



REQUEST FOR QUOTATION RFQ 139/20

NAME & ADDRESS OF FIRM	DATE: November 24, 2020
	REFERENCE: Supply and installation of medical equipment and furniture

Dear Sir / Madam:

We kindly request you to submit your quotation for the **Supply and installation of medical equipment and furniture** detailed in Annex 1 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 2.

Quotations may be submitted on or before **16:00** (local time, GMT+4), **November 30, 2020** and via ☒ **e- mail only**:

Tenders.armenia@undp.org
No hard copies are accepted

Quotations submitted by email must be limited to a maximum of 10MB, virus-free and no more than 3 transmissions (it is advised to merge set of documents). They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned good/s:

Delivery Terms [INCOTERMS 2010]	<input checked="" type="checkbox"/> DAP Yerevan, Armenia
Customs clearance ¹ , if needed, shall be done by:	<input checked="" type="checkbox"/> By UNDP
Exact Address of Delivery Location:	Petors Adamyan 14, Yerevan, Armenia
Latest Expected Delivery	<input checked="" type="checkbox"/> 30 days from the issuance of Contract for Goods for LOT 1 and LOT 3 and 45 days for LOT 2

¹ Must be linked to INCO Terms chosen.

Delivery Schedule	<input checked="" type="checkbox"/> Required		
Mode of Transport	<input checked="" type="checkbox"/> LAND (preferred)	<input checked="" type="checkbox"/> SEA	<input checked="" type="checkbox"/> AIR
Preferred Currency of Quotation ²	<input checked="" type="checkbox"/> United States Dollars or <input checked="" type="checkbox"/> Local Currency: Armenian drams		
Value Added Tax on Price Quotation ³	<input checked="" type="checkbox"/> Must be exclusive of VAT and other applicable indirect taxes		
After-sales services required	<input checked="" type="checkbox"/> Warranty as per Annex 1		
Deadline for the Submission of Quotation	<i>Monday, November 30, 2020, 16:00 local time</i>		
All documentations, including catalogs, instructions and operating manuals, shall be in this language	<input checked="" type="checkbox"/> English <input checked="" type="checkbox"/> Armenian		
Documents to be submitted ⁴	<input checked="" type="checkbox"/> Duly Accomplished Form as provided in Annex 2, and in accordance with the list of requirements in Annex 1; <input checked="" type="checkbox"/> Company's profile; <input checked="" type="checkbox"/> Latest Business Registration Certificate; <input checked="" type="checkbox"/> Manufacturer's Authorization of the Company as a Sales Agent (if Supplier is not the manufacturer); <input checked="" type="checkbox"/> Quality certificates; <input checked="" type="checkbox"/> Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List; <input checked="" type="checkbox"/> Information on local warranty and post-warranty service; <input checked="" type="checkbox"/> Warranty (as per Annex 1 requirements); <input checked="" type="checkbox"/> Detailed technical parameters and model of the offered equipment. <input checked="" type="checkbox"/> Latest Internal Revenue Certificate / Tax Clearance;		
Period of Validity of Quotes starting the Submission Date	<input checked="" type="checkbox"/> 60 days In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.		
Partial Quotes	<input checked="" type="checkbox"/> Not permitted		
Payment Terms	<input checked="" type="checkbox"/> 100% upon complete delivery and acceptance of goods		
Liquidated Damages	<input checked="" type="checkbox"/> Will be imposed under the following conditions: Percentage of contract price per day of delay: 0.25% Max. no. of days of delay: 6 weeks Next course of action: contract termination		

² Local vendors must comply with any applicable laws regarding doing business in other currencies. Conversion of currency into the UNDP preferred currency, if the offer is quoted differently from what is required, shall be based only on UN Operational Exchange Rate prevailing at the time of UNDP's issuance of Purchase Order.

³ This must be reconciled with the INCO Terms required by the RFQ. Furthermore, VAT exemption status varies from one country to another. Pls. tick whatever is applicable to the UNDP CO/BU requiring the goods.

