 220 V</li> <li>❖ Noise level (indoor): ≤ 27-33 dBA</li> <li>❖ Remote Control: Yes</li> <li>❖ Sleep Mode: Yes</li> <li>❖ Color: White</li> <li>❖ Inverter Technology: Yes</li> <li>❖ The A/C units are required to be installed at the designated locations. Cost of installation and tubing up to 50 m and repairing the wall after installation shall be included in the price offer.</li> <li>❖ <b><u>Brochure or Catalog shall be provided with the quotation</u></b></li> <li>❖ Guarantee: Min. 2 years manufacturer's Guarantee</li> </ul>	unit	3		
2.	<b>Wall Type Split Air Conditioner</b> <ul style="list-style-type: none"> <li>❖ Cooling capacity: Min. 12000 BTU</li> <li>❖ Heating capacity: Min. 12000 BTU</li> <li>❖ Energy consumption class (cooling): Min. A++</li> <li>❖ Energy consumption class (heating): Min. A+</li> <li>❖ Power supply: 220 V</li> </ul>				

	<ul style="list-style-type: none"> <li>❖ Noise level (indoor): ≤ 27-35 dBA</li> <li>❖ Remote Control: Yes</li> <li>❖ Sleep Mode: Yes</li> <li>❖ Color: White</li> <li>❖ Inverter Technology: Yes</li> <li>❖ The A/C units are required to be installed at the designated locations. Cost of installation and tubing up to 50 m and repairing the wall after installation shall be included in the price offer.</li> <li>❖ <b><u>Brochure or Catalog shall be provided with the quotation</u></b></li> <li>❖ Guarantee: Min. 2 years manufacturer's Guarantee</li> </ul>	unit	2		
3.	<p><b>Wall Type Split Air Conditioner</b></p> <ul style="list-style-type: none"> <li>❖ Cooling capacity: Min. 18000 BTU</li> <li>❖ Heating capacity: Min. 18000 BTU</li> <li>❖ Energy consumption class (cooling): Min. A++</li> <li>❖ Energy consumption class (heating): Min. A+</li> <li>❖ Power supply: 220 V</li> <li>❖ Noise level (indoor): ≤ 35-38 dBA</li> <li>❖ Remote Control: Yes</li> <li>❖ Sleep Mode: Yes</li> <li>❖ Color: White</li> <li>❖ Inverter Technology: Yes</li> <li>❖ The A/C units are required to be installed at the designated locations. Cost of installation and tubing up to 50 m and repairing the wall after installation shall be included in the price offer.</li> <li>❖ <b><u>Brochure or Catalog shall be provided with the quotation</u></b></li> <li>❖ Guarantee: Min. 2 years manufacturer's Guarantee</li> </ul>	unit	1		
4.	<p><b>Wall Type Split Air Conditioner</b></p> <ul style="list-style-type: none"> <li>❖ Cooling capacity: Min. 24000 BTU</li> <li>❖ Heating capacity: Min. 24000 BTU</li> <li>❖ Energy consumption class (cooling): Min. A++</li> <li>❖ Energy consumption class (heating): Min. A+</li> <li>❖ Power supply: 220 V</li> <li>❖ Noise level (indoor): ≤ 36-41 dBA</li> <li>❖ Remote Control: Yes</li> <li>❖ Sleep Mode: Yes</li> <li>❖ Color: White</li> <li>❖ Inverter Technology: Yes</li> <li>❖ The A/C units are required to be installed at the designated locations. Cost of installation and tubing up to 50 m and repairing the wall after installation shall be included in the price offer.</li> <li>❖ <b><u>Brochure or Catalog shall be provided with the quotation</u></b></li> <li>❖ Guarantee: Min. 2 years manufacturer's Guarantee</li> </ul>	unit	1		

