Empowered lives.
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AMENDMENT TO THE PROJECT DOCUMENT

EXTENDING THE PROJECT *ROADS2SDGs*

"PAVING THE ROADS TO THE SDGs THROUGH GOOD LOCAL GOVERNANCE"

A PARTNERSHIP BETWEEN

THE DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT (DILG)

AND

UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP)

Reference is made to the Project Document (the "ProDoc") dated 29 December 2017 signed between the Department of the Interior and Local Government (DILG) and the United Nations Development Programme (UNDP), formalizing the DILG-UNDP partnership called **"Paving the roads to the SDGs Through Good Local Governance (Roads2SDGs)"** to assist the DILG in the implementation of the Conditional Matching Grant to the Provinces (CMGP), and as per UNDP Rules and Regulations, any modification to the ProDoc shall require an amendment in writing between both parties and duly signed by authorized representatives of the DILG and UNDP.

WHEREAS, both Parties have mutual appreciation on the imperative for the extension of the DILG-UNDP partnership in Roads2SDGs, due to the following reasons:

a) Administrative protocols had to be abided by, resulting to the postponement of the release and transfer of funds. Subsequently, the setting up of the Project Management Office was pushed back, and the Project only effectively took off on the 2nd semester of 2018 (not in January 2018, as desired in the Project Document);

b) Some of the identified deliverables (especially those on the development of systems) have gestation period beyond what was initially programmed in the Project Document;

c) In the course of the Partnership, several other needs were mutually identified leading to several new items being put forward for inclusion as among the deliverables of the Project;

d) The DILG-CMGP PMO and the UNDP-Roads2SDGs PMO jointly agreed to move the schedules of some planned activities (especially those involving PLGU participants) to later dates in consideration of the mid-term elections and the consequent local dynamics among local functionaries.

WHEREAS, timeline for key deliverables/activities below will continue and shall be completed until June 2020:

1. Local Road Management (LRM) and Public Financial Management

1.1 Technical Support to development, refinement and enhancement of manuals, modules, systems and software:

1.1.1 Development of the following:

i. Capacity Development Request and Response (CDRR) system;
ii. Infrastructure Projects Management System (IPMS) and updating of Subaybayan;
iii. CMGP Program Monitoring and Evaluation (M & E) guidelines for monitoring the achievement of governance reform targets of PGs.
iv. Change Management Tool for Provincial Engineering Offices (PEOs) including Capacity Development Designs;
v. Local Road Asset Management Manual (LRAMM) – Publication/reproduction of the manual, and development of LRAM web-based system;
vi. Procurement Guide and Monitoring Tool of Provincial Governments (PGs) – RA 9184; Electronic Procurement Monitoring system and web-based procurement
vii. Road Maintenance Management Application for PEOs;
viii. Citizen monitoring tools and systems - DevLive;
ix. Detailed Engineering Design Modules for Local Roads;
x. Road Construction Instructional Videos;
xi. CMGP Roads to SDGs Quarterly Magazines and Video Documentaries on CMGP implementation
xii. Document Tracking System for PGs;
xiii. Website for CMGP
xiv. Framework for the development of business model for G-HUBS; and

xv. Roads2SDGs-SDG Localization data laboratory, tool and dashboard establishment;

1.1.2 Enhancement/refinement of the following:

i. Roads and Bridges Information System (RBIS);
ii. Local Road Management Performance Assessment (LRMPA) Manual of DILG;
iii. Guidelines in the updating of Local Road Network Development Plan;
iv. Local Road Network Development Plan of PGs
v. Provincial Governance Reform Roadmap (PGRR)

1.1.3 Capacity Development on the following:

i. Training of Trainers (TOT) on Local Road Management, Governance and Public Financial Management;
ii. Roll-out and capacity building on Infrastructure Projects Management System (IPMS);
iii. Roll-out and capacity building of LRAMM;
iv. Roll-out and capacity building on the Procurement Guide, APCPI latest indicators and procurement monitoring tool;
v. Roll-out and capacity building to all Provinces on Road Quality Management Manual and QA tool;
vi. Coaching and mentoring to PGs on Road Project Quality Management and PGRR implementation;
vii. Enhancement of Provincial Governance Reform Roadmap (PGRR);
viii. APCPI and development of Procurement Monitoring System – RA 9184;
ix. Internal Audit, Revenue Generation and Expenditure Management – Local Road Asset Management;
x. Road Quality Assurance Assessment;
xi. Local Road Network Development Planning;
xii. Road Planning and Design;
xiii. Return of Investment Training; and
xiv. Change Management Activities for Provincial Governments

2. Citizen Engagement

2.1 Development of Citizen monitoring module/platform for CMGP using the DevLive in 2019; and

2.2 Capacity building on citizen monitoring tools and systems - DevLive;

WHEREAS, details and timelines of the above deliverables are described in the following annexes:

Annex 1: 2019 Budget Schedule and Remaining Deliverables

Annex 2: Project Output, Deliverables and Implementation Plan and Revised Project Implementation Plan (2019-2020)

NOW, THEREFORE, premises considered, the Project Duration for Roads2SDGs is hereby extended up to 30 June 2020 at no additional cost to DILG and to allow UNDP to deliver all the updated deliverables as agreed upon by both Parties. All other terms and conditions of the ProDoc, except as amended herein, shall remain in full force and effect.

IN WITNESS WHEREOF, the DILG and the UNDP have signed this Agreement of Amendment for the Extension of Project Roads2SDGs.

