



## **REQUEST FOR QUOTATION (RFQ) (Supply and Install 17 SOLAR SYSTEMS)**

DATE: 16 November 2020.

REFERENCE: RFQ-YEM-0111-2020

Dear Sir / Madam:

We kindly request you to submit your quotation for **Supply, Delivery and installation 17 Solar Systems**, as detailed in Annex 2 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 1 and attached detail specification.

Documents uploaded in the system as part of your quotation must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation is submitted on or before the deadline indicated by UNDP in the eTendering system. Bids must be submitted in the online eTendering system in the following link: <https://etendering.partneragencies.org> using your username and password. If you have not registered in the system before, you can register now by logging in using  
username: event.guest  
password: why2change  
and follow the registration steps as specified in the system user guide.

**ANNEX 1**

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned good/s:

Delivery Terms [INCOTERMS 2010] (Pls. link this to price schedule)	<input checked="" type="checkbox"/> DDP – Duty Delivery Paid to Sana’a, Aden, IBB and Mukalla Cities. Delivery to different locations in YEMEN governorates as mentioned below. All applicable duty delivery paid by the supplier including cost of items, transportation and insurance to destination locations and assumes all risk until arrival at the destination location.											
Customs clearance, if needed, shall be done by:	<input checked="" type="checkbox"/> Supplier											
Exact Address/es of Delivery Location/s (identify all, if multiple)	<input checked="" type="checkbox"/> Please see the exact locations: <table border="1" data-bbox="609 699 1383 886"> <thead> <tr> <th>Location</th> <th>Number of Solar Systems</th> </tr> </thead> <tbody> <tr> <td>Sanaa City</td> <td>11 Solar Systems</td> </tr> <tr> <td>Aden City</td> <td>3 Solar Systems</td> </tr> <tr> <td>IBB City</td> <td>2 Solar Systems</td> </tr> <tr> <td>Mukalla City</td> <td>1 Solar Systems</td> </tr> </tbody> </table>		Location	Number of Solar Systems	Sanaa City	11 Solar Systems	Aden City	3 Solar Systems	IBB City	2 Solar Systems	Mukalla City	1 Solar Systems
Location	Number of Solar Systems											
Sanaa City	11 Solar Systems											
Aden City	3 Solar Systems											
IBB City	2 Solar Systems											
Mukalla City	1 Solar Systems											
UNDP Preferred Freight Forwarder, if any	Up to the supplier											
Distribution of shipping documents (if using freight forwarder)	Up to the supplier											
Latest Expected Delivery Date and Time (if delivery time exceeds this, quote may be rejected by UNDP)	<input checked="" type="checkbox"/> Delivery Lead Time maximum 4-8 weeks from receipt of approved purchase order).											
Delivery Schedule	<input checked="" type="checkbox"/> Not Required											
Packing Requirements	<input checked="" type="checkbox"/> Up to the supplier, Good and standard safe for shipment free from any damage.											
Mode of Transport	<input checked="" type="checkbox"/> Up to the supplier to decide the way of the transport as long as delivery date met.											
Value Added Tax on Price Quotation	<input checked="" type="checkbox"/> Must be exclusive of VAT and other applicable indirect taxes											
After-sales services required	<input checked="" type="checkbox"/> The vendor is committed to replace and damaged item if the item is below the minimum requirements with full responsibility of cost. <input checked="" type="checkbox"/> Warranty of any defects as follows; <ul style="list-style-type: none"> <li>- Batteries and inverters: 2 years</li> <li>- The rest of the system: 1 Year</li> </ul>											

