



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

Date: 11 October 2020

Country: Cairo, Egypt

Description of the assignment: International consultant SDGs Financing Framework
SDGs Finance mapping Expert

Project name: *Egypt Integrated SDGs Financing*

Period of assignment/services (if applicable): 90 days

Proposal should be submitted at the following email address to procurementnotice.egypt@undp.org no later than 10 November 2020 at 2:00 pm Cairo Local time.

Any request for clarification must be sent in writing, or by standard electronic communication to the address or e-mail indicated above. The procurement unit will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

1. BACKGROUND

To address the challenges of sustainable development financing, UN member states will need to develop new, more effective and integrated approaches to managing and influencing public and private, domestic and foreign financing flows. The Addis Ababa Action Agenda assumes that countries will use their own national development strategies and plans to respond to the SDGs and calls for the adoption of Integrated National Financing Frameworks (INFFs). These frameworks should provide a structure for governments to form and implement a strategic, holistic, results-driven approach to financing their development objectives. This approach should help countries set a strategy to effectively mobilize the investments they need and provide a structure that supports coherence across government in channelling resources to the areas for which they are most suited.

To move ahead on the 2030 Agenda and taking into consideration the impact of COVID 19, countries need to consider their current and future financing frameworks for delivering the SDGs. This Agenda requires both significant increases in resources as well as changes in the way existing resources are used and prioritized, calling for more effective integrated approaches to managing public and private finance to achieve sustainable development. INFFs can help governments develop a **holistic vision of fiscal planning and management** that goes beyond traditional public financial management and identifying incentives to align resources of private nature.

Egypt's *National Sustainable Development Agenda* is largely aligned with Africa Agenda 2063, with the Sustainable Development Agenda 2030 and with the SDGs, on which Egypt has reported with two Voluntary National Reviews (VNRs) in 2016 and 2018, which is also reflected in the timely appointment of the SDG national Committee chaired by the Ministry of Planning and Economic Development (MPED) in charge of the coordination of the Government's joint implementation of the SDS and SDGs.

To achieve the 8 Strategic principal goals and the 47 sub-goals of Egypt's *National Sustainable Development Agenda* and SDGs targets by 2030, and secure a sustainable society and economy, Egypt is resolved to invest in several key sectors, including some SDG accelerators identified as part of UN-supported SDGs *Mainstreaming, Acceleration and Policy Support* (MAPS) engagement (2018-2019). Key sectors identified for this joint programme that should receive particular attention are: education, health, social protection, water and sanitation and transportation. Note that due to COVID-19 the priority areas for this project might be revisited according to Government priorities.

The need to secure for these multi-year investments, financing that is sufficient, adapted, predictable and resilient over the next decade is critical. At the same time, new financing flows can and must be harnessed into these investments and solid measurements are needed to track that investments meet the needs, are well-timed and remained balanced between the chosen commitments. *National Sustainable Development Agenda* has not articulated in detail how the principal goals will be financed. But it has described at the outset of the strategy some tools (incentives for private investments, investment maps, PPPs/BOOs – Build Own Operate) that positively influence these flows, especially vis-à-vis infrastructure and reduce reliance on government budget or public debt.

Egypt's strategic development objectives are clearly identified, implementation policies have been proposed and progress is being measured, the options for financing the implementation of development objectives have not been precisely identified. Gauging of financing needs, mapping of the available finance, and the tools to match both is only partially available to policy makers.

With structured approaches such as Development Financing Assessment (DFA) and Integrated National Financing Framework (INFF), the project aims is that costing of National Sustainable Development Agenda and SDGs targets, assessment of the current landscape and trends of financing flows, and associated financing gaps and institutional options, are introduced and set durably with the required capacities, at the heart of all public and private financing policies.

