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INVITATION TO BID

USAID - Tranche II / Supply of medical equipment to Al-Obaidi General Hospital

ITB No.: IRQ- ITB-353/20

Project: Funding Facility for Stabilization (FFS)

Country: Iraq

CONTENTS

Section 1. Letter of Invitation	4
Section 2. Instruction to Bidders	6
A. GENERAL PROVISIONS	6
1. Introduction	6
2. Fraud & Corruption, Gifts and Hospitality	6
3. Eligibility	6
4. Conflict of Interests	7
B. PREPARATION OF BIDS	8
5. General Considerations	8
6. Cost of Preparation of Bid	8
7. Language	8
8. Documents Comprising the Bid	8
9. Documents Establishing the Eligibility and Qualifications of the Bidder	8
10. Technical Bid Format and Content	8
11. Price Schedule	8
12. Bid Security	9
13. Currencies	9
14. Joint Venture, Consortium or Association	9
15. Only One Bid	10
16. Bid Validity Period	11
17. Extension of Bid Validity Period	11
18. Clarification of Bid (from the Bidders)	11
19. Amendment of Bids	11
20. Alternative Bids	11
21. Pre-Bid Conference	12
C. SUBMISSION AND OPENING OF BIDS	12
22. Submission	12
Hard copy (manual) submission	12
Email and eTendering submissions	12
23. Deadline for Submission of Bids and Late Bids	13
24. Withdrawal, Substitution, and Modification of Bids	13
25. Bid Opening	13
D. EVALUATION OF BIDS	14
26. Confidentiality	14
27. Evaluation of Bids	14
28. Preliminary Examination	14

29. Evaluation of Eligibility and Qualification.....	14
30. Evaluation of Technical Bid and prices.....	15
31. Due diligence.....	15
32. Clarification of Bids	15
33. Responsiveness of Bid	15
34. Nonconformities, Reparable Errors and Omissions	16
E. AWARD OF CONTRACT	16
35. Right to Accept, Reject, Any or All Bids	16
36. Award Criteria	16
37. Debriefing.....	16
38. Right to Vary Requirements at the Time of Award	17
39. Contract Signature	17
40. Contract Type and General Terms and Conditions	17
41. Performance Security	17
42. Bank Guarantee for Advanced Payment	17
43. Liquidated Damages.....	17
44. Payment Provisions.....	17
45. Vendor Protest	17
46. Other Provisions.....	18
Section 3. Bid Data Sheet	19
Section 4. Evaluation Criteria	24
Section 5a: Schedule of Requirements and Technical Specifications/Bill of Quantities	28
Section 5b: Other Related Requirements	42
Section 6: Returnable Bidding Forms / Checklist	44
Form A: Bid Submission Form.....	45
Form B: Bidder Information Form.....	46
Form C: Joint Venture/Consortium/Association Information Form	48
Form D: Eligibility and Qualification Form	49
Form E: Technical Bid FORMAT	51

Section 1. Letter of Invitation

The United Nations Development Programme (UNDP) hereby invites you to submit a Bid to this Invitation to Bid (ITB) for the above-referenced subject.

This ITB includes the following documents and the General Terms and Conditions of Contract which is inserted in the Bid Data Sheet:

- Section 1: This Letter of Invitation
- Section 2: Instruction to Bidders
- Section 3: Bid Data Sheet (BDS)
- Section 4: Evaluation Criteria
- Section 5: Schedule of Requirements and Technical Specifications
- Section 6: Returnable Bidding Forms
 - Form A: Bid Submission Form
 - Form B: Bidder Information Form
 - Form C: Joint Venture/Consortium/Association Information Form
 - Form D: Qualification Form
 - Form E: Format of Technical Bid
 - Form F: Price Schedule
 - Form G: Form of Bid Security (Not Applicable)
 - Form G.1: Template for Bid Security Confirmation (Not Applicable)
 - Form H: Form for Performance Security
 - Annex-1: BOQ for PPEs in Excel

If you are interested in submitting a Bid in response to this ITB, please prepare your Bid in accordance with the requirements and procedure as set out in this ITB and submit it by the Deadline for Submission of Bids set out in Bid Data Sheet.

In case your company is not registered in the E-Tendering Module, please use the following temporary username and password to register your company/firm:

Username: event.guest

Password: why2change

Bidders who will be registered on the e-tendering will be able to download the complete bidding documents from the e-tendering website at: <https://etendering.partneragencies.org>

“Bidders can download the complete tender documentation from the e-Tendering upon registration”.

The Procurement notice includes the details of the UNDP focal person and the email provided as per following details:

Focal Person in UNDP: Mohammed Abbas, Procurement Specialist

Email Address: mohammed.abbas@undp.org

You may acknowledge receipt of this ITB utilize the “Accept Invitation” function in eTendering system, where applicable. This will enable you to receive amendments or updates to the ITB. Should you require further clarifications, kindly communicate with the contact person/s identified in the attached Data Sheet as the focal point for queries on this ITB.

UNDP looks forward to receiving your Bid and thank you in advance for your interest in UNDP procurement opportunities.

Issued by

A blue ink handwritten signature, appearing to be 'Mohammed Abbas', written over a horizontal line.

Name: Mohammed Abbas
Title: Procurement Analyst
Date: **October 14, 2020**

Approved by:

A blue ink handwritten signature, appearing to be 'Piero Emanuele Franceschetti', written over a horizontal line.

Name: Piero Emanuele Franceschetti
Title: Head of Service Center
Date: **October 14, 2020**

Section 2. Instruction to Bidders

GENERAL PROVISIONS	
1. Introduction	<p>1.1 Bidders shall adhere to all the requirements of this ITB, including any amendments made in writing by UNDP. This ITB is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement which can be accessed at https://popp.undp.org/SitePages/POPPBSUnit.aspx?TermID=254a9f96-b883-476a-8ef8-e81f93a2b38d</p> <p>1.2 Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this ITB.</p> <p>1.3 UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p> <p>1.4 As part of the bid, it is desired that the Bidder registers at the United Nations Global Marketplace (UNGM) website (www.ungm.org). The Bidder may still submit a bid even if not registered with the UNGM. However, if the Bidder is selected for contract award, the Bidder must register on the UNGM prior to contract signature.</p>
2. Fraud & Corruption, Gifts and Hospitality	<p>2.1 UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_andinvestigation.html#anti</p> <p>2.2 Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches or dinners.</p> <p>2.3 In pursuance of this policy, UNDP:</p> <p>(a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question;</p> <p>(b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.</p> <p>2.4 All Bidders must adhere to the UN Supplier Code of Conduct, which may be found at http://www.un.org/depts/ptd/pdf/conduct_english.pdf</p>
3. Eligibility	<p>3.1 A vendor should not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to</p>

	<p>UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations.</p> <p>3.2 It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p>
4. Conflict of Interests	<p>4.1 Bidders must strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified. Without limitation on the generality of the above, Bidders, and any of their affiliates, shall be considered to have a conflict of interest with one or more parties in this solicitation process, if they:</p> <ul style="list-style-type: none"> a) Are or have been associated in the past, with a firm or any of its affiliates which have been engaged by UNDP to provide services for the preparation of the design, specifications, Terms of Reference, cost analysis/estimation, and other documents to be used for the procurement of the goods and services in this selection process; b) Were involved in the preparation and/or design of the programme/project related to the goods and/or services requested under this ITB; or c) Are found to be in conflict for any other reason, as may be established by, or at the discretion of UNDP. <p>4.2 In the event of any uncertainty in the interpretation of a potential conflict of interest, Bidders must disclose to UNDP, and seek UNDP's confirmation on whether or not such conflict exists.</p> <p>4.3 Similarly, the Bidders must disclose in their Bid their knowledge of the following:</p> <ul style="list-style-type: none"> a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this ITB; and b) All other circumstances that could potentially lead to actual or perceived conflict of interest, collusion or unfair competition practices. Failure to disclose such an information may result in the rejection of the Bid or Bids affected by the non-disclosure. <p>4.4 The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this ITB, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>

B. PREPARATION OF BIDS	
5. General Considerations	<p>5.1 In preparing the Bid, the Bidder is expected to examine the ITB in detail. Material deficiencies in providing the information requested in the ITB may result in rejection of the Bid.</p> <p>5.2 The Bidder will not be permitted to take advantage of any errors or omissions in the ITB. Should such errors or omissions be discovered, the Bidder must notify the UNDP accordingly.</p>
6. Cost of Preparation of Bid	<p>6.1 The Bidder shall bear all costs related to the preparation and/or submission of the Bid, regardless of whether its Bid is selected or not. UNDP shall not be responsible or liable for those costs, regardless of the conduct or outcome of the procurement process.</p>
7. Language	<p>7.1 The Bid, as well as any and all related correspondence exchanged by the Bidder and UNDP, shall be written in the language (s) specified in the BDS.</p>
8. Documents Comprising the Bid	<p>8.1 The Bid shall comprise of the following documents and related forms which details are provided in the BDS:</p> <ul style="list-style-type: none"> a) Documents Establishing the Eligibility and Qualifications of the Bidder; b) Technical Bid; c) Price Schedule; d) Bid Security, if required by BDS; e) Any attachments and/or appendices to the Bid.
9. Documents Establishing the Eligibility and Qualifications of the Bidder	<p>9.1 The Bidder shall furnish documentary evidence of its status as an eligible and qualified vendor, using the Forms provided under Section 6 and providing documents required in those forms. In order to award a contract to a Bidder, its qualifications must be documented to UNDP's satisfaction.</p>
10. Technical Bid Format and Content	<p>10.1 The Bidder is required to submit a Technical Bid using the Standard Forms and templates provided in Section 6 of the ITB.</p> <p>10.2 Samples of items, when required as per Section 5, shall be provided within the time specified and unless otherwise specified by the Purchaser, at no expense to the UNDP. If not destroyed by testing, samples will be returned at Bidder's request and expense, unless otherwise specified.</p> <p>10.3 When applicable and required as per Section 5, the Bidder shall describe the necessary training programme available for the maintenance and operation of the equipment offered as well as the cost to the UNDP. Unless otherwise specified, such training as well as training materials shall be provided in the language of the Bid as specified in the BDS.</p> <p>10.4 When applicable and required as per Section 5, the Bidder shall certify the availability of spare parts for a period of at least five (5) years from date of delivery, or as otherwise specified in this ITB.</p>
11. Price Schedule	<p>11.1 The Price Schedule shall be prepared using the Form provided in Section 6 of the ITB and taking into consideration the requirements in the ITB.</p>

	<p>11.2 Any requirement described in the Technical Bid but not priced in the Price Schedule, shall be assumed to be included in the prices of other activities or items, as well as in the final total price.</p>
12. Bid Security	<p>12.1 A Bid Security, if required by BDS, shall be provided in the amount and form indicated in the BDS. The Bid Security shall be valid for a minimum of thirty (30) days after the final date of validity of the Bid.</p> <p>12.2 The Bid Security shall be included along with the Bid. If Bid Security is required by the ITB but is not found in the Bid, the offer shall be rejected.</p> <p>12.3 If the Bid Security amount or its validity period is found to be less than what is required by UNDP, UNDP shall reject the Bid.</p> <p>12.4 In the event an electronic submission is allowed in the BDS, Bidders shall include a copy of the Bid Security in their bid and the original of the Bid Security must be sent via courier or hand delivery as per the instructions in BDS.</p> <p>12.5 The Bid Security may be forfeited by UNDP, and the Bid rejected, in the event of any, or combination, of the following conditions:</p> <ul style="list-style-type: none"> a) If the Bidder withdraws its offer during the period of the Bid Validity specified in the BDS, or; b) In the event the successful Bidder fails: <ul style="list-style-type: none"> i. to sign the Contract after UNDP has issued an award; or ii. to furnish the Performance Security, insurances, or other documents that UNDP may require as a condition precedent to the effectivity of the contract that may be awarded to the Bidder.
13. Currencies	<p>13.1 All prices shall be quoted in the currency or currencies indicated in the BDS. Where Bids are quoted in different currencies, for the purposes of comparison of all Bids:</p> <ul style="list-style-type: none"> a) UNDP will convert the currency quoted in the Bid into the UNDP preferred currency, in accordance with the prevailing UN operational rate of exchange on the last day of submission of Bids; and b) In the event that UNDP selects a Bid for award that is quoted in a currency different from the preferred currency in the BDS, UNDP shall reserve the right to award the contract in the currency of UNDP's preference, using the conversion method specified above.
14. Joint Venture, Consortium or Association	<p>14.1 If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture.</p> <p>14.2 After the Deadline for Submission of Bid, the lead entity identified to</p>

	<p>represent the JV, Consortium or Association shall not be altered without the prior written consent of UNDP.</p> <p>14.3 The lead entity and the member entities of the JV, Consortium or Association shall abide by the provisions of Clause 9 herein in respect of submitting only one Bid.</p> <p>14.4 The description of the organization of the JV, Consortium or Association must clearly define the expected role of each of the entities in the joint venture in delivering the requirements of the ITB, both in the Bid and the JV, Consortium or Association Agreement. All entities that comprise the JV, Consortium or Association shall be subject to the eligibility and qualification assessment by UNDP.</p> <p>14.5 A JV, Consortium or Association in presenting its track record and experience should clearly differentiate between:</p> <ul style="list-style-type: none"> a) Those that were undertaken together by the JV, Consortium or Association; and b) Those that were undertaken by the individual entities of the JV, Consortium or Association. <p>14.6 Previous contracts completed by individual experts working privately but who are permanently or were temporarily associated with any of the member firms cannot be claimed as the experience of the JV, Consortium or Association or those of its members, but should only be claimed by the individual experts themselves in their presentation of their individual credentials</p> <p>14.7 JV, Consortium or Associations are encouraged for high value, multi-sectoral requirements when the spectrum of expertise and resources required may not be available within one firm.</p>
15. Only One Bid	<p>15.1 The Bidder (including the individual members of any Joint Venture) shall submit only one Bid, either in its own name or as part of a Joint Venture.</p> <p>15.2 Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <ul style="list-style-type: none"> a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or c) they have the same legal representative for purposes of this ITB; or d) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of another Bidder regarding this ITB process; e) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this ITB process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.

