

TERM OF REFERENCE

CAPACITY BUILDING FOR RELIGIOUS-BASED ORGANIZATIONS TO PROMOTE TOLERANCE AND RESPECT FOR DIVERSITY, INCLUDING OUTREACH TO COMMUNITIES WITH VARIOUS CHANNELS TO ADDRESS RELIGIOUS DIMENSION OF COVID-19 CRISIS

UNDER

**PREVENTING VIOLENT EXTREMISM THROUGH PROMOTING TOLERANCE AND RESPECT FOR DIVERSITY
(Award ID 00112026; Output ID 00110865)**

Title of Grant	Capacity Building for Religious Based Organizations to Promote Tolerance and Respect for Diversity, including Outreach to Communities with Various Channels to Address Religious Dimension of COVID-19 Crisis
Project Name	Preventing Violent Extremism through Promoting Tolerance and Respect for Diversity
Grant Duration	from 01/10/2020 to 31/03/2022
Work Location	Jakarta and other areas of Indonesia that will be the location of intervention
Supervisor	Misthohizzaman
Maximum Budget	USD 95,000

1. BACKGROUND AND EXPECTED OUTPUTS

The past decade has seen the number of violent, extremist, and terrorist activities have been increasing both globally and domestically. Since the aftermath of the Bali Bombings in 2002, eight out of nine regions in the world have experienced increasing numbers of the terrorist attack. Although for the fourth constitutive year in 2018 has represented a 53 percent lower from its peak in 2014 (33,555 people were killed in terrorist attacks), and now the total number of deaths from terrorism at the lowest level since 2013, it is still considered as a major global threat.

Since 2017, the Government of Indonesia is committed to counter-terrorism and violent extremism as demonstrated by formulating the NAP on P/CVE that leads to Terrorism, led by the National Counter-Terrorism Agency of the Republic of Indonesia (BNPT). In January 2019, the President issued the Initiative Permit has assigned BNPT as the responsible agency on the finalization of the NAP on P/CVE.

In responding to that, UNDP has been implementing PVE project called “Preventing Violent Extremism through Promoting Tolerance and Respect for Diversity” or the PROTECT Project phase I which has contributed to the acceleration of the issuance of NAP on P/CVE and also contributed to filling the knowledge gap on PVE especially in the role of the Islamic organization in P/CVE and the level of radicalization through mosques on state universities, and the implication of regional cooperation in P/CVE.

Building on these achievements as well as lessons learned, for the next phase (2020-2023), UNDP Indonesia would like to continue the same three pillars of intervention; support the government policy of NAP on P/CVE both at the national and sub-national level, data and analysis and strengthening the capacity of P/CVE actors, such as religious-based organization, youth, and women.

The proposed objective(s) will be achieved by the following outputs through these activities and actions in Indonesia:

- Output 1 : Strengthening Policy Assistance in order to develop, coordinate and implement National Action Plan on P/CVE.
- Output 2 : National network, data and trend analysis to stakeholders to prevent violent extremism and radicalism in Indonesia is available.
- Output 3 : Strengthened capacities and resilience of P/CVE actors towards the extremist narratives and processes of radicalization.

In Indonesia, NU and Muhammadiyah are recognized as the most important Islamic organizations in developing moderate Islam in Indonesia. Both moderatism was directly born from the Islamic formula which they developed from Islamic normative sources. The teachings developed by these two organizations eventually became a guide for adherents in developing moderate religious thoughts and actions.

These two organizations are classified as moderate at least because of their non-violent theological teachings. These two organizations also agreed on the idea of the Republic of Indonesia (NKRI), one of the important issues that has always been refused by extreme Muslims in Indonesia. For these two organizations, the Republic of Indonesia, Pancasila, the 1945 Constitution, and Unity in Diversity (*Bhinneka Tunggal Ika*) are manifestations of the basic principles of moderate Islam, as *rahmatan lil alamin* (a blessing for the universe).

A research that has raised the theme of NU and Muhammadiyah concerning the phenomenon of radicalism in Indonesia has been carried out by several experts. At the very least, these studies can be divided into two major groups: first, radicalization within NU and Muhammadiyah; second, the efforts of the two organizations in counter radicalism.