The project follows a process of multi-stakeholder consultations informed by analysis on finance policy issues and what they mean for a wide range of actors and builds an agreed roadmap to support progress across a range of areas, including:

- ***Strengthening the link between planning and finance policy functions***, for example by: strengthening the governance mechanisms that align policies and annual budgets to the national development plan; estimating the cost of national development plans; and developing holistic strategies for mobilizing the public and private resources that will be needed to realize the objectives of a national plan;
- ***Strengthening multi-stakeholder dialogue on financing***, for example by: supporting multi-stakeholder SDG platforms at the country level; incorporating public and private finance into regular progress reporting; and enhancing multi-stakeholder participation in policy processes;
- ***Solutions and reforms for mobilizing resources***, for example by: strengthening policy and capacity to attract sustainable, inclusive private investment; and accessing untapped sources of international finance;

- ***Effectively managing finance for results***, for example by: achieving better development outcomes with public finance, developing outcome-based incentives for private investment; broadening the mandate of revenue authorities; more effectively targeting vulnerable or excluded populations; strengthening parliamentary scrutiny over finance; and enhancing data collection systems.

The approach is that of a government-led process, with an oversight team led by the Government. The INFF helps build consensus in the areas above under the leadership of the oversight team and through consultations that engender participation in, and ownership of SDG financing from a wide spectrum of actors at the national level. It aims to demystify technical debate on public and private finance and brings together decision makers from across government, the private sector, International Financial Institutions (IFIs), development partners and other actors, making financing dialogue more accessible and build a broader base of support to identify innovative solutions to the challenges of financing the SDGs.

It highlights the strengths of current systems and identifies opportunities to further enhance the ability for government and its partners to finance sustainable development.

Within the framework of the project “UN Joint SDG Fund support *Egypt Integrated SDGs financing*”, under the oversight of the Ministry of Planning and Economic Development (MPED), in collaboration with stakeholders and in coordination with participating UN Organizations (UNCTAD, ILO, UNICEF and UN WOMEN), **UNDP will support:**

- i) **Building on Egypt DFA, particularize the mapping onto specific sectors SDGs, and SDG target**
- ii) **Deepen analysis for specific financing flows, in Cooperation with MoIC, MoF and UNICEF, UNCTAD and Investment Promotion Agency,**
- iii) **Analyze trends and dynamic of financing flows and their allocation to specific SDGs or sectors,**
- iv) **Take stock of tools and policy with potential to influence financing flows in the Egyptian context**
- v) **Capacity development of Government officials and stakeholders to mainstream, improve and integrate methodologies and produce regular SDGs finance maps, periodically monitor, update and forecast financing flows.**

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

This assignment will focus, in a consultative manner, on producing and validating assessments and diagnostics; building on existing studies and coordinating with specialized assessments

As noted below, beside the technical and consultative aspects, a strong capacity development element will entail providing extensive briefing and on the job training to relevant Government officials on available methodologies, data sources and ways to adapt them further to the Egyptian context.

The selected consultant will be responsible for:

- i) **Building on Egypt DFA process, particularize the mapping onto specific sectors SDGs and SDG target**

- Analyze data and sources assembled under the DFA Research undertaken in Egypt to build an understanding of financing trends and shocks related to COVID-19 crisis and recovery
- Particularize the analysis for key sectors and SDGs looking at all direct and indirect sources of development financing national investment budget, ODA, loans, private investments;

ii) Deepen analysis for specific financing flows

- Identify, document and analyze current and future imbalances, distortions or risks in availability of financing in aggregate and in selected key sectors
- Analyze current state of mechanisms, and allocations towards selected sectors and SDGs, gender responsiveness and social inclusiveness of budget (including monitoring and feedback) of pension fund, remittances and ODA, in collaboration with the Ministry of Finance, the Ministry of International Cooperation, UNICEF, UNWOMEN, ILO and other partners
- Ensure better availability, quality and integration of data (including alternative sources of data) on trade, investment, Illicit Financial Flows (IFFs) through strengthened statistical methodology and capacity to enhance the information base, in collaboration with UNCTAD
- Ensure better availability, quality and integration of data (including alternative sources of data) on Private sector contributions (in cooperation with UNDP impact management/investment specialist) to facilitate identification of Sustainable and Social oriented Investment Opportunity areas for *National Sustainable Development Agenda* and new financing instruments to respond to key SDGs (Impact management and Investment, SDGs, green, orange, blue bonds) are documented and propose action plan for mainstreaming

iii) Analyze trends and dynamic of financing flows and their allocation to specific SDGs or sectors,

