

## REQUEST FOR PROPOSAL

### [Provision of Unarmed Private Security Services for the UN Building in Riyadh Saudi Arabia]

[RFP/SAU/020/016]

#### Bid Bulletin 1: Questions and Answers

Questions	Answers
1. What the prefer nationality for guard? Or must be Saudi	No preferred Nationalities. It is up to the services provider to propose staff that meet the requirement cited in the RFP.
2. If it is a bank guarantee what the percentage for : Form H: Form of Proposal Security” or just signed and stamped from the company	Bank guarantee is not required. Submission of is Form H: Proposal Security Form is <b><u>Not Required</u></b> too.
3. Do we need to get a UNGM Registered Vendor or UNDP Vendor is enough?	Registration with UNDDP or UNGM is not required for submitting the proposal
4. Since Sunday November 29th is the deadline to submit our proposal. We are wondering if it's according to Saudi time zone or other time zones.	<p>As indicated in the RFP – Data Sheet</p> <p>For eTendering submission - as indicated in eTendering system. Note that system time zone is in EST/EDT (New York) time zone.</p> <p>Date and time visible on the main screen of the event (on the E-Tendering portal) will be final and prevail over any other closing time indicated elsewhere, in case they are different. The correct bid closing time is as indicated in the E-Tendering portal and system will not accept any bid after that time. It is the responsibility of the bidder to make sure bids are submitted within this deadline. UNDP will not accept any bid that is not submitted directly to the system.</p> <p>Try to submit your bid a day prior or well before the closing time. Do not wait until last minute. If you face any issue submitting your proposal at the last minute, UNDP may not be able to assist.</p>
5. Working Hours (Staff Timetable): Security Guard (Female) is mentioned 5 days a week.	Female guard working days is only 5 days per week.
6. Supervisors : one supervisor for each shift, is it for 5 days or 7 days.	One supervisor for each shift. 7 days a week.