

**Notes on Queries against Request for Quotation
For
Renovation and Electrical works and services
Reference: RFQ-BD-2020-018**

Members attended the meeting

Srl	Name	Designation
1	Talha Mahmud	Consultant-UNDP Bangladesh
2	Mohiuddin Ahamed	Head of Administration, CO/BD
3	Ehsanul K. Chowdhury	Procurement portfolio focal, CO/BD
4	Faruk Al Mahmud	Admin. Assistant, CO/BD
5	Rezwana Chaity	Head of Procurement, CO/BD
6	Bidders	In Zoom meeting

With reference to the subject RFQ issued on 30 November, 2020, please find below the queries raised by potential bidders and answers thereto from UNDP Bangladesh:

S/L	Queries	UNDP Response
1	We are facing log-in difficulties in the e-tendering system	You are requested to send screen shot of the log-in issue to the bd.procurement@undp.org email address by next 2 days so that the problem can be resolved well-ahead of the quotation submission deadline.
2	How do we inform our interest to visit the site on 6 December 2020?	Please send your name and contact number in the bd.procurement@undp.org by Saturday night. Please bring your Original NID/Passport/Driving License to access to IDB Bhaban and also you must wear mask at all times inside the premises.
3.	Can you share images of different items specially the lights, logo, sin	All specific details of lights is mentioned in the BOQ for lights and signage reference image is attached
4.	Debris to be removed by the vendor or by UNDP?	All debris are supposed to be cleared by the vendor. UNDP will identify the reusable materials/furniture and vendor will keep them in the designated place.
5.	What should be the Working hours?	Official working hours will be counted. UNDP can arrange extra work hours occasionally if required with the concern of IDB, however, no major paint works (like spray paint & Enamel paint) can be done during office hours.
6.	Is there any Cargo Lift that can be used to lift the materials?	Cargo lifts can only be used after office hours where small items can be carried but long/big items will be carried through service stairs and with prior approval of concerned authority, which UNDP will seek.
7.	Brand names of electrical wiring	Brand names with alternate options have already been mentioned in the BOQ.

8.	How many Sensor faucet & Sensor soap dispensers will be there?	We need total 12 sets of sensor faucet and dispensers for two floor lavatories.
9.	What would be the Full Height Cabinet Dimensions?	The detail dimensions have been mentioned in the BOQ. The area dimension has been given as per face dimensions and depth will be 600mm or 24 inches.
10.	Can the vendor be able to start construction on both floor simultaneously?	We are planning to do the constructions on both the floor simultaneously.
11.	Vat -TAX issue	The offered price must be exclusive of VAT and other applicable taxes. The bidder will show the VAT amount in a separate row.

Note: Above Clarifications in response to queries raised during advertising period shall be an integral part of the RFQ document and supersede the all provisions as applicable.