16. Bid Validity Period	<p>16.1 Bids shall remain valid for the period specified in the BDS, commencing on the Deadline for Submission of Bids. A Bid valid for a shorter period may be rejected by UNDP and rendered non-responsive.</p> <p>16.2 During the Bid validity period, the Bidder shall maintain its original Bid without any change, including the availability of the Key Personnel, the proposed rates and the total price.</p>
17. Extension of Bid Validity Period	<p>17.1 In exceptional circumstances, prior to the expiration of the Bid validity period, UNDP may request Bidders to extend the period of validity of their Bids. The request and the responses shall be made in writing, and shall be considered integral to the Bid.</p> <p>17.2 If the Bidder agrees to extend the validity of its Bid, it shall be done without any change to the original Bid.</p> <p>17.3 The Bidder has the right to refuse to extend the validity of its Bid, in which case, the Bid shall not be further evaluated.</p>
18. Clarification of Bid (from the Bidders)	<p>18.1 Bidders may request clarifications on any of the ITB documents no later than the date indicated in the BDS. Any request for clarification must be sent in writing in the manner indicated in the BDS. If inquiries are sent other than specified channel, even if they are sent to a UNDP staff member, UNDP shall have no obligation to respond or confirm that the query was officially received.</p> <p>18.2 UNDP will provide the responses to clarifications through the method specified in the BDS.</p> <p>18.3 UNDP shall endeavour to provide responses to clarifications in an expeditious manner, but any delay in such response shall not cause an obligation on the part of UNDP to extend the submission date of the Bids, unless UNDP deems that such an extension is justified and necessary.</p>
19. Amendment of Bids	<p>19.1 At any time prior to the deadline of Bid submission, UNDP may for any reason, such as in response to a clarification requested by a Bidder, modify the ITB in the form of an amendment to the ITB. Amendments will be made available to all prospective bidders.</p> <p>19.2 If the amendment is substantial, UNDP may extend the Deadline for submission of Bid to give the Bidders reasonable time to incorporate the amendment into their Bids.</p>
20. Alternative Bids	<p>20.1 Unless otherwise specified in the BDS, alternative Bids shall not be considered. If submission of alternative Bid is allowed by BDS, a Bidder may submit an alternative Bid, but only if it also submits a Bid conforming to the ITB requirements. Where the conditions for its acceptance are met, or justifications are clearly established, UNDP reserves the right to award a contract based on an alternative Bid.</p> <p>20.2 If multiple/alternative bids are being submitted, they must be clearly marked as “Main Bid” and “Alternative Bid”</p>

21. Pre-Bid Conference	<p>21.1 When appropriate, a pre-bid conference will be conducted at the date, time and location specified in the BDS. All Bidders are encouraged to attend. Non-attendance, however, shall not result in disqualification of an interested Bidder. Minutes of the Bidder's conference will be disseminated on the procurement website and shared by email or on the e-Tendering platform as specified in the BDS. No verbal statement made during the conference shall modify the terms and conditions of the ITB, unless specifically incorporated in the Minutes of the Bidder's Conference or issued/posted as an amendment to ITB.</p>
C. SUBMISSION AND OPENING OF BIDS	
22. Submission	<p>22.1 The Bidder shall submit a duly signed and complete Bid comprising the documents and forms in accordance with requirements in the BDS. The Price Schedule shall be submitted together with the Technical Bid. Bid can be delivered either personally, by courier, or by electronic method of transmission as specified in the BDS.</p> <p>22.2 The Bid shall be signed by the Bidder or person(s) duly authorized to commit the Bidder. The authorization shall be communicated through a document evidencing such authorization issued by the legal representative of the bidding entity, or a Power of Attorney, accompanying the Bid.</p> <p>22.3 Bidders must be aware that the mere act of submission of a Bid, in and of itself, implies that the Bidder fully accepts the UNDP General Contract Terms and Conditions.</p>
Hard copy (manual) submission	<p>22.4 Hard copy (manual) submission by courier or hand delivery allowed or specified in the BDS shall be governed as follows:</p> <p>a) The signed Bid shall be marked "Original", and its copies marked "Copy" as appropriate. The number of copies is indicated in the BDS. All copies shall be made from the signed original only. If there are discrepancies between the original and the copies, the original shall prevail.</p> <p>(b) The Technical Bid and Price Schedule must be sealed and submitted together in an envelope, which shall:</p> <ol style="list-style-type: none"> Bear the name of the Bidder; Be addressed to UNDP as specified in the BDS; and Bear a warning not to open before the time and date for Bid opening as specified in the BDS. <p>If the envelope with the Bid is not sealed and marked as required, UNDP shall assume no responsibility for the misplacement, loss, or premature opening of the Bid.</p>
Email and eTendering submissions	<p>22.5 Electronic submission through email or eTendering, if allowed as specified in the BDS, shall be governed as follows:</p> <p>a) Electronic files that form part of the Bid must be in accordance with the format and requirements indicated in BDS;</p>

	<p>b) Documents which are required to be in original form (e.g. Bid Security, etc.) must be sent via courier or hand delivered as per the instructions in BDS.</p> <p>22.6 Detailed instructions on how to submit, modify or cancel a bid in the eTendering system are provided in the eTendering system Bidder User Guide and Instructional videos available on this link: http://www.undp.org/content/undp/en/home/operations/procurement/business/procurement-notice/resources/</p>
23. Deadline for Submission of Bids and Late Bids	<p>23.1 Complete Bids must be received by UNDP in the manner, and no later than the date and time, specified in the BDS. UNDP shall only recognise the actual date and time that the bid was received by UNDP</p> <p>23.2 UNDP shall not consider any Bid that is received after the deadline for the submission of Bids.</p>
24. Withdrawal, Substitution, and Modification of Bids	<p>24.1 A Bidder may withdraw, substitute or modify its Bid after it has been submitted at any time prior to the deadline for submission.</p> <p>24.2 Manual and Email submissions: A bidder may withdraw, substitute or modify its Bid by sending a written notice to UNDP, duly signed by an authorized representative, and shall include a copy of the authorization (or a Power of Attorney). The corresponding substitution or modification of the Bid, if any, must accompany the respective written notice. All notices must be submitted in the same manner as specified for submission of Bids, by clearly marking them as “WITHDRAWAL” “SUBSTITUTION,” or “MODIFICATION”</p> <p>24.3 eTendering: A Bidder may withdraw, substitute or modify its Bid by Cancelling, Editing, and re-submitting the Bid directly in the system. It is the responsibility of the Bidder to properly follow the system instructions, duly edit and submit a substitution or modification of the Bid as needed. Detailed instructions on how to cancel or modify a Bid directly in the system are provided in the Bidder User Guide and Instructional videos.</p> <p>24.4 Bids requested to be withdrawn shall be returned unopened to the Bidders (only for manual submissions), except if the bid is withdrawn after the bid has been opened.</p>
25. Bid Opening	<p>25.1 UNDP will open the Bid in the presence of an ad-hoc committee formed by UNDP of at least two (2) members.</p> <p>25.2 The Bidders’ names, modifications, withdrawals, the condition of the envelope labels/seals, the number of folders/files and all other such other details as UNDP may consider appropriate, will be announced at the opening. No Bid shall be rejected at the opening stage, except for late submissions, in which case, the Bid shall be returned unopened to the Bidders.</p> <p>25.3 In the case of e-Tendering submission, bidders will receive an automatic notification once the Bid is opened.</p>

D. EVALUATION OF BIDS

26. Confidentiality	<p>26.1 Information relating to the examination, evaluation, and comparison of Bids, and the recommendation of contract award, shall not be disclosed to Bidders or any other persons not officially concerned with such process, even after publication of the contract award.</p> <p>26.2 Any effort by a Bidder or anyone on behalf of the Bidder to influence UNDP in the examination, evaluation and comparison of the Bids or contract award decisions may, at UNDP's decision, result in the rejection of its Bid and may subsequently be subject to the application of prevailing UNDP's vendor sanctions procedures.</p>
27. Evaluation of Bids	<p>27.1 UNDP will conduct the evaluation solely on the basis of the Bids received.</p> <p>27.2 Evaluation of Bids shall be undertaken in the following steps:</p> <ul style="list-style-type: none"> a) Preliminary Examination including Eligibility b) Arithmetical check and ranking of bidders who passed preliminary examination by price. c) Qualification assessment (if pre-qualification was not done) a) Evaluation of Technical Bids b) Evaluation of prices <p>Detailed evaluation will be focussed on the 3 - 5 lowest priced bids. Further higher priced bids shall be added for evaluation if necessary</p>
28. Preliminary Examination	<p>28.1 UNDP shall examine the Bids to determine whether they are complete with respect to minimum documentary requirements, whether the documents have been properly signed, and whether the Bids are generally in order, among other indicators that may be used at this stage. UNDP reserves the right to reject any Bid at this stage.</p>
29. Evaluation of Eligibility and Qualification	<p>29.1 Eligibility and Qualification of the Bidder will be evaluated against the Minimum Eligibility/Qualification requirements specified in the Section 4 (Evaluation Criteria).</p> <p>29.2 In general terms, vendors that meet the following criteria may be considered qualified:</p> <ul style="list-style-type: none"> a) They are not included in the UN Security Council 1267/1989 Committee's list of terrorists and terrorist financiers, and in UNDP's ineligible vendors' list; b) They have a good financial standing and have access to adequate financial resources to perform the contract and all existing commercial commitments, c) They have the necessary similar experience, technical expertise, production capacity, quality certifications, quality assurance procedures and other resources applicable to the supply of goods and/or services required; d) They are able to comply fully with the UNDP General Terms and Conditions of Contract; e) They do not have a consistent history of court/arbitral award decisions against the Bidder; and f) They have a record of timely and satisfactory performance with their clients.

30. Evaluation of Technical Bid and prices	<p>30.1 The evaluation team shall review and evaluate the Technical Bids on the basis of their responsiveness to the Schedule of Requirements and Technical Specifications and other documentation provided, applying the procedure indicated in the BDS and other ITB documents. When necessary, and if stated in the BDS, UNDP may invite technically responsive bidders for a presentation related to their technical Bids. The conditions for the presentation shall be provided in the bid document where required.</p>
31. Due diligence	<p>31.1 UNDP reserves the right to undertake a due diligence exercise, aimed at determining to its satisfaction, the validity of the information provided by the Bidder. Such exercise shall be fully documented and may include, but need not be limited to, all or any combination of the following:</p> <ul style="list-style-type: none"> a) Verification of accuracy, correctness and authenticity of information provided by the Bidder; b) Validation of extent of compliance to the ITB requirements and evaluation criteria based on what has so far been found by the evaluation team; c) Inquiry and reference checking with Government entities with jurisdiction on the Bidder, or with previous clients, or any other entity that may have done business with the Bidder; d) Inquiry and reference checking with previous clients on the performance on on-going or completed contracts, including physical inspections of previous works, as deemed necessary; e) Physical inspection of the Bidder's offices, branches or other places where business transpires, with or without notice to the Bidder; f) Other means that UNDP may deem appropriate, at any stage within the selection process, prior to awarding the contract.
32. Clarification of Bids	<p>32.1 To assist in the examination, evaluation and comparison of Bids, UNDP may, at its discretion, request any Bidder for a clarification of its Bid.</p> <p>32.2 UNDP's request for clarification and the response shall be in writing and no change in the prices or substance of the Bid shall be sought, offered, or permitted, except to provide clarification, and confirm the correction of any arithmetic errors discovered by UNDP in the evaluation of the Bids, in accordance with the ITB.</p> <p>32.3 Any unsolicited clarification submitted by a Bidder in respect to its Bid, which is not a response to a request by UNDP, shall not be considered during the review and evaluation of the Bids.</p>
33. Responsiveness of Bid	<p>33.1 UNDP's determination of a Bid's responsiveness will be based on the contents of the bid itself. A substantially responsive Bid is one that conforms to all the terms, conditions, specifications and other requirements of the ITB without material deviation, reservation, or omission.</p> <p>33.2 If a bid is not substantially responsive, it shall be rejected by UNDP and may not subsequently be made responsive by the Bidder by correction of the material deviation, reservation, or omission.</p>

34. Nonconformities, Reparable Errors and Omissions	<p>34.1 Provided that a Bid is substantially responsive, UNDP may waive any non-conformities or omissions in the Bid that, in the opinion of UNDP, do not constitute a material deviation.</p> <p>34.2 UNDP may request the Bidder to submit the necessary information or documentation, within a reasonable period, to rectify nonmaterial nonconformities or omissions in the Bid related to documentation requirements. Such omission shall not be related to any aspect of the price of the Bid. Failure of the Bidder to comply with the request may result in the rejection of its Bid.</p> <p>34.3 For the bids that have passed the preliminary examination, UNDP shall check and correct arithmetical errors as follows:</p> <ul style="list-style-type: none"> a) if there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of UNDP there is an obvious misplacement of the decimal point in the unit price; in which case, the line item total as quoted shall govern and the unit price shall be corrected; b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and c) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail. <p>34.4 If the Bidder does not accept the correction of errors made by UNDP, its Bid shall be rejected.</p>
E. AWARD OF CONTRACT	
35. Right to Accept, Reject, Any or All Bids	<p>35.1 UNDP reserves the right to accept or reject any bid, to render any or all of the bids as non-responsive, and to reject all Bids at any time prior to award of contract, without incurring any liability, or obligation to inform the affected Bidder(s) of the grounds for UNDP's action. UNDP shall not be obliged to award the contract to the lowest priced offer.</p>
36. Award Criteria	<p>36.1 Prior to expiration of the period of Bid validity, UNDP shall award the contract to the qualified and eligible Bidder that is found to be responsive to the requirements of the Schedule of Requirements and Technical Specification, and has offered the lowest price.</p>
37. Debriefing	<p>37.1 In the event that a Bidder is unsuccessful, the Bidder may request for a debriefing from UNDP. The purpose of the debriefing is to discuss the strengths and weaknesses of the Bidder's submission, in order to assist the Bidder in improving its future Bids for UNDP procurement opportunities. The content of other Bids and how they compare to the Bidder's submission shall not be discussed.</p>

38. Right to Vary Requirements at the Time of Award	38.1 At the time of award of Contract, UNDP reserves the right to vary the quantity of goods and/or services, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
39. Contract Signature	39.1 Within fifteen (15) days from the date of receipt of the Contract, the successful Bidder shall sign and date the Contract and return it to UNDP. Failure to do so may constitute sufficient grounds for the annulment of the award, and forfeiture of the Bid Security, if any, and on which event, UNDP may award the Contract to the Second highest rated or call for new Bids.
40. Contract Type and General Terms and Conditions	40.1 The types of Contract to be signed and the applicable UNDP Contract General Terms and Conditions, as specified in BDS, can be accessed at http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html
41. Performance Security	41.1 A performance security, if required in the BDS, shall be provided in the amount specified in BDS and form available at https://popp.undp.org/layouts/15/WopiFrame.aspx?sourcedoc=/UNDP_POPP_DOCUMENT_LIBRARY/Public/PSU_Solicitation_Performance%20Guarantee%20Form.docx&action=default within a maximum of fifteen (15) days of the contract signature by both parties. Where a performance security is required, the receipt of the performance security by UNDP shall be a condition for rendering the contract effective.
42. Bank Guarantee for Advanced Payment	42.1 Except when the interests of UNDP so require, it is UNDP's standard practice to not make advance payment(s) (i.e., payments without having received any outputs). If an advance payment is allowed as per the BDS, and exceeds 20% of the total contract price, or USD 30,000, whichever is less, the Bidder shall submit a Bank Guarantee in the full amount of the advance payment in the form available at https://popp.undp.org/layouts/15/WopiFrame.aspx?sourcedoc=/UNDP_POPP_DOCUMENT_LIBRARY/Public/PSU_Contract%20Management%20Payment%20and%20Taxes_Advanced%20Payment%20Guarantee%20Form.docx&action=default
43. Liquidated Damages	43.1 If specified in the BDS, UNDP shall apply Liquidated Damages for the damages and/or risks caused to UNDP resulting from the Contractor's delays or breach of its obligations as per Contract.
44. Payment Provisions	44.1 Payment will be made only upon UNDP's acceptance of the goods and/or services performed. The terms of payment shall be within thirty (30) days, after receipt of invoice and certification of acceptance of goods and/or services issued by the proper authority in UNDP with direct supervision of the Contractor. Payment will be effected by bank transfer in the currency of the contract.
45. Vendor Protest	45.1 UNDP's vendor protest procedure provides an opportunity for appeal to those persons or firms not awarded a contract through a competitive procurement process. In the event that a Bidder believes that it was not

	<p>treated fairly, the following link provides further details regarding UNDP vendor protest procedures:</p> <p>http://www.undp.org/content/undp/en/home/procurement/business/protest-and-sanctions.html</p>
46. Other Provisions	<p>46.1 In the event that the Bidder offers a lower price to the host Government (e.g. General Services Administration (GSA) of the federal government of the United States of America) for similar goods and/or services, UNDP shall be entitled to the same lower price. The UNDP General Terms and Conditions shall have precedence.</p> <p>46.2 UNDP is entitled to receive the same pricing offered by the same Contractor in contracts with the United Nations and/or its Agencies. The UNDP General Terms and Conditions shall have precedence.</p> <p>46.3 The United Nations has established restrictions on employment of (former) UN staff who have documentation in the procurement process as per bulletin ST/SGB/2006/15</p> <p>http://www.un.org/en/ga/search/view_doc.asp?symbol=ST/SGB/2006/15&referer</p>

Section 3. Bid Data Sheet

The following data for the goods and/or services to be procured shall complement, supplement, or amend the provisions in the Invitation to Bid In the case of a conflict between the Instructions to Bidders, the Bid Data Sheet, and other annexes or references attached to the Bid Data Sheet, the provisions in the Bid Data Sheet shall prevail.

BDS No.	Ref. to Section.2	Data	Specific Instructions / Requirements
1	7	Language of the Bid	English
2		Submitting Bids for Parts or sub-parts of the Schedule of Requirements (partial bids)	Not Allowed
3	20	Alternative Bids	Shall not be considered
4	21	Pre-Bid conference	Not Applicable
5	16	Bid Validity Period	120 days
6	13	Bid Security	<p><input checked="" type="checkbox"/> Required</p> <p>Amount: USD 1,000</p> <p>Bid Security Validity: 150 Days from the date of initial deadline. Bid security not valid for 150 days from the date of initial deadline will be rejected.</p> <p>Issued in the name of Resident Representative, UNDP Iraq as per the template provided at Form G of the ITB.</p> <p>The original bid Security must be kept by the bidder to be presented at a later date upon request.</p> <p>Copy of the bid security should be submitted separately and properly marked along with the Offer.</p> <p>Note: Bids without bid security will neither be accepted nor be included in the evaluation process.</p>

			<p>UNDP reserves the right to reject any bid security when the information provided above cannot be verified by UNDP</p> <p>Acceptable forms of Bid Security:</p> <p><input checked="" type="checkbox"/> Bank Guarantee (See Section 6- Form G for template)</p> <p><input checked="" type="checkbox"/> Any Bank-issued Check / Cashier's Check / Certified Check</p> <p>Note: Personal and uncertified cheques are not acceptable and leads to rejection.</p> <p>Bidders are also required to complete the Form G1 Confirmation of Bid Security Information and submit the signed form with the bid.</p>
7	41	Advanced Payment upon signing of contract	Not Allowed
8	42	Liquidated Damages	<p>Will be imposed as follows:</p> <p>Percentage of contract price of delay: <u>Percentage of contract price of delay: 0.5% per day up to maximum of 25% of the contract value, after which UNDP may terminate the contract.</u></p>
9	40	Performance Security	<p><input checked="" type="checkbox"/> Required</p> <p>Amount :10% of total contract value in Form of:</p> <ol style="list-style-type: none"> Bank guarantee OR Certified Cheque issued by a reputable bank (shall be in accordance with Form included in the Invitation to Bid (Section-9); Should be submitted within 15 days upon issuance of letter of intent/contract. The proceeds of the Performance Security shall be payable to UNDP as a compensation for any loss resulting from the Contractor's failure to complete its obligations under the contract. The Performance Security shall be denominated in the currency of the contract valid for a period of 12 months. If, within 12 months after the provision of service, any defects are discovered or arise in the normal course of usage, the Supplier shall remedy the defect either by replacement or by repair; Upon successfully completion of Defect Liability period of 6 months and upon issuance of final completion certificate, UNDP will return the Performance Security to the bidder. Please refer to general

			terms and conditions clause 47.1
10	12	Currency of Bid	United States Dollar
11	31	Deadline for submitting requests for clarifications/questions	2 days before the submission deadline
12	31	Contact Details for submitting clarifications/questions	<p>Focal Person in UNDP: Mohammed Abbas Address: UNDP, Iraq E-mail address: mohammed.abbas@undp.org</p> <p>Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers</p>
13	18, 19 and 21	Manner of Disseminating Supplemental Information to the ITB and responses/clarifications to queries	Posted directly to eTendering
14	23	Deadline for Submission	<p>For eTendering submission - as indicated in eTendering system. Note that system time zone is in EST/EDT (New York) time zone.</p> <p>Date and time visible on the main screen of the event (on the E-Tendering portal) will be final and prevail over any other closing time indicated elsewhere, in case they are different. The correct bid closing time is as indicated in the E-Tendering portal and system will not accept any bid after that time. It is the responsibility of the bidder to make sure bids are submitted within this deadline. UNDP will not accept any bid that is not submitted directly to the system. Bidders are advised to submit their bid's a day prior or well before the closing time. Do not wait until last minute. If you face any issue submitting your proposal at the last minute, UNDP may not be able to assist.</p>
14	22	Allowable Manner of Submitting Bids	<input checked="" type="checkbox"/> e-Tendering
15	22	Bid Submission Address	<p>https://etendering.partneragencies.org</p> <p><u>Event Number: IRQ- ITB-353/20</u></p>

16	22	Electronic submission (eTendering) requirements	<ul style="list-style-type: none"> Format: PDF files (Preferred) File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. All files must be free of viruses and not corrupted. If you are uploading a large number of files (ex. 15 or more), please zip the files into a ZIP folder and upload the folder instead of each file individually. You can upload several ZIP folders, but if you do this, please note that the total size of each ZIP folder uploaded cannot exceed 50MB.
17	25	Date, time and venue for the opening of bid	This is e-Tendering submission: the bidders will receive an automatic notification once their Bids are opened.
18	27, 36	Evaluation Method for the Award of Contract	Lowest priced technically responsive, eligible and qualified bidder.
19		Expected date for commencement of Contract	<i>November 29, 2020</i>
20		Maximum expected duration of contract	8 to 10 weeks
21	35	UNDP will award the contract to:	☑ One Bidder based on technical qualification and offering the lowest price.
22	39	Type of Contract	Contract for Goods and/or Services to UNDP http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html
23	39	UNDP Contract Terms and Conditions that will apply	UNDP General Terms and Conditions for Contracts http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html
24		Other Information Related to the ITB	<ol style="list-style-type: none"> The required equipment should have FDA or CE certificate exclusively. Minimum required warranty period is 12 months. Manufacturer dates of all equipment should not exceed 2 years from the date of delivery. The supplier should perform all the installation and commissioning works in due order and hand over a ready to use equipment. The supplier should provide training to designated health facility's staff on how to operate the equipment during the commissioning period.

			<p>6. Supplier should provide maintenance service during the period of warranty as needed and resolve any malfunction when requested including inspection and identification of errors.</p> <p>7. Availability of consumables, solutions, maintenance services and spare parts in the local markets is mandatory and contact details of local representatives should be shared.</p> <p>8. Samples for each of the items requested in the PPEs should be provided by the bidder for the purpose of examination upon requesting.</p> <p>9. User manual in English (Arabic only if available)</p> <p>Note: Partial/Stack deliveries will be accepted during the required implementation period of 8 to 10 weeks.</p>
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Section 4. Evaluation Criteria

Preliminary Examination Criteria

Bids will be examined to determine whether they are complete and submitted in accordance with ITB requirements as per below criteria on a Yes/No basis:

- Appropriate signatures
- Power of Attorney
- Minimum Bid documents provided
- Bid Validity
- Bid Security submitted as per ITB requirements with compliant validity period
- Required Documents as indicated in Form B

Minimum Eligibility and Qualification Criteria

Eligibility and Qualification will be evaluated on a Pass/Fail basis.

If the Bid is submitted as a Joint Venture/Consortium/Association, each member should meet the minimum criteria, unless otherwise specified.

