



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

(International Competition)

Date: November 13, 2020

REF NO.: BRB 0000119330

Job Title: Development of a Gender Responsive Private Sector Scoping Study to explore investment opportunities to enhance NDC implementation in Saint Vincent and the Grenadines

Country: Saint Vincent and the Grenadines

UNDP Barbados and the Eastern Caribbean – **Saint Vincent and the Grenadines**

- **Description of the assignment:** The overall objective of this assignment is to conduct a Gender responsive Private Sector Scoping Study which will explore the investment opportunities for private sector finance in helping to drive Saint Vincent and the Grenadines gender responsive NDC implementation process. The specific objectives of the Gender Responsive Private Sector Scoping Study are to assist the Government of Saint Vincent and the Grenadines in the following: (i) Identifying private sector investment opportunities across the priority sectors (energy, industrial processes and product use, agriculture, land use, land use change, forestry and waste) identified within Saint Vincent and the Grenadines INDCs. (ii) Mapping the country's current investment environment to demonstrate how the current policy and regulatory environment either supports or impedes private sector investment across the priority sectors identified. (iii) Identify financial, technical and institutional barriers which inhibit private sector investment. (iv) Identify and propose market mechanisms to incentivize private sector investment through the creation of a conducive enabling environment in Saint Vincent and the Grenadines. (v) Develop private sector led finance and investment concept cases for the priority sectors identified within Saint Vincent and the Grenadines INDCs. (vi) Identify key public and private sector players which can support private sector investment towards NDC implementation in Saint Vincent and the Grenadines. (vii) Identify international and regional best practices and lessons learnt in the mobilizing of private sector investment to advance gender responsive NDC implementation. Private sector investment is critical in meeting the cost of ambitious climate action and enhanced NDC implementation. To this end, the implementation of this output will assist in achieving the EnGenDER project's Immediate Outcome 1110: "Improved national capacity for gender-responsive climate change planning and implementation among state and non-state actors in the target countries." Leading to the eventual costing and approving of gender responsive development and investment plans for climate and risk resilience.

Project name: Climate Promise

Period of assignment/services (if applicable): 50 days

A. ADMINISTRATION

To apply, interested persons should upload the **combined*** *Technical Proposal/Methodology* (if applicable), CV and *Offeror's Letter* to "UNDP Jobs" by navigating to the link below and clicking "APPLY NOW", no later than the date indicated on the "UNDP Jobs" website. **Applications submitted via email will not be accepted****: -

UNDP Job Site – https://jobs.undp.org/cj_view_job.cfm?cur_job_id=95294 (cut and paste into browser address bar if the link does not work)

*** PLEASE NOTE:** *The system allows the upload of one (1) document ONLY – if you are required to submit a Technical Proposal/Methodology, this document along with your CV/P11 and Offeror's Letter, MUST be combined and uploaded as one.*

NOTE: *The Financial Proposal should not be uploaded to "UNDP Jobs"**.*

<IMPORTANT>

******Please email the **password-protected** *Financial Proposal* to procurement.bb@undp.org. The subject line of your email must contain the following: **"BBRSO##### Financial Proposal – Your Name"**

If the password for your Financial Proposal is required, it will be requested by the Procurement Unit.

Any request for clarification must be sent in writing to procurement.bb@undp.org within three (3) days of the publication of this notice, ensuring that the reference number above is included in the subject line. The UNDP Barbados & the OECS Procurement Unit will post the responses*** two (2) days later, including an explanation of the query without identifying the source of inquiry, to: -

http://procurement-notice.undp.org/view_notice.cfm?notice_id=72614 (cut and paste into browser address bar if the link does not work)

A detailed Procurement Notice, TOR, and all annexes can be found by clicking the above link.

******* *UNDP shall endeavour to provide such responses to clarifications in an expeditious manner, but any delay in such response shall not cause an obligation on the part of UNDP to extend the submission date of the Proposals, unless UNDP deems that such an extension is justified and necessary*

B. BACKGROUND

Climate Change presents the single biggest threat to sustainable development and is already causing widespread, unprecedented impacts that disproportionately burden the poorest, marginalized and most vulnerable. Its effects are being shaped by pervasive and entrenched gender inequalities and key vulnerable groups such as women, indigenous people, the elderly as well as persons living with disabilities are among the most likely to be disproportionately affected.