Deadline for the Submission of Quotation	<p><input checked="" type="checkbox"/> Please refer to e-Tendering website.  <a href="https://etendering.partneragencies.org">https://etendering.partneragencies.org</a>  Date and Time: As specified in the system (note that time zone indicated in the system is New York Time zone).</p> <p><b><u>PLEASE NOTE:-</u></b></p> <ol style="list-style-type: none"> <li>1. Date and time visible on the main screen of event (on e-tendering portal) will be final and prevail over any other closing time indicated elsewhere, in case they are different. It is the responsibility of the bidder to make sure bids are submitted within this deadline. UNDP will not accept any bid that is not submitted directly in the system.</li> <li>2. Submit your bid a day prior or well before the closing time. Do not wait until last minute. If you face any issue submitting your bid at the last minute, UNDP may not be able to assist.</li> </ol>
Allowable Manner of Submitting Bids	<p><input checked="" type="checkbox"/> e-Tendering system  Please refer to the attached <b><u>e-Tendering User Guide for Bidders</u></b> which describes the entire process from registration to bid submission to contract award notification.</p> <p>Also refer to this link:  <a href="http://www.undp.org/content/undp/en/home/operations/procurement/business/procurement-notice/resources/">http://www.undp.org/content/undp/en/home/operations/procurement/business/procurement-notice/resources/</a></p>
Bid Submission Address	<p><u>e-Tendering Portal</u>  <a href="https://etendering.partneragencies.org">https://etendering.partneragencies.org</a></p>
Electronic submission (email or e-Tendering) requirements	<ul style="list-style-type: none"> <li>▪ Format: PDF files only</li> <li>▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard.</li> <li>▪ All files must be free of viruses and not corrupted.</li> <li>▪ Max. File Size per transmission: 5MB</li> </ul> <p>If you are uploading a large number of files (ex. 15 or more), please zip the files into a ZIP/rar folder and upload the folder instead of each file individually. You can upload several ZIP/rar folders, but if you do this, Mandatory subject of email: RFQ-YEM-0111-2020.</p>
All documentations, including catalogs, instructions and operating manuals, shall be in this language	<p><input checked="" type="checkbox"/> English</p>

Documents to be submitted <sup>1</sup>	<input checked="" type="checkbox"/> Company profile with previous minimum 3 years' experience in supply and installation of Solar systems. <input checked="" type="checkbox"/> Duly Accomplished Form as provided in Annex 2 and detail specs, and in accordance with the list of requirements in Annex 1; <input checked="" type="checkbox"/> Previous three contracts/PO in the last 3 years for provision of solar system. <input checked="" type="checkbox"/> Quality certificate for the panels, batteries, cables and inverters. <input checked="" type="checkbox"/> Catalogues for the required items. <input checked="" type="checkbox"/> Warranty confirmation letter. <input checked="" type="checkbox"/> CVs for key personal including Team Leader with 3 years' experience as a team leader or project manager with BA in Electrical Engineering; 3 Technician (each technician must have 3 years' experience in solar system installation). <input checked="" type="checkbox"/> Latest Business Registration Certificate; <input checked="" type="checkbox"/> Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List (optional);
Period of Validity of Quotes starting the Submission Date	<input checked="" type="checkbox"/> 60 days  In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this . The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.
Partial Quotes	<input checked="" type="checkbox"/> Allowed [The vendor has the right to apply for one LOT or more than one Lots / for all LOTs] As long as they meet the eligibility, qualification and evaluation criteria.
Payment Terms	<input checked="" type="checkbox"/> 100% upon complete delivery of goods and service.
Liquidated Damages	<input checked="" type="checkbox"/> Will be imposed as follows: 0.5% penalty against the total Contract/PO value for each day of delay caused in delay of the delivery and installation of the system.  When the penalty amount reaches up to a maximum of 10% of the total PO amount, UNDP may cancel the PO. When such delays occur frequently, UNDP reserves the right to terminate the contract at its own discretion.
Currency of Bid	United States Dollar; OR Yemeni Riyals (YER) at the discretion of the bidder. The contract will be signed in the currency in which bidder has submitted their bid. UNDP will use the UN Operational exchange rate for the purpose converting the currency for the bid comparison purpose.

