REQUEST FOR QUOTATION (RFQ)  
(Goods)

<table>
<thead>
<tr>
<th>To: All Interested Bidders</th>
<th>DATE: September 11, 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>RFQ/UNDP/SPOI/108748/46/2020 - Provision of smallholder training materials staff equipment and office supplies</td>
<td></td>
</tr>
</tbody>
</table>

Dear Sir / Madam:

We kindly request you to submit your quotation for **Provision of smallholder training materials, staffs equipment and office supplies**, as detailed in Annex 1 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 2.

Quotations may be submitted on or before September 18, 2020 at 15.00 (Jakarta Local Time) and via ☐ e-mail to the address below:

United Nations Development Programme  
7th floor Menara Thamrin Building, Jl. MH. Thamrin Kav 3, Jakarta 10250 - INDONESIA  
Attn: Head of Procurement Unit  
Email address: bids.id@undp.org

Quotations submitted by email must be limited to a maximum of 8 MB and virus-free. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.
| **Delivery Terms**  
[INCOTERMS 2010]  
(Pls. link this to price schedule) | Delivered At Place |
|---|---|
| Customs clearance¹, if needed, shall be done by: | ☐ UNDP  
☒ Supplier/Offeror  
☐ Freight Forwarder |
| Exact Address/es of Delivery Location/s (identify all, if multiple) | Rusunawa, jalan Pamong Praja Pangkalan Kerinci, Kabupaten Pelalawan, Riau. Kodepos 28315 (Dibelakang Kantor Dinas Perkebunan dan Peternakan). |
| UNDP Preferred Freight Forwarder, if any² | N/A |
| Distribution of shipping documents (if using freight forwarder) | N/A |
| Latest Expected Delivery Date and Time (if delivery time exceeds this, quote may be rejected by UNDP) | ☒ 15 (fifteen) calendar days for items that need to be produced and the rest should be 10 (ten) calendar days from the issuance of the Purchase Order (PO)  
☐ As per Delivery Schedule attached [if delivery will be staggered]  
Time: [pls. indicate]  
Time Zone of Reference: [pls. indicate] |
| Delivery Schedule | ☒ Required  
☐ Not Required |
| Packing Requirements | YES to ensure the goods are delivered safely |
| Mode of Transport | ☐ AIR  
☐ LAND  
☐ SEA  
☒ OTHER based on quotation from bidder |
| Preferred Currency of Quotation³ | ☒ United States Dollars  
☐ Euro  
☒ Local Currency : For Local Bidder must use Local Currency |
| Value Added Tax on Price Quotation⁴ | ☒ Must be exclusive of VAT and other applicable indirect taxes |
| After-sales services required | N/A |

¹ Must be linked to INCO Terms chosen.  
² Depends on INCO Terms. The suggestion to use a UNDP preferred courier is only for purposes of familiarity with procedures and documentary requirements applicable to the UNDP when clearing with customs.  
³ Local vendors must comply with any applicable laws regarding doing business in other currencies. Conversion of currency into the UNDP preferred currency, if the offer is quoted differently from what is required, shall be based only on UN Operational Exchange Rate prevailing at the time of UNDP’s issuance of Purchase Order.  
⁴ This must be reconciled with the INCO Terms required by the RFQ. Furthermore, VAT exemption status varies from one country to another. Pls. tick whatever is applicable to the UNDP CO/BU requiring the goods.
<table>
<thead>
<tr>
<th><strong>Deadline for the Submission of Quotation</strong></th>
<th><strong>Friday, September 18, 2020 and 15.00 (Jakarta Local Time)</strong></th>
</tr>
</thead>
</table>
| **All documentations, including catalogs, instructions and operating manuals, shall be in this language** | ☒ English  
☐ French  
☐ Spanish  
☒ Others Bahasa for any legal certificates issued |
| **Documents to be submitted** | ☒ Duly Accomplished Form as provided in Annex 2, and in accordance with the list of requirements in Annex 1;  
☒ Latest Business Registration Certificate ;  
☒ Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List; |
| **Period of Validity of Quotes starting the Submission Date** | ☒ 60 days  
In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation. |
| **Partial Quotes** | ☒ Not permitted  
☐ Permitted Bidders may quote one or more LOTs |
| **Payment Terms** | ☒ 100% upon complete delivery of goods for each items |
| **Liquidated Damages** | ☐ Will not be imposed  
☒ Will be imposed under the following conditions :  
Percentage of contract price per day of delay : 0.5%  
Max. no. of days of delay : 10 (ten) days  
After which UNDP may terminate the contract. |
| **Evaluation Criteria [check as many as applicable]** | ☒ Technical responsiveness/Full compliance to requirements and lowest price  
☒ Comprehensiveness of after-sales services  
☒ Full acceptance of the PO/Contract General Terms and Conditions  
[this is a mandatory criteria and cannot be deleted regardless of the nature of services required] |