- Identify trade-offs, with special reference to COVID and explicit assumptions on how COVID will affect according to Government scenarios
- Identify and analyze outlook and effects of potential risks on financial flows (especially those associated with secondary impacts of COVID-19) using scenarios building to help facilitate dialogue on short-term policy decisions, in line with the revised DFA guidance

iv) Take stock of tools and policy with potential to influence financing flows in the Egyptian context

- Gather available sector and intersectoral policies for increase in revenue, new financing sources, new financing mechanisms

v) Capacity development of Government officials and stakeholders, to mainstream improve and integrate methodologies and produce regular SDGs finance maps, periodically monitor, update and forecast financing flows

- Build capacity on measurement and mapping of financing flows (including at sectors/SDGs level) and identification of trends, opportunities and risks, with particular attention to private sector contributions
- Provide practical guidance and promote sharing of experience with identified countries to make it easier for planning and statistical offices to sustain the SDGs finance mapping

vi) Guide Egypt specialist(s) in data collection, analysis and outreach to national stakeholders

Deliverables:

- Mapping of main resource flows supporting achievements of goals for at least 10 SDGs/key sectors or targets/indicators
- Harmonized and coordinated knowledge products on SDGs financing that identify synergies, double counting and risk scenarios, in coordination with UNCTAD, ILO, UNICEF

- Organize 5 consultations/workshops with government officials, reviewing hypotheses, methodologies and ensuring consistency of initial finding and forming consensus
- Prepare and roll-out 5 capacity development sessions on Development Financing Assessment methodologies and options to update DFA (targeting 30 government officials and stakeholders)
- Propose and helps build constituencies for mapping current and future SDGs financing flows across a larger group of government stakeholders;

The consultant should ensure to reflect practices and standards UNDP's *SDG Costing Guidance Note*, DFA Guidebook¹ and UN *INFF Guidance Note*² and other references or support/resources provided by Joint UN SDG Fund as advised.

The consultant will rely on available data and will therefore not be collecting primary data and will not be required to gather information from GoE officials.

The consultant has overall responsibility for the analysis, quality assurance and timely completion of deliverables above, with technical support from a remote Technical Support Team (TST) of UN experts and Egyptian technical support where needed and of translation services when needed.

Estimated time use for the assignments deliverables is as follow:

Description	Qty	Days (Estimated)	Subtotal
Mapping of main resource flows supporting achievements of SDGs	10	5	50
Harmonized and coordinated knowledge products on SDGs financing	1	10	10
Organize 5 consultations/workshops with government officials,	5	2	10
Prepare and roll-out 5 capacity development sessions	5	3	15
Propose and helps build constituencies for mapping financing flows	1	5	5
TOTAL			90

Institutional Arrangements

- **The selected consultant** will report to the UNDP Resident Representative in close consultation with MPED, other stakeholders, the Technical Support Team (TST) and UNDP Egypt policy and partnership team
- **Ministry of Planning and Economic Development (MPED)** will guide the process, facilitate data availability and facilitate meetings with key national entities. The Ministry team will review and clear the final document.
- **Technical Support Team (TST)** is composed of members from UNDP Country Office and UNDP Global and Regional thematic specialists
- **UNDP Egypt will also ensure the consultant works closely and aligns** with other workstream on SDGs costing and SDGs financing strategy, as well with the joint project's Partner UN Organizations. and relevant institutions of the Government of Egypt

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

Education:

¹ www.asia-pacific.undp.org/content/rbap/en/home/library/sustainable-development/development-finance-assessment-guidebook.html Version 3.0 of the DFA Guidebook updates the previous version, aligning it to the INFF building blocks and provides guidance on the role that a DFA can play supporting governments as they plan for recovery and building back better from the pandemic.

² www.asia-pacific.undp.org/content/rbap/en/home/library/sustainable-development/integrated-financing-solutions.html

- A Master's degree or higher in the field of Finance, Economics or other relevant fields. Doctorate degree in a relevant field is an advantage

Experience:

