undp_logo **ANNEX III**

**Price Submission Form**

**Form 1.**

**Resident Representative**

**United Nations Development Programme, Trinidad and Tobago**

Having examined the Solicitation Documents, the receipt of which is hereby duly acknowledged, I, the undersigned, offer to provide (the requested services) for the total sum of (indicate amount in number and letters) including applicable taxes, plus the per diem expenses as may be ascertained in accordance with the Price Schedule described below and made part of this Offer.

1. **Breakdown of Cost by Components:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Cost Components** | **Unit Cost per day USD$** | **Quantity** | **Total Rate for the Contract Duration USD$** |
| 1. **Personnel Costs** |  |  |  |
| Professional Fees |  |  |  |
| Life Insurance |  |  |  |
| Medical Insurance |  |  |  |
| Communications |  |  |  |
| Land Transportation |  |  |  |
| Others (pls. specify) |  |  |  |
|  |  |  |  |

1. **Breakdown of Cost by Deliverables\***

\*Basis for payment tranches

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Deliverables** | **Percentage of Total Price (Weight for payment)** | **Amount**  **USD$** |
|  | **Inception Report**  To include a work plan, methodology, all roles and responsibilities, and timeline, and serve as a means of ensuring mutual understanding of the consultant’s plan of action and timeline for conducting the evaluation. It also provides additional guarantee of adherence to and interpretation of the Terms of Reference. | 10% |  |
|  | **Literature Review**  To detail the main findings of a desk review of all relevant international, regional and national documents, reports and instruments, including the Aruba Constitution, Parliamentary Reports, national budgetary allocations, policy guidelines, the Aruba COVID-19 Recovery Master Plan, and legal frameworks pertinent to gender equality institutionalization, mainstreaming and implementation in the country. | 10% |  |
|  | **Stakeholder Consultations Report**  To provide the main findings of in-depth consultations in Aruba with key stakeholders (including, but not exclusive to, all relevant Government ministries and local government bodies, autonomous agencies and non-governmental organizations, law enforcement agencies, the Judiciary, gender focal persons, relevant civil society organizations, and private sector representatives), and detailing their perspectives on Aruba’s achievements, challenges and gaps relating to gender mainstreaming in sectoral strategies and policies. | 10% |  |
|  | **Draft National Gender Policy (and Associated Documents)**  To provide a policy instrument that accelerates Aruba’s progress toward a society in which the rights, needs and equality of all its citizens, regardless of gender, are realized, and which is responsive to existing and future phenomena that cause gender imbalances; and to be accompanied by an Institutional Framework that provides a mechanism through which the policy can be effectively and efficiently implemented and governed, as well as a Strategy and Action Plan and Budget required to implement the Policy, and a Monitoring and Evaluation Framework that allows for gauging the Policy’s effectiveness. | 20% |  |
|  | **Stakeholder Presentation**  Presentation of the draft National Gender Policy and its associated documents (Institutional Framework, Strategy and Action Plan, Budget, and Monitoring and Evaluation Framework) to all key stakeholders for validation before finalization. | 15% |  |
|  | **Final National Gender Policy (and Associated Documents)**  To provide the Final Drafts the National Gender Policy, Institutional Framework, Strategy and Action Plan, implementation Budget, and Monitoring and Evaluation Framework (accompanied by a letter that explains how stakeholder comments on the draft documents were incorporated into the final versions) to the Government of Aruba and UN Resident Coordinator. | 20% |  |
|  | **Final Report**  To indicate the obstacles encountered and lessons learned during the development of the National Gender Policy. | 15% |  |
|  | **Total** | **100%** | **USD$** |

I undertake, if my Offer is accepted, to commence and complete delivery of all services specified in the contract within the time frame stipulated.

I agree to abide by this Offer for a period of 90 days from the date fixed for receiving of Offers in the Request for Quotation, and it shall remain binding upon me and may be accepted at any time before the expiration of that period.

I understand that you are not bound to accept any Offer you may receive.

Date:

Name and signature: