



UNITED NATIONS DEVELOPMENT PROGRAMME JOB DESCRIPTION

I. Position Information

Title:	Implementation of Livelihood Activities Around the Grebo-Krahn National Park for Biodiversity Conservation
Contract Type:	Grant to CSOs/Firm/NGO
Programme:	Programme – “Energy & Environment”
Target Location:	Grebo-Krahn National Park
Duration of Contract:	6 Months (October 2020- February 2021)
Submission Deadline	<p>Proposals may be submitted on or before Friday October 2, 2020 at 12:00 PM Liberia local time and via:</p> <p>☑E-mail: bids.lr@undp.org and subject: Call for proposal for Implementation of Livelihood Activities Around the Grebo-Krahn National Park for Biodiversity Conservation- Maryland, River Gee and Grand Gedeh Counties.</p> <p>Contact for Inquiries (Info.lr.procurement@undp.org)</p>

II. Organisational Context

Energy and Environment is a core programme of the United Nation’s response to the Sustainable Development Goals. Under its Inclusive Growth and Sustainable Development Pillar, the UNDP in supporting the Government of Liberia in its efforts to conserve its forest through Protected Areas Management.

Liberia, with a total forest area of approximately 4.35 million hectares, holds more than half of the remaining forests within the West African Upper Guinean Forest Ecosystem (nearly 42%) that stretches from Cote d’Ivoire, Ghana, Sierra Leone and Togo. The country is recognized globally as a top conservation priority within the region due to its exceptionally high levels of species endemism. Liberia’s forest ecosystems host the highest populations of elephants in the region and is home to over 225 timber tree species, 2000 flowering plant species, 140 mammal species, 600 bird species, 75 amphibian and reptile species and over 1000 species of identified insects which must be conserved, utilized equitably and managed sustainably.

The forests of Liberia provide a wide range of benefits—both locally and internationally—ranging from provision of habitats for globally significant biodiversity, revenue generation, energy, and food as a provision of socioeconomic benefit to local inhabitants through the harvesting and sale of non-timber forest products (NTFPs) and the provision of ecological services including carbon sequestration. However, these forests and associated ecosystems/habitats including mangroves along the Liberia's coastline continue to face enormous anthropogenic and natural threats including deforestation and forest landscape degradation by host communities and other interests due to limited opportunities for income and livelihood. Today there are five gazette protected areas set aside for the conservation of biodiversity in Liberia and communities live in and around or in close proximity to these forests and depend on them.

At the same time the Coronavirus pandemic (COVID-19) is having devastating effects on the economy and population including forest-host communities. The current restriction and economic meltdown are likely to have an impact on agriculture and food security of populations around biodiversity hotspots, many of whom are smallholder farmers. Many farmers have had to abandoned productive agriculture activities as a result of the application of stringent measures to contain the spread of the virus. Additionally, some may have had to sell or use seeds and other inputs intended for planting in order to get food and to meeting their basic needs. The lack of access to good quality rice seeds to plant local rice, the main staple will pose a challenge for many local farmers. With no other alternatives communities around Protected Areas are likely to resort to trading in bush meat and engaging in the unsustainable exploitation of forest resources. This could threaten biodiversity.

In order to support emergency livelihoods and recovery from the ongoing impact of COVID-19 on the lives of smallholder rice farmers in forest host communities, the following interventions will be made. These are intended to mitigate the food security and income challenge created as the result of COVID19 that tends to exacerbate the threat to biodiversity:

- Supply of good quality inputs (i.e. seed rice, tools) to small farmers to cultivate crops during the planting season.
- Support for small grants to households in forest communities to address agriculture and livelihood needs.
- Training on sustainable harvest, marketing and utilization of non-timber forest products (NTFPs) to support livelihood.
- Support for National stakeholders' dialogue on tourism export strategy and action plans and entry points for eco-tourism investments.
- Support and strengthen local security command structures traditional, religious and opinion leaders to monitor and enforce laws against illegal trade in bushmeat and other non-timber forest products.

The objective of the assignment is to conserve biodiversity in the GKNP through introduction of livelihood activities in the surrounding communities.

III. Scope of Work

UNDP is seeking proposals from qualified CSOs/Firms/NGOs to implement some livelihood activities around the Grebo-Krahn National Park as part of efforts to conserve the rich biodiversity in the protected area.