On behalf of DILG:

Hon. EDUARDO M. ANO
Secretary
Date: JUN 17 2019

DILG-OSEC 11052018-06800

On behalf of UNDP:

TITON MITRA
Resident Representative
Date: _____

Annex 2

PROJECT OUTPUT, DELIVERABLES AND IMPLEMENTATION PLAN (FY 2018 – 2020)

Output #2: TOR in the Original Contract Project Document (CPD)		Status as of Dec 31, 2018	Status as of May 30, 2019	Target Completion	Remarks
Activity	Deliverables				
2.1 Multistakeholder's conference for the Roadmap on Provincial Roads and good governance	– 78 Provincial Governance Reform Roadmap (PGRR) developed – Continuing capacity building support; Coaching and mentoring of G-Hubs	Completed On-going	On-going	May 31, 2020	Orientation, review LRNDP/PGRR enhancement, QA and citizen engagement
2.2 Development of Manual/Module and software					
2.2.1 Development of Local Road Asset Management Manual (LRAMM)	– LRAMM developed and rolled out to 78 PGs – Publication and printing of LRAMM Manual	On-going	On-going	Nov 30, 2019 June 30, 2019	- LRAM Specialist was engaged in 2018; actual development of the manual in 2019
2.2.2 Development of Road Project Quality Management Manual, using the DILG Local Roads Management Manual (LRMM)	– Road Projects Quality Management Manual developed and rolled out to 78 PLGUs – Enhancement of Road Projects Quality Management Manual – Road Projects Quality Management Manual developed and rolled out – Coaching and Mentoring on Road Project Quality Management to PGs	0n- going On-going On-going	Completed On-going On-going	June 30, 2019 June 30, 2020 June 30, 2020	Pilot tested and roll-out in 2018
2.2.3 Refinement of the capacity development request and response (CDRR) system	– CDRR system refined	Not yet started	Not yet started	Dec 2019	
2.2.4 Development of Infrastructure Projects Management Systems	– Infrastructure Project Monitoring System for PEOs Developed – Roll-out and capacity building on the Infrastructure Projects Management System (IPMS)	On-going	On-going	Sept 2020	- IT Firm, POINTWEST engaged in 2018, pre-inception report and meeting conducted in December 2019. Elicitations and actual development and pilot testings will *run in 2019 to 2020*

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PROJECT OUTPUT, DELIVERABLES AND IMPLEMENTATION PLAN (FY 2018 – 2020)

Output #2: TOR in the Original Contract Project Document (CPD)		Status as of Dec 31, 2018	Status as of May 30, 2019	Target Completion	Remarks
Activity	Deliverables				
2.2.5 Procurement Monitoring System	– Procurement Guide and Monitoring Tool developed – Development of Electronic Procurement Monitoring System – System development for Web based Procurement	On-going Not yet started Not yet started	On-going On-going On-going	Oct 2019 Mar 2020 June 2020	
2.2.6 Document Tracking System	– Document Tracking system developed	Not yet started	Not yet started	Dec 31, 2019	
2.2.7 Road Maintenance Management Application for PEOs	– Road Maintenance Management Application for PEOs developed	Not yet started	Not yet started	Mar 31, 2020	
2.3 TOT for 16 HUBS to be able to roll-out capacity building activities to provinces, and regional DILG offices	- Orientation-training-workshops: PGRR-CapDev, QA & citizen engagement - 16 GIDs engaged as mentors to PGs in the PGRR formulation - 243 engineers trained on QA" (DILG: CMGP engineers, PASUC engineers, on-call Mindanao G-Hubs, and UNDP-hired Regional Engineers. – Engagement of experts on-call for LR, Governance and PFM – technical assistance – Capacity Building: TOT on LRM, Governance and PFM	Completed	Completed On-going	June 30, 2020	- Various orientation workshopd were conducted in 2018; more capacity buidling in 2019 - Governance specialist were hired 6 to 8 months to assist the PLGUs prepare finalize their PGRR
2.4 Pilot of draft manual/ coaching/ mentoring of 78 provinces for Quality Assurance	- Various Training workshops on road quality assurance; orientation on LRAM - QA Assessment to the 314 projects conducted under 2017 CMGP - PASUC & PIEP engaged -- 34 Road QA Field Engineers deployed - Various testing centers for the conduct of road quality tests engaged – Road Quality Assurance Assessment	Completed On-going	Completed On-going	June 30, 2020	

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PROJECT OUTPUT, DELIVERABLES AND IMPLEMENTATION PLAN (FY 2018 – 2020)

Output #2: TOR in the Original Contract Project Document (CPD)		Status as of Dec 31, 2018	Status as of May 30, 2019	Target Completion	Remarks
Activity	Deliverables				
2.5 Policy Formulation	Engagement of Experts On-Call for Local Road Management, Governance and Public Financial Management - technical assistance				
2.5.1 Inputs to the Provincial Governance Reform Roadmap	- 78 PGRR formulated	completed	completed		
2.5.2 Review and enhance the LRM Performance Assessment Manual	- Enhanced LRMPA Manual	Not yet started	Not yet started	Mar 2020	
2.5.3 Change management tool for Provincial Engineering Offices including CD Designs	- Change Management Tools for PEOs Developed	Not yet started	Not yet started	Jun 30, 2020	
2.5.4 Develop a Programme Level M & E guidelines for monitoring the achievement of governance reform targets	–CMGP Program M & E Guidelines developed	Not yet started	Not yet started	Aug 31, 2019	
2.6 Localizing SDGs in local governance process	- Research and studies - Training/ for a in SDGs and local governance - SDG Faces module rolled out - communication product developed – SDG Localization rolled out – Implementation of CMGP-Roads2SDGs Excellence Awards – Roads2SDGs--SDG Localization tool and dashboard establishment	On-going	On-going	June 30, 2020	- Orientation conferences were conducted; more activities will be conducted in 2019 -

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PROJECT OUTPUT, DELIVERABLES AND IMPLEMENTATION PLAN (FY 2018 – 2020)