“The Illusion of the Islamic State” is one of the books that directly highlights the phenomenon of infiltration of radical Islamic groups into NU and Muhammadiyah, two Islamic organizations that have been known as the main pillars of Indonesian moderate Islam. This book illustrates that these two organizations were the target of radicalization of extreme Islamic groups. Not only infiltrated the NU and Muhammadiyah organizations, those groups also “took over” mosques and schools, and even Islamic boarding schools (*pesantren*).

The radicalization phenomenon in NU and Muhammadiyah was straightforwardly highlighted by Hilmy. The phenomenon found in his book states that adherents of NU and Muhammadiyah, even though they have a moderate Islamic theological foundation, they tend to behave more or less typical of radical Islam. This phenomenon will be seen if our views are brought closer to specific cases. Hamid’s study shows the meeting between NU’s relations with the Islamic Defenders Front (Front Pembela Islam/ FPI) in Madura, which is the basis of NU in East Java.

Based on the previous work particularly research findings on the role of NU and Muhammadiyah, there are many challenges were faced by NU and Muhammadiyah. For instance, one of the heaviest challenges for NU to conduct religious moderation is the discourse dissemination on intolerance, violence, and hate on social media. The NU ways of da’wah are still manual and lack of transfer in social media. Another challenge faced by NU is lack of creativity in da’wah to gain public support, especially in urban intellectual Moslem circles. On Muhammadiyah's side, since the media is not well developed and are generally filled with news on organizational activities, as well as oriented much on internal with lack of dissemination on religious ideology externally. The weakness of Media Da’wah is one of the challenges that they faced in facing a new reality of millennial society. For this reason, compared to the hardliner Islam group, Muhammadiyah media is sometimes defeated.

Building on those research findings, many practical recommendations made. For example, both organizations need better access to mainstreaming media on preaching sessions, and thinktanks of both organizations need to provide quality inputs for the decision-making process of the government. Furthermore, it was recommended to strengthen the cadre process of NU and Muhammadiyah as well as strengthen the capacity of ulama for Muhammadiyah.

Empowering youth also part of recommended action that should be taken refer to the Manila Declaration to Counter the Rise of Radicalization and Violent Extremism, where country recommended to Developed an integrated, evidence-based approach to addressing the threats of the rise of radicalization and violent extremism. Furthermore, the Manila Declaration also put the empowering youth as priority issues.

While gender is a dynamic central force in youth's lives and VEO recruitment strategies, gender issues often are not central to the CVE field nor to research on violent extremism. The increasing body of research on the essential roles that women and female youth play in VEOs are encouraging. However, the pronounced under-emphasis of masculinity issues is disturbing, particularly given the centrality of emasculation, shame, humiliation, and related concerns for youth and VEO recruiters — and the fact that most VEO recruits are male youth. “Gender” is also chiefly understood to refer to women while “youth” is mainly understood to refer to male youth — both distortions that underemphasize female and male youth's struggles with adulthood, exclusion, disempowerment, and alienation.

Misinformation of COVID-19 in Indonesia

The first COVID-19 case in Indonesia was officially confirmed by the Government of Indonesia on March 2nd, 2020 and currently, the infection has spread nationwide in 34 provinces of Indonesia. To avoid the escalation of damaged caused by COVID-19 in Indonesia, one of the most crucial issues on pandemic management is the transparency of transparent data and information from the government. This action is also important to reduce the misleading information for the citizens.

Disappointingly, the incomplete information and numerous rumors about coronavirus have been spread on social media. Since pandemic is a highly multidimensional crisis, this situation also led to widespread the public narratives around the COVID-19 pandemics tend to give rise to religious dimension such as a few religious masses gathering or ceremonies that were being an Outbreak's center, and xenophobic response targeting Chinese communities. As per March 10th, 2020, Indonesia has arrested six over coronavirus internet hoaxes, for instance, six Indonesians have been arrested for allegedly spreading misinformation online about the deadly coronavirus. All six suspects are accused of violating laws banning the spread of misinformation. Reflecting on this case, the right way to respond to the pandemic by spreading facts in the fight against Coronavirus is important, to reduce the misinformation and an unstoppable of the hoax.

