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AMENDMENT NR.1

Date: 28/09/2020

Subject: Amendment Nr.1 for “*Framework-Based Consultancy Services as Chief Technical Advisor*” within the scope of “Identification and Remediation of Contaminated Sites with POPs” issued on 8 September 2020.

Ref: UNDP-TUR-IC-POPs-2020-39

Dear Madam/Sir,

Please find attached “Answers to Questions” in the context of subject procurement issued on 8 September 2020 for “*Framework-Based Consultancy Services as Chief Technical Advisor*” within the scope of “Identification and Remediation of Contaminated Sites with POPs”

You are kindly requested to prepare and submit your proposal in response to our subject procurement with the consideration of this attachment, whereas all other clauses remain valid.

Please kindly note that the submission deadline of the proposal is extended and make sure that you submit your bid **via eTendering System as per the deadline indicated in the system itself.**

Yours Sincerely,

UNDP Turkey Country Office

Attachment: Answers to Questions from Prospective Offerors

QUESTION 1: In which language should “Cover Letter” be prepared?

ANSWER 1: “Cover Letter” shall be prepared in Turkish or English.

QUESTION 2: Is the proof document of the registered health system enough for Statement of Health document? Who will sign the Statement of Health document?

ANSWER 2: Only the awarded candidate will submit the Statement Health Document and only the candidate will sign the document. The registration document of the registered health system is enough for proofing.

QUESTION 3: Can you provide information about the salary? Am I going to make an offer regarding salary?

ANSWER 3: The Individual Consultant (IC) will not take a salary for this assignment. This assignment is a framework based consultancy. The framework contract will be executed based on assignments detailed in each specific service requests to be prepared by UNDP. The contract to be signed between UNDP and successful candidate will not entail a financial commitment from UNDP. Payment terms and conditions will be specified in the specific service requests. Payment terms and conditions along with the daily fee rate (indicated in the contract) and number of days invested (not to exceed maximum number of days in the service request) will be the basis of payment to the IC. Please see “Payments” section of “Terms of Reference” for more details.

As per stipulated in Procurement Notice, Financial proposal shall be submitted together with the compulsory documents, in the format provided in “Letter to UNDP Confirming Interest and Availability”. The financial proposal shall be submitted as password protected document through eTendering. The password must not be provided to UNDP until requested by UNDP. Any financial information provided in Technical Proposal shall lead to Candidate’s disqualification.

QUESTION 4: How can I submit my offer?

ANSWER 4: Proposal shall be submitted through the online eTendering system <https://etendering.partneragencies.org> (search for Event ID IC-2020-39).

QUESTION 5: I tried to submit my offer from Etendering system but Etendering did not upload the documents. Please help?

ANSWER 5: The requirements for electronic submission from Etendering system are as follows:

- The files must be in PDF format.*
- Max file size per transmission is 45 MB.*
- File names must be maximum 60 characters long and must not contain any letter or special/Turkish character other than from Latin alphabet/keyboard.*
- All files must be free of virus and not corrupted.*