

**Notice to Bidders/Tenderers**  
**Tender Notice 2**

Bidders are kindly requested to note that the following clarification questions and response were provided:

**Question 1**

Can UNDP clarify the duration, start date and end date of the contract? In some instances, the RFP states 18 months and in others 24. Additionally, the payment schedule on page 31 goes beyond 18 months.

**Response:**

The duration of the contract is 24 months, with an anticipated commencement date of February 1, 2021. Updated RFP reflecting 24 months consistently uploaded.

**Question 2**

Can UNDP confirm the number of districts in which the MGC is expected to operate during the contract period?

**Response:**

Over the 24 month term, it is anticipated that at least 50% of districts will be targeted by the MGC.

**Question 3**

On page 22, in section 2.2 of the Technical Evaluation Criteria, there is a reference to a “roadmap.” Can UNDP clarify if this is the same document as the Gantt Chart referenced on page 41 in Section 2.5?

**Response:**

Yes, the roadmap/workplan is to be outlined in a Gantt chart.

**Question 4**

Can UNDP confirm that the On-Site Environmental Technicians (listed in the required personnel and evaluation criteria) are different than the On-Site Supervisors mentioned on page 28 (Section 4, second paragraph)?

**Response:**

Yes, on-site environmental technicians are core members of the bidder’s team, whereas temporary on-site supervisors are to be designated by participating districts.

#### **Question 5**

Can UNDP also confirm that 5 On-Site Environmental Technicians are required in total, while for the On-Site Supervisors, it should be 5 per district?

#### **Response:**

Yes, up to 5 on-site environmental technicians form core team. On-site supervisions may be up to 5/district to ensure adequate ratio of MGC workers and district supervisors.

#### **Question 6**

Can UNDP clarify if salaries/allowances for the On-Site Supervisors are to be included in the bidder's cost proposal, or if these are part of the separate payroll funds (mentioned on page 30 as "expenses for short-term on-site supervisors recruited from the district")?

#### **Response:**

On-site supervisors are to be included in the separate payroll fund as they are designated by the district and not members of the bidders' core team.

#### **Question 7**

Can UNDP provide an indication of the funding level expected for the expenses for short-term on-site supervisors?

#### **Response:**

Short-term on-site supervisors are eligible for expense allowances as per existing GoM-DP DSA Guidelines.

#### **Question 8**

Section 4 (page 28) indicates 5 sites per district, but the payment schedule indicates 6 cohorts. Can UNDP clarify if the requirement is 5 cohorts or 6?

#### **Response:**

The number of co-horts and number of sites per district are distinct targets. For example, one MGC cohort may cover 3 sites, whereas another cohort may cover more. Bidders are encouraged to indicate in their proposed workplan how to deploy co-horts in the context of rehabilitating multiple sites in multiple locations per district.

#### **Question 9**

On page 25, the RFP states that each cohort will be employed for up to four months. However, in the payment schedule, it states that the first round of rehabilitation works should be completed in the first 90 days. Can UNDP clarify if this is referring to the initial 5-day “treatment”?

**Response:**

Up to four months is indicative, and actual length of employment will depend on success of recruitment drive and number of sites to be rehabilitated. Employment length is inclusive of training.

**Question 10**

On page 27, there are references to training on social accountability, sexual and reproductive health and rights, civic engagement, gender equality, GBV, HIV/AIDS and entrepreneurship. Can UNDP clarify if the bidder is intended to provide this training directly or if the bidder is expected to link youth to other training providers (e.g., through other UNDP suppliers, government or other donor-supported programs such as Zanchito).

**Response:**

Bidders are not expected to develop new material but are instead encouraged to link to existing training initiatives, including through district officials, for delivery of thematic training in social accountability, SRH, civic engagement, GE, GBV, and HIV/AIDS. Entrepreneurship training should be delivered by the bidder, in collaboration with UNDP and other entrepreneurship initiatives.

**Question 11**

On page 27, there is a reference to in-kind support from government. Can UNDP clarify if the bidder should any include costs for government participation in project activities (e.g., travel costs or DSA)?

**Response:**

Yes, bidders should outline costs to facilitate government participation, in accordance with GoM DSA Guidelines.

**Question 12**

Is there a template or form for the client Statements of Satisfactory Performance as requested on page 40 in Form D?

**Response:**

No, statements should be on letterhead of previous clients and signed by authorized representative of that organization.