

**Minutes of the Pre-bid meeting held on November 08, 2020**  
**RFP-BD-2020-040 for Hiring a firm for emergency enhancement and maintenance of**  
**adolescents' edutainment and life skills development platform 'Konnect'-a2i.**

Date: November 12, 2020

**Members attended the meeting:**

| Name                | Designation                   |
|---------------------|-------------------------------|
| Shamsun Nahar Airin | Procurement Associate, UNDP   |
| Tanvir Quader Emon  | Senior Software Engineer, a2i |
| Sujan Kanti Dey     | Procurement Assistant         |
| Bidders             |                               |

With reference to the subject RFP issued on November 02, 2020, please find below the queries raised by Invitees and answers thereto from UNDP Bangladesh:

| SL       | Queries  | Answers   |
|----------|--|---|
| <b>1</b> | <p>We understand that UNDP is looking forward to onboard partner who is technically competent to support the enhancement of Konnect-a2i, a platform of National Importance. We also understand the Technical Solution would involve multiple tracks and Stakeholders.</p> <p>Therefore, a higher weightage should be given to the Technical Score. We propose that there shall be "80% weightage given to Technical score and 20% weightage to Financial Score". Accordingly, we suggest that Combined Evaluation of Technical &amp; Financial Bid be modified as follows: "Highest Combined Score (based on the 80% technical offer and 20% price weight distribution)"</p> | <p>Please Refer to the RFP Document:</p> <p>Criteria for Contract Award: Highest Combined Score <u>(based on the 70% technical offer and 30% price weight distribution)</u></p> |
| <b>2</b> | <p>We understand that through this clause, UNDP aims to evaluate the financial capability of the firm to ensure continuity and sustainability of the Project.</p> <p>We, therefore, suggest revising the minimum working Capital from BDT 50 Lakh to BDT 1 Crore and average annual turnover from BDT 75 lac to 2 Crore for the National level critical project at COVID times.</p>  | <p>We are trying to make some scope for startup who are more promising in work than their financial capability.</p>   |
| <b>3</b> | <p>As per the RFP, the required minimum qualifications are prescribed for 16 Key Experts member team. In this regard, we request to clarify if all the resources are to be deployed at Client Site in</p>  | <p>We are not expecting to deploy all the experts at client Site in Bangladesh</p>  |

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|          |   |   |
|----------|---|---|
|          | Bangladesh for the entire project period.   |   |
| <b>4</b> | We request to please specify the number of citations required to score the full marks.  | Already mentioned in Evaluation Criteria  |
| <b>5</b> | Inception Report with detailed design, Delivery of SRS of the system (1 month after signing the contact).<br>We request to clarify if the Functional / user requirements are already documented and will be made available.   | Yes, already documented and will be made available.   |
| <b>6</b> | Should have facility to integrate with other national frameworks which will be finalized during requirement analysis.<br><br>We understand that the enhanced Konnect platform is to be integrated with other portals. In this regard, we request to provide the following details:<br>a) Maximum no. of integration to done<br>b) List of identified integration portals  | We expect some common exchange gateway so that "n" number of portals can be integrated in a easy way by following some guidelines.  |
| <b>7</b> | Hiring a firm for emergency enhancement and maintenance of adolescents' edutainment and life skills development platform 'Konnect'.<br><br>We understand that there is an existing Konnect platform (www.konnnect.edu.bd). In this regard, we understand the scope of work entails enhancement of the existing platform additionally new platform Architecture is to be adopted.<br>We request please specify the existing Technology Stack, provide details on the Solution Architecture of the existing platform. | Existing technology already mentioned in TOR and details of the existing Architecture can be shared during SRS development time.  |
| <b>8</b> | We request to clarify if there are any identified User Group for UAT.   | School Students   |
| <b>9</b> | Kindly Clarify - Tech evaluation criteria: High-Availability?   | Availability is often expressed as a percentage indicating how much uptime is expected from a particular system or component in a given period of time, where a value of 100% would indicate that the system never fails. For |

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|           |   |   |
|-----------|---|---|
|           |   | instance, a system that guarantees 99% of availability in a period of one year can have up to 3.65 days of downtime (1%).   |
| <b>10</b> | Amendment in Page no. 8 and 9 of the RFP documents                              | <p>Please Consider the following key personnel as:</p> <ul style="list-style-type: none"> <li>• <b>Deployment Expert</b></li> <li>• <b>Support Engineer</b></li> </ul> <p>Instead of<br/> Deployment Expert's Remuneration<br/> Support Engineer's Remuneration</p> |
| <b>11</b> | Is it possible to increase the proposal submission deadline for another 5 days? | Please submit your proposal on or before <b>4:30pm, 22 November 2020 (BD local time)</b>  |

**Note: Above Clarifications in response to queries raised during the Pre-bid meeting and amendments shall be an integral part of the RFP document and supersede the all provisions as applicable.**