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AMENDMENT NR.1

Date: 12/11/2020

Subject: Amendment Nr.1 to Request for Proposal (RFP) for “*Technical Support to Local Businesses and One-on-One Consultancy to SMEs in Fragile Sectors*” within the Scope of “Covid-19 Resilience and Response Project issued on 30 October 2020.

Ref: UNDP-TUR-RFP(CRRP)-2020/13

Dear Madam/Sir,

In relation to subject RFP issued on 30 October 2020 for “*Technical Support to Local Businesses and One-on-One Consultancy to SMEs in Fragile Sectors*” within the scope of “Covid-19 Resilience and Response Project”, please kindly find “**Attachement-1: Answers to Questions from Prospective Proposer**”;

You are kindly requested to prepare and submit your proposal in response to our subject RFP with the consideration of this attachment, whereas all other clauses of the RFP remaining valid.

Deadline for submission of proposals has been extended until 18 November 2020, 08:00 am (New York Time). Please make sure that your proposal is submitted through e-tendering, on or before 18 November 2020, 08:00 am (New York Time).

Attachement-1: Answers to Questions from Prospective Proposers

Yours Sincerely,

UNDP Turkey Country Office

ATTACHMENT-1
ANSWERS TO QUESTIONS FROM PROSPECTIVE PROPOSERS

QUESTION 1:

In the RFP document under “Minimum Eligibility and Qualification Criteria” section, it is stated that *“The proposer must have successfully completed as contractor at least 1 (one) planning, conducting and implementing trainings in cooperation with local economic actors (chambers, business associations, industrial zones, technoparks) or governmental institutions or enterprise within the last 5 years with a minimum contract amount of 250,000.00 TRY. (Work completion certificates issued by the contracting authority shall be provided for the references to meet qualification criterion)”*. Could you please kindly inform me if the minimum contract amount is under a single contract? In other words, will the total amount of budget spent for mentioned activities during the reference period be considered as one experience?

ANSWER 1:

The proposer must have successfully completed as contractor at least 1 (one) single contract which includes all the stipulated activities and requirements.

QUESTION 2:

In the RFP document under “Criteria for the Assessment of Proposal” section it is stated that ‘Original or notarized copy of Trade Registers Gazette’ is required. As the proposal will be submitted online, we assume that all legal company documents copies will be sufficient and no hard copy delivery of these documents is necessary. Could you please confirm it?

ANSWER 2:

The proposer shall provide scanned or digital copy of these documents stated under “Criteria for the Assessment of Proposal” section of the RFP within the proposal. Proposal must be submitted in the online e-tendering system. Original hardcopy documents may be requested by UNDP and shall be presented when requested.

QUESTION 3:

Is it possible to propose the same personnel in more than one proposal submitted for this RFP, by different companies?

ANSWER 3:

It is not possible to propose the same personnel in more than one proposal submitted for this RFP, by different companies. If same personnel is proposed in more than one proposal received for this RFP process, all proposals including the same personnel shall be rejected.