Therefore, through PROTECT Project, UNDP aims to reduce misinformation about COVID-19 by strengthening the capacity of religious-based organizations in preventing violent extremism, promoting tolerance and respect for diversity, including in responding particular conditions, such as the global pandemic recently, as well as spreading positive narratives to response COVID-19 crisis by upholding the tolerance and respect for diversity values in a social media and their regular preaching session both internal and external.

2. KEY ACTIVITIES AND PERFORMANCE TARGETS

The proposed activities should demonstrate how to strengthen the capacity of the religious-based organizations and traditional beliefs and its youth wings in the prevention of violent extremism and promote tolerance and respect for diversity. At the minimum, the proposed activities are expected to:

1. Increase the capacity and collaboration of religious-based organization to prevent violent extremism;
2. Strengthening the capacity of youth and women's wing of the religious-based organizations on preventing violent extremism as well as to promote tolerance and respect for diversity in social and mass media;
3. Increase the capacity of think-tank units in the religious-based organization to provide quality inputs for the decision-making process of the government.

The proposed activities should target of religious-based organizations, with the particular target of youth, women's wing organization as well as representatives of the think-tank from the religious-based organization. At least 50 percent of the participant is expected to be female.

In this regard, the selected NGOs/CSOs will focus its efforts on undertaking several activities:

1. To produce a regular publication on religious thought in promoting tolerance and respect for diversity to be disseminated in religious activities, including how to response the COVID-19 crisis from the religious perspective, this shall include workshops with topics related to prevention of violent extremism, promoting tolerance and respect for diversity in social and mass media, as well as religious perspective on the health issue, plague problem, including COVID19 crisis. Also produce a regular printed material on religious taught to be disseminated in their internal and external preaching events as well as during Friday praying session. This activity shall include how those religious-based organizations utilize their networks, such as through regular sermon praying activities.
2. To create activities which will enhance collaboration among religious-based organization in preventing violent extremism, this shall include the holding of Focus Group Discussion (FGDs) and coordination meetings among religious-based organization discussing the effective way to coordinate what each religious-based organization is doing and integrate the intervention to get the greater impact in preventing violent extremism, how to receive support from government to have wider access to mainstream media, and strengthen the capacity of Ulama. In conducting the FGDs and Coordination Meeting, the selected NGOs/CSOs will work in a collaboration with Majelis Ulama Indonesia (MUI).
3. To create activities which will strengthen the capacity of youth and women's wing of the religious-based organization on preventing violent extremism as well as to promote tolerance and respect for diversity, this shall include the holding of Focus Group Discussion (FGDs), capacity buildings activities, and strengthen the network among youth and women's wings organization among the religious-based organization.
4. To create activities that will increase the capacity of think-tank unit of religious-based organizations to provide better inputs to Government counterparts; this shall include the holding of Focus Group Discussion (FGDs), capacity building, and coordination meeting.

It is expected that the several activities above shall consist of gendered-responsive values to promote women's involvement to prevent violent extremism, not only limited to balance gender representation, but also ensuring the active involvement of women participation.

With the support of UNDP, the selected NGOs/CSOs will also need to conduct engagement and coordination with the local government to ensure a smooth implementation of the project.

