



AMENDMENT NR.1

Date: 17 September 2020

Subject: Amendment Nr.1 to Invitation to Bid (ITB) for “*Construction of Civic Amenity Centers in Kilis and Şanlıurfa Provinces*” within the scope of “Effective Urban Waste Management for Host Communities Phase II: Strengthening Social Cohesion through Participatory Waste Management” issued on 03 September 2020.

Ref: UNDP-TUR-ITB(USB)-2020/08 (E-tendering Event ID: ITB-20-08)

Dear Madam/Sir,

In relation to subject ITB issued on 03 September 2020 for “*Construction of Civic Amenity Centers in Kilis and Şanlıurfa Provinces*” within the scope of “Effective Urban Waste Management for Host Communities Phase II: Strengthening Social Cohesion through Participatory Waste Management”, please find attached;

Attachment-1: The “Answers to Questions” raised by prospective bidders at the pre-bid meeting conducted on 11 September 2020 and submitted via e-mail,

You are kindly requested to prepare and submit your bids in response to our subject ITB with the consideration of this attachment, with all other clauses of the ITB remaining valid.

Please make sure that you submit your bid **via eTendering System** latest by **September 23, 2020 07:00 am (EST/EDT New York Time) (September 23, 2020 14:00 pm-Turkey Local Time)**.

Yours Sincerely,

UNDP Turkey Country Office

ATTACHMENT 1: The “Answers to Questions” raised by prospective bidders at the pre-bid meeting conducted on 11 September 2020 and submitted via e-mail

Question 1: Could you elaborate on what kind of construction works will be accepted as “construction of reinforced concrete buildings involving steel structure works” as per Section 4 “Evaluation Criteria” of the ITB document to evaluate previous experience of bidders?

Answer 1: The construction works that will be accepted as “construction of reinforced concrete buildings involving steel structure works” shall be associated with a superstructure. Furthermore, it shall include construction of all kinds of profiles, steel bars, steel sheets with carcass, frame construction and fixing in place.

Question 2: What kind of supporting documents shall be provided if the formal “Satisfactory Work Completion Certificates from Clients” don’t demonstrate details regarding the nature of the construction work?

Answer 2: The bidders may provide and submit; invoices, contracts, progress payment reports, technical specifications or BOQs of the related solicitation documents or any other relevant documents to demonstrate the nature of the construction works that are subjects of submitted “Satisfactory Work Completion Certificates from Clients.

Question 3: Are bidders allowed to include validity due date on bid securities submitted?

*Answer 3: As specified on Form G: Form of Bid Security, **no changes may be made in the template of bid security form except indicated fields such as name and address of the bidder.** Regarding validity date of the bid security, “This guarantee shall be valid up to 30 days after the final date of validity of bids” template statement shall be included on the bid security rather than a specific due date.*

Question 4: As per Item 31 “Contingency and variations” of Section 3 “Bid Data Sheet” of the ITB document, the contingency allowance to manage variations for the unforeseen and unknown additional components of works within the overall general scope is determined as maximum 15% of the contract price.

If the contract implementation phase of the works requires increase of the contract value by more than 15% due to actual quantities of work exceeding the quantities foreseen in the Bill of Quantities (BoQ) provided in the ITB document, will it be possible to increase the actual contract price by more than 15%?

Answer 4: The contingency allowance of maximum 15% of the contract price is a source that can be used by the Contractor upon the approval by the UNDP Engineer, who will obtain prior approval from UNDP as the Employer to manage variations for the unforeseen and unknown additional components of Works without any need for contract amendment.

The Contract that will be signed as a result of this ITB will be based on an estimated price submitted by the Contractor as its financial bid that is prepared and submitted in accordance with Bill of Quantities (BoQ) provided in the ITB document. The final price of the Contract will be determined on the basis of the actual quantities of work and materials utilized in the complete and satisfactory performance of the Works as certified by the UNDP Engineer and

the unit prices contained in the Contractor's financial proposal. Such unit prices are fixed and are not subject to any variation whatsoever.

*In the case that the contract price exceeds 15% of the total estimated price specified in the contract due to actual quantities of work exceeding those foreseen in the BOQ provided in the ITB document, **the contract may be amended** upon approval of UNDP Engineer and UNDP as the employer to pay actual quantities of work and materials utilized, depending on availability of budget.*

Question 5: Is it acceptable to submit financial statements (*balance sheets, income statements that are required to demonstrate financial standing*) and documents that will be attached to Form B: Bidder Information Form (*such as Certificate of Incorporation/Business Registration and Power of Attorney*) in original form and in Turkish?

*Answer 5: As per Item 1 of Section 3 “Bid Data Sheet” of the ITB document, **the language of the bid is English**. In this regard, all documents shall be submitted in English and in either their original form or their notarized copies, **unless they are provided only in the local language by issuing authorities**. In that case, the English translations of these documents shall be submitted by Proposers along with original documents in the local language. UNDP reserves the right to request notarized versions of these translations any time during the evaluation.*