Output #2: Additional Deliverables not in the TOR of the Original Project Document		Status as of Dec 31, 2018	Status as of May 30, 2019	Target Completion	Remarks
Activity	**Deliverables**				
2.1 Multi-stakeholder's conference for the Roadmap on Provincial roads and good governance					
i. Measuring the Return of Investment (ROI) of Training and performance Improvement Programs	- Performance Assessment Programs Assessment		- Completed by June 2019	- June 14, 2019	
i. Road show Caravan	- Showcasing of good practices of PGs in Local Road Management		- On-going	- Oct. 2019	Crafting of TOR
2.2 Development of Manual/Module and software					
i. Enhancement of Local Road Management Manual (LRM)	- LRM updated and rolled-out to PGs	Completed	Completed		
ii. DED Modules	- DED Modules Developed	On-going	Ongoing	Dec 31, 2019	
iii. Enhancement of LRNDP	- Module developed for LRNDP updating - Updated LRNDP to integrate local road network, SDG Localization, DRRM and convergence with other NGAs funding on Local Roads; - Capacity building on Road Planning and Design;	On-going	On-going	Dec 31, 2019	- Engagement of Road Planning Specialist for the updating of LRNDP
iv. PGRR enhancement	– Enhanced PGRR		On-going	Dec 31, 2019	
v. Knowledge products; magazines, audio video documentations on good/best practices	– Knowledge products, magazines and AVP published	On-going	Ongoing	Dec. 31, 2019	- CMGP good/best implementation practices, or project result (outcome/impact)
vi. Road Construction Instructional videos	– Developed 8 instructional videos for road construction and implementation	On-going	Ongoing	Jul 15, 2019	
vii. Enhancement of Subaybayan	– Enhanced Subaybayan	On-going	On-going	Sept 30, 2020	
viii. Website development for CMGP	– CMGP Website Developed and link to DILG Website		On-going	Jan 31, 2020	

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PROJECT OUTPUT, DELIVERABLES AND IMPLEMENTATION PLAN (FY 2018 – 2020)

Output #2: Additional Deliverables not in the TOR of the Original Project Document		*Status as of Dec 31, 2018*	*Status as of May 30, 2019*	*Target Completion*	*Remarks*
Activity	*Deliverables*				
ix. Enhancement of RBIS	– *Enhanced RBIS*		*On-going*	*Jan 31, 2020*	
x. Technological support to DILG and PLGUs	– *Technological Support Equipment*		*On-going*	*Nov 30, 2019*	
2.3 Localizing SDGs in local governance process	–				
i. Implementation of CMGP-Roads2SDGs Excellence Awards	– *PGs with excellent Performance Awarded*		*Not yet started*	*June 30, 2020*	*To be started on Jan 2020*

Output 3. Citizens Organized to instil Transparency and Accountability in the Implementation of Road Projects in 78 Provinces					
Project Output Indicator/s of Output No. 3 Amount Utilized as of December 31, 2018: **none**				**Status as of Dec 31, 2018**	**Remarks**
3.A Number of youth/citizen volunteers using the ROADS module of DevLive (citizen feedback platform) to monitor the implementation of provincial road projects					To be conducted in 2019
3.B Percent of Roads2SDGs provincial road projects monitored by youth/citizen volunteers					To be conducted in 2019
Output #3: TOR in the Original Contract Project Document (CPD)		Status as of Dec 31, 2018	Status for FY 2019	Target Completion	Remarks
Activity	Deliverables				
3.1 Conduct Stakeholder mapping	Map of stakeholders produced		On-going	Dec 31, 2019	Conduct of stakeholders mapping e.g. CSOs, NGOs, NGAs, Sectors
3.2 Capacity building modules developed and design citizen feedback platform.	- Citizen monitoring modules - Citizen feedback platform designed and setup		On-going	Sept 30, 2019	- Development of Citizen monitoring platform for CMGP using the DevLive in 2019 -Orientation conducted; more workshops in 2019

Annex 2

PROJECT OUTPUT, DELIVERABLES AND IMPLEMENTATION PLAN (FY 2018 – 2020)

Output #3: TOR in the Original Contract Project Document (CPD)		Status as of Dec 31, 2018	Status for FY 2019	Target Completion	Remarks
Activity	**Deliverables**				
3.3 Conduct of TOT for citizen to be able to rollout capacity building activities to provinces, citizens, and regional DILG offices	Trained citizens on the following: ✓ Training RA 9184 ✓ Training on APCPI ✓ Training on infrastructure monitoring ✓ The impact of the roads on meeting the SDGs in their locality		On-going	Dec 31, 2019	- Development, pilot testing, TOT and roll-out of Citizen Monitoring systems for CMGP projects
3.4 Monitoring Activities carried out	– Monitoring reports		ongoing	June 30, 2020	
3.5 Feedback and policy forums	– Policies and systems to improve citizen engagement developed		ongoing	June 30, 2020	
3.6 Development of Sustainability Plan	– Sustainability plan developed		ongoing	June 30, 2020	
UNDP EFFECTIVE PROJECT MANAGEMENT Amount Utilized as of December 31, 2018: **P18,096,980.83**		Status as of Dec 30, 2018	Status for FY 2019	Target Completion	Remarks
Strategic financial and administrative management of the project	- Project management cost; PMO and Regional personnel; Administrative cost, travel, communication, meetings, equipment and pre-inception activities	On-going	On-going	June 30, 2020	Submit Monthly Progress Reports

2019-2020 BUDGET SCHEDULE (Remaining fund from the original Project cost)

Project Title: Paving the Roads to the SDGs through Good Local Governance (Roads2SDGs)

Award ID: 104536

Project ID: 00106047

Implementing Partner: UNDP

Output 1. 16 Governance HUBS Strengthened to Provide Continuous Technical Support to Provincial Governments, Citizens, and DILG in the Implementation of CMGP				
Project Output Indicator/s of Output No. 1				
1.1 Extent to which non-state local institutions are able to establish a consortium to provide support to local governments on Roads QA, governance reform, and citizen engagement				
1.2 Number of provinces provided with technical support from Governance HUBS on Quality Assurance and Governance Reform				
1.3 Number of citizens trained by Governance HUBS to conduct citizen monitoring for ROADS				
PLANNED ACTIVITIES (for Output No. 1)				
ACTIVITY DESCRIPTION	**SUB-ACTIVITIES & DELIVERABLES**	**BUDGET DESCRIPTION**	**AMOUNT**	**REMARKS**
1.1 Preparation and signing of MOA/contract with 16 Governance HUBS to provide technical assistance in regards to capacity building and quality assurance of CMGP	- Orientation and workshop for BASULTA - Formulation of LRNDP and Provincial Governance Reform Roadmap (PGRR) for BASULTA	Learning Cost	₱1,535,000.00	
		Travel/ Admin Costs	₱1,000,000.00	
		Consulting/Contractual Services	₱1,980,000.00	
1.2 Orientation for Hubs and support to development of professional roster of experts and coordination mechanism.	Setup of Hub governance structure Setup of roster Experts	Learning Cost	₱2,500,000.00	
		Travel/ Admin Costs	₱1,500,000.00	
		Consulting/Contractual Services	₱4,300,000.00	
1.3 Business model developed to establish long term sustainability of the HUBS	- Formulation of framework for the development of business model for G-HUBS	Learning Cost	₱2,030,831.00	
	- G-HUBS Orientation workshop on the framework of business model; drafting of individual G-HUBS sustainability business plans	Travel/ Admin Costs	₱1,500,000.00	
	- Finalization/Institutionalization of individual G-HUBS sustainability business plan	Consulting/Contractual Services	₱1,500,000.00	
OUTPUT 1 SUB-TOTAL			**₱17,845,831.00**	