INDICATOR(S)	DATA SOURCE	BASELINE	MILESTONES			
			Period 1 Year 1 (2020)	Period 2 Year 2 (2021)	Period 3 Year 3 (2022)	FINAL TARGET
1.1 Produce and Disseminate Publication on Various topic with religious perspective, including on health issue, plague problem and COVID-19 crisis	Activity Report from Grantee, Minutes of the meeting, Pre-test and Post-test Attendance list of participants, produced contents, and documentations		<ul style="list-style-type: none"> At least 2 dissemination events conducted At least 2 topics produced and disseminated 			<ul style="list-style-type: none"> At least 2 dissemination events conducted At least 2 topics produced and disseminated
1.2 Strengthening collaboration among religious-based organizations on preventing violent extremism	Activity Report from Grantee, Minutes of the meeting, Pre-test and Post-test Attendance list of participants, produced contents, and documentations		<ul style="list-style-type: none"> At least involving 13 religious-based organizations particularly the MUI At least 1 collaboration event conducted attended by at least 200 participants (30% female) 	<ul style="list-style-type: none"> At least involving 13 religious-based organizations particularly the MUI At least 2 collaboration events conducted attended by at least 200 participants (30% female) 	<ul style="list-style-type: none"> At least involving 13 religious-based organizations particularly the MUI At least 1 collaboration events conducted attended by at least 200 participants (30% female) 	<ul style="list-style-type: none"> At least involving 13 religious-based organizations particularly the MUI At least 4 collaboration events conducted attended by at least 200 participants (30% female)
1.3 Strengthened capacity of youth and women's wing of the religious-based organizations on preventing violent extremism as well as to promote tolerance and respect for diversity conducted	Activity Report from Grantee, Minutes of the meeting, Pre-test and Post-test Attendance list of participants, produced contents, and documentations		<ul style="list-style-type: none"> At least 1 workshop conducted attended by 200 participants (20% are female) 	<ul style="list-style-type: none"> At least 2 workshops conducted attended by 200 participants (20% are female) 	<ul style="list-style-type: none"> At least 1 workshop conducted attended by 200 participants (20% are female) 	<ul style="list-style-type: none"> At least 4 workshops conducted attended by 200 participants (20% are female)

1.4 Strengthened capacity of think-tank unit of the religious-based organization	Activity Report from Grantee, Minutes of the meeting, Pre-test and Post-test Attendance list of participants, produced contents, and documentations		<ul style="list-style-type: none"> • <i>At least 1 workshop conducted attended by 100 participants (30% are female)</i> 	<ul style="list-style-type: none"> • <i>At least 2 workshops conducted attended by 100 participants (30% are female)</i> 	<ul style="list-style-type: none"> • <i>At least 1 workshop conducted attended by 100 participants (30% are female)</i> 	<ul style="list-style-type: none"> • <i>At least 4 workshops conducted attended by 100 participants (30% are female)</i>
1.5 Produced and disseminate publication on various topics with religious perspectives	Activity Report from Grantee, Minutes of the meeting, Pre-test and Post-test Attendance list of participants, produced contents, and documentations		<ul style="list-style-type: none"> • <i>At least 8 topics on publication produced</i> • <i>At least 8.000 exemplar of topics printed and disseminated during preaching session</i> 	<ul style="list-style-type: none"> • <i>At least 24 topics on publication produced</i> • <i>At least 24.000 exemplar of topics printed and disseminated during preaching session</i> 	<ul style="list-style-type: none"> • <i>At least 8 topics on publication produced</i> • <i>At least 8.000 exemplar of topics printed and disseminated during preaching session</i> 	<ul style="list-style-type: none"> • <i>At least 40 topics on publication produced</i> • <i>At least 40.000 exemplar of topics printed and disseminated during preaching session</i>
1.6 Policy engagement for religious-based organizations to receive support from government to have wider access to the mainstream media	Activity Report from Grantee, Minutes of the meeting, Pre-test and Post-test Attendance list of participants, produced contents, and documentations		<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • <i>At least have 36 regular shot in visual-electronic media</i> 	<ul style="list-style-type: none"> • <i>At least have 6 regular shot in visual-electronic media</i> 	<ul style="list-style-type: none"> • <i>At least 42 shot in visual-electronic media</i>
1.7 Capacity building for religious-based organizations to strengthen the capacity of Ulama (Involving MUI as main resource person)	Activity Report from Grantee, Minutes of the meeting, Pre-test and Post-test Attendance list of participants, produced contents, and documentations		<ul style="list-style-type: none"> • <i>At least 1 workshop conducted attended by 100 participants (20% are female)</i> 	<ul style="list-style-type: none"> • <i>At least 2 workshops conducted attended by 100 participants (20% are female)</i> 	<ul style="list-style-type: none"> • <i>At least 1 workshop conducted attended by 100 participants (20% are female)</i> 	<ul style="list-style-type: none"> • <i>At least 4 workshops conducted attended by 100 participants (20% are female)</i>

In addition to achieve above expected outputs and activities, the selected partner obliges to provide technical oversight and assistance to beneficiaries during start-up activities. All the process should have identified gender and

also should to have gender balance. Disbursement plan of cash grants shall be in line with technical oversight and assistance plan. To ensure the quality of deliverables, they must also develop monitoring plan and undertake regular monitoring and reporting of implementation progress.

