



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

Date 29th September 2020

Country: South Africa

Type of Contract: Consultant, Individual Contract

Description of the assignment: Consultant for the GBVF bystander campaign

Period of assignment/services (if applicable): 1 months

Proposal should be submitted at the following by email to bid.pretoria@undp.org no later than **14th October 2020**.

Any request for clarification must be sent in writing, or by standard electronic communication to the address or e-mail indicated above. Procurement Unit, South Africa will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

1. BACKGROUND

<p>The United Nations Development Programme (UNDP) is the UN's global development network, advocating for change and connecting countries to knowledge, experience and resources to help people build a better life. We are on the ground in nearly 170 countries and territories, working with</p>

governments and people on their own solutions to global and national development challenges. As they develop local capacity, they draw on the people of UNDP and our wide range of partners that can bring about results.

The Corona Virus Pandemic (COVID19), just like a fiction, is changing households' ways of life, business processes and governments behaviours all over the world. Its impact, if not immediately and successfully mitigated could reverse the gains already made in the first two decades of this century. COVID19 is a non-traditional and non-conventional shock that will continue to drive vulnerabilities of the marginalized and the vulnerable groups and communities for several years to come, if urgent and immediate actions are not taken.

As countries across the globe struggle to manage the COVID-19 pandemic, concerns are being raised about the effect of the pandemic on Gender Based Violence and Femicide (GBVF) in all countries affected by the COVID-19 pandemic. Extended quarantine, and other physical distancing measures enacted to manage the pandemic, are feared to have increased vulnerability to GBVF. Additionally, fear of infection, and rising public demand for medical care, may potentially make accessing GBV support services (where they are integrated and are permitted to operate) in a healthcare setting difficult. UN Women estimates that globally in the past 12 months 243 million women and girls aged 15–49 years were subjected to sexual and/or physical violence perpetrated by an intimate partner. As a result of the lockdowns imposed to stop the spread of COVID-19, emerging data show that such violence has intensified. The global data and emerging statistics prompted Dr. Phumzile Mlambo-NGCuka, Executive Director of UN Women, and former Deputy President of South Africa to characterize violence against women and girls as a [shadow pandemic](#)

Before the outbreak of the COVID-19 pandemic, gender-based violence was a major human rights issue in South Africa, and among the highest in the world. According to statistics from the South African Police Service (SAPS), one South African woman is murdered every three hours—a rate five times higher than the world average; and more than 110 rapes are reported to the police per day. The high rate of violence against women led the government to declare gender-based violence and femicide a national crisis. The data and information on the current status of GBV in the country during lockdown has been conflicting. On the one hand, numerous media reports have highlighted the increased risk women in intimate relationships face under lockdown conditions, because they are trapped in their homes with their abusers, unable to leave, escape or reach out for help. Although we do not have accurate data on the prevalence and magnitude of GBV during the – as systematic studies are still being conducted, available reports **show that within the first week alone of the current lockdown, South African Police Services (SAPS) received 2,320 complaints of gender-based violence (which are only the reported cases), with only 148 related charges laid. These statistics represent a 37% increase from the weekly average of the 87 290 South African GBV cases reported for 2019.** Additionally, according to media sources, the national Gender-Based Violence Command Centre said they had tripled the usual number of calls. The latest statistics show that GBV cases which had been logged and referred between 27 March and 30 April in the country was 842 in total, and 272 between 1-12 May 2020. With regard to femicide, whilst waiting for official release of statistics, news reports during the 2020 Covid-19 lockdown estimate that not less than 21 women and children have been murdered since the uplift of lockdown rules from level 5 to level 3, in May and June 2020.

Globally and in South Africa, many responses and interventions for GBVF prevention have focused on the survivor and perpetrator and very little work has incorporated the role of the bystander in GBVF

prevention. Bystander interventions would help to prevent potential occurrence of violence before it happens or before it gets fatal. The aim of this project is to highlight and reinforce the role of the bystander in GBVF prevention, mobilize bystanders to respond to incidences of GBVF and its early prevention, change the attitudes and build the capacity of potential bystanders to respond to GBVF - in the light of the magnitude and seriousness of GBVF, especially during the COVID-19 period and beyond.