Output No. 2: Capacity of Provincial Governments and DILG Built to Plan, Design, Implement, and Maintain Quality Roads Networks through Effective Governance Processes				
Project Output Indicator/s of Output No. 2				
2.1 Number of Provincial Governance Reforms Roadmaps (PGRR) formulated				
2.2 Percent of 2017 provincial road projects with quality assurance assessments and recommendations				
2.3 Percent of provincial governments with established QA units				
2.4 Percent of ROs and PLGUs that utilize electronic systems for quality assurance and governance reform for provincial road projects				
2.5 Percent of PLGUs and DILG functionaries that received training on modules and systems from GHUBS mentors and UNDP deployed experts				
2.6 Number of provinces coached and mentored on roads Quality Assurance and governance reforms				
2.7 Percent of PGRRs with Sustainable Development Goals indicator alignment				
PLANNED ACTIVITIES (for Output No.2)				
ACTIVITY DESCRIPTION	**SUB-ACTIVITIES & DELIVERABLES**	**BUDGET DESCRIPTION**	**2019**	**REMARKS**
2.1 Multistakeholder's conference for the Roadmap on Provincial Roads and good governance	- Road show (Caravan)	Learning Cost	₱2,268,308.40	
	- Continuing capacity building support; coaching and mentoring of G-HUBS in 2019	Travel/ Admin Costs	₱1,500,000.00	
	- Measuring the ROI of Training and Performance Improvement Programs	Consulting/Contractual Services	₱13,470,000.00	
	- Development of Program M&E			
2.2 Manual/Module and software development	- Publication and Printing of Road Projects Quality Assurance Manual (1500 initial copies)	Learning Cost	₱4,370,000.00	
	- Roll-out and capacity building for Local Road Asset Management Manual (LRAM)	Travel/ Admin Costs	₱2,025,000.00	
	- Publication and printing of Local Road Asset Management Manual (1500 initial copies)	Consulting/Contractual Services	₱14,000,000.00	
	- Roll-out and capacity building on the Procurement guide, APCPI latest indicators and procurement monitoring tool			
	- System development for procurement			
	- Capacity building on Road Planning and Design; enhancement of LRNDP			
	- Roll-out and capacity building on the Infrastructure Projects Management System (IPMS)			

	- Roll-out and capacity building on Road Projects Quality Management Manual (RPQMM) and QA tool			
2.3 Conduct of TOT for 16 HUBS to be able to roll-out capacity building activities to provinces, and regional DILG offices	- Engagement of Experts On-Call for Local Road Management, Governance and Public Financial Management - technical assistance	Learning Cost	₱5,960,000.00	
		Travel/ Admin Costs	₱2,000,000.00	
		Consulting/Contractual Services	₱16,968,548.11	
2.4 Pilot of draft manual/ coaching/ mentoring of 78 provinces for Quality Assurance	- Continuation of road quality assurance assessment coaching and technical assistance by the Regional QA field Engineers	Learning Cost	₱3,680,000.00	
	- Continuation of LTA for transport services (Vehicle rental)	Travel/ Admin Costs	₱1,350,000.00	
	- Continuation of engagement of various testing centers for the conduct of road quality tests	Consulting/Contractual Services	₱12,932,000.00	
2.5 Localizing SDGs in local governance process	- Roads2SDGs-SDG Localization data laboratory, tool and dashboard establishment	Learning Cost	₱4,260,000.00	
	- SDG module rolled out	Travel/ Admin Costs	₱3,866,366.01	
	- TOT for SDG Localization	Consulting/Contractual Services	₱7,360,000.00	
	· Research and studies · Training/fora on SDGs and local governance · SDG Localization rolled out			
	- Citizen perception survey - Implementation of CMGP-Roads2SDGs Excellence Awards			
			₱96,010,222.52	

Output 3. Citizens Organized to Instill Transparency and Accountability in the Implementation of Road Projects in 78 Provinces

Project Output Indicator/s of Output No. 3

3.1 Number of youth/citizen volunteers using the ROADS module of DevLive (citizen feedback platform) to monitor the implementation of provincial road projects

3.2 Percent of Roads2SDGs provincial road projects monitored by youth/citizen volunteers

PLANNED ACTIVITIES (for Output No.3)

ACTIVITY DESCRIPTION	SUB-ACTIVITIES & DELIVERABLES	BUDGET DESCRIPTION		REMARKS

3.1 Conduct Stakeholder mapping	- Conduct of stakeholders mapping e.g. CSOs, NGOs, NGAs, Sectors	Learning Cost	₱3,310,000.00	CPRM
		Travel/ Admin Costs	₱500,000.00	
		Consulting/Contractual Services	₱1,500,000.00	
3.2 Capacity building modules developed and design citizen feedback platform.	- Development of Citizen monitoring modules .	Learning Cost	₱3,240,000.00	
	- Developemt of Citizen monitoring platform for CMGP using the DevLive in 2019	Travel/ Admin Costs	₱3,900,000.00	
		Consulting/Contractual Services	₱4,000,000.00	
3.3 Conduct of TOT for citizen to be able to rollout apacity building activities to provinces, citizens, and regional DILG offices	- Development, pilot testing, TOT and roll-out of Citizen Monitoring systems for CMGP projects	Learning Cost	₱4,150,000.00	
		Travel/ Admin Costs	₱2,000,000.00	
		Consulting/Contractual Services	₱8,400,000.00	
3.4 Monitoring Activities carried out	- Monitoring reports prepared			
3.5 Feedback and policy forums	- Policies to improve citizen engagement I service delivery system drafted or formulated.			
3.6 Sustainability Plan developed	- Crafted Sustainability plan.			
			₱31,000,000.00	

