

**Minutes of pre-bid conference**  
**CALL FOR PROPOSALS FOR NGO GRANT COMPETITION**  
**FOR DIGITAL SKILLS DEVELOPMENT OF RURAL COMMUNITIES AND ENTERPRISES**

**Project: Improving Rural Development in Georgia**

**Date: 11-November-2020, 12:00 a.m.**  
**Via Zoom Conference**

**UNDP Project: Improving Rural Development in Georgia**

Giorgi Tsimintia (Coordinator for Economic Diversification)  
Liliana Gureshidze (Liaising and Administrative Assistant)

**Key Information**

The representative of the project, Mr. Giorgi Tsimintia, gave a brief presentation of:

- Project background
- Purpose of the Grant Competition

The primary objective of the call is to support rural communities and enterprises in harnessing the benefits from the digital economy, reaping the opportunities offered by digitization and adapting rapidly to new reality during and in aftermath COVID-19 crisis through improved digital skills and capacities.

**Q and A session:**

**Q 1:** I would like to clarify the statements of the announcement, namely, could you please confirm that the project should be implemented in 8 target Municipalities?

**Answer:** Yes, I do confirm

**Q 2:** Could you please clarify the definition of youth?

**Answer:** 18-29 years old individuals.

**Q 3.** The announcement state that the implementation period of the project is five months upon the signature of the grant agreement. Is it possible to shift the starting date?

**Answer:** We would like to start the implementation process from December, though we are flexible in terms of the starting date and may consider your vision on it.

**Q 4.** Could you please refer to the eligible cost that can be requested?

**Answer:** You can find the ineligible costs listed under the announced document, and you may refer to the list. We do not have a list of the eligible costs.

**Q5:** You have indicated in the announced document that 100 personnel and 50 businesses should participate in the training program from each municipality? Do you have any experience in this regard? Is it possible to find a sufficient number of businesses in each target Municipality?

**Answer:** This statement was elaborated based on the survey that we have conducted, and, accordingly, it is possible.

**Q6:** Do we have to plan a face to face training modules or online ones?

**Answer:** while planning, please consider the Covid 19 restrictions. Although, the outcome should be the same for both face-to-face and online training.

**Q7:** Do we need to request any document from the businesses and the individuals to determine their eligibility?

**Answer:** It's up to you to elaborate a mechanism to determine the eligibility of the participants. I am not able to answer the question directly, as it will be an intervention in your methodology.

**Q8:** Is it possible that 2 NGOs submit the proposal with the consortium agreement?

**Answer:** Please note that in the case of the consortium, you should provide us with the signed agreement between two entities, with clearly distributed tasks and responsibilities. O/w the lead one should be NGO and the second one can be both NGO or the Private sector entity. Also, please note that the grant amount will be transferred to the lead organization, which is responsible to monitor the processes to achieve the goals and to ensure the smooth implementation of the planned and agreed tasks.