

Terms of reference



Empowered lives.
Resilient nations.

GENERAL INFORMATION

Title: Economist for COVID 19 Recovery
Project Name: RESTORE (Response Toward Resilience)
Reports to: UNDP Country Economist
Duty Station: Jakarta
Expected Places of Travel (if applicable): N/A
Duration of Assignment: 120 working days from March – August 2021

REQUIRED DOCUMENT FROM HIRING UNIT

<input checked="" type="checkbox"/>	TERMS OF REFERENCE
4	CONFIRMATION OF CATEGORY OF LOCAL CONSULTANT, please select:
	1. Junior Consultant
	2. Support Consultant
	3. Support Specialist
	4. Senior Specialist
	5. Expert/ Advisor
	CATEGORY OF INTERNATIONAL CONSULTANT, please select:
	6. Junior Specialist
7. Specialist	
8. Senior Specialist	
<input checked="" type="checkbox"/>	APPROVED e-requisition

REQUIRED DOCUMENTATION FROM CONSULTANT

<input checked="" type="checkbox"/>	P11 / CV
<input checked="" type="checkbox"/>	Copy of education certificate
<input checked="" type="checkbox"/>	Completed financial proposal
<input checked="" type="checkbox"/>	Completed technical proposal

Need for presence of IC consultant in office:

☐ partial (explain), *During the consultant assignment She/He will be at the office to coordinate and discuss with RR Unit*

☒ intermittent (explain) : regularly in coordination with RR Unit)

☐ full time/office based (needs justification from the Requesting Unit)

Provision of Support Services:

Office space: ☐ Yes ☒ No

Equipment (laptop etc): ☐ Yes ☒ No

Secretarial Services ☐ Yes ☒ No

If yes has been checked, indicate here who will be responsible for providing the support services: < Enter name

I. BACKGROUND

Beyond the health sector, Covid-19 has a heavy socio-economic impact in Indonesia. The economic and social impact of Covid-19 will therefore be heavy, multi-sectoral and its effects will be seen over an extended period of time, hitting the poor and vulnerable the hardest. The scope of the damage is difficult to fully anticipate at this point and while the Government is making efforts to cushion the impact, households -- particularly the poor and the most vulnerable -- will be severely affected by the epidemic. Women who are heading single-person households and their children will be especially impacted. Monitoring and assessment of socio-economic impact on households is an important and requisite first step to gather data and generate evidence that will help to create measures to counter the impact.

The Indonesian labor force is dominated by the informal sector and daily-wage workers who are possibly unable to follow the strict guidelines regarding public health imposed by the Government. Workers without a comprehensive social protection system tend to not follow those rules and this contributes to the spread of Covid-19, which has increased the burden of the healthcare system. At the same time, economic growth has slowed in Indonesia. ILO estimates that globally around 5-25 million jobs have potentially been lost in 2020 as a result of the COVID-19 pandemic. In Indonesia, about 11.2 percent of workers were employed in the tourism sector since 2018 before nearly 1,300 hotels and restaurants were closed nationwide. As of April 5 (just a few days after strict physical distancing measures were implemented), at least 30,137 workers had been laid off by 3,348 companies, while another 132,279 employees had been sent home without pay (Jakarta Office of Manpower). At least 24 million Indonesians own a business, while nearly 21 million are temporary workers, and more than 10 million are freelancers (National Labor Force Survey, 2019). This implies that there is still a large proportion of Indonesian workers who are not formally protected by any social security scheme or social assistance programme. All these workers are likely to live with their children across the country.

UNDP, therefore, in addition to develop some response related analysis, it also conducts different socio-economic impact assessments of Covid-19 pandemics in hardest hit areas, including potential secondary and tertiary impact – at mezzo and micro level with particular focus on vulnerable groups. The assessment covers three main areas, the MSMEs, household and women welfare. All the activities are aimed to be followed with recommendations on policy and programmatic measures and actions for implementation to mitigate the impact of the crisis on the most vulnerable and prevent them from sliding back to poverty.

II. SCOPE OF WORK, ACTIVITIES, AND DELIVERABLES

In order to be able to deliver the green economic recovery plan and socio-economic response, UNDP plan to hire Economist for COVID19 Recovery from February to August 2021 under the supervision of Country Economist and Gender Specialist, with the scope of work and qualification:

1. Supporting the country office and research partners in developing research tools, provision literature sources and analysis of several green recovery and COVID-19 socio-economic impacts.
2. Supporting the country economist and gender specialist in managing the COVID 19 response studies and activities, including some administration related works (developing TOR, etc)
3. Conduct background research and literature review relate the GOI's response to produce analysis relate the COVID 19 economic update as well as necessary progress monitoring towards project's targets.
4. Provide supports to Country Office Economist in developing policy recommendation to leverage green recovery, social protection and human security measures in response to COVID-19 crisis.
5. Collecting macro data and conducting data analysis that require to support Country Office need in responding the COVID-19 crisis.
6. In coordination with Communication Unit, to develop documentation of best practices COVID-19 response implementation and its publication. The publication includes highlights from assessment results and safeguarding to human rights efforts made during UNDP Indonesia COVID-19 response.
7. supporting the advocating work relate to green recovery, socio-economic and gender issues which is initiated by UNDP Indonesia in regard to human rights protection in COVID' 19 response.
8. Assisting Country Economist and Gender Specialist on different tasks that require by the country office.