EFFECTIVE PROJECT MANAGEMENT			
Strategic financial and administrative management of the project	Staff Mgt Costs and meetings	₱33,973,104.50	
	Travel, Communications, Office rental	₱9,500,000.00	
	Office Equipment (Computers, printers, Portable wifi, scanner, power bank, camera/accessories)	₱2,150,000.00	
	Pre-project closure works	₱1,550,000.00	
		₱47,173,104.50	
	TOTAL	**₱192,029,158.02**	

ABELARDO [illegible]

PREPARED BY: Road Sector Manager
UNDP

Project Title: Paving the Roads to the SDGs through Good Local Governance (Roads2SDGs)

Award ID: 104536
Project ID: 00106047
Implementing Partner: UNDP

ORIGINAL PROJECT COST	₱378,728,883.24
2018 ACCOMPLISHMENT/COMMITMENT	₱186,699,725.22
2019 BUDGET SCHEDULE	₱192,029,158.02

REVISED 2019 PROJECT IMPLEMENTATION PLAN

KEY OUTPUTS AND ACTIVITIES	2019 JAN.	FEB.	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	2020 JAN	FEB	MAR	APR	MAY	JUNE	REMARKS
Output 1. 16 Governance HUBS Strengthened to Provide Continuous Technical Support to Provincial Governments, Citizens, and DILG in the Implementation of CMGP																			
1.1 Formulation of LRNDP and Provincial Governance Reform Roadmap (PGRR) for BASULTA																			
1.2 Setting-up of professional roster of experts and coordination mechanisms																			
1.2.1 Coaching and Mentoring of PLGUs on the PGRR implementation																			For the 78 Provinces
1.2.2 HUBS Assessment																			
1.2.3 Business model developed to establish long term sustainability of the HUBS																			
Output No. 2: Capacity of Provincial Governments and DILG Built to Plan, Design, Implement, and Maintain Quality Roads Networks through Effective Governance Processes																			
2.1 **Multistakeholder's conference for the Roadmap on Provincial Roads and good governance**																			
2.1.1 Continuing capacity building support; coaching and mentoring of G-HUBS																			Orientation, review LRNDP/PGRR enhancement, QA and Citizen Engagement
2.1.2 Measuring the ROI of Training and Performance Improvement Programs																			For PDMU
2.1.3 Roadshow (Caravan) showcasing good practices in Local Road Management																			Crafting of TOR and engagement of Firm; event in October.
2.1.4 Development of Program M&E guideline																			
2.2 ***Manual/Module and System Development***																			
2.2.1 Publication and Printing of Road Projects Quality Assurance Manual (1500 initial copies)																			
2.2.2 Publication and printing of Local Road Asset Management Manual (1500 initial copies)																			
2.2.3 Roll-out and capacity building for Local Road Asset Management Manual (LRAM)																			
2.2.3.1 Development of LRAM system																			
2.2.4 Roll-out and capacity building on the Procurement guide, APCPI latest indicators and procurement monitoring tool																			
2.2.5 System development for Web based Procurement																			
2.2.6 Capacity building on Road Planning and Design; enhancement of LRNDP																			
2.2.7 Roll-out and capacity building on Road Projects Quality Management Manual (RPQMM) and QA tool																			
2.2.8 Development/ production of knowledge products; magazines and audio video documentation (AVPs) on good/best practices																			
2.2.9 Production of 8 - Instructional Videos on Road Construction/Implementation																			
2.2.10 Development of Infrastructure Projects Management System (IPMS)																			
2.211 Roll-out and capacity building on the Infrastructure Projects Management System (IPMS)																			Completion of IPMS development is Sept. 2020

		2.2.12 Review and enhancement of the PGRRs	Presentation of output, proposed areas for enhancement
		2.2.13 Website development for CMGP	
		2.2.14 Enhancement of RBIS	
		2.2.15 Technological support to DILG and PLGUs	
	2.3	**Conduct of TOT for 16 HUBS to be able to roll-out capacity building activities to provinces, and regional DILG offices**	
		2.3.1 Engagement of Experts On-Call for Local Road Management, Governance and Public Financial Management - technical assistance	
		2.3.2 Capacity Building: TOT on Local Road Management, Governance and Public Financial Management	
	2.4	**Pilot of draft manual/ coaching/ mentoring of 78 provinces for Quality Assurance**	
		2.4.1 Continuation of road quality assurance assessment coaching and technical assistance by the Regional QA field Engineers	
	2.5	**Localizing SDGs in local governance process**	
		2.5.1 TOT on SDG Localization	TOT and Pilot
		2.5.2 Roads2SDGs-SDG Localization data laboratory, tool and dashboard establishment	
		2.5.3 Implementation of CMGP-Roads2SDGs Excellence Awards	
Output No. 3: Citizens Organized to Instill Transparency and Accountability in the Implementation of Road Projects in 78 Provinces			
	3.1	**Conduct Stakeholder mapping**	
		3.1.1 Conduct of stakeholders mapping e.g. CSOs, NGOs, NGAs, Sectors	
	3.2	**Capacity building modules developed and design citizen feedback platform.**	
		3.2.1 Developemt of Citizen monitoring module/platform for CMGP using the DevLive in 2019	
	3.3	**Development, pilot testing, TOT and roll-out and Sustainability Planning of Citizen Monitoring systems for CMGP projects**	
	3.4		
Output 4. Project Management and Closing			
	4.1	Project Management	
	4.2	Project Closing	

PREPARED BY:

ABELARDO D. CEA
Road Sector Manager
UNDP

PROJECT OUTPUT, DELIVERABLES AND IMPLEMENTATION PLAN (FY 2018 – 2020)

Annex 2

Project Title: Paving the Roads2SDGs through Good Local Governance (Roads2SDGs)
Award ID: 104536 ; Project ID: 00106047 ; Implementing Partner: UNDP

Original Project Cost: P378,728,883.24
Utilized Cost as of December 31, 2018: P186,699,725.22
Available Balance as of December 31, 2018: P192,029,158.