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5 First 2 items in this list are mandatory for the supply of imported goods  
6 UNDP preference is not to pay advanced amount upon signing of contract. If vendor strictly requires advanced payment, it will be limited only up to 20% of the total price quoted. For any higher percentage, or advanced payment of $30,000 or higher, UNDP shall require the vendor to submit a bank guarantee or bank cheque payable to UNDP, in the same amount as the advanced payment made by UNDP to the vendor.  
7 UNDP reserves the right not to award the contract to the lowest priced offer, if the second lowest price among the responsive offer is found to be significantly more superior, and the price is higher than the lowest priced compliant offer by not more than 10%, and the budget can sufficiently cover the price difference. The term “more superior” as used in this provision shall refer to offers that have exceeded the pre-determined requirements established in the specifications.
| **UNDP will award to:** | ☒ One and only one supplier
☐ One or more Supplier, depending on the following factors: depending on the number of selected bidder(s) |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Type of Contract to be Signed</strong></td>
<td>☒ Purchase Order</td>
</tr>
</tbody>
</table>
| **Contract General Terms and Conditions** | ☐ General Terms and Conditions for contracts (goods and/or services)
☒ General Terms and Conditions for de minimis contracts (services only, less than $50,000) |
| | Applicable Terms and Conditions are available at http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html |
| **Special conditions of Contract** | ☒ Cancellation of PO/Contract if the delivery/completion is delayed by 10 (ten) days |
| **Conditions for Release of Payment** | ☒ Passing Inspection [specify method, if possible]
☐ Complete Installation
☐ Passing all Testing [specify standard, if possible]
☐ Completion of Training on Operation and Maintenance (Five people will be trained)
☒ Written Acceptance of Goods based on full compliance with RFQ requirements
☐ Others [pls. specify] |
| **Annexes to this RFQ** | ☒ Specifications of the Goods Required (Annex 1)
☒ Form for Submission of Quotation (Annex 2)
| | Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process. |

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8 Where the information is available in the web, a URL for the information may simply be provided.
Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP’s re-computation and correction of errors, its quotation will be rejected.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP’s own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP herein attached as Annex 3.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier’s preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP’s vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement

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9 This contact person and address is officially designated by UNDP. If inquiries are sent to other person/s or address/es, even if they are UNDP staff, UNDP shall have no obligation to respond nor can UNDP confirm that the query was received.
process. In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:
http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link: http://www.un.org/depts/ptd/pdf/conduct_english.pdf

Thank you and we look forward to receiving your quotation.

Sincerely yours,

Martin Stephanus Kurnia
Head of Procurement Unit
11th September, 2020
## Annex 1
### Specification and Criteria of the Required Service

