



**BIDDER's CONFERENCE – MINUTES OF MEETING, Q&A and Amendment**  
**RFQ/UNDP/CIWT/112174/047/2020**

**Assignment Name:**

**Installment of the Intelligence Command Centers at the Directorate General of Law Enforcement of *Kementerian Lingkungan Hidup dan Kehutanan* in Surabaya**

**Date and Time:**

*Wednesday, 9<sup>th</sup> September 2020 starting 10:00 hour (GMT+7)*

**Venue:**

Online Zoom Meeting : <https://undp.zoom.us/j/94055112768>

**Closing Date:**

*17 September 2020 before 1700 hour (GMT +7)*

**TO ALL INTERESTED BIDDERS**

Introduction and Guidance		
Information	Bid Conference was opened with following agenda: 1. Explanation on RFQ document – administrative issue (closing date, submission & method, delivery method for submitting offer, contract award, etc.). 2. Explanation on Annex I (Background information, Scope of Work and Requirement) 3. Explanation about BOQ, 3D Drawing, Shop Drawing, Perspective 3D, and Layout 4. Q & A (going through all sessions)  <i>*Bidders were encouraged to carefully read the RFQ document before preparing the offer and to check regularly UNDP E-tendering &amp; UNDP website for any update/amendment to this tender document</i>	
	<b>Q&amp;A session is incorporated into the below minutes</b>	
1	Q	What is the standard format of bidding form from UNDP?
	A	Please refer to Annex II from tender document or see website <a href="https://www.id.undp.org/content/indonesia/en/home/procurement.html">https://www.id.undp.org/content/indonesia/en/home/procurement.html</a> with reference number 69756 which has been provided in Word File for making it easier for bidders to provide quotation.

2	Q	In regards to Project Manager's Curriculum Vitae, is there any certain certificate that should be submitted?
	A	Please refer to the TOR (Scope of Work) regarding the qualification of the personnel required on the tender document.
3	Q	Is there any certain format of the daily report and weekly report based on UNDP standard?
	A	For the daily report and weekly report format can be discussed further during kickoff/inception meeting between contractor with the project team and the project consultant.
4	Q	Based on the BoQ with the existing conditions, where is the position of the Solid Meranti Wood?
	A	Solid Meranti Wood installed in stage area with 20 cm elevated part (full solid meranti) which later will be coated with vinyl (detail is available in the drawing)
5	Q	Based to the statement, "Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN's ineligibility List", is that in the form of a statement?
	A	Please refer to website <a href="https://www.id.undp.org/content/indonesia/en/home/procurement.html">https://www.id.undp.org/content/indonesia/en/home/procurement.html</a> with reference number is 69756
6	Q	What's the needs of coordination with a third party at Balai about the cable placement? Was the information related to the detail, distance, and placement of cable not provided in the drawing?
	A	All of that information already stated in the drawings, but it still needs further coordination with third party at Balai (verified in field) to prevent misunderstanding.
7	Q	Based on the electricity plan, where is the position of the light switch?
	A	For the light switch, it has a space under glass wall for the placement of the light switch
8	Q	Has the cost for scaffolding in the air conditioner installation has already been included in the BoQ?
	A	Not yet, it will be added for amendment for scaffolding service (AC Installation) in the BoQ
9	Q	Are the details related to the specifications of the adjustable standing has already been included in BoQ?
	A	Not yet, because of copyright issue. So, the specifications of adjustable standing was only put the specification of Clear Touch 7000X Series or equivalent. But later will be added the complete specifications of the adjustable standing on the amendment. And so does the control access will be added complete specifications in the amendment.
10	Q	Because the units used in the BoQ is still in the form of item components such as bar and sheet instead of units of length & width, how should the bidders input prices/quotation?
	A	The bidders need to input price/quotation that has the detail item component based on the detail BoQ while the service fee price/quotation can be input in the services section quotation

## AMENDMENT TO THE RFQ

- Annex II – Submission Form, page 10, Point M should read as follow :  
Touch Screen Monitor & Adjustable Standing : Cleartouch 55" 7000x Series or equivalent

<b>PANEL OPERATING SYSTEM</b>	
System Version	Android 7.0
CPU	A73x2
RAM	2GB
ROM	16GB
<b>PANEL SPECIFICATIONS</b>	
Panel Type	IPS
Screen size	55"
Backlight Type-Source	Direct type LED
Resolution	3840 x 2160 Ultra HD resolution
Aspect Ratio	16:09
Speaker Type	Built-in speaker
<b>PANEL POWER</b>	
Power Source Voltage	100V-240V
Power Source Hz	50/60 Hz
Standby Power Consumption	≤ 0.5W
<b>PANEL AMBIENT</b>	
Operating Temperature	32° F to 104° F
Storage Temperature	-4° F to 104° F
Operating Humidity	10% – 90% RH
Storage Humidity	10% – 90% RH
<b>PANEL CONNECTIONS</b>	
USB 2.0	4
USB 3.0	1
Touch Inputs	2
HDMI Inputs	2
VGA Input	1
Audio Inputs	1
AV Input	1
HDMI Output	1
Audio Output	1
Ports	SPDIF, RS232 & RJ45 Port
<b>PANEL INTERACTIVITY</b>	
Sensing Type	Capacitive recognition
Touch Tool	Finger, Capacitive Stylus
Touch Points	10 Points of Writing & 20 Points of Touch
Response Time	< 30ms
Accuracy	1mm
Surface Hardness	7 Mohs toughened glass
Warranty	1 tahun

- Annex II – Submission Form, page 10, point N, should read as follow :  
**Control Access – Solusi X601 or equivalent**

<p>Access Control (AC) : 1 Relay Output 2A 12V, AC Facility : 50 Time Zones, 5 Grouping, 10 Combination, Multiusers Enter. Standalone system, User Capacity : 6.000 fingerprint, 3000 Faces, 30.000 Card, Log transaction capacity : 100.000 Transaction, PC Communication type : TCP/IP (RJ45), RS232/485, USB Port, Respond time : &lt;= 1 second, Matching type : 1:1 dan 1:N, Size: 193 x 165 x 86 mm, Standard Fiture : TFT LCD Full Color 4,3 Inch (Touch Screen), Infrared Camera, Personal PhotoID, RFID Proximity Reader, USB Flash Disk, Door Controller, Alarm Function, Scheduled Bell, Timezone, 6 Function Key, etc, Include presence software and log data report</p>
<p>3. Annex II – Submission Form, page 11, point O, should read as follow : 13. Services : scaffolding (AC Installation); 1 (quantity), Day (unit)</p>

Jakarta, 09 September 2020