

BIDDER'S CONFERENCE – MINUTES OF MEETING, Q&A
RFP/UNDP/RCO/26655/026/2020

Assignment Name:

National Consultancy for Socio Economic Impact of the COVID – 19 Pandemic on the SDG Progress

Date and Time:

13 October 2020 at 2pm (GMT +7)

Virtual Meeting:

<https://undp.zoom.us/join/83644413538>

Meeting ID: 836 4441 3538

TO ALL INTERESTED BIDDERS

Introduction and Guidance		
Information		<p>Bid Conference was opened with following agenda:</p> <ol style="list-style-type: none"> 1. Explanation on RFP document – administrative issue (closing date, submission & method, delivery place for submitting offer, contract award, etc.). 2. Explanation on the Description of Requirement 3. Explanation on the Term of Reference (TOR). 4. Explanation on the Submission Forms 5. Q & A (going through all sessions) <p><i>*Bidders were encouraged to carefully read the RFP document before preparing the offer and to check regularly UNDP E-tendering & UNDP website for any update/amendment to this tender document</i></p>
Q&A session is incorporated into the below minutes		
1.	Q	Is there maximum pages of proposal?
	A	No
2.	Q	RFP Doc. Page 13; A. Qualifications of the Service Provider; c) Track Record: For how many years?
	A	Last 5 years

3.	Q	How many personnel required for this project
	A	As stated in RFP Document is 3 personnel
4..	Q	For Researcher Personnel, is it must PhD?
	A	Please refer to RFP document page 9.
5.	Q	Can Companies/Institutions/Government's research centers/Universities Research Centers can participate in this tender?
	A	Yes
6.	Q	Should Universities Research Center provide Latest Audited Financial Statement from the University or from the Research Center?
	A	From the Research Center

Jakarta, 19 October 2020