Payment for the NGO/CSO will be made upon certification of work accomplished and delivered by UNDP The Payment installment will be as follows:

No	Milestone / Documentation	Target Delivery Date
1	Approved contract and scope of services	Upon signing of contract
2	Developed a detail work plan and TOR for each activity	By the end of October 2020
3	Produce and disseminate publication on various topic with religious perspectives, including on health issue, plague problem and COVID19 crisis: <ul style="list-style-type: none"> At least 2 dissemination events conducted At least 2 topics produced and disseminate 	By the end of December 2020
4.	Strengthening collaboration among religious-based organizations on preventing violent extremism: <ul style="list-style-type: none"> At least involving 13 religious-based organization particularly the MUI At least 4 collaboration events conducted attended by at least 200 participants (30% female): <ol style="list-style-type: none"> At least 1 collaboration event conducted for 2020 At least 2 collaboration events conducted for 2021 At least 1 collaboration events conducted for 2022 submitted reports should include list of participants, minute of meeting, and documentations and media coverage 	<ul style="list-style-type: none"> by the second week of December 2020 by the end of September 2021 by the end of February 2022
5	Strengthened capacity of youth and women's wing of the religious-based organizations on preventing violent extremism as well as to promote tolerance and respect for diversity conducted <ul style="list-style-type: none"> At least 4 workshops conducted: <ol style="list-style-type: none"> At least 1 workshop conducted for 2020 At least 2 workshops conducted for 2021 At least 1 workshop conducted for 2022 At least attended by 200 participants (20% are female) submitted reports should include list of participants, minute of meeting, and documentations and media coverage 	<ul style="list-style-type: none"> by the 2nd of November 2020 by the end of November 2021 by the end of February 2022
6	Strengthening capacity of think-tank unit of religious-based organization: <ul style="list-style-type: none"> At least 4 workshops conducted: <ol style="list-style-type: none"> At least 1 workshop conducted for 2020 At least 2 workshops conducted for 2021 At least 1 workshop conducted for 2022 At least attended by 100 participants (30% are female) submitted reports should include list of participants, minute of meeting, and documentations and media coverage 	<ul style="list-style-type: none"> by the 2nd week of December 2020 by the end of October 2021 by the end of February 2022
7	Produce and disseminate publication on various topic with religious perspectives: <ul style="list-style-type: none"> At least 40 topics on publications produced: <ol style="list-style-type: none"> At least 8 topics produced for 2020 At least 24 topics produced for 2021 At least 8 topics produced for 2022 	<ul style="list-style-type: none"> by the 2nd week of December 2020 by the end of November 2021 by the end of February 2022

No	Milestone / Documentation	Target Delivery Date
	<ul style="list-style-type: none"> At least 40.000 exemplar of topics printed and disseminated during preaching session: <ol style="list-style-type: none"> at least 8.000 exemplar of publication disseminated for 2020 at least 24.000 exemplar of publication disseminated for 2021 at least 8.000 exemplar of publication disseminated for 2022 	
8	Policy engagement for religious-based organizations to receive support from government to have wider access to the mainstream media: <ul style="list-style-type: none"> At least have 42 regular shots in visual-electronic media <ol style="list-style-type: none"> At least have 36 regular shot in visual-electronic media At least have 6 regular shot in visual-electronic media Submitted reports should include list of participants, minute of meeting, documentations and media coverage 	<ul style="list-style-type: none"> by the end November 2021 by the end of November 2022
9	Capacity building for religious-based organizations to strengthen the capacity of Ulama (Involving MUI as main resource person) <ul style="list-style-type: none"> At least 4 workshops conducted attended by 100 participants (20% are female) <ol style="list-style-type: none"> At least 1 workshop conducted in 2020 At least 2 workshops conducted in 2021 At least 1 workshop conducted in 2022 Submitted reports should include list of participants, minute of meeting, documentations and media coverage 	<ul style="list-style-type: none"> by the 2nd week of December 2020 by the end of November 2021 by the end of February 2022
10	Final report	By the 2 nd week of March 2022

3. LOCATION AND TARGET BENEFICIARIES

The selected organization will work in Jakarta and 5 (five) cities, which are Bandung, Bogor, Makassar, Malang, and Surakarta based on the cities from Tolerant City Index released by SETARA Institute (2018), ensuring effective coordination and facilitation of activities. The location of intervention will be identified and selected based on the agreement with UNDP and related stakeholders. The organization will be responsible to remain in regular communications with focal points from UNDP Indonesia Country Office and government stakeholders.