<sup>1</sup> First 2 items in this list are mandatory for the supply of imported goods

<p>Evaluation Criteria [check as many as applicable]</p>	<p><input checked="" type="checkbox"/> Technical responsiveness/Full compliance to requirements and lowest price</p> <p><input checked="" type="checkbox"/> Full acceptance of the PO/Contract General Terms and Conditions</p> <p><u>The Quotations, technical and price, will be evaluated at the following stages:</u></p> <p><b>PRELIMINARY EXAMINATION</b></p> <p>The Preliminary evaluation shall assess bid documentation for compliance with the following</p> <ul style="list-style-type: none"> <li>• Bidder is not ineligible against UN vendor sanction lists;</li> <li>• Bid does not include the signed and stamped Bid Submission Form as per the instructions in the RFQ.</li> <li>• Bidder failed to meet the bid validity (60 days)</li> <li>• The Bidder failed to consult the UNDP website before the deadline for bid submission and did not see the changes to the RFQ/BOQ listed there which need to be incorporated in the bid.</li> <li>• Latest Business Registration Certificate.</li> </ul> <p><b>TECHNICAL EVALUATION</b></p> <ul style="list-style-type: none"> <li>✓ Minimum number of years of experience in supply and installation of solar systems: 3 years;</li> <li>✓ Minimum number of completed projects/contracts in solar system contract over the past 3 years [previous 3 contracts/purchase orders];</li> <li>✓ Full compliance of Bid to the Technical requirements; Technical Spec should be met the required spec in <b>(Annex 2)</b></li> <li>✓ Work Schedule (Timeline); 4-8 weeks maximum the fastest delivery will be an advantage.</li> <li>✓ Catalogue should be included to approve and proof the specs offered.</li> <li>✓ CVs for key personal including Team Leader with 3 years' experience as a team leader or project manager with BA in Electrical Engineering; 3 Technician (each technician must have 3 years' experience in solar system installation.</li> </ul> <p><u>Financial evaluation.</u></p> <p>Financial offers of the technically responsive bid(s) shall be compared against the lowest bid as well as internal cost estimates and ranked. The lowest priced technically responsive bid shall be recommended for contract/PO award.</p>
<p>UNDP will award to:</p>	<p><input checked="" type="checkbox"/> Only One Supplier:</p>

Type of Contract to be Signed	<input checked="" type="checkbox"/> Purchase Order <a href="http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html">http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html</a>
Special conditions of Contract	<input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 20 days
Conditions for Release of Payment	<input checked="" type="checkbox"/> Passing Inspection for each item and clearance by end user and UNDP; <input checked="" type="checkbox"/> Written Acceptance of Goods based on full compliance with RFQ requirements. <input checked="" type="checkbox"/> Original Invoice
Annexes to this RFQ	<input checked="" type="checkbox"/> Form for Submission of Quotation (Annex 2) <input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions (Annex 3)
Contact Person for Inquiries (Written inquiries only)	<b>Contact person: Procurement unit</b> <b>Email: <a href="mailto:Procurement.yemen@undp.org">Procurement.yemen@undp.org</a></b> Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected. The system automatically calculates the final bid prices by multiplying the unit price by the quantity. In the event when the Bidder put a quantity that is different from the quantity required, provided that the Bid is substantially responsive, UNDP will re-calculate the Bidders total price based on the correct quantity and using the unit prices offered by the Bidder. Unit prices cannot be changed.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP herein attached as Annex 3.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. **In the event that** you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:

<http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/>

**UNDP encourages every prospective Vendor to** avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link : [http://www.un.org/depts/ptd/pdf/conduct\\_english.pdf](http://www.un.org/depts/ptd/pdf/conduct_english.pdf)