5.	<p><b>Type: Free-standing split air conditioner</b></p> <ul style="list-style-type: none"> <li>❖ Cooling capacity: Min. 60000 BTU</li> <li>❖ Heating capacity: Min. 60000 BTU</li> <li>❖ Energy consumption class (cooling): Min. A</li> <li>❖ Energy consumption class (heating): Min. B</li> <li>❖ Power supply: 220 V</li> <li>❖ Noise level (indoor): ≤ 60-65 dBA</li> <li>❖ Remote Control: Yes</li> <li>❖ Sleep Mode: Yes</li> <li>❖ Color: White</li> <li>❖ Inverter Technology: Yes</li> <li>❖ The A/C units are required to be installed at the designated locations. Cost of installation and tubing up to 50 m and repairing the wall after installation shall be included in the price offer.</li> <li>❖ <b><u>Brochure or Catalog shall be provided with the quotation</u></b></li> <li>❖ Guarantee: Min. 2 years manufacturer's Guarantee</li> </ul>	unit	1		
6.	<p><b>Type: Free-standing split air conditioner</b></p> <ul style="list-style-type: none"> <li>❖ Cooling capacity: Min. 24000 BTU</li> <li>❖ Heating capacity: Min. 24000 BTU</li> <li>❖ Energy consumption class (cooling): Min. A</li> <li>❖ Energy consumption class (heating): Min. B</li> <li>❖ Power supply: 220 V</li> <li>❖ Noise level (indoor): ≤ 50-55 dBA</li> <li>❖ Remote Control: Yes</li> <li>❖ Sleep Mode: Yes</li> <li>❖ Color: White</li> <li>❖ Inverter Technology: Yes</li> <li>❖ The A/C units are required to be installed at the designated locations. Cost of installation and tubing up to 50 m and repairing the wall after installation shall be included in the price offer.</li> <li>❖ <b><u>Brochure or Catalog shall be provided with the quotation</u></b></li> <li>❖ Guarantee: Min. 2 years manufacturer's Guarantee</li> </ul>	unit	2		
<b>Total price of equipment</b>					
Transportation cost					
Add: other charges (pls. Specify)					
Equipment installation					
VAT must be inclusive for only local companies in Uzbekistan if registered as VAT payer					
<b>Total Final and all-Inclusive Price Quotation</b>					

<b>LOT 3</b>					
<b>SPECIFICATIONS OF AIR CONDITIONERS FOR THE PREMISE OF PILOT PSC IN DEKHKANABAD DISTRICT</b>					
No	DESCRIPTION OF GOODS	UNIT	QUA- TY	VALUE IN [CURRENCY]	
	Specify the details of required goods			Unit price	Total price
1.	<p><b>Type: Free-standing split air conditioner</b></p> <ul style="list-style-type: none"> <li>❖ Cooling capacity: Min. 60000 BTU</li> <li>❖ Heating capacity: Min. 60000 BTU</li> <li>❖ Energy consumption class (cooling): Min. A</li> <li>❖ Energy consumption class (heating): Min. B</li> <li>❖ Power supply: 220 V</li> <li>❖ Noise level (indoor): ≤ 60-65 dBA</li> <li>❖ Remote Control: Yes</li> <li>❖ Sleep Mode: Yes</li> <li>❖ Color: White</li> <li>❖ Inverter Technology: Yes</li> <li>❖ The A/C units are required to be installed at the designated locations. Cost of installation and tubing up to 50 m and repairing the wall after installation shall be included in the price offer.</li> <li>❖ <b><u>Brochure or Catalog shall be provided with the quotation</u></b></li> <li>❖ Guarantee: Min. 2 years manufacturer's Guarantee</li> </ul>	unit	4		
2.	<p><b>Type: Free-standing split air conditioner</b></p> <ul style="list-style-type: none"> <li>❖ Cooling capacity: Min. 24000 BTU</li> <li>❖ Heating capacity: Min. 24000 BTU</li> <li>❖ Energy consumption class (cooling): Min. A</li> <li>❖ Energy consumption class (heating): Min. B</li> <li>❖ Power supply: 220 V</li> <li>❖ Noise level (indoor): ≤ 50-55 dBA</li> <li>❖ Remote Control: Yes</li> <li>❖ Sleep Mode: Yes</li> <li>❖ Color: White</li> <li>❖ Inverter Technology: Yes</li> <li>❖ The A/C units are required to be installed at the designated locations. Cost of installation and tubing up to 50 m and repairing the wall after installation shall be included in the price offer.</li> <li>❖ <b><u>Brochure or Catalog shall be provided with the quotation</u></b></li> <li>❖ Guarantee: Min. 2 years manufacturer's Guarantee</li> </ul>	unit	2		
	<b>Total price of equipment</b>				
	Transportation cost				