Subject	Criteria	Document Submission requirement
ELIGIBILITY		
Legal Status	Vendor is a legally registered entity.	Form B: Bidder Information Form
Eligibility	Vendor is not suspended, nor debarred, nor otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization in accordance with ITB clause 3.	Form A: Bid Submission Form
Conflict of Interest	No conflicts of interest in accordance with ITB clause 4.	Form A: Bid Submission Form
Bankruptcy	Has not declared bankruptcy, is not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against the vendor that could impair its operations in the foreseeable future.	Form A: Bid Submission Form
Certificates and Licenses	Certificate of Registration of the business; including Articles of Incorporation, or equivalent document if Bidder is not a corporation.	Form B: Bidder Information Form
QUALIFICATION		
Minimum Qualification	<p>a. Minimum 2 similar contracts for supply of medical equipment successfully completed during the last Ten (10) years;</p> <p><i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement). The Lead party must meet the requirement</i></p>	Form D: Qualification Form

	of minimum One contract similar in nature amounting (US\$250,000) ; (supply of medical equipment)	
History of Non-Performing Contracts¹	Non-performance of a contract did not occur as a result of contractor default for the last 3 years.	Form D: Qualification Form
Litigation History	No consistent history of court/arbitral award decisions against the Bidder for the last 3 years.	Form D: Qualification Form
Previous Experience	List and value of projects performed for the last 10 years, plus client's contact details who may be contacted for further information on those contracts	Form D: Qualification Form
	Statement of Satisfactory Performance from the two (2) Clients in terms of Contract for similar (medical furniture, medical equipment, Lab equipment and Personal Protective Equipment (PPEs)) projects completed within last 10 years	Form D: Qualification Form
Financial Standing	<p>Minimum annual turnover <u>should be US\$500,000</u> in any single year for the last 5 years (2014-2015-2016-2017-2018). The bidders having completed a certified audited financial statement for 2019 can also submit the report which will be considered for evaluation.</p> <p><i>(For JV/Consortium/Association, all Parties cumulatively should meet the requirement).</i></p> <p>Note: Additionally, UNDP reserves the right to request any other/additional financial documents such as Credit Line Facility, Bank Statements etc. in order to ascertain/ensure the bidders' financial soundness (if considered necessary to request those financial guarantees).</p> <p>UNDP had the right to reject any bid if submitted by a supplier whom investigation leads to a result that he is not Financially capable and/ or had serious financial problems.</p> <p>UNDP shall verify the financial capacity of the bidder and has the authority to seek references from concerned parties & banks on the bidder' financial standing. UNDP had the right to reject any bid if submitted by a contractor whom investigation leads to a result that he is not Financially capable and/ or had serious financial problems.</p>	Form D: Qualification Form

¹ Non-performance, as decided by UNDP, shall include all contracts where (a) non-performance was not challenged by the contractor, including through referral to the dispute resolution mechanism under the respective contract, and (b) contracts that were so challenged but fully settled against the contractor. Non-performance shall not include contracts where Employers decision was overruled by the dispute resolution mechanism. Non-performance must be based on all information on fully settled disputes or litigation, i.e. dispute or litigation that has been resolved in accordance with the dispute resolution mechanism under the respective contract and where all appeal instances available to the Bidder have been exhausted.

	<p>Price Deviations:</p> <p>Bidders shall quote reasonable bid prices with an acceptable margin of deviation in comparison to the real local market prices at the time of bids preparation. In case of unbalanced pricing (i.e. despite an acceptable total evaluated price, the price of one or more BOQ line items is significantly over or understated), UNDP had the right to reject the unbalanced bid, if it determines that the lack of balance does pose an unacceptable Risk to UNDP.</p>	
Technical Evaluation	The technical bids shall be evaluated on a pass/fail basis for compliance or non-compliance with the technical specifications identified in the bid document along with other qualifying criteria. Bids not comply with technical requirement and bid's compliance sheets will be rejected and the offer will be disqualified accordingly.	Form E: Technical Bid Form
Financial Evaluation	<p>Detailed analysis of the price schedule based on requirements listed in Section 5 and quoted for by the bidders in Form F.</p> <p>Price comparison shall be based on the landed price, including transportation, insurance and the total cost of ownership (including spare parts, consumption, installation, commissioning, training, special packaging, etc., where applicable) Comparison with budget/internal estimates.</p>	Form F: Price Schedule Form
Proposed Staff	Not Applicable	
Equipment	Not Applicable	
Implementation timetable	Implementation timetable as per the requirement; 8-10 weeks	Bidder should share the implementation Schedule
Catalogues	Catalogues and brochures must be submitted with performance datasheet for each of required equipment.	Catalogues
Compliance	Compliance with required technical specifications for each offered item.	Brochures
Warranty	Warranty on the supplied goods for a minimum period of 1 year from the date of handover.	Bidder should submit the confirmation letter on the provision of warranty
Other Criteria	<ul style="list-style-type: none"> a) The required equipment should have FDA or CE certificate exclusively. b) Minimum required warranty period is 12 months. c) Manufacturer dates of all equipment should not exceed 2 years from the date of delivery. 	Bidder should submit the confirmation letter affirmative these conditions

	<ul style="list-style-type: none"> d) The supplier should perform all the installation and commissioning works in due order and hand over a ready to use equipment for all the equipment. e) The supplier should provide training to designated health facility's staff on how to operate the equipment during the commissioning period. f) Supplier should provide maintenance service during the period of warranty as needed and resolve any malfunction when requested including inspection and identification of errors. g) Availability of consumables, solutions, maintenance services and spare parts in the local markets is mandatory and contact details of local representatives should be shared. h) User manual in English (Arabic only if available) 	
Important notes	<p>UNDP has zero-tolerance for fraud and corruption, meaning that UNDP vendors are not to engage in fraud or corruption. Vendors engaged in fraud and corruption will be subject to sanctions. Fraud includes the submission of fraudulent or misrepresented documents, such as bid securities and financial statements.</p> <p>لن يتسامح برنامج الأمم المتحدة الإنمائي على التزوير أو الفساد، ما معناه أن مقدم الخدمة لن يتورط في أي عملية تزوير أو فساد، وعكس ذلك سيتعرضون إلى العقوبات. يشمل التزوير تقديم الوثائق المزورة أو العمل على تقديم وثائق خاطئة، مثل خطابات ضمان وكشوفات مالية.</p>	

Section 5a: Schedule of Requirements and Technical Specifications/Bill of Quantities

USAID - Tranche II / Supply of medical equipment to Al-Obaidi General Hospital

#	Item	UoM	Qty
1	<p>Hysteroscope</p> <p>Application : Gynecology</p> <p>Hysteroscope with light source : YES with working channel</p> <p>Diagnostic and surgical hysteroscopy</p> <p>Resect scope : Rollerball or with cutting loop</p> <p>Instruments : Standard grasper handle with (Forceps, grasper ,scissors), morcellator, Speculum and tenaculum.</p> <p>Virtual training cases : ≥ 40 different pathologies</p> <p>Cases include</p> <ul style="list-style-type: none"> - Diagnostic and surgical hysteroscope cases. - Endometrium ablation cases. - Polypectomy cases. - Myomectomy cases. - Uterine synechiae . - Option : permanent birth control system .(IUD) - Others to be specified . <p>Pelvic model</p> <ul style="list-style-type: none"> - Full size female adult lower torso with removable soft outer skin - Palpation of normal and abnormal uteri. - Uterine septum . <p>MONITOR : ≥23 "touch screen monitor</p> <p>: LCD or batter</p> <p>Power requirement</p> <p>Power supply : 220/240 VAC 50/60 Hz, Three pin G type plug ,Voltage stabilizing and over current protection circuit .</p> <p>Environmental requirements</p> <p>The equipment suitable for work in the climate conditions in Iraq in terms of temperature & humidity.</p>	EA	1
2	<p>Operative Hysteroscopy</p> <p>Application: Used to view & diagnose problems in the anterior of the uterine cavity and also can be used for treatment of many disease of the uterus.</p> <p>Type</p> <p>Operative Hysteroscope Set with Resectoscope (Complete System)</p> <p>Hysteroscope Telescope with color code</p> <ol style="list-style-type: none"> 1. Consist of 0°, 12°, and 45° optical lenses. 2. Suitable diameter(2 – 5) mm with a working length & degree for oblique lens, auto clavable; Fiber optic light transmission incorporated, compatible diameter Diagnostic sheath with leur lock adapter 3. Continuous irrigation Operative Hysteroscope 4. Resectoscope including connecting tube for inflow and outflow for the hysteroscope telescope complete with continuous irrigation double sheath system 5. Size of resectoscope as per requirement 6. Bipolar & unipolar for electrodes & knife 7. Suction and irrigation pump for use in hysteroscopy 8. Maximum parameters for hysteroscopy are automatically set 9. Precise presetting of volume and pressure of suction and irrigation parameters via touch keys. 10. Adjacent display scales for set values and actual value to ensure safe monitoring. 11. Vacusafe promotion packs suction, hysteroscopic silicone tubing set for suction, steizable set. 12. Suction and irrigation tube, antireflex surface with two way stop cock FOR single hand control. 	EA	1

<p>1. Suction bottle with bottle stand and bottle Optional accessories</p> <p>2. Biopsy and Grasping forceps.</p> <p>3. Needle electrode and ball electrode-Unipolar – high frequency cords of any make should be compatible with the above equipment.</p> <p>4. Other options.</p> <p>5. Endoscopic outputs</p> <p>6. Digital Endoscopic Camera</p> <p>7. Camera Control Unit</p> <p>8. MONITOR</p> <p>9. VIDEO COLOUR PRINTER</p> <p>10. Endoscopic Camera (Digital)</p> <p>11. 3 CCD chip camera HD</p> <p>12. Light weight, programmable function keys</p> <p>13. Camera integrated parfocal zoom lens.</p> <p>14. PAL system/ multimedia</p> <p>15. Automatic white balancing</p> <p>16. High sensitivity</p> <p>17. Cable should have buckling protection.</p> <p>18. Microprocessor controlled.</p> <p>19. Built in antifogging device.</p> <p>20. Camera head (preferred) compatible with any telescope and light.</p> <p>21. Integrated universal power supply.</p> <p>22. Compatible with medical grade monitor</p> <p>23. Should have specific built in facility for camera functionality automatically optimizing all settings.</p> <p>24. Signal to noise ratio ≥ 60 dB.</p> <p>25. stand holder.</p> <p>Camera Control Unit</p> <p>1. Microprocessor control</p> <p>2. Multiple video input and out puts – BNC,RGB,Y/C etc</p> <p>3. Connecting cables between camera head and video monitor</p> <p>MONITOR</p> <p>1- Color monitor for different color systems</p> <p>2-Compatible with endovision camera of any make</p> <p>3-Screen size diagonal ≥ 21" HD.</p> <p>4-Monitor menu displays all controls, capabilities and operations via curser keys, user defined captions, easy to use and highly dependable.</p> <p>5-Composite, multiple video input and out puts – BNC,RGB,Y/C, SDI, DVI etc</p> <p>6-Should have facilities for recording the data on computer DVD, USB Storage Device.</p> <p>7-On screen menu for monitor setting , Compact and light weight , Drip water protected dust proof , all connecting cables to be supplied.</p> <p>8- Antireflection quoted front glass.</p> <p>VIDEO COLOUR PRINTER</p> <p>1-For endovision camera and multi colour systems existing in country</p> <p>2-Large colour prints of video images with outstanding quality at least 4 different images can be stored and printed on one sheet.</p> <p>3- Should be compatible with any monitor and should be supplied with all connecting cables, satisfying international quality controls, safety norms and power supply</p> <p>3- Upgradable.</p> <p>Xenon light source</p> <p>1-300 watts Xenon bulb minimum 1000 hrs. With at least one spare Xenon bulb of 15V 300 watts</p> <p>2- Fully automatic with light intensity continuously adjustable from 0-100% automatically by the cameras video output signal</p> <p>3- Display of lamp service life.</p>		
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	<p>4- Standby mode</p> <p>5- Monitoring of lamp function.</p> <p>6- Built in antifog air pump.</p> <p>7- preferred Universal jaw assembly to adapt cable of any make.</p> <p>8- Should be quoted along with spare lamp</p> <p>9- Fiberoptic light cable $\leq 5\text{mm}$ in diameter and $\geq 270\text{ cms}$ in length</p> <p>Electrocautery</p> <p>1. Should have unipolar cutting and coagulation as well as bipolar cutting and coagulation modes and have the facility of blending cutting and coagulation in different ratios and degree –soft, standard and or forced coagulation and spray coagulation.</p> <p>2. Arc controlled (cutting & coagulation) with a pre selectable power in both unipolar and bipolar modes.</p> <p>3. Auto stop function with automatic power – off on completion of coagulation process.</p> <p>4. Automatic start function for bi- polar coagulation. Should be operable both in hand and foot mode and should have hand control switch on the handle of the electrode. Bipolar application with irrigation with sodium chloride.</p> <p>5. Endoscopy mode with reduced voltage output for use with fine endoscopic electrodes.(micro function)</p> <p>6. Automatic read out panel to display current being used and actual output at distal tip of electrode, simple operation due to clearly arranged control with easy to read symbols.</p> <p>7. Compatible with under water operative procedures</p> <p>8. Neural electrode monitoring through a patient contact system.</p> <p>9. Automatic high frequency power cut off by auto coagulation stop and auto start facility</p> <p>10. Self-testing for trouble shooting.</p> <p>11. Visual and acoustic signs of HF activation by different colored indicators and different acoustic tones for cutting and coagulating.</p> <p>12. Unit should have safety monitoring circuit in event of malfunction for output monitoring. Neutral electrode connection. Automatic self test and automatic power cutoff in event of malfunction. Ground leakage current (LF/HF) HF application time.</p> <p>13. the unit should be supplied with all standard accessories such as electrode, foot switch, twin earth pad, bipolar forceps with cord, electrode handle with switches, neutral plate, ball electrodes, loop electrodes, variable output power for all types of currents.</p> <p>Other specification</p> <p>1. Comes complete with container of sterilization (bowel)</p> <p>2. The unit shall be capable of operating continuously in ambient temperature of 15-40 deg C and relative humidity of 15-90%</p> <p>3. The unit shall be capable of being stored continuously in ambient temperature of 0-70deg C and relative humidity of 15-90%</p> <p>Power supply</p> <ul style="list-style-type: none"> - 220/240 VAC, 50/60 Hz - Over current & over heated protection circuit - Three Pin G type Plug - Voltage corrector/stabilizer circuit of (Input 160-260 V and output 220-240 V and 50 Hz) - UPS of suitable rating with voltage regulation and spike protection for 60 minutes back up <p>Environmental requirements</p> <p>the equipment suitable for work in the climat conditions in Iraq in terms of temperature & humidity.</p>		
3	<p>Fetal Doppler portable</p> <p>CLINICAL APPLICATIONS : Abdominal, cardiology, pediatric and neonatal, small parts, transcranial, urologic, vascular, other</p> <p>Patient type : Neonate</p> <p>PROBE TYPES, MHz ≥ 4 Probes</p> <p>Linear array : Yes , small parts, vascular , others to be specified</p>	EA	5