**Thank you and we look forward to receiving your quotation.**

**Sincerely yours,**

**Samira Al-Farah**

Head of Procurement Unit

*Samira AlFarah*

**16 Nov, 2020**

## Annex 2

## Technical Specification for One Set

Description	QTY	Unit	Required Specs
Solar Panels	6	Pcs	Solar Panels Wattage : not less than 385 Watts per panel Total: 2310 W Works even under cloudy conditions. The solar panels shouldn't be less than the total Wattage 2310Watt Solar Module efficiency : 19.5-22%
Batteries	4	Pcs	2VDC 400A OPZV Batteries 3000 Cycles @ 50% DOD or more with design life 18+ years at 25 degree and the batteries date should not exceed 1 year from manufactured date with batteries cabinet
Inverter	1	Pcs	3000VA 24VDC Hybrid inverter with starting load upto 6000VA to with buildin 80A MPPT solar controller with maximum MMPT high voltage to 4000W PV solar power
Solar Mount structure	1	set	Fixed solar mount structure, depending on the need of solar panels
Accessories	1	Multiple	Accessories should be Included with Pair 6mm DC cable from Solar Panels to the controller is 39 meters,3 meters of 35mm cable from the batteries to the inverter and 25 meters AC cable of 6mm from inverter to circuit switch and there should be a circuit breakers between solar panels, batteries and solar controller/ inverter as well as the AC circuits and switch changeover. Solar Panels connectors should be included and other needed accessories like trunkies and pipes.
Installation	1	Work	Installation should be included in Sanaa, Aden, IBB and Mukalla cities.
Warranty			Solar Panels: 25 years the output of panels should be 80% or more. Batteries and inverters: 2 years 1 Year for the rest of the system
Delivery			4-8 weeks maximum the fastest delivery will be an advantage to the staff's residents in Sana'a,Aden,IBB and Mukalla
Experience			3 years, more experience is an advantage



## FORM FOR SUBMITTING SUPPLIER'S QUOTATION<sup>2</sup>

*(This Form must be submitted only using the Supplier's Official Letterhead/Stationery<sup>3</sup>)*

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. **RFQ-YEM-0111 -2020**

**TABLE 1: Offer to Supply Goods Compliant with Technical Specifications and Requirements**

Item No.	Description/Specification of Goods	Quantity	Latest Delivery Date	Unit Price	Total Price per Item
1	Supply and Installation of Solar System to Sanaa	11			
2	Supply and Installation of Solar System to Aden	3			
3	Supply and Installation of Solar System to IBB	2			
4	Supply and Installation of Solar System to Mukalla	1			
	<b>Total Prices of Goods<sup>4</sup></b>				
	Add : Cost of Transportation and installation				
	<b>Total Final and All-Inclusive Price Quotation</b>				

<sup>2</sup> This serves as a guide to the Supplier in preparing the quotation and price schedule.

<sup>3</sup> Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes

<sup>4</sup> Pricing of goods should be consistent with the INCO Terms indicated in the RFQ

**TABLE 2 : Offer to Comply with Other Conditions and Related Requirements**

Other Information pertaining to our Quotation are as follows:	Your Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal</i>
Delivery Lead Time (4-8 Weeks)			
Estimated weight/volume/dimension of the Consignment:	N/A		
Country/ies Of Origin:			
Warranty and After-Sales Requirements			
a) Training on Operations and Maintenance	N/A		
Minimum warranty period (Batteries and inverters: 2 years and 1 Year for the rest of the system)			
a) Service Unit to be Provided when the Purchased Unit is Under Repair	N/A		
b) Replacement of new product if the supplied consignment is sub-standard or damaged during the delivery (DDP) to the required locations.			
c) Others			
Validity of Quotation (60 days minimum requirement)			
All Provisions of the UNDP General Terms and Conditions (must comply with)			
Other requirements <i>[pls. specify]</i>	N/A		

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

*[Name and Signature of the Supplier's Authorized Person]*  
*[Designation]*  
*[Date]*

**Annex 3****General Terms and Conditions****1. ACCEPTANCE OF THE PURCHASE ORDER**

This Purchase Order may only be accepted by the Supplier's signing and returning an acknowledgement copy of it or by timely delivery of the goods in accordance with the terms of this Purchase Order, as herein specified. Acceptance of this Purchase Order shall effect a contract between the Parties under which the rights and obligations of the Parties shall be governed solely by the terms and conditions of this Purchase Order, including these General Conditions. No additional or inconsistent provisions proposed by the Supplier shall bind UNDP unless agreed to in writing by a duly authorized official of UNDP.

**2. PAYMENT**

- 2.1 UNDP shall, on fulfillment of the Delivery Terms, unless otherwise provided in this Purchase Order, make payment within 30 days of receipt of the Supplier's invoice for the goods and copies of the shipping documents specified in this Purchase Order.
- 2.2 Payment against the invoice referred to above will reflect any discount shown under the payment terms of this Purchase Order, provided payment is made within the period required by such payment terms.
- 2.3 Unless authorized by UNDP, the Supplier shall submit one invoice in respect of this Purchase Order, and such invoice must indicate the Purchase Order's identification number.
- 2.4 The prices shown in this Purchase Order may not be increased except by express written agreement of UNDP.

