

Minutes of the Pre-bid meeting held on October 07, 2020
RFP-BD-2020-035 for Hiring a firm for Development of an Educational collaborative Platform (EduHub) in Bangladesh-a2i.

Date: October 11, 2020

Members attended the meeting:

Name	Designation
Shamsun Nahar Airin	Procurement Associate, UNDP
Md Hafijur Rahman	Solution Architect, Aspire to Innovate Programme
Sujan Kanti Dey	Procurement Assistant
Bidders	

With reference to the subject RFP issued on October 01, 2020, please find below the queries raised by Invitees and answers thereto from UNDP Bangladesh:

SL	Queries	Answers
1	We understand that there is an existing Eduhub platform (https://www.eduhub.gov.bd/). In this regard, we request to clarify if the proposed initiative defined in Scope of Work in RFP is for the fresh development or enhancement of the existing platform. In case, if it is for the enhancement of the existing platform, please specify the existing Technology Stack.	Existing is only a prototype. Proposed initiative will be a fresh development.
2	We understand that UNDP is looking forward to onboard partner who is technically competent to support the development of EduHub, a platform of National Importance. We also understand the Technical Solution would involve multiple tracks and Stakeholders. Therefore, a higher weightage should be given to the Technical Score. We propose that there shall be "80% weightage given to Technical score and 20% weightage to Financial Score". Accordingly, we suggest that Combined Evaluation of Technical & Financial Bid be modified as follows: "Highest Combined Score (based on the 80% technical offer and 20% price weight distribution)"	No. Please Consider to the RFP document.
3	We request for an extension of bid submission for 2 weeks post release of the corrigendum / addendum in response to clarification sought by the Bidders. The extension will enable us and the other bidders to get all the necessary internal approvals and prepare the best responsive bids.	Please Consider Deadline up to 18 October 2020 on or before 4:30 pm (BD Local time).
4	We understand that through this clause, UNDP aims to evaluate the financial capability of the firm to ensure continuity and sustainability of the Project. We, therefore, suggest revising the minimum working Capital from BDT 30 Lac to BDT 1 Crore for the National level critical project at COVID times for virtual learning.	Please Consider to the RFP document.

Minutes of the Pre-bid meeting held on October 07, 2020
RFP-BD-2020-035 for Hiring a firm for Development of an Educational collaborative
Platform (EduHub) in Bangladesh-a2i.

5	As per the RFP, the required minimum qualifications are prescribed for 14-member team. In this regard, we request to clarify if all the resources are to be deployed at Client Site in Bangladesh for the entire project period of 5 Months.	Yes, 14 personnel will be needed for 5 months as per Terms of Reference.
6	Annex 1 Criteria for the Assessment of Proposal Page No. 9 Basis of Technical evaluation: 1.1: Experience of design, development and implementation experience of web portal in Public/private sector. We request to please specify the number of citations required to score the full marks.	It will be measured on the basis of quantity as well as quality of the projects.
7	Annex 1 List and Description of Expected Outputs to be Delivered Page No. 3 An inception report including in depth analysis of the technical requirements and design. We request to clarify if the Functional / user requirements are already documented and will be made available.	The awardee will be given necessary documents and guidance during the requirement analysis period.
8	We understand that the developed EduHub is to be integrated with other portals. In this regard, we request to provide the following details: a) Maximum no. of integration to be done b) List of identified portals for integration	As per the Terms of Reference.
9	We request to clarify if there is any identified User Group for UAT.	It will be identified during the contract period.
10	In Page 4, it is mentioned that "Support and Maintenance" is for 1 month. But in page 18-19, section 3.13/3.16 talks about many support and maintenance activities. Kindly confirm that the "Support and Maintenance" is required for one month after development.	Yes, One month after development.
11	What would be the approximate number of users, concurrency and expected user growth (year on year)?	It will be defined during the requirement analysis period. The target audience is the students, teachers, guardians of the whole of the country.
12	What would be the user number benchmark that should be considered to design the system?	It will be defined during the requirement analysis period. But the target audience is the students, teachers, guardians of the whole of the country.
13	In Page 4, it refers to integration with other edu portals. Kindly mention what type of integration with other edu portals and how many such integrations?	As per the Terms of Reference.

Minutes of the Pre-bid meeting held on October 07, 2020
RFP-BD-2020-035 for Hiring a firm for Development of an Educational collaborative
Platform (EduHub) in Bangladesh-a2i.

14	In terms of integration, kindly mention if any changes required at the "other portal/system" end, will that be under the scope of this RFP or that respective system owners will do the changes?	Respective system owners will do the changes, but any guideline or assistance needed for understanding then these should be provided.
15	Who will be responsible for arranging the same? Will it be cloud or on premise?	It will be decided during the requirement analysis period.
16	In Page 4, it is mentioned about "Dynamic Routine Builder". Can you please explain some more details on this?	It will be configurable, and users can build their own, system will recommend based on user's learning behavior as well.
17	In Page 4, it is mentioned "Content Archiving System" - Is this about cloud storage like AWS Bucket or Azure Blob storage? Is it separate from CMS?	Since whole project will follow the micro-service architecture, Content archiving system module will also be separate one.
18	In Page 19-20, it is mentioned a list of technology stack. Is it allowed to use additional open source components in order to achieve any particular requirement?	Yes.
19	In terms of Edu Crawler requirement, what would be the target search area?	All platforms, solutions, portals, websites etc. relevant to education.
20	In Page 12, the Table D and E are mentioned for financial details. Are these two tables indicating the same total quotation in two different formats?	In Table "D" total amount shall be reflected as per deliverables. All the cost component/breakdown shall be reflected in Table "E".

Note: Above Clarifications in response to queries raised during the Pre-bid meeting and amendments shall be an integral part of the RFP document and supersede the all provisions as applicable.