⁴ First 2 items in this list are mandatory for the supply of imported goods

Evaluation Criteria	<input checked="" type="checkbox"/> Technical responsiveness/Full compliance to requirements and lowest price ⁵ <input checked="" type="checkbox"/> Manufacturer/suppliers must have at least 3 years of experience in manufacturing/supply of required goods. <input checked="" type="checkbox"/> Availability of local warranty and post-warranty service in Armenia <input checked="" type="checkbox"/> Full acceptance of the PO/Contract General Terms and Conditions
UNDP will award to:	<input checked="" type="checkbox"/> One or more suppliers (as per number of lots). The number of lots is three.
Type of Contract to be Signed	<input checked="" type="checkbox"/> Contract for Goods
Conditions for Release of Payment	<input checked="" type="checkbox"/> Written Acceptance of Goods based on full compliance with RFQ requirements.
Annexes to this RFQ ⁶	<input checked="" type="checkbox"/> Specifications of the Goods Required (Annex 1) <input checked="" type="checkbox"/> Form for Submission of Quotation (Annex 2) <input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions (Annex 3). Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.
Contact Person for Inquiries (Written inquiries only)	Procurement.armenia@undp.org Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

⁵ UNDP reserves the right not to award the contract to the lowest priced offer, if the second lowest price among the responsive offer is found to be significantly more superior, and the price is higher than the lowest priced compliant offer by not more than 10%, and the budget can sufficiently cover the price difference. The term "more superior" as used in this provision shall refer to offers that have exceeded the pre-determined requirements established in the specifications.

⁶ Where the information is available in the web, a URL for the information may simply be provided.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP herein attached as Annex 3.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:

<http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/>

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link : http://www.un.org/depts/ptd/pdf/conduct_english.pdf

Thank you and we look forward to receiving your quotation.

Sincerely yours,
Procurement Unit

Technical Specification

1. Title

Supply and installation of medical equipment and furniture

2. Project Title

Project A: COVID-19 and Resilience in Armenia: Mitigating the Socio-Economic Impact on Vulnerable People and Communities

Project B: Women and Youth for Innovative Local development

3. Project Description

Project A: In support of the Government of Armenia's COVID-19 response, the Joint Project (JP) between UNICEF, UNFPA, IOM and UNDP set out to mitigate the socio-economic impacts of the crisis on people's lives and livelihoods and support the country's recovery.

The key findings of UNDP Socio Economic Impact Assessment (SEIA) shows that the spread of the coronavirus and correlated economic hardships impacted the health of people living in Armenia more than the actual impact on people suffering from COVID-19. While the capacities of the health care system in Armenia were strengthened during the pandemic, the need exists to consider expanding decentralization and other factors to make health services agile and accessible for everyone during crises.

Taking into consideration the findings of the SEIA within the JP UNDP will pilot

- one innovative mobile health care service in
- Amasia and Arpi enlarger municipalities (Shirak region) which have remote settlements, where there is no inter-settlement transportation, and the primary health care center(s) (ambulatories) are serving more than two settlements.

Project B: The "Women and Youth for Innovative Local Development" project (hereafter WYILD, Project) is part of four-year strategic partnership framework between GIZ, UNDP and CoE within "Improvement of the local self-governance system in Armenia" programme, which has a goal to improve the accountability, effectiveness and inclusiveness of local self-government in Armenia in regionally and socially balanced manner.

The Local self-governments in Armenia face an entirely new reality conditioned by the need to prevent the spread of the COVID-19 and protect the population's well-being through uninterrupted local services delivery. All of this is taking place in conditions of previously already limited municipal budgets and human resources. These situations call for urgent identification of the institutional, financial, and social gaps and needs. Developing adequate strategies and policies to ensure uninterrupted service delivery by LSGs and strengthening the provided services' resilience becomes a crucial point for the LSGs. Within WYILD project it is planned to pilot three innovative municipal sectoral services and this "new normal" need to be taken into consideration while designing and piloting new services.

4. Warranty requirements

2 years local warranty period is requested

5. Technical specifications

a) LOT 1 Supply of Medical equipment

	Item	Description	Quantity
1	Blood glucose meter	appropriate glucose test strip	2
2	Glucose test strip, compatible with the proposed Blood glucose meter		1000

