



Empowered lives.
Resilient nations.

LOW VALUE GRANT AGREEMENT

Between United Nations Development Programme and a Recipient Institution

[**Reference No.** insert reference number, if any; if none, delete bracketed text]

1. Country: [Click here and enter Host Country name]					
2. Recipient Institution: "[Click here and enter full name of Recipient Institution]" incorporated under the laws of "[Click here and enter jurisdiction of incorporation]" with address at "[Click here and enter full address of Recipient Institution]"					
3. Project Number and Title: "[Click here and enter Project number (if any) and title]"					
4. Implementation Period: From [Click here and enter date] to [Click here and enter date]					
5. Budget: Up to the amount of US\$ [Click here and enter amount] ([Click here and amount in words] United States Dollars)					
6. Schedule of Disbursement of Funds to Recipient Institution: <table><thead><tr><th><u>Disbursement Date/Milestone</u></th><th><u>Amount</u></th></tr></thead><tbody><tr><td>[insert specific date/milestone]</td><td>[specify amount]</td></tr></tbody></table>		<u>Disbursement Date/Milestone</u>	<u>Amount</u>	[insert specific date/milestone]	[specify amount]
<u>Disbursement Date/Milestone</u>	<u>Amount</u>				
[insert specific date/milestone]	[specify amount]				
7. Information for Recipient Institution Bank Account into Which Funds Will Be Disbursed: Account Name: [Click here and enter Owner of Bank Account] Account Title: [Click here and enter Account Title] Account Number: [Click here and enter Account Number] Bank Name: [Click here and enter Bank name] Bank Address: [Click here and enter Bank Address] Bank SWIFT Code: [Click here and enter Bank SWIFT Code] Bank Code: [Click here and enter Bank Code] Routing instructions for disbursements: [Click here and enter any additional instructions]					
8. Notices to Recipient Institution: Name: Address: Tel: Fax: Email:	9. Notices to UNDP: Name: Address: Tel: Fax: Email:				

10. Signed for "[**Click here and enter Recipient Institution name**]" by its Authorized Representative

Date: _____

Signature: _____

Name: _____

Title: _____

11. Signed for the **United Nations Development Programme** by its Authorized Representative

Date: _____

Signature: _____

Name: _____

Title: _____

The following documents constitute the entire Agreement between the Parties and supersedes all prior agreements, understandings, communications and representations concerning the subject matter: this face sheet ("Face Sheet")

Standard Terms and Conditions

Annex A – Accepted Grant Proposal

Annex B – Standard Terms and Conditions

Annex C – Project Document for the Project funding this Grant Agreement

Annex D – Reporting Formats