	Add: other charges (pls. Specify)		
	Equipment installation		
	VAT must be inclusive for only local companies in Uzbekistan if registered as VAT payer		
	<b>Total Final and all-Inclusive Price Quotation</b>		

**Notes:**

1. The bidders must quote genuine, branded products. UNDP may conduct post-delivery inspection at its sole discretions
2. Price includes shipping, installation / testing / commissioning.
3. Site survey of Bidder's office will be arranged on request (as applicable)
4. Brochures and Technical details of the model offered MUST be submitted with the bid offer.
5. Participants can submit its offer for one or all lots. Further division of lots is not allowed. Bids will be considered by lots and UNDP reserves the right to award a contract for each lot separately or for a combination of lots based on the result of bid evaluation.

The UNDP General Terms and Conditions are an integral part of this RFQ and should be reviewed by all bidders.

<http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html>.

In submitting a quotation, bidders expressly accept to be bound by these General Terms and Conditions.

Any Purchase Order resulting from this process shall incorporate them in full.

Please submit your quotation by completing the right column of the form below:

<b>UNDP Requirements [to be filled out by Buyer]</b>	<b>Bidder's Response</b>
<p><b>Validity of Offer:</b>  <input checked="" type="checkbox"/> 90 days            In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____ _____
<p><b>Warranty Period Offered (as applicable):</b>            Not less than 24 months</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____ _____
<p><b>Description of Warranty Coverage (as applicable):</b>            The required devices exhibited defects attributable to the manufacturer, discovered during the warranty period for goods, must be replaced and eliminated for free of charge.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____ _____
<p><b>Description of After Sales Service (as applicable):</b>  <input checked="" type="checkbox"/> Warranty on devices not less than 24 months  <input type="checkbox"/> Technical Support  <input type="checkbox"/> Provision of Service Unit when pulled out for maintenance/ repair</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No

<input checked="" type="checkbox"/> Others: Replacement for a new furniture if the defect is detected/fault is detected at the time of delivery by supplier.	<input type="checkbox"/> Please explain in case of "No": <hr/>
<p><b>Delivery Terms (linked to INCOTERMS 2020):</b></p> <input type="checkbox"/> FCA <input type="checkbox"/> CPT <input type="checkbox"/> CIP The cargo shall come to the name of UNDP CO Uzbekistan followed with <b>invoice (2 originals) and packing list (2 originals), with other quality confirmation documents if required.</b> <input checked="" type="checkbox"/> DAP Address indicated below <input checked="" type="checkbox"/> Other: Delivery to destination: - Bunyodkor MFY, Khavast district, Syrdarya region, Uzbekistan - Usmat SHFY, Bakhmal district, Jizzakh region, Uzbekistan - Istiklol MFY, Dekhkanabad district, Kashkadarya region, Uzbekistan <p>Customs clearance<sup>1</sup>, if needed, shall be done by United Nations Development Programme for imported goods.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": <hr/>
<p><b>Payment Terms:</b></p> <input checked="" type="checkbox"/> <b>United States Dollars, for Foreign Suppliers</b> will be paid in US Dollars by bank transfer 100% of the total invoice amount upon delivery and acceptance of goods <input checked="" type="checkbox"/> <b>Local Currency: Uzbek Soums (UZS), for Local Suppliers</b> will be paid in Uzbek Soums by bank transfer 100% of the total invoice amount upon delivery and acceptance of goods	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": <hr/>
<p><b>VAT terms:</b></p> <input checked="" type="checkbox"/> Must be exclusive of VAT for foreign companies registered outside of Uzbekistan <input checked="" type="checkbox"/> Must be inclusive of VAT for local companies registered in Uzbekistan (if registered as VAT payer);	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": <hr/>
<p><b>Delivery terms:</b></p> <p><b>Lot 1</b></p> Supply of air conditioners for the Public Services Center of Khavast region no more than <b>35 calendar days</b> after the date of signing the contract by both parties <p><b>Lot 2 -3</b></p> Supply of air conditioners for the Public Services Center of Khavast region no more than <b>45 calendar days</b> after the date of signing the contract by both parties	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": <hr/>

<sup>1</sup> Must be linked to INCO Terms chosen.