Expected deliverables

Deliverables/ Outputs	Estimated number of working days	Review and Approvals Required
1st Deliverable : Report on economic update March 2021 and supporting the development on various research on green Economy Recovery	20 March (20 working days)	Country Economist
2nd Deliverable : Report on economic update April 2021 and supporting the development on various research on green Economy Recovery	20 April (20 working days)	Country Economist
3rd Deliverable : Report on economic update May 2021 and supporting the policy advocacy for circular economy	20 May (20 working days)	Country Economist
4th Deliverable : Report on economic update June 2021 and supporting green MSMEs activities	20 June (20 working days)	Country Economist
5th Deliverable : Report on economic update July 2021 and supporting the development of macro-economic scenarios for green economic recovery trajectories	20 July (20 working days)	Country Economist
6th Deliverable: Report on economic update August 2021 and supporting the capacity gap analysis, including gender disaggregated data analysis, for MSMEs to mainstream sustainable environment principles into their business recovery with special focus on Micro enterprises.	20 August (20 working days)	Country Economist

III. WORKING ARRANGEMENTS

Institutional Arrangement

The consultant will be directly supervised by UNDP Country Economist. S/He will work closely RESTORE Project Coordinator and the Programme Unit Focal Point dedicated for specific areas in undertaking observation/study to deliver the advisory services.

Duration of the Work

Maximum 120 working days of work (within 6 months)

Duty Station

The consultant will be based in Jakarta

Travel Plan

Below is an indicative travel plan for the duration of the assignment. The Consultant will be required to travel to the below indicated destinations and include the relevant costs into the proposal. There may be also unforeseen travel that will come up during the execution of the contract which will be agreed on ad-hoc basis.

No	Destination	Frequency	Duration/days
	N/A	N/A	N/A

IV. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

Academic Qualifications:

Master degree in economics or public policy and other relevant field; OR the equivalent combination of education and the solid/extensive relevant national professional experience in related area

Years of experience:

Minimum 3 years combine experience in the followings:

- Experience in strategic development planning and programme management in challenging environment;
- Experience in the field of socio economic related to poverty, vulnerability and gender in Indonesia
- Experience in developing policy recommendation to leverage green recovery, social protection and human security measures in response to COVID-19 crisis
- Experience in coordinating with cross sectoral governments in COVID-19 crisis
- Experience in collecting macro data and conducting data analysis

III. Competencies and special skills requirement:

- Familiar with the environmental, gender and socio-economic issues in Indonesia.
- Has knowledge of econometric and statistical analysis techniques and able to use standard statistical software packages, especially STATA.
- Knowledge on data survey management and GIS software will be advantages
- Familiar with survey data dan big data analysis and has ability to interpret and present statistical information

V. EVALUATION METHOD AND CRITERIA

Individual consultants will be evaluated based on the following methodology:

Cumulative analysis

The award of the contract will be made to the individual consultant whose offer has been evaluated and determined as:

- responsive/compliant/acceptable, and
- Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

* Technical Criteria weight; [70%]

* Financial Criteria weight; [30%]

Only candidates obtaining a minimum of 49 point would be considered for the Financial Evaluation

Criteria	Weight	Maximum Point
<u>Technical</u>		
Criteria A: qualification requirements as per TOR:	70%	
<ul style="list-style-type: none"> Master degree in economics or public policy and other relevant field; OR the equivalent combination of education and the solid/extensive relevant national professional experience in related area 		15
<ul style="list-style-type: none"> Experience in strategic development planning and programme management in challenging environment; 		15
<ul style="list-style-type: none"> Experience in the field of socio economic related to poverty, vulnerability and gender in Indonesia 		10
<ul style="list-style-type: none"> Experience in developing policy recommendation to leverage green recovery, social protection and human security measures in response to COVID-19 crisis 		10
<ul style="list-style-type: none"> Experience in coordinating with cross sectoral governments in COVID-19 crisis 		10
<ul style="list-style-type: none"> Experience in collecting macro data and conducting data analysis 		10
Criteria B: Brief Description of Approach to Assignment	30%	
<ul style="list-style-type: none"> Understands the task and applies a methodology appropriate for the task 		10
<ul style="list-style-type: none"> Important aspects of the task addressed clearly and in sufficient detail 		10
<ul style="list-style-type: none"> Logical, realistic planning for efficient project implementation. 		10