**Annex 2**

**FORM FOR SUBMITTING SUPPLIER’S QUOTATION[[1]](#footnote-1)**

***(This Form must be submitted only using the Supplier’s Official Letterhead/Stationery[[2]](#footnote-2))***

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. **RFQ-RBAS-025/2020:**

**TABLE 1 : Offer to Supply Goods Compliant with Technical Specifications and Requirements**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SR.NO** | **NAME OF ITEM** | **DESCRIPTION** | **Quantity** | **Unit price** | **Total price** |
| **1** | Interactive smart screen (85") - w/ portable stand | Content sharing enabled, compatible with Windows, Android and iPhone | 1 |  |  |
| **2** | Samsung 10 inch tablet with pen or equivalent | Samsung Galaxy Tab S7 or equivalent | 1 |  |  |
| **3** | LED Light (Lighting units for the whole innovation) color: white (32 FT) | Equivalent to <https://www.amazon.com/Nexlux-Wireless-Controlled-Working-Assistant/dp/B072DXFKRH> | 1 |  |  |
| **4** | Mobile tripod and Light ring | Equivalent [https://www.amazon.com/10-Extendable-UBeesize-Ringlight-Compatible/dp/B07QFV72LK](https://eur03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.amazon.com%2F10-Extendable-UBeesize-Ringlight-Compatible%2Fdp%2FB07QFV72LK&data=04%7C01%7Clina.madadha%40undp.org%7C5f812b61108344f1c58908d89214e5a6%7Cb3e5db5e2944483799f57488ace54319%7C0%7C0%7C637419965731579538%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=MRATsF%2F%2Bb8k4gAwo9KUFaD1VWZy%2F5fgEZ3cacpSAIV4%3D&reserved=0) | 1 |  |  |
| **5** | Digital signage solution (14"-22") w/ portable stand | Equivalent to <http://www.lcdvideowalldisplay.com/sale-9206865-web-based-restaurant-digital-signage-floor-standing-digital-signage-22-inch-hd-media-player.html> | 1 |  |  |
| **6** | Mini Desktop | |  |  | | --- | --- | | Module | Description | | OptiPlex 7780 AIO | OptiPlex 7780 All-in-One / Dell Micro Form Factor or equivalent | | Processor | Intel® Core™ i7 10th Gen ; supports Windows 10 | | Operating System | Windows 10 Pro, 64bit English | | Memory | 16 GB 2666MHz or 2933MHz DDR4 Memory | | Hard Drive | M.2 1TB PCIe NVMe Class 40 Opal 2.0 | | Video Card | nVidia GeForce GTX 1650 Graphics or equivalent | | Wireless | Intel Wi-Fi 6 AX201, Dual-band 2x2 802.11ax with MU-MIMO +Bluetooth 5.0 or equivalent | | Power Cord | UK Power Cord | | Add Keyboards | Dell Premier Wireless Keyboard and Mouse-KM717 - Arabic (QWERTY) | | Wireless Driver | Wireless Driver, Intel® WiFi 6 AX201 2x2 (Gig+) + Bluetooth 5 or equivalent | | Display | 27" FHD 1920x1080 IPS Non-Touch Anti-Glare,IR Camera,Discrete Graphics, | | System Manage | Intel vPro Technology Enabled | | TPM Security | Trusted Platform Module (Discrete TPM Enabled) | | Stands and Mounts | OptiPlex All-in-One Articulating Stand, All-in-One | | Extended Service | 4Y Basic Onsite Service | | 2 |  |  |
| **6.1** | Webcam wireless | Equivalent to [Amazon.com: Logitech Broadcaster Wi-Fi Webcam for HD Video Streaming, Calling, Recording - Black: Computers & Accessories](https://eur03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.amazon.com%2FLogitech-Broadcaster-Streaming-Calling-Recording%2Fdp%2FB009C98NQS&data=04%7C01%7Clina.madadha%40undp.org%7Ca062c6527aef4ce6ce0908d895cc75b1%7Cb3e5db5e2944483799f57488ace54319%7C0%7C0%7C637424052670161845%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=YzqBcpjvNhOt5Z90pLbgd6kHOwcoxlBQV0G7JJgeu4c%3D&reserved=0) | 2 |  |  |
| **6.2** | Bluetooth Headset | LOGITECH ZONE WIRELESS HEADSETS with Charging pad | 2 |  |  |
| **7** | Photo/Video Lighting solution | Equivalent to [https://www.amazon.com/GVM-Video-Photography-Lighting-3200K-5600K/dp/B07ZCYMS3V/ref=pd\_di\_sccai\_2/139-7655683-9802606?\_encoding=UTF8&pd\_rd\_i=B07ZCYMS3V&pd\_rd\_r=089ef40d-4d62-4c8d-9b41-2e733e545976&pd\_rd\_w=dQzja&pd\_rd\_wg=aanqT&pf\_rd\_p=c9443270-b914-4430-a90b-72e3e7e784e0&pf\_rd\_r=FEN64SJHS557T371HH3R&psc=1&refRID=FEN64SJHS557T371HH3R](https://www.amazon.com/GVM-Video-Photography-Lighting-3200K-5600K/dp/B07ZCYMS3V/ref=pd_di_sccai_2/139-7655683-9802606?_encoding=UTF8&pd_rd_i=B07ZCYMS3V&pd_rd_r=089ef40d-4d62-4c8d-9b41-2e733e545976&pd_rd_w=dQzja&pd_rd_wg=aanqT&pf_rd_p=c9443270-b914-4430-a90b-72e3e7e784e0&pf_rd_r=FEN64SJHS557T371HH3R&psc=1&refRID=FEN64SJHS557T371HH3R  %20 ) | 1 |  |  |
| **8** | Sony F750/970 battery or equivalent | Equivalent to [Amazon.com : Sony NPF970 Rechargable Battery Info Lithium L : Camera And Camcorder Battery Chargers : Camera & Photo](https://eur03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.amazon.com%2FSony-NPF970-Rechargable-Battery-Lithium%2Fdp%2FB0007CYW5A&data=04%7C01%7Clina.madadha%40undp.org%7Ca062c6527aef4ce6ce0908d895cc75b1%7Cb3e5db5e2944483799f57488ace54319%7C0%7C0%7C637424052670161845%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=8pWhgnnsHz4393itwgtyz7pbBNjc2s2FYD8pMQskXLM%3D&reserved=0) | 4 |  |  |
| **9** | Smart Coffee machine | Equivalent to [Amazon.com: Nespresso Expert Original Espresso Machine by De'Longhi, Anthracite Grey: Kitchen & Dining](https://eur03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.amazon.com%2FNespresso-Espresso-Machine-DeLonghi-Anthracite%2Fdp%2FB0771XWMP9%2Fref%3Dsr_1_2%3Fcrid%3D3CBJ6YO4808ZS%26dchild%3D1%26keywords%3Dnespresso%2Bexpert%2Bmachine%26qid%3D1606746461%26sprefix%3Dnesepresso%2Bexpert%252Caps%252C271%26sr%3D8-2&data=04%7C01%7Clina.madadha%40undp.org%7Ca062c6527aef4ce6ce0908d895cc75b1%7Cb3e5db5e2944483799f57488ace54319%7C0%7C0%7C637424052670171805%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=wkS09Pu8LMZVrYKY%2F9%2B3mivalzNx71O6kQ6CApJ1PDw%3D&reserved=0) | 1 |  |  |