Output 1: Governance Hubs Strengthened to Provide Continuous Technical support to Provincial Governments, Citizens, and DIL in the Implementation of CMGP

Project Output Indicator/s of Output No. 1 Amount Utilized as of December 31, 2018: **P 19,711,052.79**	Ouput as of Dec 31, 2018	Remarks
1.A Extent to which non-state local institutions are able to establish a consortium to provide support to local governments on Roads QA, governance reform, and citizen engagement	16 Hubs engaged	
1.B 78 of provinces provided with technical support from Governance HUBS on Quality Assurance and Governance Reform on 2019 and 2020		2019 activity
1.C Citizens trained by Governance HUBS to conduct citizen monitoring for ROADS on 2019		2019 activity

Output #1: TOR in the Original Contract Project Document (CPD)		Status as of Dec 31, 2018	Status as of May 30, 2019	Target Completion Date	Remarks
Activity	Deliverables				
1.1 Preparation and signing of MOA/contract with 16 Governance HUBS to provide technical assistance in regards to capacity building and quality assurance of CMGP	– 16 Governance Hubs with MOA and TA provided on QA	Completed			- Various orientatio and workshops amo stakeholders
1.2 Hubs Orientation and coordination mechanism	– Governance Hubs' structure organized including their schedule		On-going		- Scheduled for 201
1.3 Business model developed to establish long term sustainability of the HUBS	– Business Model for G-Hubs Developed – G-Hubs Orientation workshop on the framework of business model – Finalization/institutionalization of individual g-hubs sustainability business plan		Ongoing	December 30, 2019	Scheduled for 2019 the below activities - Formulation of framework for the development of business model for HUBS - G-HUBS Orientati workshop on the framework of busir model; drafting of individual G-HUBS sustainability busin plans

Annex 2

PROJECT OUTPUT, DELIVERABLES AND IMPLEMENTATION PLAN (FY 2018 – 2020)

Output #1: TOR in the Original Contract Project Document (CPD)		Status as of Dec 31, 2018	Status as of May 30, 2019	Target Completion Date	Remarks
Activity	Deliverables				
1.4 Development of a Governance Reform Roadmap per province	– 78 PGRR formulated by the PGs – Coaching and Mentoring of PGs on the PGRR Implementation	Completed	On-going	September 30, 2019	Governance Institutional Development Specialists (GIDS) provided TA to PGs
1.5 Technical Support to Development and Refinement of Modules		Not yet started	Not yet started	June 30, 2020	
1.6 Rollout of Formal Training		Not yet Started	Not yet started	June 30, 2020	
1.7 Deployment of Technical Experts to Coach/Mentor PEOs (e.g. road planners, civil and materials engineers, disaster risk reduction experts, and capacity building experts who can be deployed to provinces on a regular basis as well as on-call basis).	Engaged the following: - Road Planners - Materials Engineer - DRR Experts - Capacity building experts	On-going	On-going	May 31, 2020	
1.8 Conduct Change Management Activities for Provincial Governments	Change Management Activities for PGs conducted	Not yet started	Not yet started	June 30, 2020	
1.9 Organise Citizens to participate in the Planning, Design, and Monitor the implementation of Road Projects;	Organized citizens for Planning, Design and monitoring of road projects	On-going	On-going	June 30, 2020	
1.10 Develop and pilot test training programmes for DILG and LGUs.	Training Programs developed and pilot tested	On-going	On-going	June 30, 2020	
1.11 Knowledge Management/Policy Development and Advocacy;	Hubs served as a knowledge development of governance reforms to enhance CMGP	On-going	On-going	June 30, 2020	

Annex 2

PROJECT OUTPUT, DELIVERABLES AND IMPLEMENTATION PLAN (FY 2018 – 2020)

Output #1: Additional Deliverables not in the TOR of the Original Project Document		*Status as of Dec 31, 2018*	*Status for FY 2019*	*Target Completion*	*Remarks*
Activity	*Deliverables*				
i. Formulation of LRNDP and Provincial Governance Reform Roadmap (PGRR) for BASULTA	*LRNDP and PGRR for BASULTA provinces formulated*	*Not yet started*	*Not yet started*	*Dec 31, 2019*	
ii. Leadership management training	*Covey Training*			*June 2019*	

Output 2: Capacity of Provincial Governments and DILG: Built to Plan, Design, Implement, and Maintain Quality Roads through Effective Governance Processes.

Project Output Indicator/s of Output No. 2 Amount Utilized as of December 31, 2018: **P 148,891,691.60**	**Ouput as of Dec 31, 2018**	**Remarks**
2.A Number of Provincial Governance Reforms Roadmaps (PGRR) formulated	76	
2.B Number of 2017 provincial road projects with quality assurance assessments and recommendations	314	
2.C % of provincial governments (PGs) with established QA units		2019 activity; initia trainings conducte already
2.D % ROs and PLGUs that utilize electronic systems for quality assurance and governance reform for provincial road projects		2019 activity; syst under developmer
2.E % of PLGUs and DILG functionaries that received training on modules and systems from GHUBS mentors and UNDP deployed experts		CMGP PMO and 16 DILG Regions; 76 representatives provided with trai
2.F Number of provinces coached and mentored on roads Quality Assurance and governance reforms	Ongoing in the 78 Provinces	
2.G Percent of PGRRs with Sustainable Development Goals indicator alignment	78 Provinces	updating in 20

2018 ACCOMPLISHMENT AND COMMITMENT

Project Title: Paving the Roads to the SDGs through Good Local Governance (Roads2SDGs)
Award ID: 104536
Project ID: 00106047
Implementing Partner: UNDP