**3. TAX EXEMPTION**

- 3.1 Section 7 of the Convention on the Privileges and Immunities of the United Nations provides, inter alia, that the United Nations, including its subsidiary organs, is exempt from all direct taxes, except charges for utilities services, and is exempt from customs duties and charges of a similar nature in respect of articles imported or exported for its official use. In the event any governmental authority refuses to recognize UNDP's exemption from such taxes, duties or charges, the Supplier shall immediately consult with UNDP to determine a mutually acceptable procedure.
- 3.2 Accordingly, the Supplier authorizes UNDP to deduct from the Supplier's invoice any amount representing such taxes, duties or charges, unless the Supplier has consulted with UNDP before the payment thereof and UNDP has, in each instance, specifically authorized the Supplier to pay such taxes, duties or charges under protest. In that event, the Supplier shall provide UNDP with written evidence that payment of such taxes, duties or charges has been made and appropriately authorized.

**4. RISK OF LOSS**

Risk of loss, damage to or destruction of the goods shall be governed in accordance with Incoterms 2010, unless otherwise agreed upon by the Parties on the front side of this Purchase Order.

**5. EXPORT LICENCES**

Notwithstanding any INCOTERM 2010 used in this Purchase Order, the Supplier shall obtain any export licences required for the goods.

## **6. FITNESS OF GOODS/PACKAGING**

The Supplier warrants that the goods, including packaging, conform to the specifications for the goods ordered under this Purchase Order and are fit for the purposes for which such goods are ordinarily used and for purposes expressly made known to the Supplier by UNDP, and are free from defects in workmanship and materials. The Supplier also warrants that the goods are contained or packaged adequately to protect the goods.

## **7. INSPECTION**

7.1 UNDP shall have a reasonable time after delivery of the goods to inspect them and to reject and refuse acceptance of goods not conforming to this Purchase Order; payment for goods pursuant to this Purchase Order shall not be deemed an acceptance of the goods.

7.2 Inspection prior to shipment does not relieve the Supplier from any of its contractual obligations.

## **8. INTELLECTUAL PROPERTY INFRINGEMENT**

The Supplier warrants that the use or supply by UNDP of the goods sold under this Purchase Order does not infringe any patent, design, trade-name or trade-mark. In addition, the Supplier shall, pursuant to this warranty, indemnify, defend and hold UNDP and the United Nations harmless from any actions or claims brought against UNDP or the United Nations pertaining to the alleged infringement of a patent, design, trade-name or trade-mark arising in connection with the goods sold under this Purchase Order.

## **9. RIGHTS OF UNDP**

In case of failure by the Supplier to fulfil its obligations under the terms and conditions of this Purchase Order, including but not limited to failure to obtain necessary export licences, or to make delivery of all or part of the goods by the agreed delivery date or dates, UNDP may, after giving the Supplier reasonable notice to perform and without prejudice to any other rights or remedies, exercise one or more of the following rights:

- 9.1 Procure all or part of the goods from other sources, in which event UNDP may hold the Supplier responsible for any excess cost occasioned thereby.
- 9.2 Refuse to accept delivery of all or part of the goods.
- 9.3 Cancel this Purchase Order without any liability for termination charges or any other liability of any kind of UNDP.

## **10. LATE DELIVERY**

Without limiting any other rights or obligations of the parties hereunder, if the Supplier will be unable to deliver the goods by the delivery date(s) stipulated in this Purchase Order, the Supplier shall (i) immediately consult with UNDP to determine the most expeditious means for delivering the goods and (ii) use an expedited means of delivery, at the Supplier's cost (unless the delay is due to Force Majeure), if reasonably so requested by UNDP.

## **11. ASSIGNMENT AND INSOLVENCY**

- 11.1. The Supplier shall not, except after obtaining the written consent of UNDP, assign, transfer, pledge or make other disposition of this Purchase Order, or any part thereof, or any of the Supplier's rights or obligations under this Purchase Order.
- 11.2. Should the Supplier become insolvent or should control of the Supplier change by virtue of insolvency, UNDP may, without prejudice to any other rights or remedies, immediately terminate this Purchase Order by giving the Supplier written notice of termination.