The unanimous commitment made by 195 countries under the 2015 Paris Agreement, to work towards global goals that would limit global average temperature rise, put forward through a country's climate action plans also known as their Intended Nationally Determined Contributions (INDCs) was first hailed as

a momentous step in curbing global greenhouse gas (GHG) emissions. However, the current trajectory estimates a rise in global temperature of 2.9 to 3.4 degrees Celsius by 2100. All countries are therefore expected to submit increasingly ambitious INDCs/NDCs and 2020 is seen as the first opportunity to do so, as it marks the first five-year review cycle. Although, the disruptions caused by the COVID-19 pandemic will make it difficult for many countries to meet the December 2020 deadline it is still expected that this will be achieved by the end of March 2021.

Though, 2020 is seen as a year for increase ambition, whereby countries will have the opportunity to embrace more ambitious NDCs targets to remain on track to limit global temperature rise to 1.5 degrees Celsius. The disruptions caused by the COVID pandemic represent a major barrier in preventing many countries from achieving their goals. The pandemic also serves to compound the existential threats caused by climate change further as these two global threats serve as poverty multipliers, forcing already vulnerability groups such as women and girls into further poverty resulting in sustained and/or reinforced inequalities. The drive towards the submission of more ambitious NDCs targets and enhance NDCs implementation is even more crucial now given the onset of the COVID-19 pandemic. The implementation of countries NDCs targets will, however, require significant levels of international and domestic private sector investments inflows if developing countries are to deliver on the NDCs commitments made under the Paris Agreement.

Attracting the scale of private sector investment, at the speed needed, to respond to climate change and to meet NDCs targets requires a multidimensional approach.¹ UNDP is well positioned to support countries in their efforts to assess the estimated cost for NDC implementation nationally as well as identify the private sector investment opportunities available to accelerate NDC implementation. The UNDP Climate Promise Programme was designed to support countries in submitting increasing ambitious NDCs targets and in enhancing NDC implementation. Climate Promise intends to achieve this, by either leveraging the UNDP existing climate portfolio, or working in close collaboration with other UN system partners or by strategically augmenting other relevant ongoing activities, as appropriate. The Enabling Gender-Responsive Disaster Recovery, Climate and Environmental Resilience in the Caribbean (EnGenDER) project, provides an excellent opportunity for support to be offered to specific beneficiary countries under the Climate Promise Programme, by leveraging the funding available under the EnGenDER project to advance activities which “systematically employ a gender-responsive approach within NDC processes, policies and programming.”²

Through the funding support provided by the Global Affairs Canada and the Foreign, Commonwealth and Development Office (FCDO), the EnGenDER project, seeks to further integrate gender equality and human-rights based approaches into disaster risk reduction (DRR), climate change (CC) adaptation and mitigation; environmental management frameworks across nine (9) Caribbean countries, of which Saint Vincent and the Grenadines is a beneficiary. Climate change adaptation policies and actions underpin how

¹ Mobilising Investment for NDC Implementation. October 22, 2020.

https://southsouthnorth.org/portfolio_page/mobilising-investment-for-ndc-implementation

² United Nations Development Programme. *UNDP's Climate Promise Service Offer: Safeguarding Agenda 2030 Through Bold Climate Action*. a.i.; 4.

countries will advance more ambitious NCDs targets and implementation. The EnGenDER project provides a perfect nexus, for the advancement of Activity 4. 2:

“Design gender responsive dialogues with private sector to scope investment opportunities that can help identify more ambitious actions for enhanced NDCs.”

under the Saint Vincent and the Grenadines’ Climate Promise Work Plan, given its inclusive approach to integrate gender within the country’s NDCs. The technical support being provided to Saint Vincent and the Grenadines, under the EnGenDER project, will support the conduct of a gender responsive private sector scoping study to explore private sector investment opportunities which will lead to enhance gender responsive NDC implementation and climate change actions in Saint Vincent and the Grenadines. This is in keeping with the five (5) year enhanced Lima Work Programme on Gender and its Gender Action Plan agreed to at COP 25.

C. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

1. Technical Proposal:
 - (i) Explaining why they are the most suitable for the work
 - (ii) Provide a methodology on how they will approach and conduct the work
2. Personal CV including past experience in similar projects and at least 3 references
3. Financial proposal

D. FINANCIAL PROPOSAL

- **Lump sum contracts**

The financial proposal shall specify a total lump sum amount, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or upon completion of the entire contract). Payments are based upon output, i.e. upon delivery of the services specified in the TOR. In order to assist the requesting unit in the comparison of financial proposals, the financial proposal will include a breakdown of this lump sum amount (including travel, per diems, and number of anticipated working days).