**Provision of smallholder training materials, staffs equipment and office supplies**

<table>
<thead>
<tr>
<th>Item No</th>
<th>Item</th>
<th>Description/Specification of Goods</th>
<th>Quantity</th>
<th>Unit of Measurement</th>
</tr>
</thead>
</table>
| 1       | Tarp                          | • Size: 4 m x 6 m  
• Color: Blue/ Orange  
• Type: Plastic A12  
• Unit: pieces (24 m²)  
• Sewn on the edge                                                  | 24       | Pieces              |
| 2       | Rope/ plastic strap           | • Color: N/A  
• Type: Plastic  
• Thickness: 5 mm  
• Unit: roll (@length 50 m)                                          | 12       | Rolls               |
| 3       | Plano                         | • Color: Grey  
• Size: 61 x 86 cm  
• Unit: roll (@35 pcs)                                               | 60       | Rolls               |
| 4       | Permanent Marker              | • Merk: N/A  
• Color: Black  
• Unit: dozen  
• Roll: 12 pcs                                                      | 30       | boxes               |
| 5       | Block Note (Offering Price is include 1(one) Dummy) design will be provided | • Size: 11 x 16 (A5)  
• Unit: pieces  
• Sheet: 74 sheets  
• Sheet Design - Custom Cover, A5, Full Color, Photo Paper Quality  
- Minimized (A5) Flipchart  
24 Sheets, photo paper quality and full colors  
- Blank white papers A5, 70 grams, 50 sheets.                        | 2250     | pieces              |
| 6       | Pen                           | • Size: 14.4 x 1.5 cm  
• Diameter: 1 cm  
• Tip: 0.5 mm (Bullet Tip)  
• Ink Color: Black  
• Merk: Joyko or equal  
• Unit: pack  
• Packing: 10 pcs                                                   | 225      | pieces              |
| 7       | Goodie Bag (Offering Price is include 1(one) Dummy) design will be provided | • Size: 35 x 40 x 10 cm  
• Rope width : 3 cm  
• Material: calico cotton  
• Unit: pieces  
• Design - Left side                                                  | 2250     | pieces              |
<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>T-shirt (Offering Price is include 1(one) Dummy) design will be provided</td>
<td>• Material: cotton combat 20s &lt;br&gt; • Size: all size &lt;br&gt; • Unit: piece &lt;br&gt; • Model: raglan 2 colors &lt;br&gt; • Design &lt;br&gt; - Back side: size A5 &lt;br&gt; - Front side: Size A4</td>
</tr>
<tr>
<td>9</td>
<td>Helmet</td>
<td>• Color: orange &lt;br&gt; • Size: Medium &lt;br&gt; • Standard: SNI &lt;br&gt; • Model: V gard cap &lt;br&gt; • Suspensions: fastrac/ Putar &lt;br&gt; • Design &lt;br&gt; - Position: front-side &lt;br&gt; - logo: SPOI-UNDP &lt;br&gt; - Landscape 8cm x 10cm &lt;br&gt; - Finishing: Cutting sticker &lt;br&gt; - Material: Vinyl or equal &lt;br&gt; - Color: 3 colors</td>
</tr>
<tr>
<td>10</td>
<td>Hanging Training Banner Hanging Banner (design is available – will be provided)</td>
<td>• Material: Flexi STD 280 &lt;br&gt; • Size: 80cm x 240cm &lt;br&gt; • Finishing: Printing &lt;br&gt; • Design will be provided &lt;br&gt; • Ring should be available to hang the banner (ring mata ayam)</td>
</tr>
<tr>
<td>11</td>
<td>Masker 3 ply - EARLOOP</td>
<td>• Type: Non medical Triple Protection 3 ply &lt;br&gt; • Size: all size &lt;br&gt; • Unit: piece &lt;br&gt; • Material: Front material: polyester coated (water proof), Middle material: Non woven, Rear material: Cotton with high absorbency</td>
</tr>
<tr>
<td>12</td>
<td>Face Shield</td>
<td>• Material: PVC &lt;br&gt; • Size: 21.5 x 30 cm &lt;br&gt; • Thick: 0.25 mm &lt;br&gt; • Type: Fully Transparent Vision, PET Anti-Fog material and high-resistance elastic rubber strap</td>
</tr>
<tr>
<td></td>
<td>Description</td>
<td>Details</td>
</tr>
<tr>
<td>---</td>
<td>-------------------</td>
<td>--------------------------------------------------------------------------</td>
</tr>
</tbody>
</table>
|13 | Disinfectant for Tarp | • Brand: daily or equivalent  
• Main Ingredient: Benzalkonium Chloride, water and aloevera  
• Unit: Packs  
• Packing: HDPE with inner seal  
• Volume: 5000 ml  
• Dimension: 17 x 12 x 33 | 50 | packs  |
|14 | Hand Sanitizer | • Brand: DoMedics or equivalent  
• Material: Ingredients  
  o Ethyl Alcohol 75 - 80% v/v  
  o Glycerol 1.4% v/v  
  o Hydrogen Peroxide 0.125 % v/v  
  o Carbomer 0.3%  
  o Moisturizer Oil 0.05%  
  o Fragrance 0.02%  
  o H2O  
• Unit: Packs  
• Packing: HDPE with inner seal  
• Volume: 5000 ml  
• Dimension: 17 x 12 x 33 | 10 | packs  |
|15 | Thermo Gun | ThermoGun  
• Brand: Coolpad or equivalent  
• Accuracy: 0.2 deg.C  
• Type: Infra red and Built in laser pointer  
• Monitor: LCD/LED Monitor and Backlight LCD Display  
• Range of Measurement: 1 - 15cm  
• Range of: 32 - 42 Deg. C  
• Response time: 0.5 - 2 second  
• Unit: Pieces | 5 | pieces  |
|16 | Bottle Spray 500ml | Plastic | 8 | pieces  |
|17 | Bottle pump 1000ml | Plastic | 8 | pieces  |
|18 | Bottle spray 60 ml | Plastic | 16 | pieces  |
Annex 2
FORM FOR SUBMITTING SUPPLIER’S QUOTATION
(This Form must be submitted only using the Supplier’s Official Letterhead/Stationery)