	<p>Convex array: 2-D, 3-D , others to be specified</p> <p>Phased/Vector array : Yes (specification should specified)</p> <p>Multifrequency : Yes(specification should specified</p> <p>Transesophageal probe (TEE) : (specification should) clarify)</p> <p>Continuous wave probe (CW) : Yes (specification should clarify)</p> <p>Others : Manufacturer should mention any other available probes and its clinical application</p> <p>GRAYSCALE LEVELS ≥ 256</p> <p>PREPROCESSING Yes</p> <p>POSTPROCESSING Yes</p> <p>IMAGING MODES</p> <p>M-mode display Yes</p> <p>M-mode and 2-D Yes</p> <p>3-D (freehand)Harmonic imaging Yes</p> <p>B-mode Yes</p> <p>DOPPLER</p> <p>Type Specified by the manufacturer by details</p> <p>Frequency display Yes</p> <p>Velocity display Yes</p> <p>Power Doppler Yes</p> <p>Duplex mode Yes</p> <p>Triplex mode Yes</p> <p>PHYSIOLOGIC DATA : Specified by the manufacturer</p> <p>PAN/ZOOM</p> <p>Real-time image Yes</p> <p>Frozen image Yes</p> <p>IMAGE STORAGE : HDD,DVD, USB, printer, other should specified</p> <p>Capacity, number of stored images : ≥ 160 GB HD (higher preferred)</p> <p>DICOM 3.0 COMPLIANT : Yes</p> <p>ANALYSIS PACKAGES</p> <p>Cardiac scanning Yes</p> <p>Vascular scanning Yes</p> <p>Stress echo YES</p> <p>Neonatal Yes</p> <p>small parts YES</p> <p>Others : Urology, pediatric, hip , other specified by the manufacturer)</p> <p>NUMBER OF USER-PROGRAMMABLE PROTOCOLS, FORMULAS , TABLES : Yes</p> <p>MONITOR : ≥ 17" high resolution LCD</p> <p>SPLIT SCREEN : Yes</p> <p>*Power supply - Medical Approved power supply board</p> <p>Line voltage - 220/240VAC,50Hz, Three pin G type plug</p> <p>UPS : YES smart ≥ 1500 KW</p> <p>Environmental requirements The equipment suitable for work in the climate conditions in Iraq in terms of temperature & humidity.</p>		
4	<p>Photo therapy , Free stand</p> <p>TYPE : Freestanding</p> <p>ANGLE ADJUST, ° : Adjustable</p> <p>IRRADIANCE @ 420 to 480 nm, $\mu\text{W}/\text{cm}^2/\text{nm}$: 4-50 (any value between)</p> <p>FAULT PROTECTION : Fuse or breaker</p> <p>LIGHT SOURCES</p> <p>Type LED</p> <p>Number needed : To be specified by manufacturer</p> <p>Expected life, hr : $\geq 8,000$</p> <p>HOUR METER : Yes</p> <p>PROCEDURE TIMER : PROCEDURE TIMER</p> <p>Height adjust : Yes</p>	EA	4

	<p>: \geq (107- 150) or wider range</p> <p>Radiometer : Optional</p> <p>Others</p> <p>vThe unit should be mobile with swivel castors fixed to a base to be accommodated beneath incubator /cot.</p> <p>vAccessories: glasses for eye protection & UV filter cover.</p> <p>Power & Environmental Requirements: - Input power: 220/240 VAC, 50 Hz single phase, minimum length of the wire (3m). Three Pin G type Plug, Voltage stabilizing and over current protection circuit.</p> <p>The supplier should be confirmed that: The Equipment is suitable for work in climate</p>		
5	<p>Hematology analyzer (3 DIFF)</p> <p>Application: Used to perform complete blood counts ,include WBC ,RBC ,Red blood cell and platelet count ,hemoglobin concentration ,mean cell hemoglobin (MCH), mean cell hemoglobin concentration (MCHC),mean cell volume (MCV)</p> <p>3-part differential analyzer</p> <p>CONFIGURATION: Bench top</p> <p>Intended area of use : Laboratory</p> <p>Automated/semi automated: Fully automated</p> <p>METHODUSED: Volumetric impedance</p> <p>TEST MENU</p> <ul style="list-style-type: none"> • Basic hematology : RBC, WBC, Hgb, Hct, MCV, MCH, MCHC); Plt • WBC differentials: 3-part differential: L# and %, M# and %, G# and % • OTHER: • RDW ,PDW, PCT & others tests can be performed by the device should be specified <p>SAMPLE TYPE: EDTA Whole blood required; Capillary or venous blood</p> <ul style="list-style-type: none"> • SAMPLE VOLUME, μL: ≤ 120 • THROUGHPUT, samples/hr : ≥ 60 • Analysis time, sec: ≤ 60 • Start-up time, min: ≤ 5 <p>SYSTEM FEATURES</p> <p>Auto dilution: yes</p> <p>Auto sampler :yes</p> <p>Closed-tube sampling: yes</p> <p>Coincidence correct: yes</p> <p>Adjustable threshold : yes</p> <p>Histogram display : yes</p> <p>Robotics capability: NO</p> <p>APERTURE: (if the device don't have aperture)</p> <p>Number : >1</p> <p>SIZE (S), μm: ≤ 100</p> <p>REAGENT TYPE : Should be specified by manufacture</p> <p>Preparation : No</p> <p>ALERT INDICATORS : Yes (should be specified in details)</p> <p>DATA MANAGEMENT</p> <p>Display, type: LCD monitor , touch screen (preferred) or other (should be specified)</p> <p>Data displayed: Yes (results& other)</p> <p>HIS/LIS interface: Yes</p> <p>Data entry : Manual and Bar code</p> <p>Data storage : $\geq 10,000$ patient results</p> <p>Printer : Yes</p> <p>CALIBRATION: Automatic</p> <p>QUALITY CONTROL: ≥ 3 files ,levey – Jennings charts , others should be specified</p> <p>Line power, VAC: 220-240, 50/60 HZ</p> <p>Environmental requirements: The equipment suitable for working in the climate conditions of Iraq</p>	EA	1

	in terms of temperature & humidity.		
6	<p>Hemodialysis machine</p> <p>APPLICATION</p> <p>-Treat patients suffering from acute kidney injury (AKI), a critical condition characterized by sudden temporary loss of normal kidney function.</p> <p>- Plasma phoresis</p> <p>INTENDED AREA OF USE</p> <p>ICU / Acute care</p> <p>AVAILABLE TREATMENTS</p> <p>CRRT mode CVVHDF ,SCUF, CVVH, CVVHD,HVCVVH</p> <p>Blood purification mode Yes (plasma exchange), Hp</p> <p>FLUID BALANCE MEASUREMENT</p> <p>Gravimetric YES</p> <p>REPLACEMENT FLUID</p> <p>COMBINE PRE AND POST-FILTER</p> <p>SIMULTANEOUSLY DURING(CVVHDF)</p> <p>FLOW RATES, mL/min</p> <p>Blood Range any value \geq (10-450)</p> <p>Dialysate Range any value \geq (0-130)</p> <p>Replacement (substitution) fluid Range any value \geq (0-130)</p> <p>Effluent (ultra-filtration) Range any value \geq (0-160)</p> <p>ANTICOAGULATION</p> <p>Integrated heparin pump Yes</p> <p>Integrated citrate with Yes in (SCUF,CVVHD,CVVH,CVVHDF)</p> <p>Automated calcium replacement</p> <p>PRESSURE, mm Hg</p> <p>Arterial pressure Range \geq (-250 to +50)</p> <p>Venous pressure Range \geq (0 to 350)</p> <p>Pre-filter pressure Range \geq (0 to 300)</p> <p>Trans-membrane pressure Range \geq(0 to 450)</p> <p>Effluent pressure Should be specified by the manufacturer</p> <p>TEMPERATURE CONTROL</p> <p>Temperature range, °C Range any value \leq (15-43)</p> <p>SETS/FILTERS</p> <p>Number of sets/filters \geq 4</p> <p>Manual or auto load Auto load set and optional manual load</p> <p>One set of crrt for all modes Yes (SCUF,CVVH,CVVHD,CVVHDF)</p> <p>Set type recognition by machine Yes (to increase patient's safety and minimize setting time)</p> <p>Set not effect ECG monitor Yes</p> <p>DISPLAY TYPE</p> <p>LCD , LED or other Type (optional touch screen) \geq 12 inch</p> <p>DISPLAYED PARAMETERS</p> <p>Flow rate Yes</p> <p>Pressure Yes</p> <p>Treatment time Yes</p> <p>CRRT DOSE ml/kg/hr Yes</p> <p>ALARMS</p> <p>Blood-leak detector Yes</p> <p>Air/foam detector Yes</p> <p>Arterial/venous pressure Yes</p> <p>Filter pressure Yes</p> <p>Data stored : System parameters and treatment data</p>	EA	1

	<p>INTERFACES</p> <p>Type : Yes</p> <p>plasma exchange : Yes</p> <p>Return Blood manually (in case the crrt machine shut down, patient's blood can be return back manually : Yes</p> <p>pediatric patient's weight ≥ 11 kg.(for CRRT and plasmapheresis)</p> <p>Power Supply</p> <ul style="list-style-type: none"> - 220VAC ,50/60 Hz - Three pin plug (G type) - UPS for ≥ 20 minutes (Back up power) <p>Environmental Requirements</p> <p>The supplier confirm that: The equipment suitable for work in the climate conditions in Iraq in terms of temperature & humidity.</p>		
7	<p>Vien viewer</p> <p>use advanced infrared imaging technology to provide real-time accurate vein digital image on patient's skin. Help medical staff observe vein structure then evaluate a best puncture position. This will improve the success rate and relieve the patient's pain of venipuncture.</p> <p>Light and portable, easy to operate.</p> <p>Infrared source is harmless to human body.</p> <p>Apply to Pediatrics, Oncology, Radiology, Plastic Surgery, Laboratory, Emergency, Outpatient, Vascular Surgery.</p>	EA	5
8	<p>Automated Immunoassay Analyzer</p> <p>METHODOLOGY: Enzyme-linked</p> <p>TESTS performed:</p> <p>Antianemics</p> <p>Antiarrhythmics</p> <p>Antiasthmatics</p> <p>Antibiotics</p> <p>Anticonvulsants</p> <p>Antineoplastics</p> <p>Chemistries</p> <p>Diabetes</p> <p>Drugs of abuse</p> <p>Endocrine function</p> <p>Ethanol</p> <p>Thyroid markers</p> <p>Immunoglobulins</p> <p>Immunosuppressants</p> <p>Nucleic acid</p> <p>Proteins</p> <p>Toxoplasma</p> <p>Tumor markers</p> <p>Viruses</p> <p>SAMPLE TYPE: Serum, plasma, urine, other</p> <p>SAMPLE VOLUME, mL: 50ul ,other should be stated</p> <p>ANALYSIS TIME, min: to be stated, minimum time rate is preferable</p> <p>SAMPLES/HOUR: > 20 other rate should be stated</p> <p>AUTO WASH: yes</p> <p>LIGHT SOURCE: Tungsten halogen, Xenon flashlamp</p> <p>CALIBRATION STABILITY: two weeks max.</p> <p>RANDOM ACCESS: yes</p> <p>Output: LCD, PRINTER</p> <p>COMPUTER INTERFACE: TO BE STATED</p> <p>BAR CODING: YES</p>	EA	1

