

**Minutes of the Online Pre-bid Meeting held on 20 September 2020 regarding the RFP
For
Hiring a firm for Nation Wide Digital Campaign to Ensure Women Safety in Public Places
in Bangladesh Reference: RFP–BD–2020–020**

Members attended the meeting:

Name	Designation
Rezwana Hoque Chaity	Head of Procurement-Country Office
Farhana Gaffar	Procurement Officer-AVCB-II Project
Bithika Hasan	Bithika Hasan, Human Rights Programme, UNDP
Habibur Rahman	Associate Coordinator, Young Bangla-CRI
Ishrat Tanni	Associate Coordinator, Young Bangla-CRI
Md. Mahbubul Haque	Data Analysis Expert, HRP
Bidders:	Azad Bipul – Ezze Technology Ltd. Ripan– Ezze Technology Ltd. Suranjit– Ezze Technology Ltd.

With reference to the subject RFP issued on 16 September 2020, please find below the queries raised by Invitees and answers thereto from UNDP Bangladesh:

S/L	Queries	UNDP Response
1.	What will be the theme of the website? Should we follow CRI Guideline or UNDP Guideline in this regard?	The website theme will be shared with the vendor in consensus with the CRI. UNDP guidelines should be followed in every stage.
2.	Which platform to be used for survey?	Vendor will propose the platform that will be used for survey and they will mention how they would like to integrate the result of the survey with the website using dashboard or infographics.
<p>It is requested to submit your bid a day prior or well before the closing time. Please avoid last minute submission.</p> <p>Any bidder seeking E-tendering access/submission related support should specify Request for Proposal number' on the Email subject line and send it to bd.procurement@undp.org.</p> <p>The submission deadline is at 04:30 PM (BDT), September 30, 2020</p>		

Note: Above Clarifications in response to queries raised during the pre-bid meeting and amendments shall be an integral part of the RFP document and supersede all provisions as applicable.