4. ELIGIBILITY AND SELECTION PROCESS

The grant recipient (civil society or non-governmental organization, academia) with experience At least 5 (five) years working in the area of prevention violent extremism (PVE), promoting tolerance, diversity, and peace-campaign; working collaboratively with the other religious-based organizations, shall complete and submit the Grant Proposal in accordance with UNDP's Low Value Grant Proposal Template (**ANNEX A**) [and the Request for Information (RFI) From CSO/NGO (**ANNEX B**)¹]

All grant proposals shall be subject to grant selection processes, which consist of a Pre-screening against the selection criteria and Full Review by the CSO Steering Committee.

The Selection Criteria are as follows:

- Method (30%): Proposed methodology, workplan, approach, timeline, completeness of deliverables.
- Identity (20%): Registration status, having a specific status if that is necessary in the country context, etc.

¹ Applicable for grant value more than USD 50,000.

- c) Capacity (20%): specialized knowledge and experience on similar engagement, standard operating procedure, financial report (audit report if available)
- d) Submission Requirements (30%): ideas presented including any requirements with regards to utilization of resources, reporting, duration, and other formal criteria.

Only those organization obtaining a minimum of 70% in the technical evaluation will be considered for the financial evaluation round.

No	Description of the Criteria	Points Obtainable
1	Eligibility and Expertise of the Organization	200
1.1	Reputation of Organization and Staff Credibility / Reliability / Industry Standing	10
1.2	General Organizational Capability which is likely to affect implementation: management structure, financial stability and project financing capacity, project management controls, extent to which any work would be subcontracted	30
1.3	Relevance of specialized knowledge and experience on similar engagements: <ul style="list-style-type: none"> At least 5 (five) years working experience in the area of prevention of violent extremism (PVE), promoting tolerance, diversity, and peace-campaign; Experience in working collaboratively with the other religious-based organizations; Experience in conducting capacity building activities, coordination meeting and seminars for stakeholders, women, and youth at the community level; Experience in the area of promotion of peace, tolerance, and respect for diversity through various ways, offline and online, including using communication tools; Experience in engaging and coordinating with government officials and local government; Excellent written and verbal communication skills in English and Indonesian 	80
1.4	Permit to work in Indonesia	35
1.5	Quality assurance procedures, risk mitigation measures and management plan	30
1.6	Organizational commitment to sustainability. It demonstrates significant commitment to sustainability through some other means, for example internal policy documents on women empowerment, youth engagement, or membership of institutions promoting such issues on tolerance and respect for diversity.	15
2	Proposed Methodology, Approach and Implementation Plan	300
2.1	Understanding of the aspects of the tasks, the proposed activities appropriate, practical, and consistent with the objectives and expected results.	35
2.2	Description of the Proposer's approach and methodology for meeting or exceeding the requirements of the Terms of Reference.	65
2.3	Details on how the different service elements shall be organized, controlled and delivered.	50
2.4	Description of available performance monitoring and evaluation mechanisms and tools; how they shall be adopted and used for a specific requirement.	35
2.5	Assessment of the implementation plan proposed including whether the activities are properly sequenced and if these are logical and realistic	80
2.6	Demonstration of ability to plan, integrate and effectively implement sustainability measures in the execution of the contract. <i>Sustainability:</i> The proposed action like to have tangible impacts to the target groups The proposal likely to have multiplier effects. (including scope for replication and extension of the outcome of the action and dissemination of information.) The expected results of the proposed actions sustainable	35

