

**Questions and Answers upon results on the Pre-Bidding Conference,
Ref. 812-2020-UNDP-UKR-RFP-HR4U Creation of two training video courses on inclusiveness to enhance the
capacity and knowledge of the civil servants and general public**

December 1, 2020, 15:00, Zoom meeting

№	Question	Answer
1.	Who is paying experts, heroes, and host/s fees?	The contractor bears all responsibility for timely payment of fees to the heroes, experts and the hosts' of the educational series.
2.	Will it be possible to shoot all the series during one day at the studio?	The contractor should bear in mind that according to the ToR and the concept of the video series, not only studio footages are planned, but also outdoor footages, recording of the heroes at their offices or places where they work. Travelling around Ukraine might be necessary. All traveling expenses are the full responsibility of the contractor.
3.	What are the expectations from the focus groups?	Following the development of the scenario and production of the first teasers and the first video, the contractor will organize a focus group to see how the video is precepted by the representatives of the target audience. This will help to adjust the scenario if necessary.