- Minimum 8 years of experience in the field of public finance, strategic planning and budgeting, capacity building and advisory services; experience in public finance is required.
- Demonstrated experience of 3 years with a development partner or central government agency in the area of development finance and public institutional governance improvement and capacity building is essential.
- 5 years of research and policy analysis experience in the area of public finance, public and private investments are required.
- Experience in country level advisory work in public finance policy reforms in close collaboration with central government agencies and experience leading consultations with senior government officials and facilitate discussions among a wide group of stakeholders is required.
- Familiarity with Agenda 2030, SDGs goals, targets and indicators, SDGs prioritization, VNRs and HLPF
- Expertise on SDGs, SDGs financing mechanisms and associated methodologies
- Expertise in analysis of budget, FDI and/or remittances will be advantage
- Strong and applied skills in Gender analysis and mainstreaming tools
- Knowledge of financial flows as part of Public Private Partnerships, commercial and concessional loans, and Innovative Financing for Development
- Experiences working in Middle Income Countries, Arab States region or Egypt are advantages
- Experience working on Integrated National Financing Framework and/or Development Finance Assessments methodology will be a strong advantage.

Competencies:

Job Knowledge & Expertise:

- Excellent organizational skills and ability to handle effectively multiple tasks without compromising quality, team spirit and positive working relationships with all colleagues;
- Dependability, reliability and initiative;
- Motivated & demonstrates a capacity to pursue personal development & learning.

Functional Competencies:

Excellent writing skills required, as demonstrated by previous research/analytical reports/policy notes on relevant topics.

Corporate Responsibility & Teamwork:

- Serves and promotes the vision, mission, values, and strategic goals of UN;
- Plans, prioritizes, and delivers tasks on time;
- Participates effectively in a team-based, information-sharing environment, collaborating and cooperating with others;
- Responds flexibly & positively to change through active involvement.

Results-Orientation:

- Plans and produces quality results to meet established goals.

People Skills:

- Sets clear performance goals and standards; executes responsibilities accordingly.
- Partnering & Networking:
- Seeks and applies knowledge, information, and best practices from within and outside UN.

Innovation & Judgment:

- Contributes creative, practical ideas and approaches to deal with challenging situations;
- Pursues own personal and professional development;
- Strives for quality client-centered services (internal/external).

Language Requirements:

- Proficiency in English is essential and Arabic Language is an advantage.
- Minimum proficiency with teleconferencing and online collaboration tools is essential

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS.

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

1. Proposal:

- (i) Explaining why they are the most suitable for the work
- (ii) Provide a brief methodology on how they will approach and conduct the work

2. Financial proposal**3. Personal CV including past experience in similar projects and at least 2 references****5. FINANCIAL PROPOSAL**

- **Contracts based on daily fee**

The financial proposal will specify the daily fee, travel expenses and per diems quoted in separate line items, and payments are made to the Individual Consultant based on the number of days worked.

Travel:

With the uncertainty related to the COVID-19 pandemic, the majority of engagements, consultations, trainings are scheduled to take place through teleconferencing. However, for the late stages of consultation, trainings and launch of final deliverables. One-week in -person visit to Cairo is considered (to be adapt and repeated if needed, safe and possible).

Full cost for such one-week travel to Cairo must be included in the financial proposal. In general, UNDP should not accept travel costs exceeding those of an economy class ticket. Should the IC wish to travel on a higher class he/she should do so using their own resources.

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses should be agreed upon, between the respective business unit and Individual Consultant, prior to travel and will be reimbursed

6. EVALUATION**2. Cumulative analysis**

When using this weighted scoring method, the award of the contract should be made to the individual consultant whose offer has been evaluated and determined as:

- a) responsive/compliant/acceptable, and*
- b) Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.*

** Technical Criteria weight; 70%*

** Financial Criteria weight; 30%*

Only candidates obtaining a minimum of 49 point would be considered for the Financial Evaluation

Criteria	Weight	Max. Point
<u>Technical</u>	70	
<i>Adequacy of competencies for assignment</i>	<i>40</i>	<i>40</i>
<i>Relevant experience</i>	<i>30</i>	<i>30</i>
<u>Financial</u>	30	<i>30</i>

ANNEX

ANNEX 1- TERMS OF REFERENCES (TOR)

Individual Contract

SDG Finance Mapping Expert

A. Project Title UNDP SDG Mapping

B. Project Description

Egypt has outlined its commitment to the Sustainable Development Goals (SDGs) through its National Sustainable Development Agenda: Egypt Vision 2030, which aims to build an inclusive, competitive, innovative, resilient and diverse Egypt. In February 2016, Egypt launched the Sustainable Development Strategy (SDS): Egypt Vision 2030. In early 2018, The Ministry of Planning and Economic Development (MPED) has started to revisit the SDS with the objective to better align Egypt Vision 2030 with the Sustainable Development Goals (SDGs), as well as taking into consideration the economic changes due to the implementation of the reform stabilization program in 2016.

