



Expression of Interest (EOI)

EOI-JAM-EnGender-01

Expression of Interest (EOI) from National/International Firms/Consortia/Joint Ventures for the review and development of a National Transport Policy, Plan and Strategy in Jamaica.

Issuance date: 25 October 2020

Closing date: 17 November 2020

EOI Number: EOI-JAM-EnGender-01

e-Tendering ID: JAM10-30-2020

Address: UNDP, 1-3 Lady Musgrave Road, Kingston, Jamaica

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Background: -

The EnGenDer project through the United Nations Development Programme in Jamaica Country Office will support the Ministry of Transport and Mining with the development of an updated, gender responsive and climate proofed National Transport Policy, Strategy & Action Plan. The review of the National Transport Policy (2007) is one of the priority Agenda items of the Ministry of Transport and Mining (MTM) and has been outstanding since year-end 2012. The review of the Policy will facilitate the adaptation of the policy to the changing needs of Jamaica's transport system and the advancement of the transportation sector while ensuring gender equality and climate change considerations are given a central role. There is a need for the Policy to keep abreast with the changing political, social, economic, technological, legislative and environmental developments pertinent to Jamaica.

At the end of this EOI, UNDP Jamaica Multi-Country Office will seek to engage with a Firm/Consortium/Joint Venture to undertake the review and revision of the National Transport Policy and the development of a National Transport Strategy and National Transport Plan. The policy and associated documents are expected to be climate proofed and gender mainstreamed and developed collaboratively with the UNDP & the Ministry of Transport and Mining.

Based on recent rapid technological development, UNDP is reaching out to better understand the supply market for the delivery of such services. This is an opportunity to collaborate with UNDP and share your company's applicable experience and references. Your valuable inputs will help to refine the Terms of Reference and develop the best approach for undertaking this consultancy.

Expected Project Outputs: -

- Report on Review and Gender Analysis of National Transport Policy;
- Report on sector consultations (Land, Air, Maritime, Infrastructure, Organizational/institutional) and surveys;
- Draft National Transport Policy;
- Draft National Transport Strategy and National Transport Plan;
- Report on National Consultations;
- Final National Transport Policy, Final Transport Strategy, Final Transport Plan

Eligibility Criteria

Using the attached Draft Terms of Reference (Annex I), Draft Proposal to Review the National Transport Policy, 2007 by the Ministry of Transport and Mining (Annex II) and Proposed Surveys for the consultancy (Annex III), interested National/International Firms/Consortia/Joint Ventures are required to provide the following and will be assessed as follows:

List of attributes	Benchmark
Reputation of Firm/Consortia/Joint Venture	<ul style="list-style-type: none"> • Company Profile • Relevant References
Documentary evidence of experience in conducting a similar assignment.	National policies, strategies and plans developed by the firm/consortia/joint venture
Organizational Capability	<ul style="list-style-type: none"> • Demonstrated evidence of years undertaking similar assignments. • Demonstrated evidence of financial stability e.g submission of audited financial statements
Certificates and/or agreements where applicable.	<ul style="list-style-type: none"> • Legal evidence of Firm/Consortia/Joint Venture. • Tax compliance certificate • Environmental Sustainability / Quality certificates
Brief outline of approach for undertaking the consultancy	<ul style="list-style-type: none"> • The brief outline should consider at minimum technology advances, gender-based dynamics and any risk associated with the transport industry. • The approach should also demonstrate a clear understanding of the transport sector and issues relating to same. • An indicative timeline for undertaking the consultancy should also be included
Proposed team for undertaking the consultancy	Role of each member and their expected contribution to the team, their required level of qualifications, certifications and experience. CVs should be provided.

IMPORTANT NOTE:

- The information provided will be used to refine the Terms of Reference and further develop the scope for undertaking the consultancy.
- Firms are not required to provide any information relating to cost as this is just an expression of interest needed to adequately address the technical requirements for the consultancy.

- **Applications received from this EOI will be taken into consideration for any possible short listing that might be conducted with any planned procurement exercise.**

Submission Requirements

Interested Firms/Consortia/Joint Ventures must provide information indicating that they are qualified to perform the services (brochure, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc...). Companies/Consultants may associate to enhance their qualifications.

Selection will be made in accordance with the procedure set out in the UNDP Procurement Guidelines and UNDP Financial Rules and Regulations.

EOI from Firms/Consortia/Joint Ventures failing to provide the requested information will be disregarded. Request for Proposals and any subsequent purchase order will be issued in accordance with the rule and procedures of UNDP

This EOI does not entail any commitment on the part of UNDP, either financial or otherwise. UNDP reserve the right to accept or reject any or all EOI without incurring any obligation to inform the affected applicant/s of the grounds.

The EOI and accompanying documents must be submitted via the e-Tendering site. Documents sent by another other means will not be accepted. EOI received after the above closing date will not be considered.

Using the following Link: <https://etendering.partneragencies.org>

Search for **E-Tender Event ID#: JAM10-30-2020**

If not already registered, please register first. The UNDP eTendering User Guide for Bidders can be downloaded using this link:

<https://www.undp.org/content/undp/en/home/operations/procurement/business/procurement-notices/resources/>

Please send your queries to procurement.jamaica@undp.org. If inquiries are sent to other person/s or address/es, even if they are UNDP staff, UNDP shall have no obligation to respond nor can UNDP confirm that the query was officially received. All questions should be sent no later than 07 days prior to the submission deadline.

Late submissions will not be considered.