<p><b>Attention: If the offered delivery term exceeds the delivery time specified above, the respective proposed offer may be rejected.</b></p> <p><b>Exact address/ address of delivery:</b></p> <ul style="list-style-type: none"> <li>- Bunyodkor MFY, Khavast district, Syrdarya region, Uzbekistan</li> <li>- Usmat SHFY, Bakhmal district, Jizzakh region, Uzbekistan</li> <li>- Istiklol MFY, Dekhkanabad district, Kashkadarya region, Uzbekistan</li> </ul>	
<p><b>All documentations, including catalogs, instructions and operating manuals, shall be in:</b></p> <p><input checked="" type="checkbox"/> English or Russian</p> <p><input type="checkbox"/> French</p> <p><input type="checkbox"/> Spanish</p> <p><input type="checkbox"/> Others</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Please explain in case of "No":</p> <p>_____</p>
<p><b>Liquidated Damages:</b></p> <p><input type="checkbox"/> Will not be imposed</p> <p><input checked="" type="checkbox"/> Will be imposed under the following conditions: 0,5% of total contract amount for every day of delay, up to a maximum 10% of the contract amount. The contract may be terminated thereafter or after one month of delay, whichever occurs earlier.</p>	<p><input type="checkbox"/> Accept</p> <p><input type="checkbox"/> Does not accept</p> <p><input type="checkbox"/> Please explain in case of "Does not accept":</p>
<p>Please confirm that your company is not included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;</p>	<p><input type="checkbox"/> Not listed</p> <p><input type="checkbox"/> Listed</p> <p><input type="checkbox"/> Please explain in case of "Listed":</p>
<p>Please confirm that you accept the UN Supplier Code of Conduct, available at <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a></p>	<p><input type="checkbox"/> Accept</p> <p><input type="checkbox"/> Does not accept</p> <p><input type="checkbox"/> Please explain in case of "Does not accept":</p>
<p><b>Occupational Health, Safety and Environment</b></p> <p>The contractor is responsible for the performance of work in accordance with the legislation in the field of health, safety and environmental protection of the Republic of Uzbekistan</p>	<p><input type="checkbox"/> Accept</p> <p><input type="checkbox"/> Does not accept</p> <p><input type="checkbox"/> Please explain in case of "Does not accept":</p>

We request your duly signed and sealed price quotation in a company letterhead and additional details as outlined, latest by **18:00 (Tashkent time) on September 25, 2020.**

**Bid must be submitted electronically in .pdf format to [bids.uz@undp.org](mailto:bids.uz@undp.org)<sup>2</sup>.** Quotation submitted by e-mail must be limited to a maximum size of **10 MB**, virus-free and consist of no more than 3 email transmissions. Otherwise, such quotations will be rejected.

Your bid should contain the following reference either on the envelope or email subject:

**RFQ/068/20 - supply of air conditioners for the Public Services Centers (PSC) of Khavast, Bakhmal and Dekhkanabad Districts<sup>3</sup>.**

<sup>2</sup> Quotations submitted to other e-mail addresses will not be accepted and will be rejected.

<sup>3</sup> Quotations that do not contain the specified subject or reference to the tender number in the subject line of e-mail message or on the envelope will not be opened and will be rejected.

Please follow these instructions and be mindful of deadlines. Bids submitted through other means or to other addresses will not be accepted.

UNDP will consider an award to the quotation which complies with all requirements in full and offers the lowest price. UNDP reserves the right to conduct post qualification exercise by requesting additional documents/clarifications/information if deemed necessary.

Any offer that does not meet requirements shall be rejected. UNDP is under no obligation to accept any bid.

Any request for additional information or queries must be sent/addressed to Procurement Unit three business days prior to the deadline in writing to [pu.uz@undp.org](mailto:pu.uz@undp.org).

Yours Sincerely,

Procurement Unit