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AMENDMENT NR.2

Date: 18/11/2020

Subject: Amendment Nr.2 to Request for Proposal (RFP) for “*Technical Support to Local Businesses and One-on-One Consultancy to SMEs in Fragile Sectors*” within the Scope of "Covid-19 Resilience and Response Project issued on 30 October 2020.

Ref: UNDP-TUR-RFP(CRRP)-2020/13

Dear Madam/Sir,

In relation to subject RFP issued on 30 October 2020 for “*Technical Support to Local Businesses and One-on-One Consultancy to SMEs in Fragile Sectors*” within the scope of “Covid-19 Resilience and Response Project”, please kindly find “**Attachement-1: Answers to Questions from Prospective Proposer**”;

You are kindly requested to prepare and submit your proposal in response to our subject RFP with the consideration of this attachment, whereas all other clauses of the RFP remaining valid.

Deadline for submission of proposals has been extended until 20 November 2020, 08:00 am (New York Time). Please make sure that your proposal is submitted through e-tendering, on or before 20 November 2020, 08:00 am (New York Time).

Attachement-1: Answers to Questions from Prospective Proposers

Yours Sincerely,

UNDP Turkey Country Office

ATTACHMENT-1
ANSWERS TO QUESTIONS FROM PROSPECTIVE PROPOSERS

QUESTION 1:

Is there any template/example of “Track Record” stated in “Section A. Qualifications of the Service Provider” of Annex-2?

ANSWER 1:

There **is no** template/example of “Track Record” stated in “Section A. Qualifications of the Service Provider” of Annex-2. The instructions stated in Section A for “Track Record” are sufficient.

QUESTION 2:

Is there any chart of Technical Proposal regarding “Section B. Proposed Methodology for the Completion of Services” of Annex-2?

ANSWER 2:

There **is no** chart of Technical Proposal regarding “Section B. Proposed Methodology for the Completion of Services” of Annex-2. Please use Annex-2 “FORM FOR SUBMITTING SERVICE PROVIDER’S PROPOSAL” for submitting your proposal.

QUESTION 3:

In UNDP e-tendering userguide for bidders ppt it is mentioned that a protected pdf Financial Offer is required. Shall we offer our financial offer namely Section D for this proposal in pdf protected form?

Shall we combine A B C Sections and submit under one file and submit Section D Financial Offer as a separate section?

In the main submission page, under General Questions Number 1 we are requested to upload Annex 2 which contains all sections including D. Shall this attachment for 1st Question include Financial proposal?

ANSWER 3:

Annex-2 Section D. Financial Proposal **shall not** be submitted as password protected. All sections of Annex-2 (Section A, B, C and D) **shall be submitted together in PDF format without password protection.**