	<p>POWER REQUIRMENTS : 220V,50Hz</p> <p>Other consideration:</p> <ul style="list-style-type: none"> -insufficient-sample detection, -high throughput rate (100 test results per hour). -Accurate assay calibration -Instrument automation should eliminates and reduces contact between the user and the patient specimen -High system's computer interface capabilities. -Open system -Capability to verifying testing accuracy, and maintaining QC, calibration, patient files -Number of tests per kit, Cost of calibrators and controls should be stated 		
9	<p>Chemistry analyzer</p> <p>Application: Determine the concentration of certain metabolites, electrolytes, proteins, and/or drugs in samples of serum, plasma, urine, cerebrospinal fluid, and/or other body fluids.</p> <p>CONFIGURATION:</p> <p>Floor type or bench type</p> <p>Processing modes: Random access , Continuous</p> <p>THROUGHPUT, max tests/hr: 128 test</p> <p>SAMPLE TYPE: Serum/plasma , Urine , optional : CSF</p> <p>SAMPLE SIZE, μL: ≤ 100</p> <p>TEST MENU, min: To be specified by user</p> <p>PROGRAMMED TESTS: Yes</p> <p>USER-DEFINABLE TESTS: Yes</p> <p>METHOD USED: End point, kinetic, ISE or other</p> <p>Optical system: Photometric, Spectrophotometric or other</p> <p>Light source: Halogen , Tungsten-halogen or other</p> <p>REAGENTS, TYPE: Liquid or solid</p> <p>Substitution (open or closed system): Yes</p> <p>Refrigerated onboard: yes if liquid</p> <p>SYSTEM FEATURES</p> <p>Closed-tube sampling : No</p> <p>Direct sampling : Yes</p> <p>Liquid-level sensing : Yes</p> <p>Clot detection: Yes</p> <p>Auto dilution : Yes</p> <p>Abnormal values flag : Yes</p> <p>Auto verification: According to manufacture</p> <p>Auto quality control : Yes</p> <p>Auto calibration : Yes</p> <p>DATA MANAGEMENT:</p> <p>Display: Yes , touch screen</p> <p>Results stored: Yes</p> <p>Computer interface : Yes</p> <p>Current LIS vendor interfaces : Yes</p> <p>Printer: Yes</p> <p>Bar-code reader: Yes</p> <p>LINE POWER, VAC, Hz: 220-240, 50/60 HZ</p> <p>Backup or UPS: Yes , ≥ 30 min</p> <p>water deionizer for supply: Yes</p> <p>Onboard supply: Yes</p> <p>Environmental requirements: The equipment suitable for working in the climate conditions of Iraq in terms of temperature & humidity</p>	EA	1

10	<p>ELISA</p> <p>Application : ELISAs assay , Protein Quantitation , Nucleic acid analysis , Cell Viability, Proliferation, and Cytotoxicity, Kinetic assay , Enzyme assay , evaluate the quantity of antigen or antibodies associated with infectious viral diseases (e.g., HIV, measles, herpes, rubella) , other nonviral applications (e.g., mycoplasma pneumoniae) , other to be specified .</p> <p>A - Photometric micro plate readers</p> <ul style="list-style-type: none"> • PHOTOMETRIC METHOD: yes , manufacturer dependent on • OPTICAL SYSTEM : measurement and reference channels required , multiple channel preferred • photometric accuracy : < 2 % • measurement range, ABS : between 0 - 4.0 • wavelength range, nm : between 200 – 1000 • precision: $\pm 1\%$ • resolution, od : ≤ 0.01 • light source : Tungsten halogen or xenon flash • photodetector : photomultiplier tube(PMT) preferred and other to be specified • FILTER TYPE :according to manufacturer • compatible micro plates : flat or round or bottom , 96 -well plates • Isothermal reading chamber : optional • programmable assays : preferred • data management : <p>§ Analysis: Reading speed, sec/plate : $\leq 15/96$-well</p> <p>§ Display : yes</p> <p>§ Computer interface :yes</p> <p>§ Printer : yes (external or built-in)</p> <p>§ Bar-code reader: Optional</p> <ul style="list-style-type: none"> • Robotics compatible : yes • Self-calibration :yes • Quality control :yes <p>B- Microplate Washers:</p> <ul style="list-style-type: none"> • Configuration: full plate washer or other to be specified • automated/manual : automated • washing parameters : wash volume/time, soak time and other • user programmable: yes • programs: <p>§ user definable: yes</p> <p>§ number of cycles : ≥ 9</p> <p>§ maximum soak time, sec : ≤ 3.600</p> <ul style="list-style-type: none"> • compatible plates : well plates other to be specified • capacity, number of plates :≥ 1 • wash head : multiple interchangeable wash heads of varying configurations • fluid reservoir : <p>§ capacity, l</p> <ul style="list-style-type: none"> • wash : ≤ 4 • rinse : < 4 • waste : ≤ 4 <p>§ liquid-level sensing : yes</p> <ul style="list-style-type: none"> • precision, % cv : ≤ 3 • minimum residual volume μl / well : ≤ 5 • maximum dispense volume ml /well : ≤ 3 • power requirement(for system): 220/240 VAC, 50/60 HZ • Environmental requirements: The equipment suitable for working in the climate conditions of Iraq in terms of temperature & humidity 	EA	1
11	Coagulation analyzer	EA	1

	<p>Purpose: to detect abnormalities in the components required to complete normal blood clotting</p> <ul style="list-style-type: none"> -Heavy duty and compatible design -Bench top size -Minimum tests required: Clotting, chromogenic, and immunologic tests -Throughput: ≥40 PT /APTT results /hr -STAT capability -Computer interface facility with printer - Primary tube sampling -Open reagent system -Power requirements: 220-240V, 50-60Hz -Environmental requirements: the equipment suitable for working in the climate conditions of Iraq in terms of temperature & humidity 		
12	<p>ENT workstation</p> <p>Purpose: to detect abnormalities in the components required to complete normal blood clotting</p> <ul style="list-style-type: none"> -Heavy duty and compatible design -Bench top size -Minimum tests required: Clotting, chromogenic, and immunologic tests -Throughput: ≥40 PT /APTT results /hr -STAT capability -Computer interface facility with printer - Primary tube sampling -Open reagent system -Power requirements: 220-240V, 50-60Hz -Environmental requirements: the equipment suitable for working in the climate conditions of Iraq in terms of temperature & humidity <p>Heavy duty & compatible design.</p> <p>v Set complete in case.</p> <p>v The diagnostic set includes:</p> <ul style="list-style-type: none"> • Ophthalmoscope head: <ul style="list-style-type: none"> Ø Application: examine the interior of the eye. Ø Halogen light for true tissue color. Ø aperture/filter combinations for greater versatility: micro, small, and large spot sizes, cobalt blue filter for corneal exams, fixation target, or slit aperture can be combined with red-free filter, polarizing filter, or unfiltered Halogen illumination. Ø Focusing lenses with a wide range of diopters angle. Ø Rubber brow rest prevents scratching of eyeglasses. • Otoscope head: <ul style="list-style-type: none"> Ø Application: diagnose outer & middle ear pathologies. Ø Illumination: halogen lamps. Ø Fiber optics produce cool light with no reflections, no obstruction. Ø Removable Wide angle magnifying lens. Ø Reusable ear specula. • Nasal Speculum: <ul style="list-style-type: none"> Ø Application: examine the interior of the nasal cavity. Ø Made from high quality stainless steel. Ø Halogen lamp for true tissue color and consistent, long-lasting illumination. Ø Fiber Optic light transmission produces cool distal light. Ø Adjustable speculum facilitates removal of foreign bodies. Ø Swivel and removable lens with wide magnification. Ø Autoclavable for complete sterilization. • Bent Arm Illuminator: <ul style="list-style-type: none"> Ø Application: for illumination of the oral cavity. Ø Halogen lamp for true tissue color and consistent, long-lasting illumination. 	EA	1

	<p>Ø Fiber Optic light transmission produces cool distal light.</p> <p>Ø Fully sterilizable with steam, water, gas, and solutions.</p> <ul style="list-style-type: none"> • 2 Laryngeal Mirrors: <p>Ø Application: view of the examination oral cavity.</p> <p>Ø Straight or curved mirrors.</p> <p>Ø chrome-plated</p> <p>Ø Can be sterilized by boiling, steam, hot air, or with antiseptic solutions.</p> <ul style="list-style-type: none"> • Tongue Depressor: <p>Ø Disposable.</p> <p>Ø Wooden or plastic.</p> <p>Ø Smooth with rounded edges.</p> <ul style="list-style-type: none"> • Tongue Depressor Holder: <p>Ø Durable and tough.</p> <p>Ø Finger-tip pressure releases the used blade. No need to touch the blade after use.</p> <ul style="list-style-type: none"> • Rechargeable Handle: <p>Ø Application: to provide energy for ophthalmoscope head, otoscope head, nasal speculum & bent arm illuminator.</p> <p>Ø Handle offers 120 minutes of operation between charges</p> <p>Ø Handle comes complete with Heavy duty charger.</p> <p>Environmental requirements: the equipment suitable for work in the climat conditions in Iraq in terms of temperature & humidity.</p>		
13	<p>Microbial identification system</p> <p>v Purpose: Identifying microorganisms in body fluids and other specimens</p> <p>v Application: Microbial identification and susceptibility / minimum inhibitory concentration (MIC) tests</p> <p>v Heavy duty and compatible design</p> <p>v Should have automatic agitator device</p> <p>v Should be able to analyze isolate, urine and other sample types</p> <p>v Capable of temperature regulation to facilitate specimen incubation</p> <p>v Built in data management system, windows based soft ware</p> <p>v Automatic reagents addition is preferable, if manual should be stated</p> <p>v User defined of antibody selection</p> <p>v Method used: colorimetry, turbidimetry ,other should be stated</p> <ul style="list-style-type: none"> • Specimen: Isolated, urine , others • Sample volume, µL: should be stated <p>v Sample medium: plates, panels, other medium used should be stated</p> <ul style="list-style-type: none"> • Sample throughput: unlimited <p>v Storage temperature of panels: freezer, refrigerator, room temperature</p> <p>v Test capabilities:</p> <ul style="list-style-type: none"> • Identification: Yes • Enterobacteriaceae: Yes • Nonfermenters: Yes • Gram positives: Yes • Yeast: Yes • Anaerobes: Yes <p>v Susceptibility/ MIC testing: Yes</p> <p>v Detection time, hr:</p> <ul style="list-style-type: none"> • Identification: ≥ (2-12) • Susceptibility: ≥ (2-12) • MIC testing: ≥ (2-16) <p>v Setup time, min: < 2</p> <p>v Turbidity Meter: Yes, configuration according to manufacturer</p> <ul style="list-style-type: none"> • Capable to interface with other systems <p>v Power requirements: 220~240 VAC, 50/60 Hz</p>	EA	1

	v Modular components: Reader, incubator, pipette, software v Incubator size should be specified		
14	<p>Automated HbA1c analyzer</p> <ul style="list-style-type: none"> _Barcode scanner to load specimen _Automatically add hemolysin and incubate sample _Dual-peristaltic pumps to eliminate bubbles _Other Functions(Optional Incubate Module; Optional Chromatographic Column), _Accuracy:±1.5%, Linearity: r≥0.99), _Repeatabilit (Coefficient of Variation(CV)<3%), _Stability (Error<5%, within 1 Hour Power-on State) _Temperature Accuracy & Fluctuation Incubate Module(51°C): Accuracy:±1%; Fluctuation:±1°C; _Chromatographic Column Module(25°C): Accuracy:±1%; Fluctuation:±1°C _Sample pollution rate <2 _Sample Accuracy & Repeatability : Sample Accuracy ±10%; CV≤15% _Display ≥ 8" TFT LCD Display Screen: Menu, Operation Guide, Test Result(with SI Unit) _Storage ≥10,000 Samples Results (With Test Curve) _Sample Plate : Automatic ≥ 28 Sample Plate. (Each with no less than 2 kinds of blood collection tube, which can be recognized by sample plate.) _Scanning Barcode Scanner _Printer : (58mm Thermal Printer) _HIS/LIS System Connection :(RS-232 Connector, HIS/LISCompatible) _Test Speed First Result ≤ 4 min (Including Preheating) _Whole Process ≤ 6 min (Including Chromatographic Column Cleaning & Recovery) _Power requirements: 220~240 VAC, 50/60 Hz _Environmental conditions : the equipment suitable for working in the climate conditions of Iraq in terms of temperature & humidity 	EA	1
15	<p>Intra oral x ray</p> <p>Type Dental X-Ray</p> <p>Application</p> <p>X-ray image for teeth and periodontium</p> <p>X-RAY TUBE ANODE</p> <ul style="list-style-type: none"> - Type : Stationary - Minimum total filtration, mm Al:≤ 2.5 - Heat capacity, HU: ≥ 7,000 - Focal spot size, mm: ≤ 0.5 <p>X-RAY GENERATOR</p> <ul style="list-style-type: none"> - Type: High-frequency - kV range: ≥ 60 - mA range: Range ≥(2-7) - Exposure time, sec: Range ≥ (0.08 – 2) sec <p>AVAILABLE FILM SIZESAll standard</p> <p>CONTROL PANEL</p> <p>According to manufacture (Digital)</p> <p>POWER REQUIREMENTS</p> <p>220/240 VAC , 50/60Hz, Three pin G type plug</p> <p>MOUNTING</p> <p>Stand or wall</p> <p>Other FEATURES</p> <ul style="list-style-type: none"> - Long cone, Round cone &rectangular collimator, remote switch, pass-through plate, 30.5 and 50.8 cm (12 and 20 in) arms. - (Barriers) protection shield (thickness ≥ 2mm Pb) & (H x W ≥ 2m x 2m) - Digital sensors (Receptor) plus accessories (PC, Printer) - PC with ≥ 120 Gb hard disk, ≥ I core 2 processor, ≥ 1Gb <p>RAM Auto calibrated operation system and system program and Laser or inkjet printer for digital sensors</p>	EA	1