E. TRAVEL

All envisaged travel costs must be included in the financial proposal. This includes all travel to join duty station/repatriation travel. In general, UNDP should not accept travel costs exceeding those of an economy class ticket. Should the *Individual Consultant* wish to travel on a higher class he/she should do so using their own resources.

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses should be agreed upon, between the respective business unit and Individual Consultant, prior to travel and will be reimbursed.

F. EVALUATION

Individual consultants will be evaluated based on the following methodologies:

- *Cumulative analysis*

When using this weighted scoring method, the award of the contract should be made to the individual consultant whose offer has been evaluated and determined as:

- a) responsive/compliant/acceptable, and
- b) Having received the highest score out of a pre-determined set of weighted technical and financial criteria** specific to the solicitation

* *Technical Criteria weight; [70%]; * Financial Criteria weight; [30%]*

Only candidates obtaining a minimum of **49 points** would be considered for the Financial Evaluation –

Criteria	Weight	Max. Point
<u>Technical</u>	70	215
<ul style="list-style-type: none">• <i>Professional Experience as per Annex 1-TOR- Selection Criteria and Evaluation</i>	30	85
<ul style="list-style-type: none">• <i>Proposed Methodology, Approach and Implementation Plan as per Annex 1-TOR-Selection Criteria and Evaluation</i>	40	130
<u>Financial</u>	30	30

G. ANNEXES

ANNEX I – TERMS OF REFERENCES (TOR) – separate TOR only provided for complex procurement; otherwise, see above

ANNEX II – GENERAL TERMS AND CONDITIONS

ANNEX III – OFFEROR'S LETTER

ANNEX IV – FINANCIAL PROPOSAL TEMPLATE

ANNEX V – SAMPLE INDIVIDUAL CONTRACT

H. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

Please refer to Section 2- Scope of Work captured in Annex I- Terms of Reference for the project titled Gender Responsive Private Sector Scoping Study to enhance NDC implementation in Saint Vincent and the Grenadines.

I. DELIVERABLES

Expected deliverables and deadlines

Deliverables	Number of w/days	% Payment
1. Inception Report	7 days after signing contract	15%
2. NDC Private Sector Investment Opportunities and Policy, Regulatory and Legislative Mapping	20 days after signing contract	20%
3. Draft Final Gender Responsive Private Sector Scoping Study for Saint Vincent and the Grenadines	40 days after signing contract	30%
4. Validation Workshop and Final Gender Responsive Private Sector Scoping Study for Saint Vincent and the Grenadines	50 days after signing contract	35%

J. REQUIREMENTS FOR EXPERIENCE AND COMPETENCIES

I. Years of experience:

- At least 5 years of experience addressing issues specific to Caribbean SIDS surrounding private sector investment and climate finance.
 - At least 3 years of experience in undertaking private sector development research resulting in the preparation of investment strategies, finance plans, policy documents and action plans.
 - Experience working with economic analysis regarding climate change issues and/or financial appraisal of revenue generating projects.
 - Experience working with, and delivering technical assistance to, public sector clients specific to Caribbean SIDS or in developing countries.
 - Sound understanding of national and local development planning processes in the Caribbean especially knowledge of the INDCs/ NDCs development or implementation process in the Caribbean.
 - Sound understanding of gender and gender mainstreaming within climate change actions and in private sector development.
 - An understanding of the Global and National Climate Finance landscape and procedures, multilateral funds and the other channels including the role of private sector in climate finance.
 - Ability to transfer analytical results into simple and actionable solutions (based on job experience/field work).
- II. Sound understanding of the issues relevant to the priority sectors surrounding climate change vulnerability and risk, or other related development issues within Caribbean region (based on job experience/field work).
- III. Previous work in any of the EnGenDER beneficiary countries and in a similar project is highly desirable.

II. Competencies:

- Solid experience addressing issues specific to Caribbean SIDS surrounding private sector investment and climate finance.
- Solid experience in developing private sector development research resulting in the preparation of investment strategies, finance plans, policy documents and action plans.
- A solid understanding of the INDC/NDC development planning process and implementation.
- Previous experience in gender and climate change projects specifically in the areas of performing gender analysis and gender-responsive stakeholder participation.

K. QUALIFICATIONS

III. Academic Qualifications:

- Mandatory Postgraduate degree (MSc, MBA or higher) in economics, finance, business administration, international business or sustainable development