3	Cholesterol meter	appropriate cholesterol test strip	2
4	Cholesterol test strip compatible with the proposed Cholesterol meter		338
5	Pulse oximeter		2
6	Blood pressure meter	Mechanical	2
7	Color doppler ultrasound machine		1
	Electrical Power		
	Voltage	100 V~240 V	
	Power	DC12.8V 3A	
	Frequency	50/60 Hz	
	Equipment size	300-4000mm×250-350mm×50-90mm	
	Connectivity/Media/Peripherals		
	Transducer Ports	2	
	USB Ports	2	
	Hard Disc	64GB-128GB (SSD)	
	Transducers		
	Convex Array Probe	Central 3.5 MHz (2.0MHZ to 10.0MHZ)	
	Linear Array Probe	Central 7.5 MHz (6.0MHZ to 10.0MHZ)	
	LED Monitor		
	Size (Diagonal)	15"-17"	
	Resolution	1024×768 pixels	
	Brightness	230 cd/m2	
	Color Depth	24bit	
	Rotate Angle	± 90°	
	Grey Levels	256	
	Technology		
	Panoramic Imaging Tech		
	All-digital signal processing Tech		
	Multi-beam formation Tech		
	Speckle Reduction Tech		
	Tissue Harmonic Imaging Tech		
	Dynamic Tissue Optimization Tech		
	Duplex & Triplex Synchronous Display		
	Directional Power Doppler		
	Imaging Parameters Preset		
	Tissue Special Image		
	PW Auto Trace		
	Update in line		
	CF+B mode in one screen		
	Complex Model Imaging		
	IMT auto measurements		
	Virtual convex array		

	Trapezoidal imaging		
	Cine/Image Memory		
	Cine Memory	1200 frame (max)	
	Cine Review Speed	1, 2, 4, 8	
	Cine Review Loop	YES	
	Cine Capture Function	YES	
	Image Storage		
	Storage Format:	PNG, AVI, BMP, JPEG, DICOM	
	Export Video Format:	AVI	
	Export Image Format:	PNG, JPEG, BMP, DICOM	
	USB Flash Drive		
	Application		
	Abdomen / Cardiac / Obstetrics / Gynecology / Urology / Andrology / Small Parts / Vascular / Pediatrics / Musculoskeletal		
8	Electrocardiograph		2
	Digital Three Channel ECG		
	operation mode	Automatic, Manual, Analysis	
	•Standard lead mode or European/Cabera lead mode		
	•Automatic measurement and interpretation		
	• Built-In ECG simulator		
	• Built-in rechargeable lithium battery with high capacity		
	• Automatic adjustment of baseline for optimal recording		
	• Build-in Help Function: electrode positioning, ECG basic knowledge, common trouble-shooting		
	• Case Storage function: 15 cases can be saved in the machine or as much as 150 cases in a SD card. Saved ECG waveforms can be cine-looped, printed out or transferred to PC or by internet		
	Safety Standard	IEC Classi, typeCF	
	Acquisition Mode;	12 lead acquisition simultaneously	
	Input Circuit:	Floating, protection against defibrillator and pacemaker	
	A/D Converter:	18 bit	
	Sensitivity:	2.5,5.10.20 (mm/mV), Auto	
	Input Impedance:	>50MQ	

	Input Circuit Current:	<50nA	
	Calibration Voltage;	1mV±2%	
	Noise level:	<15MVp p	
	Anti Baseline Drift:	Automatic	
	Filter:	EMG Filter: 3SHz- 45Hz(-3dB) ADS Filter: Auto(0.15-0.50Hz) HUM Filter: 50HZ/60H: (20dB)	
	Paper Speed:	25/50 mm/s	
	Recording Paper:	63mm/80mm(width), 20m/30m(length), roll/2-fold	
	Power Supply:	AC: 110/220V,50/60Hz; 85V~ 265V(Option) DC: 14.4V, built-in rechargeable lithium battery 345mm x 300mm x 80mm; 415mm x 195mm X 380mm(Carton)	
9	Bag for blood test transportation		2
	waterproof, isothermal		
	zip closure for traceability		
	External dimensions:	380-440 x 290-310x 275-315mm	
	Internal dimensions:	350-430 x 230-270 x 215-245mm	
	helps to maintain the temperature of the contents for up to 6 hours		

b) LOT 2 *Furnishing/installation of the equipment in the Karcomauto #1 UAZ 374195 (Van) for mobile health care testing with following equipment*

	Item	Description	Quantity
1.	Cupboard which includes a) Storage for documents, tests and b) Storage for instruments listed in LOT 1 with lockers	800-1000 x 450-500 x 320-350mm	2
2.	Waste box	300-330 x 300-320 x 300-320mm	2
3.	Armchair for blood tests and electrocardiography	Smaller size to fit with the furniture and portable gynecological examination couch	2

