

Pre-bid Meetings Minutes and Q&A

UNDP-CYP-ITB-178-EID-7035-2020

LTA for emergency intervention works at Cultural Heritage Sites

Due to Pandemic COVID-19 restrictions, the Pre-bid Meeting has been conducted via Skype for Business as per scheduled date/time on 02nd of October 2020 from 11:00 am to 11:30 am.

At the beginning of the meeting, all participants were welcomed to the meeting and a through introduction of subject ITB has been made by the Procurement and subsequently, sufficient time has been given to participants to raise their questions. Following questions made during the meeting:

| No | Question | Answer |
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| 1 | Can we put a total price on the BoQ? How UNDP is going to evaluate bidder's prices, if there is no total amount? | <p>The evaluation will be based on Unit Rates and not the Total Cost. As pointed out in Pre-bid meeting, the total bid price only represents bidders overall ranking and unit rates will be the base for evaluation to determine the lowest price bidder.</p> <p>How to put total prices while submitting your bids:</p> <p>Bidders can indicate their total prices separately for each of the 3 distances in Bid Submission Form A as follows:</p> <ul style="list-style-type: none">• Up to 40km radius from Nicosia Total Bid Price Euro.....• Up to 80km radius from Nicosia Total Bid Price Euro.....• Up to 120km radius from Nicosia Total Bid Price Euro..... <p>On the E-tendering system, bidders can put the Grand total for all 3 distances.</p> |
| 2 | Will there be any changes in the contract price during the one year LTA agreement? | <p>The LTA price will be fixed during the one year of LTA agreement and may be adjusted after one year subject to in-depth analyses of affected item unit rate considering local market prices, inflation/fluctuation rate etc. adjustments shall be made.</p> <p>The LTA maximum ceiling amount during one year should not exceed Euro 500,000.</p> |
| 3 | Regarding Item 2.10 of the BoQ, what type of wood will be used and what type we should give price? | <p>In accordance with requirement under 2.10, the type of wood is 20x20 cm cross-section softwood treated with two coats of sylvanol LM. The revised BoQ and Specifications are uploaded in E-tendering system.</p> |

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| 4 | For item 2.6, could you please define which surface area will be measured in m2 for the payment purposes? | The surface of the grouted stone will be measured for payment purposes. |
| 5 | What will be the duration of the LTA? | The initial duration of the LTA will be for one (1) year, with possibility of an extension for additional 2 year(s) based on documented satisfactory performance of the contractor. |

****The meeting was adjourned at 11:30 am****