Output 1. 16 Governance HUBS Strengthened to Provide Continuous Technical Support to Provincial Governments, Citizens, and DILG in the Implementation of CMGP						
Project Output Indicator/s of Output No. 1						
1.1 Extent to which non-state local institutions are able to establish a consortium to provide support to local governments on Roads QA, governance reform, and citizen engagement				16 G-HUBS engaged		
1.2 Number of provinces provided with technical support from Governance HUBS on Quality Assurance and Governance Reform				To be conducted in 2019		
1.3 Number of citizens trained by Governance HUBS to conduct citizen monitoring for ROADS				To be conducted in 2019		
PLANNED ACTIVITIES (for Output No. 1)				ACTUAL ACTIVITIES CONDUCTED		
ACTIVITY DESCRIPTION	**SUB-ACTIVITIES & DELIVERABLES**	**BUDGET DESCRIPTION**	**AMOUNT**	**ACTUAL DELIVERABLES AND ACTIVITIES CONDUCTED**	**AMOUNT**	**REMARKS**
1.1 Preparation and signing of MOA/contract with 16 Governance HUBS to provide technical assistance in regards to capacity building and quality assurance of CMGP	MoA with HUBs, UNDP and DILG	Learning Cost	₱5,000,000.00	Pre-GHUBS engagement (Orientation-Workshops; Formation of GHUBS)	₱2,020,000.00	- Various orientation and workshops among stakeholders
		Travel/ Admin Costs	₱2,500,000.00		₱965,000.00	
		Consulting/Contractual Services		G-HUBS Fund managers contracted	₱16,726,052.79	- Firms/institutions
1.2 Orientation for Hubs and support to development of professional roster of experts and coordination mechanism.	Setup of Hub governance structure Setup of roster	Learning Cost	₱2,500,000.00			- Scheduled for 2019
		Travel/ Admin Costs	₱1,500,000.00			
		Consulting/Contractual Services	₱4,300,000.00			
1.3 Business model developed to establish long term sustainability of the HUBS	Development of Business Model	Learning Cost	₱3,000,000.00			- Scheduled for 2019 for the below activities
		Travel/ Admin Costs	₱2,030,831.00			- Formulation of framework for the development of business model for G-HUBS
		Consulting/Contractual Services				- G-HUBS Orientation workshop on the framework of business model; drafting of individual G-HUBS sustainability business plans
						- Finalization/Institutionalization of individual G-HUBS sustainability business plan
OUTPUT 1 SUB-TOTAL			**₱20,830,831.00**		**₱19,711,052.79**	

Output No. 2: Capacity of Provincial Governments and DILG Built to Plan, Design, Implement, and Maintain Quality Roads Networks through Effective Governance Processes	
Project Output Indicator/s of Output No. 2	
2.1 Number of Provincial Governance Reforms Roadmaps (PGRR) formulated	78 PGRR formulated
2.2 Percent of 2017 provincial road projects with quality assurance assessments and recommendations	314 road projects of 2017 allocation (GAA)
2.3 Percent of provincial governments with established QA units	To be conducted in 2019; initial trainings conducted already
2.4 Percent of ROs and PLGUs that utilize electronic systems for quality assurance and governance reform for provincial road projects	To be conducted in 2019; system under development

2.5 Percent of PLGUs and DILG functionaries that received training on modules and systems from GHUBS mentors and UNDP deployed experts	PMO and all 16 Regions; representatives from LGUs provided with trainings
2.6 Number of provinces coached and mentored on roads Quality Assurance and governance reforms	Ongoing in the 78 Provinces
2.7 Percent of PGRRs with Sustainable Development Goals indicator alignment	78 Provinces in 2018; updating in 2019

PLANNED ACTIVITIES (for Output No.2)				ACTUAL ACTIVITIES CONDUCTED		
ACTIVITY DESCRIPTION	SUB-ACTIVITIES & DELIVERABLES	BUDGET DESCRIPTION	AMOUNT	ACTUAL DELIVERABLES AND ACTIVITIES CONDUCTED	AMOUNT	REMARKS
2.1 Multistakeholder's conference for the Roadmap on Provincial Roads and good governance	General provincial roadmap for provincial roads and good governance	Learning Cost	₱25,000,000.00	- Workshops on the formulation of PGRR conducted - PGRRs of 78 provinces formulated - Technical Review of the PGRRs;	₱22,731,691.60 ₱13,500,000.00 ₱7,200,000.00	- Continuing capacity building support; coaching and mentoring of G-HUBS in 2019
		Travel/ Admin Costs	₱15,000,000.00			
		Consulting/Contractual Services	₱9,670,000.00			
2.2 Manual/Module and software development	Project Management, Procurement monitoring, Reporting platform and asset management platform	Learning Cost	₱15,620,000.00	- Training workshops on the enhancement of QA tools and manuals - Engagement of a Local Road Asset Management Manual Specialist for the preparation of Local Road Asset Management Manual (LRAMM) - Engagement of Procurement Review Specialist for the preparation of Procurement Guide and Monitoring Tool - Engagement of Road Design Specialist for the development of DED modules - Engagement of Road Planning Specialist for the updating of LRNDP - Engagement of Firm for the development of the DILG CMGP Infrastructure Projects Management System (IPMS) - Development of road quality assurance assessment tool - Enhancement of Road Projects Quality Management Manual - Engagement of firm for the Development/ production of knowledge products; magazines and audio video documentation (AVPs) on good/best practices - Engagement of a firm on the development of 8 Road construction instructional video - Engagement of a firm for the review of PGRRs	₱10,250,000.00 ₱4,500,000.00 ₱32,500,000.00	- Road Projects Quality Management Manual, for printing and publication - Local Road Asset Management Specialist was engaged in 2018; actual development of the manual in 2019 - Procurement Review Specialist was engaged in 2018; review framework was also completed; actual development of the procurement guide and monitoring tools will be conducted in 2019 - Procured/ engaged in December 2018 but actual development of capacity building modules and conduct of trainings will be in 2019. - IT Firm, POINTWEST, was engaged in 2018, pre-inception report and meeting were conducted in December 2019. Elicitations and actual development and pilot testings will run in 2019 to 2020 - Pilot tested and roll-out in 2018 - Roll-out in 2019 - CMGP good/best implementation practices, or project result (outcome/impact) - Eight videos, 15 minutes each - Review result will be an input in the enhancements including LRNDP
		Travel/ Admin Costs	₱5,525,000.00			
		Consulting/Contractual Services	₱55,500,000.00			
		Learning Cost	₱16,500,000.00	- Orientation-training-workshops on PGRR-CapDev, QA & citizen engagement (PGRR-CapDev trainings, QA, citizen engagement)	₱7,540,000.00	- Various orientation workshopd were conducted in 2018; more capacity buidling in 2019
		Travel/ Admin Costs	₱5,500,000.00		₱3,500,000.00	

