

ITB 600914
Clarifications to Bidders (I)
23/11/2020

Question 1: With regards to the subject mentioned tender, we have the following query in respect of the delivery terms:

- The tender documents have requested prices for several range of quantities
- The tender documents seem to require prices on DAP basis
- As we do not know what quantities will be ordered, this is difficult to estimate as we will not be able to accurately determine the packaging arrangement, sizes etc.
- Are we able to submit prices on FCA basis only?

Answer: the required quantities for this ITB have been defined in FORM F: Price Schedule Form as per range of quantities. Please see the range of quantities highlighted in yellow in the prices schedule below. Bidders are required to quote on DAP basis using this range of quantities (you can use a fixed quantity within the stipulated range of quantity to accurately determine the packing arrangements).

Price Schedule

| # | Description | Unit Price For orders less than 50 units | Unit Price For orders between 50 and 1000 units | Unit Price For orders for more than 1000 units | Quantity | *Total Price |
|---|---|---|---|--|----------|-----------------|
| 1 | Item as per section 5a. | | | | 100 | |
| 2 | FCA charges, if any | | | | | |
| 3 | Bid Subtotal FCA (Incoterms 2010) (please state FCA International port): | | | | | |
| 4 | Transportation/Delivery (100 units to Port-au-Prince) | | | | | |
| 5 | Transportation/Delivery Cost (100 units to Harare) | | | | | |
| 6 | Transportation/Delivery Cost (100 units to Mandaluyong) | | | | | |
| 7 | GRAND TOTAL - DAP (Incoterms 2010) | | | | | |

(*) Factored-Unit Price = $0,30 * (\text{Unit Price applicable for orders for less than 50 units}) + 0,50 * (\text{Unit Price applicable for orders for more than 50 and less than 1,000 units}) + 0,20 * (\text{Unit Price applicable for more than 1000 units})$.

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Question 2: May we confirm the Bid Security may be submitted in the name of our JV partner - whose details in full shall be submitted as per the terms of bidding.

Answer: Yes, you can submit the bid security in the name of your Joint Venture (JV), however, as stated in the Instructions to Bidders, number 14, please note that: *“If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that:*

- (i) *they have **designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV**, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid: and*
- (ii) ***if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity**, who shall be acting for and on behalf of all the member entities comprising the joint venture”.*

Question 3: Is the bid security non-refundable?

Answer: the bid security will be released to the bidders once the contract has been signed with the winning bidder(s).

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Question 4:

Regarding the above referenced ITB we are having difficulty to understand para's b) and c) in the FORM F Price Schedule and we cannot see the logic in how one arrives at the discounted prices offered being transformed into percentage discounts for a final LTA!

Would it be possible to provide us for some clarity in how this factoring works by providing us a working example?

We also are experiencing some difficulty in the e-tendering preparation of prices as we can only see 4 lines for entry - as per the attached screenshot. We do not seem to be able to access line prices for each of the 20 items specified.

| | |
|--------------------------|----------------------|
| Event Round: | 1 |
| Event Version: | 1 |
| Event Start Date: | 05/11/2020 03:32 EST |
| Event End Date: | 06/12/2020 11:00 EST |

Event Description:
The United Nations Development Programme (UNDP) hereby invites you to submit a Bid to this Invitation to Bid (ITB) for the above-referenced subject.
This ITB includes the following documents and the General Terms and Conditions of Contract which is inserted in the Bid Data Sheet:
Section 1: This Letter of Invitation

| | | | |
|---------------------------|--|---------------------------------|--|
| Contact: | Joaquin Albiach | Payment Terms: | Net 30 |
| Phone: | | My Bids: | 1 In-Process and Submitted |
| Email: | joaquin.albiach@undp.org | Edits to Submitted Bids: | Allowed |
| Online Discussion: | | Multiple Bids: | Not Allowed |
| Live Chat Help: | | | |

Display: All Lines ★ Bid Required Line Comments/Files

| Line | Description | Unit | Requested Quantity | Status |
|------|---|------|--------------------|--------|
| 1 | Item as per section 5a. | EA | 1.0000 | |
| 2 | Transportation/Delivery (100 units to Port-au-Prince) | EA | 1.0000 | |
| 3 | Transportation/Delivery Cost (100 units to Harare) | EA | 1.0000 | |
| 5 | Transportation/Delivery Cost (100 units to Mandaluyong) | EA | 1.0000 | |

[Return to Event Search](#)

Answer:

Bidders are required to quote in the three price band quantities stipulated in the FORM F: Price Schedule Form. Following this, the bidder will have to apply the below formula to come up with the **factored price unit price**:

Factored-Unit Price = $0,30 * (\text{Unit Price applicable for orders for less than 50 units}) + 0,50 * (\text{Unit Price applicable for orders for more than 50 and less than 1,000 units}) + 0,20 * (\text{Unit Price applicable for more than 1000 units}).$

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This **Factored-Unit Price** shall then be multiplied by the required 100 units. The transportation cost to deliver these 100 units to the stipulated three sites shall be included to come up with the final DAP price.

Below you can find an example (numbers highlighted in yellow):

Price Schedule

| # | Description | Unit Price For orders less than 50 units | Unit Price For orders between 50 and 1000 units | Unit Price For orders for more than 1000 units | Quantity | *Total Price |
|---|---|---|--|---|----------|--|
| 1 | Item as per section 5a. | 793 | 790 | 785 | 100 | 100*789.9 |
| 2 | FCA charges, if any | | | | | |
| 3 | Bid Subtotal FCA (Incoterms 2010) (please state FCA International port): | | | | | |
| 4 | Transportation/Delivery (100 units to Port-au-Prince) | | | | | The transportation cost to deliver 100 units to Port-au-Prince under DAP terms |
| 5 | Transportation/Delivery Cost (100 units to Harare) | | | | | The transportation cost to deliver 100 units to Harare under DAP terms |
| 6 | Transportation/Delivery Cost (100 units to Mandaluyong) | | | | | The transportation cost to deliver 100 units to Mandaluyong under DAP terms |
| 7 | GRAND TOTAL - DAP (Incoterms 2010) | | | | | Lump sum |

(*) Factored-Unit Price = $0,30 * (793) + 0,50 * (790) + 0,20 * (785) = 789.9$.

Factored-Unit Price = $0,30 * (\text{Unit Price applicable for orders for less than 50 units}) + 0,50 * (\text{Unit Price applicable for orders for more than 50 and less than 1,000 units}) + 0,20 * (\text{Unit Price applicable for more than 1000 units})$.

Regarding e-tendering preparation, please consolidate all items in one price schedule (which is the provided price schedule of the e-tendering). Although, this is only for e-tendering preparation, for the bid preparation, as stated in the ITB, "a sperate/different price schedule per item offered must be submitted"

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Question 5: Analyzing the technical documents of the BID, some articles are not clear:

ITEM 2
ITEM 8
ITEM 12
ITEM 13
ITEM 14

consequently, in order to be able to formulate a clear and definitive offer, we need further technical specifications or photos

Answer: please find below reference photos of the mentioned items:

ITEM 2: Mini reclamation machine (see photos below).



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ITEM 8: refrigerant identifier (see photo below).



ITEM 12: Long shaft magnetic nut driver (see photo below).



ITEM 13: Long arm hex key caddy set (see photo below).



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ITEM 14: swaging and 45-degree flaring tools (see photo below).