**TABLE 2 : Offer to Comply with Other Conditions and Related Requirements**

|  |  |  |  |
| --- | --- | --- | --- |
| **Other Information pertaining to our Quotation are as follows :** | **Your Responses** | | |
| ***Yes, we will comply*** | ***No, we cannot comply*** | ***If you cannot comply, pls. indicate counter proposal*** |
| Delivery Lead Time not to exceed 4 weeks |  |  |  |
| Country/ies Of Origin[[3]](#footnote-3): |  |  |  |
| Warranty and After-Sales Requirements |  |  |  |
| 1. Operations and Maintenance when required |  |  |  |
| 1. For Laptop “4 Years Basic Warranty for spare parts – Onsite services, Next Business Day (Emerging Only). |  |  |  |
| 1. For other items one year warranty |  |  |  |
| 1. Brand new replacement if Purchased Unit is beyond repair |  |  |  |
| Payment terms:  1) 100% upon delivery full quantity of purchase order and acceptance by UNDP based on ICT report.  2) The payment will be processed within 30 days from submitting invoice as per UNDP rules and regulations |  |  |  |
| Validity of Quotation 120 days |  |  |  |
| All Provisions of the UNDP General Terms and Conditions |  |  |  |

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

*[Name and Signature of the Supplier’s Authorized Person]*

*[Designation]*

*[Date]*

1. *This serves as a guide to the Supplier in preparing the quotation and price schedule.*  [↑](#footnote-ref-1)
2. *Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes*  [↑](#footnote-ref-2)
3. *If the country of origin requires Export License for the goods being procured, or other relevant documents that the country of destination may require, the supplier must submit them to UNDP if awarded the PO/contract.* [↑](#footnote-ref-3)