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- ***Strengthening multi-stakeholder dialogue on financing,***
- ***Solutions and reforms for mobilizing resources***
- ***Effectively managing finance for results***

C. Scope of work

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- vi) Guide Egypt specialist(s) in data collection, analysis and outreach to national stakeholders**

D. Expected Outputs and Deliverables

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E. Institutional Arrangement

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- **Technical Support Team (TST)** is composed of members from UNDP Country Office and UNDP Global and Regional thematic specialists
- **UNDP Egypt will also ensure the consultant works closely and aligns** with other workstream on SDGs costing and SDGs financing strategy, as well with the joint project's Partner UN Organizations. and relevant institutions of the Government of Egypt

F. Duration of the Work

This assignment requires a **total of 90 working days**, till the end of the project.

G. Qualifications and Experience

Education:

- A Master's degree or higher in the field of Finance, Economics or other relevant fields. Doctorate degree in a relevant field is an advantage

Experience:

- Minimum 8 years of experience in the field of public finance, strategic planning and budgeting, capacity building and advisory services; experience in public finance is required.
- Demonstrated experience of 3 years with a development partner or central government agency in the area of development finance and public institutional governance improvement and capacity building is essential.
- 5 years of research and policy analysis experience in the area of public finance, public and private investments are required.
- Experience in country level advisory work in public finance policy reforms in close collaboration with central government agencies and experience leading consultations with senior government officials and facilitate discussions among a wide group of stakeholders is required.
- Familiarity with Agenda 2030, SDGs goals, targets and indicators, SDGs prioritization, VNRs and HLPF
- Expertise on SDGs, SDGs financing mechanisms and associated methodologies
- Expertise in analysis of budget, FDI and/or remittances will be advantage
- Strong and applied skills in Gender analysis and mainstreaming tools
- Knowledge of financial flows as part of Public Private Partnerships, commercial and concessional loans, and Innovative Financing for Development
- Experiences working in Middle Income Countries, Arab States region or Egypt are advantages
- Experience working on Integrated National Financing Framework and/or Development Finance Assessments methodology will be a strong advantage.

ANNEX 2- INDIVIDUAL CONSULTANT GENERAL TERMS AND CONDITIONS

Only candidates obtaining a minimum of 70 points (49% of the total desk review of 70 points) would be considered for and Financial Evaluation respectively.

In general, UNDP shall not accept travel costs exceeding those of an economy class ticket. Should the IC wish to travel on a higher class he/she should do so using their own resources

In the event of unforeseeable travel not anticipated in this TOR, payment of travel costs including tickets, lodging and terminal expenses should be agreed upon, between the respective business unit and the Individual Consultant, prior to travel and will be reimbursed.

Documentation required

Interested individual consultants must submit the following documents/information to demonstrate their qualifications. Please group them into **one (1) single PDF document** as the application only allows to upload maximum one document:

- **Letter of Confirmation of Interest and Availability** using the template provided in Annex II.
- **Personal CV** indicating all past experience from similar projects, as well as the contact details (email and telephone number) of the Candidate and at least three (3) professional references.
- **Financial proposal**, as per template provided in Annex II. Note: National consultant must quote price in U.S. Dollar that indicates the all-inclusive fixed total contract price, supported by a breakdown of costs, as per template provided. If an Offeror is employed by an organization/company/institution, and he/she expects his/her employer to charge a management fee in the process of releasing him/her to UNDP under Reimbursable Loan Agreement (RLA), the Offeror must indicate at this point, and ensure that all such costs are duly incorporated in the financial proposal submitted to UNDP.
- **Brief description** of the candidate's suitability to the position and approach to the assignment. The brief description should not be longer than 2 pages.

**** Incomplete proposals may not be considered. The shortlisted candidates may be contacted and the successful candidate will be notified.****

To download related documents and templates, please click the link below:

http://procurement-notice.undp.org/view_notice.cfm?notice_id=59771