	<p>choice</p> <p>OTHER SPECIFICATIONS</p> <ul style="list-style-type: none"> - 6 cm diameter collimator - Glossy aluminum lightweight arm - Easy & precise to manually control tube arm in all directions <p>Environmental Requirements</p> <p>The supplier confirm that: The equipment suitable for work in the climate conditions in Iraq in terms of temperature & humidity</p>		
16	<p>Optical Coherence Tomography (OCT)</p> <p>Application: used to create cross sections of the retina and to generate high resolution tomographic images.</p> <p>v Heavy duty & compatible design.</p> <p>v OCT imaging:</p> <ul style="list-style-type: none"> • Scan speed: $\geq 26,000$ A-scan/second. • Depth resolution (in tissue): $\geq 5\mu\text{m}$. • Transverse resolution (in tissue): $\geq 15\mu\text{m}$. • Scan depth: $\geq 2\text{mm}$. • Scan beam wavelength (λ): $(840 \pm 10 \text{ nm})$. <p>v Fundus imager:</p> <ul style="list-style-type: none"> • Field of view: $\geq (15^\circ \times 15^\circ)$. • Illumination: near IR. <p>v Motorized focus range: $\geq (-20\text{D to } +12\text{D})$.</p> <p>v Computer unit:</p> <ul style="list-style-type: none"> • RAM: $\geq 2\text{GB}$. • Display: $\geq 15"$ LCD. • CD/DVD: DVD multi drive. • Printer. <p>v Input devices: keyboard & mouse.</p> <p>v Input power: 220/240 VAC, 50/60 Hz single phase. Three Pin G type Plug, Voltage stabilizing and over current protection circuit</p>	EA	1
17	<p>Corneal topography system</p> <p>v Application: used to determine the shape & power of the cornea. The resulting measurement can then be used to diagnose, evaluate & treat vision problems.</p> <p>v Heavy duty & compatible design.</p> <p>v Configuration:</p> <ul style="list-style-type: none"> • Fixed: to fit on any slit lamp or on it's on x-y-z base with chinrest. • Intra-operative: with trolley base, weight-balanced arm. <p>v Accuracy: $(0.1 \sim 0.2 \text{ diopter})$.</p> <p>v Autofocus: yes</p> <p>v Working distance (mm): variable $(1 \sim 100)$.</p> <p>v Computer system (PC or Laptop):</p> <ul style="list-style-type: none"> • Windows based • RAM: $\geq 2\text{GB}$ • Hard disk $\geq 100 \text{ GB}$. • Display: $\geq 15"$ LCD • CD / DVD writer drive. • Processer (CPU): up to date processor <p>v Resolution:</p> <ul style="list-style-type: none"> • Number of projected rings: ≥ 20 rings. <p>v Camera:</p> <ul style="list-style-type: none"> • TV CCIR. • Digital CCD. <p>v Input power: 220/240 VAC, 50/60 Hz single phase. Three Pin G type Plug, Voltage stabilizing and over current protection circuit.</p> <p>v Environmental requirements:</p>	EA	1

	<p>1- The unit shall be capable of being stored continuously in ambient temperature of (0-60deg C) and relative humidity of (15-90%).</p> <p>2- The unit shall be capable of operating continuously in ambient temperature of (10-50 deg C) and relative humidity of (15-90%).</p>		
18	<p>Glaucoma laser system</p> <p>Standard test fields</p> <p>Central 22°</p> <p>Central 30°</p> <p>Driving 50°/60°</p> <p>Full 50°</p> <p>Glaucoma 22°/50°</p> <p>Peripheral 30°-50°</p> <p>Macula 10°</p> <p>Neurological 50°</p> <p>Quick scan 22/30</p> <p>Binocular 30/40</p> <p>Binocular driving test 160</p> <p>Spatially adaptive test 50</p> <p>Stimulator screen : Part hemispherical bowl, radius (30-40) cm integrated diffusing surface</p> <p>Stimulus source : Light emitting diode</p> <p>Stimulus size : Goldmann size III (0.43°)</p> <p>Stimulus intensity : 0.03 asb to 1000 asb in 15×3 dB steps</p> <p>Stimulus duration : Adjustable 0.1 to 9.9 sec</p> <p>Patient response time : Adaptive to patient, adjustable 0.1 to 9.9 sec</p> <p>Minimum inter-stimulus delay : Adjustable 0.1 to 9.9 sec</p> <p>Background illumination : 10 asb (3.2 cd/m2) with automatic level control</p> <p>Test lens diameter : (30-60) mm</p> <p>Fixation method : Automated monitoring with two options of fixation method.</p> <p>(in both methods fixation errors are immediately announced by visual or audible warnings. The standard video camera provides visualization of the patients eye for additional monitoring) strategies</p> <p>Screening, threshold, fast-threshold, flicker, binocular single vision (BSV)</p> <p>STIMULATOR UNIT POWER REQUIREMENTS : 220/240 VAC, 50/60Hz, Three Pin G type Plug, Voltage stabilizing and over current protection circuit.</p> <p>Minimum system requirements : Pentium IV CPU≥ 3.2 GHz, ≥2 GB RAM,</p> <p>Microsoft windows 7, SVGA card≥ 800×600 resolution, Graphic accelerator recommended for 3D HoV display</p> <p>At least 40 GB of available hard-disk space</p> <p>CD-ROM drive, rewriteable</p> <p>DVD-ROM drive, rewriteable</p> <p>UPS ≥1200</p> <p>Or optional: built in PC</p> <p>F.D.T (frequency doubling technology) : YES</p>	EA	1
19	<p>Body temperature infrared camera</p> <p>This infrared thermometer has a non-contact design that eliminates the need for replacement probe covers and other supplies. The IR200 is accurate to 0.5°F (0.3°C) with 0.1°F/°C resolution when measuring skin temperatures between 89.6°F to 108.5°F (32.0°C)</p>	EA	1

Section 5b: Other Related Requirements

Further to the Schedule of Requirements in the preceding Table, Bidders are requested to take note of the following additional requirements, conditions, and related services pertaining to the fulfilment of the requirements: *[check the condition that applies to this ITB, delete the entire row if the condition is not applicable to the goods being procured]*

Delivery Term [INCOTERMS 2010] <i>(Pls. link this to price schedule)</i>	DAP, Anbar, Iraq
Exact Address of Delivery/Installation Location	Al-Obaidi General Hospital, Al Qaim, Anbar Governorate
Mode of Transport Preferred	Air/Sea/Land (whichever is applicable)
UNDP Preferred Freight Forwarder, if any	N/A
Distribution of shipping documents <i>(if using freight forwarder)</i>	The shipping documents must be submitted a minimum of two weeks prior to the shipment in order to obtain an exemption certificate.
Customs, if required, clearing shall be done by:	Note: UNDP Can provide facilitation letter to obtain an exemption. The successful bidder will be required to submit the exemption papers including Airway bill, Packing List and Proforma invoice to UNDP at least 15 days earlier. The shipment should only leave the origin once the exemption is received by the bidder. UNDP will not assume any responsibility in paying extra charges for the shipment clearance or demurrages charges if any. It will be bidder's responsibility to deliver the shipment at the required destination.
Ex-factory / Pre-shipment inspection	N/A
Inspection upon delivery	Applicable
Installation Requirements	Applicable
Testing Requirements	All materials and equipment should be tested according to the required standard specifications
Scope of Training on Operation and Maintenance	Applicable
Commissioning	As per BOQ
Warranty Period	Minimum warranty of One year for the supplied equipment and After-Sales service.
Local Service Support	Required. Availability of maintenance services and spare parts in the local markets should be identified.
Technical Support Requirements	Required
After-sale services Requirements	As per BOQ

Payment Terms <i>(max. advanced payment is 20% as per UNDP policy)</i>	100% after supply and delivery and installation of the equipment duly certified by UNDP Note: The payment can also be made in instalment for items that are delivered at the required destination.
Conditions for Release of Payment	<ol style="list-style-type: none"> 1. Upon receipt of equipment 2. After Inspections and confirmation of acceptance of received items. 3. Approval from UNDP's representative for equipment.
All documentations, including catalogues, instructions and operating manuals, shall be in this language	English; and/or Arabic

Section 6: Returnable Bidding Forms / Checklist

This form serves as a checklist for preparation of your Bid. Please complete the Returnable Bidding Forms in accordance with the instructions in the forms and return them as part of your Bid submission. No alteration to format of forms shall be permitted and no substitution shall be accepted.

Before submitting your Bid, please ensure compliance with the Bid Submission instructions of the BDS 22.

Technical Bid:

Have you duly completed all the Returnable Bidding Forms?	
▪ Form A: Bid Submission Form (Mandatory)	<input type="checkbox"/>
▪ Form B: Bidder Information Form	<input type="checkbox"/>
▪ Form C: Joint Venture/Consortium/ Association Information Form (Mandatory) , if applicable	<input type="checkbox"/>
▪ Form D: Qualification Form	<input type="checkbox"/>
▪ Form E: Format of Technical Bid/Company Profile	<input type="checkbox"/>
▪ Form G: Form of Bid Security or Bid Security (Mandatory)	<input type="checkbox"/>
▪ Form G.1: Bid Security Confirmation	<input type="checkbox"/>
▪ Compliance Sheet duly signed and Stamped	<input type="checkbox"/>
▪ Broachers of the proposed items with the name of offered brands	<input type="checkbox"/>
Have you provided the required documents to establish compliance with the evaluation criteria in Section 4?	<input type="checkbox"/>

Price Schedule:

▪ Form F: Price Schedule Form signed and stamped	<input type="checkbox"/>
▪ Priced Equipment list duly completed and stamped (Mandatory)	<input type="checkbox"/>

Note: The potential bidders will be required to submit these mandatory documents. In case the bidders fail to provide these documents with their initial bid, the bidder's submission will not be considered for further evaluation

FORM A: BID SUBMISSION FORM

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
ITB reference:	ITB-353/20: USAID - Tranche II / Supply of medical equipment to Al-Obaidi General Hospital .		

We, the undersigned, offer for **USAID - Tranche II / Supply of medical equipment to Al-Obaidi General Hospital** in accordance with your Invitation to Bid No. **ITB-353/20** and our Bid. We hereby submit our Bid, which includes this Technical Bid and Price Schedule.

Our attached Price Schedule is for the sum of **[Insert amount in words and figures and indicate currency]**.

We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium /Association members or subcontractors or suppliers for any part of the contract:

- a) is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists;
- b) have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization;
- c) have no conflict of interest in accordance with Instruction to Bidders Clause 4;
- d) do not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with our firm in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15);
- e) have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future;
- f) undertake not to engage in proscribed practices, including but not limited to corruption, fraud, coercion, collusion, obstruction, or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we embrace the principles of the United Nations Supplier Code of Conduct and adhere to the principles of the United Nations Global Compact.

We declare that all the information and statements made in this Bid are true and we accept that any misinterpretation or misrepresentation contained in this Bid may lead to our disqualification and/or sanctioning by the UNDP.

We offer to supply the goods and related services in conformity with the Bidding documents, including the UNDP General Conditions of Contract and in accordance with the Schedule of Requirements and Technical Specifications.

Our Bid shall be valid and remain binding upon us for the period specified in the Bid Data Sheet.

We understand and recognize that you are not bound to accept any Bid you receive.

I, the undersigned, certify that I am duly authorized by **[Insert Name of Bidder]** to sign this Bid and bind it should UNDP accept this Bid.