2.3 Conduct of TOT for 16 HUBS to be able to roll-out capacity building activities to provinces, and regional DILG offices	TOT conducted	Consulting/Contractual Services	₱17,468,548.11	- Governance specialists as mentors to provincial governments in the formulation of the PGRR deployed	₱16,500,000.00	- Governance specialist were hired 6 to 8 months to assist the PLGUs prepare finalize their PGRR
				- Trained 243 engineers on Quality Assurance "engineers from DILG-CMGP PMO, DILG field engineers, engineer-partners from the Philippine Association of State Universities and Colleges (PASUC), engineers on-call from Mindanao G-Hubs, and UNDP-hired Regional Engineers.		- At least, five national training workshops on Road Quality Assurance were conducted in 2018; consequently, trained engineers conducted pilot QA assessment in the 2017 CMGP Projects
2.4 Pilot of draft manual/ coaching/ mentoring of 78 provinces for Quality Assurance	Coaching Mentoring for PLGUs	Learning Cost	₱10,200,000.00	- Various Training workshops on road quality assurance; orientation on Local Road Asset Management	₱9,520,000.00	
		Travel/ Admin Costs	₱4,500,000.00		₱3,150,000.00	
		Consulting/Contractual Services	₱18,432,000.00	- Quality Assurance Assessment conducted to the 314 projects under the 2017 CMGP allocation	₱16,500,000.00	
				- Engagement of the Philippine Association of State Universities & Colleges (PASUC)		- Review and enhancement of QA manual
				- Engagement of the Philippine Institute of Environmental Planners (PIEP)		- Procured/ engaged in 2018; actual Review of PGRR will be made in 2019
				- Deployment of 34 Road Quality Assurance Field Engineers		- Short term engagement of Quality Assurance Field Engineers to facilitate the assessment of the ongoing roads projects
				- Engagement of various transportation service providers		- To facilitate coordinations and field visits and QA assessment.
				- Engagement of various testing centers for the conduct of road quality tests		- e.g. testing of coring samples
2.5 Localizing SDGs in local governance process	- Research and studies - Training/ for a in SDGs and local governance - SDG Faces module rolled out - communication product	Learning Cost	₱9,760,000.00	- Stakeholders conference and orientation on SDG localization	₱1,500,000.00	- Orientation conferences were conducted; more activities will be conducted in 2019
		Travel/ Admin Costs	₱3,866,366.01			- Roads2SDGs--SDG Localization data laboratory establishment
		Consulting/Contractual Services	₱6,360,000.00			- Roads2SDGs--SDG Localization tool and dashboard establishment
						- TOT for SDG Localization
						· Research and studies
						· Training/fora on SDGs and local governance
						· SDG Localization rolled out
			₱218,901,914.12		**₱148,891,691.60**	

Output 3. Citizens Organized to Instill Transparency and Accountability in the Implementation of Road Projects in 78 Provinces	
Project Output Indicator/s of Output No. 3	
3.1 Number of youth/citizen volunteers using the ROADS module of DevLive (citizen feedback platform) to monitor the implementation of provincial road projects	To be conducted in 2019
3.2 Percent of Roads2SDGs provincial road projects monitored by youth/citizen volunteers	To be organized in 2019

PLANNED ACTIVITIES (for Output No.3)

ACTIVITY DESCRIPTION	SUB-ACTIVITIES & DELIVERABLES	BUDGET DESCRIPTION	AMOUNT	ACTUAL DELIVERABLES AND ACTIVITIES CONDUCTED	AMOUNT	REMARKS
3.1 Conduct Stakeholder mapping	Map of stakeholders produced		₱5,310,000.00	- Initial mapping activities conducted		- Conduct of stakeholders mapping e.g. CSOs, NGOs, NGAs, Sectors
3.2 Capacity building modules developed and design citizen feedback platform.	Citizen monitoring modules .	Learning Cost	₱3,240,000.00			- Developemt of Citizen monitoring platform for CMGP using the DevLive in 2019
	Citizen feedback platform designed and setup.	Travel/ Admin Costs	₱3,900,000.00			

		Consulting/Contractual Services				- Orientation conducted; more workshops in 2019
3.3 Conduct of TOT for citizen to be able to rollout apacity building activities to provinces, citizens, and regional DILG offices	Trained citizens .	Learning Cost	₱9,720,000.00			- Development, pilot testing, TOT and roll-out of Citizen Monitoring systems for CMGP projects
		Travel/ Admin Costs				
		Consulting/Contractual Services	₱32,400,000.00			
3.4 Monitoring Activities carried out	Monitoring reports					
3.5 Feedback and policy forums	Policies to improve citizen engagement I service delivery system.	Learning Cost	₱2,430,000.00			
		Travel/ Admin Costs				
		Consulting/Contractual Services				
3.6 Sustainability Plan developed	Sustainability plan.					
			₱57,000,000.00			

EFFECTIVE PROJECT MANAGEMENT						
Strategic financial and administrative management of the project	Staff Mgt Costs and meetings		₱46,074,695.21	- Project management cost; PMO and Regional personnel; Administrative cost, travel, communication, meetings, equipment and pre-inception activities	₱18,096,980.83	
	Travel, Communications, Office rental		₱19,500,000.00			
	General management support		₱11,052,842.91			
	Office Equipment (Computers, printers, Portable wifi, scanner, power bank, camera/accessories)		₱476,000.00			
	Inception Activities		₱1,492,600.00			
	Pre-project closure works		₱1,550,000.00			
	Audit		₱1,850,000.00			
			₱81,996,138.12		₱18,096,980.83	
TOTAL			**₱378,728,883.24**		**₱186,699,725.22**	49%

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