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

Under the overall guidance of the COVID-19 Programme Manager and in collaboration with the Communications Analyst and the Gender Focal Team, the Consultant will be responsible for:

- Generating content for the radio talk shows on the role of the bystander in GBVF prevention
- Develop and offer orientation workshop to radio program managers on GBVF programming
- Liaise with the radio stations to record and collect the views
- Transcribe and analyze the views
- Write a report on the collected views including community bystander strategies for GBV prevention
- Based on the findings, develop a project document for funding on the implementation of bystander action against GBV in communities

(For detailed information be found in the terms of references)

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

The consultancy is expected to be undertaken by an expert with the following qualifications:

Education:

- Master's degree in social science, gender studies, development studies or related fields.

Experience:

- Minimum of 5 years of national professional experience in conducting gender analysis, and involvement in developing GBVF interventions
 - Experience working with communities on gender-based violence using participatory methodologies
 - Experience in developing radio content for mass communication and community participation
 - Experience in data transcription, analysis and report writing
 - Working experience in emergency settings is highly desirable;
 - Work experience on gender issues in South Africa is highly desirable.
- Excellent writing, research, analysis and presentation skills.

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS.

Applicants are required to submit the following:

- i. A Technical Proposal: (i) Letter of Interest, stating why you consider your service suitable for the assignment; and (ii) a brief methodology on the approach and implementation of the assignment, including broad time-frame (phases), and well-defined deliverables in relation to the scope of work, the costs per deliverable(s);
- ii. Evidence and examples of similar work done;
- iii. Complete Personal History form P11 form and personal CVs highlighting qualifications and experience in similar projects;
- iv. Work references - contact details (e-mail addresses) of referees (organization for whom you've produced similar assignments);
- v. All-inclusive financial proposal indicating consultancy fee (South African Rand) and a breakdown of expenses (unit price together with any other expenses) related to the assignment. The proposal must incorporate all travel costs for the service provider to achieve the required deliverables.

5. FINANCIAL PROPOSAL

- **Lump sum contracts**

The financial proposal shall specify a total lump sum amount, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or upon completion of the entire contract). Payments are based upon output, i.e. upon delivery of the services specified in the TOR. In order to assist the requesting unit in the comparison of financial proposals, the financial proposal will include a breakdown of this lump sum amount (including travel, per diems, and number of anticipated working days)

- **Travel;**

The consultant is not expected to travel. In case of a request to travel, the costs including transport, lodging and terminal expenses will be covered and paid by UNDP on the basis of UNDP rates.

6. EVALUATION

Individual consultants will be evaluated based on the following methodologies:

1. Lowest price and technically compliant offer When using this method, the award of a contract should be made to the individual consultant whose offer has been evaluated and determined as both:

- a) responsive/compliant/acceptable, and
- b) offering the lowest price/cost

"responsive/compliant/acceptable" can be defined as fully meeting the TOR provided

Those candidates who obtained at least 70% of points in each of the steps of the process will be considered for financial proposal evaluation.

Technical Criteria - 70% of total evaluation – max. 70 points:

Financial Criteria - 30% of total evaluation – max. 30 points

Technical Evaluation Criteria	Max score
Qualifications: Master's degree in social science, gender studies, development studies, political science, human rights or related fields.	5
At least 5 years' experience working on gender-based violence projects at National, Provincial and Community level in South Africa	20
Experience working with community radio stations to address local issues and developing radio content for mass communication and community participation	10
At least 5 years' experience in conducting gender analysis, qualitative data collection, transcription, analysis and report writing	15
TOTAL	50

ATTACHEMENTS TO THIS NOTICE:

- **TERMS OF REFERENCES (TOR)**
- **GENERAL TERMS AND CONDITIONS**
- **CONFIRMATION OF INTEREST AND SUBMISSION OF FINANCIAL PROPOSAL**
- **PERSONAL HISTORY FORM P11)**