Name: _____

Title: _____

Email: _____

Date: _____

Signature: _____

[Stamp with official stamp of the Bidder]

FORM B: BIDDER INFORMATION FORM

Legal name of Bidder	[Complete]
Legal address	[Complete]
Year of registration	[Complete]
Bidder's Authorized Representative Information	Name and Title: [Complete] Telephone numbers: [Complete] Email: [Complete]
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, [insert UGNM vendor number]
Are you a UNDP vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, [insert UNDP vendor number]
Countries of operation	[Complete]
No. of full-time employees	[Complete]
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	[Complete]
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	[Complete]
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	[Complete]
Does your organization demonstrates significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues	[Complete]
Is your company a member of the UN Global Compact	[Complete]
Contact person that UNDP may contact for requests for clarifications during Bid evaluation	Name and Title: [Complete] Telephone numbers: [Complete] Email: [Complete]

Please attach the following documents:

- Bid Security **(Mandatory)**
- Company Profile, including printed brochures and product catalogues relevant to the goods and/or services being procured
- Certificate of Incorporation/ Business Registration
- List and value of projects performed for the last 10 years, plus client's contact details who may be contacted for further information on those contracts;
Statement of Satisfactory Performance from the two (2) Clients in terms of Contract Value for similar (supply of medical equipment) projects completed within the last 10 years;
- Implementation timetable as per the requirement;
- Last five years Audited Financial Statement (Income Statement and Balance Sheet) including Auditor's Report for the past five years (2014, 2015, 2016, 2017 & 2018). The bidders having completed a certified audited financial statement for 2019 can also submit the report which will be considered for evaluation.
- Form A: Bid Submission Form **(Mandatory)**
- Form B: Bidder Information Form
- Form C: Joint Venture/Consortium/ Association Information Form **(Mandatory)**;if applicable
- Form D: Qualification Form
- Form E: Format of Technical Bid/Company Profile (including Implementation plan and Technical compliance sheet)
- Form F: Price Schedule Form
- Catalogue for the offered equipment
- Letter of warranty. As applicable
- Availability of maintenance services and spare parts in the local markets should be identified. As applicable
- The equipment should have FDA or CE certified for quality assurance. As applicable
- Manufacturer date of equipment should be provided with the offer. As applicable
- Warranty on supplied items for a minimum period of one year; As applicable

FORM C: JOINT VENTURE/CONSORTIUM/ASSOCIATION INFORMATION FORM

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
ITB reference:	ITB-353/20: USAID - Tranche II / Supply of medical equipment to Al-Obaidi General Hospital .		

To be completed and returned with your Bid if the Bid is submitted as a Joint Venture/Consortium/Association.

No	Name of Partner and contact information (address, telephone numbers, fax numbers, e-mail address)	Proposed proportion of responsibilities (in %) and type of goods and/or services to be performed
1	[Complete]	[Complete]
2	[Complete]	[Complete]
3	[Complete]	[Complete]

Name of leading partner (with authority to bind the JV, Consortium, Association during the ITB process and, in the event a Contract is awarded, during contract execution)	[Complete]
--	-------------------

We have attached a copy of the below referenced document signed by every partner, which details the likely legal structure of and the confirmation of joint and severable liability of the members of the said joint venture:

☐ Letter of intent to form a joint venture
 OR
☐ JV/Consortium/Association agreement

We hereby confirm that if the contract is awarded, all parties of the Joint Venture/Consortium/Association shall be jointly and severally liable to UNDP for the fulfillment of the provisions of the Contract.

Name of partner: _____

Signature: _____

Date: _____

Name of partner: _____

Signature: _____

Date: _____

Name of partner: _____

Signature: _____

Date: _____

Name of partner: _____

Signature: _____

Date: _____

FORM D: ELIGIBILITY AND QUALIFICATION FORM

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
ITB reference:	ITB-353/20: USAID - Tranche II / Supply of medical equipment to Al-Obaidi General Hospital .		

If JV/Consortium/Association, to be completed by each partner.

History of Non- Performing Contracts

<input type="checkbox"/> Non-performing contracts did not occur during the last 3 years			
<input type="checkbox"/> Contract(s) not performed in the last 3 years			
Year	Non- performed portion of contract	Contract Identification	Total Contract Amount (current value in US\$)
		Name of Client: Address of Client: Reason(s) for non-performance:	

Litigation History (including pending litigation)

<input checked="" type="checkbox"/> No litigation history for the last 3 years			
<input type="checkbox"/> Litigation History as indicated below			
Year of dispute	Amount in dispute (in US\$)	Contract Identification	Total Contract Amount (current value in US\$)
		Name of Client: Address of Client: Matter in dispute: Party who initiated the dispute: Status of dispute: Party awarded if resolved:	

Previous Relevant Experience

Please list only previous similar assignments successfully completed in the last 3 years.

List only those assignments for which the Bidder was legally contracted or sub-contracted by the Client as a company or was one of the Consortium/JV partners. Assignments completed by the Bidder's individual experts working privately or through other firms cannot be claimed as the relevant experience of the Bidder, or that of the Bidder's partners or sub-consultants, but can be claimed by the Experts themselves in their CVs. The Bidder should be prepared to substantiate the claimed experience by presenting copies of relevant documents and references if so requested by UNDP.

Project name & Country of Assignment	Client & Reference Contact Details	Contract Value	Period of activity and status	Types of activities undertaken

Bidders may also attach their own Project Data Sheets with more details for assignments above.

☐ Attached are the Statements of Satisfactory Performance from the Top 3 (three) Clients or more.

Financial Standing

Annual Turnover for the last 3 years	Year 2014	USD
	Year 2015	USD
	Year 2016	USD
	Year 2017	USD
	Year 2018	USD
Latest Credit Rating (if any), indicate the source		

Financial information (in US\$ equivalent)	Historic information for the last 5 years				
	2014	2015	2016	2017	2018
	<i>Information from Balance Sheet</i>				
Total Assets (TA)					
Total Liabilities (TL)					
Current Assets (CA)					
Current Liabilities (CL)					
	<i>Information from Income Statement</i>				
Total / Gross Revenue (TR)					
Profits Before Taxes (PBT)					
Net Profit					
Current Ratio					

☐ Attached are copies of the audited financial statements (balance sheets, including all related notes, and income statements) for the years required above complying with the following condition:

- Must reflect the financial situation of the Bidder or party to a JV, and not sister or parent companies;
- Historic financial statements must be audited by a certified public accountant;
- Historic financial statements must correspond to accounting periods already completed and audited. No statements for partial periods shall be accepted.

FORM E: FORMAT OF TECHNICAL BID

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
ITB reference:	ITB-353/20: USAID - Tranche II / Supply of medical equipment to Al-Obaidi General Hospital .		

The Bidder's Bid should be organized to follow this format of the Technical Bid. Where the bidder is presented with a requirement or asked to use a specific approach, the bidder must not only state its acceptance, but also describe how it intends to comply with the requirements. Where a descriptive response is requested, failure to provide the same will be viewed as non-responsive.

SECTION 1: Bidder's qualification, capacity and expertise

1.1 Top (three or more) Projects implemented during the last 7 years:

Project Description	Client	Amount in US\$	Year of Completion	% Completed	Performance Evaluation

1.2 Current on-going commitments (if any with UNDP & Other Clients):

Project Description	Client Name	Amount in US\$	Completion Ratio	Anticipated Completion date of

SECTION 2: Scope of Supply, Technical Specifications, and Related Services

This section should demonstrate the Bidder's responsiveness to the specification by identifying the specific components proposed, addressing the requirements, as specified, point by point; providing a detailed description of the essential performance characteristics proposed; and demonstrating how the proposed bid meets or exceeds the requirements/specifications. All important aspects should be addressed in sufficient detail.

- 2.1 Implementation plan including a Gantt Chart or Project Schedule indicating the detailed sequence of activities that will be undertaken and their corresponding timing.
- 2.2 Explain whether any work would be subcontracted, to whom, how much percentage of the requirements, the rationale for such, and the roles of the proposed sub-contractors and how everyone will function as a team.

Description	Yes/No	If Yes, please provide details
Please confirm if any part of the works will be subcontracted		

SECTION 3: Management Structure and Key Personnel

- 3.1 Describe the overall management approach toward planning and implementing the project. Include an organization chart for the management of the project describing the relationship of key positions and designations. Provide a spreadsheet to show the activities of each personnel and the time allocated for his/her involvement.
- 3.2 Provide CVs for key personnel that will be provided to support the implementation of this project using the format below. CVs should demonstrate qualifications in areas relevant to the scope of goods and/or services.

Format for CV of Proposed Key Personnel (Not Applicable)

Name of Personnel	[Insert]
Position for this assignment	[Insert]
Nationality	[Insert]
Language proficiency	[Insert]
Education/ Qualifications	<p><i>[Summarize college/university and other specialized education of personnel member, giving names of schools, dates attended, and degrees/qualifications obtained.]</i></p> <p>[Insert]</p>
Professional certifications	<p><i>[Provide details of professional certifications relevant to the scope of goods and/or services]</i></p> <ul style="list-style-type: none"> ▪ Name of institution: [Insert] ▪ Date of certification: [Insert]
Employment Record/ Experience	<p><i>[List all positions held by personnel (starting with present position, list in reverse order), giving dates, names of employing organization, title of position held and location of employment. For experience in last five years, detail the type of activities performed, degree of responsibilities, location of assignments and any other information or professional experience considered pertinent for this assignment.]</i></p> <p>[Insert]</p>
References	<p><i>[Provide names, addresses, phone and email contact information for two (2) references]</i></p> <p>Reference 1: [Insert]</p> <p>Reference 2: [Insert]</p>

I, the undersigned, certify that to the best of my knowledge and belief, the data provided above correctly describes my qualifications, my experiences, and other relevant information about myself.

Signature of Personnel

Date (Day/Month/Year)

FORM F: PRICE SCHEDULE FORM

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
ITB reference:	ITB-353/20: USAID - Tranche II / Supply of medical equipment to Al-Obaidi General Hospital .		

ATTENTION: BOQ ATTACHED SEPARATELY

The BOQs should be downloaded from the system, filled in properly and reattached in the system. Please don't fill the BOQs in the system file.

The Bidder is required to prepare the Price Schedule following the below format. The Price Schedule must include a detailed cost breakdown of all goods and related services to be provided. Separate figures must be provided for each functional grouping or category, if any.

--	--

Name of Bidder: _____

Authorised signature: _____

Name of authorised signatory: _____

Functional Title: _____

FORM G: FORM OF BID SECURITY

**Bid Security must be issued using the official letterhead of the Issuing Bank.
Except for indicated fields, no changes may be made on this template.**

To: UNDP
[Insert contact information as provided in Data Sheet]

WHEREAS **[Name and address of Bidder]** (hereinafter called “the Bidder”) has submitted a Bid to UNDP dated **[Click here to enter a date.](#)** to execute goods and/or services **ITB-353/20: Supply and Installation of Medical Equipment & Personal Protective Equipment (PPEs) for COVID 19 Emergency in Iraq.** (hereinafter called “the Bid”):

AND WHEREAS it has been stipulated by you that the Bidder shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security if the Bidder:

- a) Fails to sign the Contract after UNDP has awarded it;
- b) Withdraws its Bid after the date of the opening of the Bids;
- c) Fails to comply with UNDP’s variation of requirement, as per ITB instructions; or
- d) Fails to furnish Performance Security, insurances, or other documents that UNDP may require as a condition to rendering the contract effective.

AND WHEREAS we have agreed to give the Bidder such Bank Guarantee:

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Bidder, up to a total of *[amount of guarantee] [in words and numbers]*, such sum being payable in the types and proportions of currencies in which the Price Bid is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of *[amount of guarantee as aforesaid]* without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

This guarantee shall be valid up to 30 days after the final date of validity of bids.

SIGNATURE AND SEAL OF THE GUARANTOR BANK

Signature: _____

Name: _____

Title: _____

Date: _____

Name of Bank _____

Address _____

[Stamp with official stamp of the Bank]

FORM G.1: TEMPLATE FOR BID SECURITY CONFIRMATION
(THIS SHOULD BE WRITTEN IN THE LETTERHEAD OF THE BIDDER. EXCEPT FOR INDICATED FIELDS, NO CHANGES MAY BE MADE IN THIS TEMPLATE.)

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
ITB reference:	ITB-353/20: USAID - Tranche II / Supply of medical equipment to Al-Obaidi General Hospital .		

To: The Procurement Entity, UNDP, Iraq

Dear Sir/Madam:

We, the undersigned, hereby confirm that we have submitted and attached the Bid Securities amounting to [US\$1,000 One Thousand United State Dollars] with the E-Tendering portal in regard to our offer for **ITB-353/20: USAID - Tranche II / Supply of medical equipment to Al-Obaidi General Hospital** in accordance with your Invitation to Bid. We are hereby providing the following information to further verify the content of Bid Security, if required by UNDP:

1. Name of Bank: _____
2. Name of issuing person: _____
3. Email address: _____
4. Telephone number: _____
5. Bank address: _____

We also hereby declare that:

- a) All the information provided in the Bid Security is correct and legitimate and we accept that any misrepresentation/fake submission in it may lead towards our disqualification for permanent duration.
- b) We also accept and liable to furnish the original bid security to UNDP upon request on immediate basis;

Yours sincerely,

STAMP OF THE COMPANY

Signature: _____
Name: _____
Title: _____
Date: _____

(This must be finalized using the official letterhead of the Issuing Bank. Except for indicated fields, no changes may be made in this template.)

To: UNDP
[Insert contact information as provided in Data Sheet]

WHEREAS *[name and address of Contractor]* (hereinafter called "the Contractor") has undertaken, in pursuance of Contract No. *Click to enter* dated *Click to enter*, to deliver the goods and execute related services *Click here to enter text*. (hereinafter called "the Contract"):

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with his obligations in accordance with the Contract:

AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee:

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Contractor, up to a total of *[amount of guarantee] [in words and numbers]*, such sum being payable in the types and proportions of currencies in which the Contract Price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of *[amount of guarantee as aforesaid]* without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

This guarantee shall be valid until a date 30 days from the date of issue by UNDP of a certificate of satisfactory performance and full completion of services by the Contractor.

SIGNATURE AND SEAL OF THE GUARANTOR BANK

Date

Name of Bank

Address