Contract will be awarded to the most technically compliant and responsive CSOs/Firm/NGO based on demonstrated capacity and experience. Selected CSOs/Firm/NGO will be expected to work in close collaboration with the Forestry Development Authority (FDA), Ministry of Agriculture and the Environmental Protection Agency and the Inclusive Growth and Sustainable Development/ Energy and Environment Programme at UNDP.

Duly registered CSOs/Firm/NGO are encouraged to develop and submit proposal in the following format:

- Expected results - expected outcomes, outputs and activities
- Implementation strategy - how the project will undertake the activities to ensure most effective and efficient achievement of results
- Work plan - highlighting expected outcome(s), outputs, indicators, baselines, targets, planned activities, time-frame, responsible party and budget
- Partnership - partners needed for coordination and collaboration for successful implementation of the project
- Risks and Risk Mitigation Strategy
- Monitoring and Evaluation
- Project Exit Strategy/Sustainability
- Institutional profile - a brief description of your organization, including its registration details and relevant experience and competencies in working on issues related to access to justice, rule of law, security, and human rights

IV. Deliverables

No.	Description	Quantity	Delivery Timeframe
1	Supply of good quality inputs: seed rice, beans, tools, and two power tillers to small farmers to cultivate crops during the planting season.	300 farmers	October-December
2	Select in collaboration with UNDP and FDA beneficiaries of the economic recovery program around the GKNP. The participants should be taken from the three counties surrounding the protected area. Each beneficiary will receive \$50.00 in one shot through UNDP mobile money transfer scheme.	100 beneficiaries	September-November
3	Training on sustainable harvest and utilization of non-timber forest products (NTFPs) to support livelihood. The participants should be taken from the three counties surrounding the protected area and must include women.	50 beneficiaries	October 1-15
4	Facilitate the holding of a National stakeholders' dialogue on tourism export strategy and action plans and entry points for eco-tourism investments. The workshop will be organized based on the term of reference that will be developed by UNDP and partners.	50 participants	October-December
5	Training for strengthening 2 local security command structures (traditional, religious and opinion leaders) to monitor and enforce laws against illegal trade in bush meat and other non-timber forest products.	2 command structures strengthen for monitoring and enforcement	August-November

	Outputs
1	Evidence of supply of seed rice, beans, tools, and two power tillers to small farmers to cultivate crops
2	An authenticated list of beneficiaries for the economic recovery program
3	Comprehensive report on training on sustainable harvest and utilization of non-timber forest products (NTEP)
4	Organization and facilitation of a National stakeholders' dialogue on tourism export strategy and action plans and entry points for eco-tourism investments followed by a report
5	Organization and facilitation of training on monitoring and law enforcement for 2 local security structures followed by report.

V. Impact of Results

Increased livelihood activities and awareness on biodiversity conservation around the Grebo-Krahn National Park

VI. Eligibility & Qualification Criteria

Grant will be awarded to CSO/NGO/Firm based on the following considerations:

- ✓ National and/or local Civil Society Organization (CSO)/National NGO/National Firm;
- ✓ The CSO/Firm/NGO is duly registered in Liberia and must have an office in at least one of the proposed counties of Maryland, River Gee and Grand Gedeh;
- ✓ The organization's proven administrative and financial management capacity to undertake the project;
- ✓ The relevance of the proposal to achieving the expected results and related budget; and
- ✓ The institutional capacity and proven track record of the CSO/Firm/NGO.

VII. Selection Criteria

Proposal will be selected on the basis of technical (75%) and financial (25%) assessments.

The technical assessment will review the following:

- ✓ Relevance of proposal to achieving expected results (30%);
- ✓ Experience working with UNDP (5%);
- ✓ Local experience and presence (15%);
- ✓ Realistic work plan and timeline to complete activities (5%);
- ✓ Applicants' institutional capacity and relevant experience (15%);
- ✓ Sustainability of intervention (5%);

The financial assessment will review:

- ✓ Value for money (20%);
- ✓ Administrative management (5%)

VII. Submission Requirements

CSOs/NGOs/Firms who meet the requirements should submit a technical proposal of not more than twelve (12) pages including annexes which should include the following:

- I. Cover page
- II. Project Document (Technical Proposal with key areas identified in the format above)
- III. Results Framework
- IV. Project Budget per related activities
- V. Proof of legal registration or status
- VI. Evidence that the organization is a national or local CSO/Firm/NGO
- VII. A detailed work plan
- VIII. CVs of key staff for the project