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. -

TABLE 1: Offer to Supply Goods Compliant with Technical Specifications and Requirements

<table>
<thead>
<tr>
<th>Item No</th>
<th>Item</th>
<th>Description/Specification of Goods</th>
<th>Quantity</th>
<th>Unit of Measurement</th>
<th>Unit Price in (USD/IDR)</th>
<th>Total Price in (USD/IDR)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Tarp</td>
<td>• Size: 4 m x 6 m</td>
<td></td>
<td>Pieces</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Color: Blue/ Orange</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Type: Plastic A12</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Unit: Piece 24 m²</td>
<td>24</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Rope/plastic strap</td>
<td>• Color: N/A</td>
<td></td>
<td>Rolls</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Type: Plastic</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Thickness: 5 mm</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Unit: Roll</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Length per Roll: 50 m</td>
<td>12</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Plano</td>
<td>• Color: Grey</td>
<td></td>
<td>Rolls</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Size: 61 x 86 cm</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Unit: roll (35 pcs)</td>
<td>60</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Permanent Marker</td>
<td>• Merk: N/A</td>
<td></td>
<td>boxes</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Color: Black</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Unit: Box (12 pcs)</td>
<td>30</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Block Note (Offering Price is include 1(one) Dummy) design will be provided</td>
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<td></td>
<td>• Unit: pieces</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Sheet: 74 sheets</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Sheet Design</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Custom Cover, A5, Full Color, Photo Paper Quality</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Minimized (A5) Flipchart</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>24 Sheet, photo paper quality and full colors</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Blank white papers A5, 70 grams, 50 sheets</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>2250</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