4.	Portable stainless steel gynecology examination couch	180x55x80cm	2
5.	Cable 50 metres		2

c) LOT 3 Supply of Testing equipment

	Item	Description	Quantity
1	Urinalysis test strip		125
2	PAP tests-gynecological brush		46
3	Fixator		1
4	Vaginal speculum		46
5	Glass cover		46
6	ECG tape		10
7	Ultrasound gel 10 liter		1
8	Covid 19 test		1000
9	Medical tourniquet		10
10	Gel and clot activator vacuum tubes + syringe 3ml	3ml	250
11	Gel and clot activator vacuum tubes + syringe 5ml	5ml	250

FORM FOR SUBMITTING SUPPLIER'S QUOTATION⁷
(This Form must be submitted only using the Supplier's Official Letterhead/Stationery⁸)

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in **139/20**:

TABLE 1 : Offer to Supply Goods Compliant with Technical Specifications and Requirements

LOT 1 Supply of medical equipment

Item No.	Description/Specification of Goods	Quantity	Latest Delivery Date	Unit Price currency	Total Price per Item, currency
1.	Blood glucose meter	2	30 days		
2.	Glucose test strip, compatible with the proposed Blood glucose meter	1000	30 days		
3.	Cholesterol meter	2	30 days		
4.	Cholesterol test strip compatible with the proposed Cholesterol meter	338	30 days		
5.	Pulse oximeter	2	30 days		
6.	Blood pressure meter	2	30 days		
7.	Color doppler ultrasound machine	1	30 days		
8.	Electrocardiograph	2	30 days		
9.	Bag for blood test transportation				
	Total:				
	Total Prices of Goods⁹				
	Add : Cost of Transportation Cost of Transportation to Yerevan				
	Add : Cost of Insurance				
	Add : Other Charges (pls. specify)				
	Total Final and All-Inclusive Price Quotation				

⁷ This serves as a guide to the Supplier in preparing the quotation and price schedule.

⁸ Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes

⁹ Pricing of goods should be consistent with the INCO Terms indicated in the RFQ

LOT 2 *Furnishing/installation of the equipment in the Karcomauto #1 UAZ 374195 (Van) for mobile health care testing with following equipment*

Item No.	Description/Specification of Goods	Quantity	Latest Delivery Date	Unit Price currency	Total Price per Item, currency
1.	Cupboard	2	45 days		
2.	Waste box	2	45 days		
3.	Armchair for blood tests	2	45 days		
4.	Portable stainless steel gynecology examination couch	2	45 days		
5.	Cable 50 meters	2	45 days		
	Total:				
	Total Prices of Goods¹⁰				
	Add : Cost of Transportation Cost of Transportation to Yerevan				
	Add : Cost of Insurance				
	Add : Other Charges (pls. specify)				
	Total Final and All-Inclusive Price Quotation				

LOT 3 *Supply of testing equipment*

Item No.	Description/Specification of Goods	Quantity	Latest Delivery Date	Unit Price currency	Total Price per Item, currency
1.	Urinalysis test strip	125	30 days		
2.	PAP tests-gynecological brush	46	30 days		
3.	Fixator	1	30 days		
4.	Vaginal speculum	46	30 days		
5.	Glass cover	46	30 days		
6.	ECG tape	10	30 days		
7.	Ultrasound gel 10 litre	1	30 days		
8.	Covid 19 test	1000	30 days		
9.	Medical tourniquet	10	30 days		
10.	Gel and clot activator vacuum tubes+ syringe 3ml	250	30 days		
11.	Gel and clot activator vacuum tubes+ syringe 5ml	250	30 days		
	Total:				
	Total Prices of Goods¹¹				
	Add : Cost of Transportation Cost of Transportation to Yerevan				
	Add : Cost of Insurance				
	Add : Other Charges (pls. specify)				
	Total Final and All-Inclusive Price Quotation				

¹⁰ Pricing of goods should be consistent with the INCO Terms indicated in the RFQ

¹¹ Pricing of goods should be consistent with the INCO Terms indicated in the RFQ

Additional Requirements

No	Description	Availability (Yes/No)
1	Technical responsiveness/Full compliance to requirements	
2	Manufacturer/suppliers must have at least 3 years of experience in manufacturing/supply of required goods or similar products.	
3	Warranty and post-warranty local service on required equipment as per Annex 1.	
4	Full acceptance of the PO/Contract General Terms and Conditions	
5	Detailed technical specifications	
6	Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List	
7	Delivery in 30 days for LOT 1 and LOT 3 and 45 days for LOT 2	

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

[Name and Signature of the Supplier's Authorized Person]

[Designation]

[Date]

Annex 3

General Terms and Conditions

Attached separately.