## **12. USE OF UNDP OR UNITED NATIONS NAME OR EMBLEM**

The Supplier shall not use the name, emblem or official seal of UNDP or the United Nations for any purpose.

**13. PROHIBITION ON ADVERTISING**

The Supplier shall not advertise or otherwise make public that it is furnishing goods or services to UNDP without specific permission of UNDP in each instance.

**14. CHILD LABOUR**

The Supplier represents and warrants that neither it nor any of its affiliates is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 thereof, which, inter alia, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral or social development.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

**15. MINES**

The Supplier represents and warrants that neither it nor any of its affiliates is actively and directly engaged in patent activities, development, assembly, production, trade or manufacture of mines or in such activities in respect of components primarily utilized in the manufacture of Mines. The term "Mines" means those devices defined in Article 2, Paragraphs 1, 4 and 5 of Protocol II annexed to the Convention on Prohibitions and Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects of 1980.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

**16. SETTLEMENT OF DISPUTES**

**16.1 Amicable Settlement.** The Parties shall use their best efforts to settle amicably any dispute, controversy or claim arising out of, or relating to this Purchase Order or the breach, termination or invalidity thereof. Where the Parties wish to seek such an amicable settlement through conciliation, the conciliation shall take place in accordance with the UNCITRAL Conciliation Rules then obtaining, or according to such other procedure as may be agreed between the Parties.

**16.2 Arbitration.** Unless, any such dispute, controversy or claim between the Parties arising out of or relating to this Purchase Order or the breach, termination or invalidity thereof is settled amicably under the preceding paragraph of this Section within sixty (60) days after receipt by one Party of the other Party's request for such amicable settlement, such dispute, controversy or claim shall be referred by either Party to arbitration in accordance with the UNCITRAL Arbitration Rules then obtaining, including its provisions on applicable law. The arbitral tribunal shall have no authority to award punitive damages. The Parties shall be bound by any arbitration award rendered as a result of such arbitration as the final adjudication of any such controversy, claim or dispute.

**17. PRIVILEGES AND IMMUNITIES**

Nothing in or related to these General Terms and Conditions or this Purchase Order shall be deemed a waiver of any of the privileges and immunities of the United Nations, including its subsidiary organs.

**18. SEXUAL EXPLOITATION:**

- 18.1 The Contractor shall take all appropriate measures to prevent sexual exploitation or abuse of anyone by it or by any of its employees or any other persons who may be engaged by the Contractor to perform any services under the Contract. For these purposes, sexual activity with any person less than eighteen years of age, regardless of any laws relating to consent, shall constitute the sexual exploitation and abuse of such person. In addition, the Contractor shall refrain from, and shall take all appropriate measures to prohibit its employees or other persons engaged by it from, exchanging any money, goods, services, offers of employment or other things of value, for sexual favors or activities, or from engaging in any sexual activities that are exploitive or degrading to any person. The Contractor acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of this representation and warranty shall entitle UNDP to terminate the Contract immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.
- 18.2 UNDP shall not apply the foregoing standard relating to age in any case in which the Contractor's personnel or any other person who may be engaged by the Contractor to perform any services under the Contract is married to the person less than the age of eighteen years with whom sexual activity has occurred and in which such marriage is recognized as valid under the laws of the country of citizenship of such Contractor's personnel or such other person who may be engaged by the Contractor to perform any services under the Contract.

**19.0 OFFICIALS NOT TO BENEFIT:**

The Contractor warrants that no official of UNDP or the United Nations has received or will be offered by the Contractor any direct or indirect benefit arising from this Contract or the award thereof. The Contractor agrees that breach of this provision is a breach of an essential term of this Contract.

**20. AUTHORITY TO MODIFY:**

Pursuant to the Financial Regulations and Rules of UNDP, only the UNDP Authorized Official possess the authority to agree on behalf of UNDP to any modification of or change in this Agreement, to a waiver of any of its provisions or to any additional contractual relationship of any kind with the Contractor. Accordingly, no modification or change in this Contract shall be valid and enforceable against UNDP unless provided by an amendment to this Agreement signed by the Contractor and jointly by the UNDP Authorized Official.