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10 This serves as a guide to the Supplier in preparing the quotation and price schedule.
11 Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes
<table>
<thead>
<tr>
<th>No.</th>
<th>Item</th>
<th>Details</th>
<th>Quantity</th>
<th>Unit</th>
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<tr>
<td>6</td>
<td>Pen</td>
<td>- Size: 14.4 x 1.5 cm&lt;br&gt;- Diameter: 1 cm&lt;br&gt;- Tip: 0.5 mm (Bullet Tip)&lt;br&gt;- Ink Color: Black&lt;br&gt;- Merk: Joyko or equal&lt;br&gt;- Unit: pack&lt;br&gt;- Packing: 10 pcs</td>
<td>225</td>
<td>Packs</td>
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<td>7</td>
<td>Goodie Bag (Offering Price is include 1(one) Dummy) design will be provided</td>
<td>- Size: 35 x 40 x 10 cm&lt;br&gt;- Rope width : 3 cm&lt;br&gt;- Material: calico cotton&lt;br&gt;- Unit: pieces&lt;br&gt;- Design - Left side&lt;br&gt; - Right side</td>
<td>2250</td>
<td>pieces</td>
</tr>
<tr>
<td>8</td>
<td>T-shirt (Offering Price is include 1(one) Dummy) design will be provided</td>
<td>- Material: cotton combat 20s&lt;br&gt;- Size: all size&lt;br&gt;- Unit: piece&lt;br&gt;- Model: raglan 2 colors&lt;br&gt;- Design - Back side: size A5&lt;br&gt; - Front side: Size A4</td>
<td>2250</td>
<td>pieces</td>
</tr>
<tr>
<td>9</td>
<td>Helmet (Offering Price is include 1(one) Dummy) design will be provided</td>
<td>- Color: orange&lt;br&gt;- Size: Medium&lt;br&gt;- Standard: SNI&lt;br&gt;- Model: V gard cap&lt;br&gt;- Suspensions: fastrac/ Putar&lt;br&gt;- Design - Position: front-side&lt;br&gt; - logo: SPOI-UNDP&lt;br&gt; - Landscape 8cm x 10cm&lt;br&gt; - Finishing: Cutting sticker&lt;br&gt; - Material: Polyflex or equal&lt;br&gt; - Color: 3 colors</td>
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<td>6</td>
<td>pieces</td>
</tr>
<tr>
<td>11</td>
<td>Masker 3 ply - EARLOOP</td>
<td>- Type: Non medical Triple Protection 3 ply&lt;br&gt;- Size: all size&lt;br&gt;- Unit: piece&lt;br&gt;- Material: Front material: polyester coated (water proof), Middle material: Non-</td>
<td>2650</td>
<td>pieces</td>
</tr>
<tr>
<td>12</td>
<td>Face Shield</td>
<td>woven, Rear material: Cotton with high absorbency</td>
<td>2650</td>
<td>pieces</td>
</tr>
</tbody>
</table>
| 13 | Disinfectant for Tarp | • Brand: “daily” or equivalent  
• Main Ingredient:  
  o Benzalkorium Chloride  
  o water  
  o Aloevera  
• Unit: Packs  
• Packing: HDPE with inner seal  
• Volume: 5000 ml  
• Dimension: 17 x 12 x 33 ap | 10 | packs |
| 14 | Hand Sanitizer | • Brand: DoMedics or equivalent  
• Material: Ingredients  
  o Ethyl Alcohol 75 - 80% v/v  
  o Glycerol 1.4% v/v  
  o Hydrogen Peroxide 0.125 % v/v  
  o Carbomer 0.3%  
  o Moisturizer Oil 0.05%  
  o Fragrance 0.02%  
  o H2O  
• Unit: Packs  
• Packing: HDPE with inner seal  
• Volume: 5000 ml  
• Dimension: 17 x 12 x 33 | 50 | packs |
| 15 | Thermo Gun | • Brand: Coolpad or equivalent  
• Accuracy: 0.2 deg.C  
• Type: Infra red and Built in laser pointer  
• Monitor: LCD/LED Monitor and Backlight LCD Display  
• Range of Measurement: 1 - 15cm  
• Range of : 32 - 42 Deg. C  
• Response time: 0.5 - 2 second  
• Unit: Pieces | 5 | pieces |
<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Material</th>
<th>QTY</th>
<th>Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>16</td>
<td>Bottle Spray 500ml</td>
<td>plastic</td>
<td>8</td>
<td>pieces</td>
</tr>
<tr>
<td>17</td>
<td>Bottle pump 1000ml</td>
<td>plastic</td>
<td>8</td>
<td>pieces</td>
</tr>
<tr>
<td>18</td>
<td>Bottle spray 60 ml</td>
<td>plastic</td>
<td>16</td>
<td>pieces</td>
</tr>
</tbody>
</table>
TABLE 2: Offer to Comply with Other Conditions and Related Requirements

<table>
<thead>
<tr>
<th>Other Information pertaining to our Quotation are as follows:</th>
<th>Your Responses</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Yes, we will comply</td>
<td>No, we cannot comply</td>
</tr>
<tr>
<td>Delivery Lead Time: 15 (fifteen) calendar days for items that need to be produced and the rest should be 10 (ten) calendar days from the issuance of the Purchase Order (PO)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Validity of Quotation: 60 days</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Comply to meet all Provisions of the UNDP General Terms and Conditions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Compliance to the Specification Mentioned in Annex 1</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

[Name and Signature of the Supplier’s Authorized Person]
[Designation]
[Date]