	<ul style="list-style-type: none"> financially (<i>how will the activities be financed after the funding ends?</i>) institutionally (<i>will structures allowing the activities to continue be in place at the end of the action? Will there be local “ownership” of the results of the action?</i>) (at policy level (where applicable) (<i>what will be the structural impact of the action — e.g. will it lead to improved legislation, codes of conduct, methods, etc?</i>)? environmentally (if applicable) (<i>will the action have a negative/positive environmental impact?</i>) 	8
		9
		9
		9
3	Management Structure and Key Personnel	200
3.1	Composition and structure of the team proposed. Are the proposed roles of the management and the team of key personnel suitable for the provision of the necessary services?	70
3.2	Qualifications of key personnel proposed	
	1. Project Manager/ Coordinator	35
	<ul style="list-style-type: none"> Strong knowledge and at least 5 (five) year-experience of project management and successful performance in implementation of projects in prevention violent extremism, promoting tolerance, respect for diversity and youth engagements. 	7
	<ul style="list-style-type: none"> 3 (three) years of experience in programme/project management and implementation capacity with focus on youth and social media. 	7
	<ul style="list-style-type: none"> Experience in needs assessments, analysis, and development of logical framework, as well as formulation of realistic activity implementation plan. 	6
	<ul style="list-style-type: none"> Experience in team management, mentorship and on the job capacity building with specific focus on youth, social media, promoting tolerance and respect for diversity, and preventing violent extremism 	6
	<ul style="list-style-type: none"> Experience in the usage of social media would be an advantage 	4
	<ul style="list-style-type: none"> Languages required: English, Indonesian 	5
	2. Project Officer	35
	<ul style="list-style-type: none"> Sound knowledge and at least 3 (three) year-experience of; community engagement and mobilization, youth and women organization, as well as facilitation skills. 	8
	<ul style="list-style-type: none"> Sound 2 (two) years-experience in project implementation capacity with focus on preventing violent extremism, promoting tolerance and respect for diversity and youth 	7
	<ul style="list-style-type: none"> Experience in direct implementation and supervision of activities with focus on youth preventing violent extremism and promoting tolerance. 	7
	<ul style="list-style-type: none"> Experience in providing on the design and facilitate training sessions to beneficiaries 	7
	<ul style="list-style-type: none"> Ability to comprehend, understand, and speak of local languages and dialects. 	6
	3. Capacity Building officer	35
	<ul style="list-style-type: none"> Specific skills and minimum 3 (three) year-experience in Preventing Violent Extremism, Promoting Tolerance and Respect for Diversity, Youth engagement, Women engagement, and Social Media. 	15
	<ul style="list-style-type: none"> Experience in advocating Religious-based organization, think-tank unit of religious-based organization, women organization, and Youth. 	10
	<ul style="list-style-type: none"> Involving in community empowerment and community customary project is desirable. 	10
	4. Monitoring and Reporting	25
	<ul style="list-style-type: none"> Sound knowledge and experience of development sector or PVE, Promoting tolerance and respect for diversity, Youth and Social Media issues. 	5
	<ul style="list-style-type: none"> Sound knowledge and experience in developing results monitoring framework and plan, as well as managing monitoring and reporting processes. 	5
	<ul style="list-style-type: none"> Strong experience in report writing 	5
	<ul style="list-style-type: none"> Familiar with research, data collection, analysis, and management. 	5
	<ul style="list-style-type: none"> Languages required: English, Indonesian. 	5
Total		700

Financial Evaluation		Points obtainable
Utilization of Resources and Value for Money		
1	Price offered based on the price schedule format	300
Total		300

5. REPORTING

The NGO/ CSO will provide a finalized work plan prior to implementation. The NGO/CSO needs to provide monthly progress report in cumulative updates on implementation progress, results against targets, challenges and mitigation, gender targeting, changes introduce during implementation on the ground (if any), within 7 days following the end of the month. The reports should be provided with relevant evidence and supporting documents such as attendance lists, Minutes of the Meeting (MoM), high resolutions photos documentation, media coverage, etc to support the activities reported. The NGO/CSO will submit a comprehensive narrative and financial completion report at the end of the assignment.

The NGO/CSO will maintain regular communication with undp protect project to provide regular feedback on implementation progress, results, challenges, and bottlenecks; as well as collaborate with undp to facilitate regular or ad hoc monitoring visit.

The NGO/CSO will provide **periodic** (monthly & quarterly) and submit **a final report** to undp at the end of assignment period.