Request for Proposal Ref: RFP No.: RFP/FJI10-001-2021 for Development and Implementation of Open Data Information Management System for Aid Management for Fiji

Additional Information

Item #	Subject	Comments
1	**Please confirm the implementation timeline. The BDS says 60 days, the Price Schedule and Payments has 54 days, and the Deliverables section says 60-90 days.** Additionally, we believe that 90 days is sufficient time to develop software but is insufficient to conduct a well-conceived preliminary assessment which is validated by the government and other stakeholders, as well as to conduct 2 post-installation feedback periods, and finally conduct training. **Is this timeline negotiable?**	The maximum anticipated time for now is 90 days. The timeline may be negotiated. But the negotiation depends on two core factors: a) the funding under which the RFP will be funded has an expiry date. If the project is extended, then we can consider extension in the timelines within the remits of project's extension period. b) more importantly, there are urgent needs of the Government of Fiji which should be met. Hence, an expedited development and deployment process is preferred. Based on the above two factors, we would like to see the proposed timelines and methodology by the Proposers and assess if they work well within two practical concerns pointed out above. As of now, an expedited process will be preferred.
2	**Is there a specific reason the Affero General Public License was chosen?**	All tools, languages and components required to develop, deploy and run the ODIMS must be available under similar copyleft licenses. The reason for selecting the Affero General Public Licence is to allow the GoF, or any other interested party, to be able to make adjustments to the code and run it without further restrictions. Furthermore, all tools used by the Proposer to develop the ODIMS should be available at no cost to the GoF and there should be no license fees for the ODIMS. The GoF or UNDP will be at liberty to hire a third-party private firm, use government developers, or re-hire the Proposer to do further work on the ODIMS after the initial engagement is over, if it so wishes.
3	Pg. 28 of the RFP states, "[...] the MoFA IT Unit should be trained to learn how to backup and redeploy the ODIMS and contribute code to the development process." **What are the qualifications of the IT Unit members? Are they trained software developers or shall they also be trained on software development? What is your definition of "contributing code"?**	The team in Government of Fiji is well qualified in information technologies. They have completed Bachelors in Computer Science and Master in Information Technology. They can work with following technologies: *Experience with Web Technologies:* *OS:* *Windows Server, Linux Ubunu and Debian* *Server Side:* *PHP, .Net, Python, nodeJS* *Front end:* *jQuery, ES6 Javascript, VueJS, React.* *CI/CD Tools:* *Docker, Kubernetes, Jenkins* *Dev Tools:* *Git Bash, Git Hub, Terminal* *Databases:* *MySQL, SQL Server, Redis* In the context of that entire sentence, "contributing code" simply means that MoFA IT team will be

		trained to contribute to code during development of the ODIMS.
4	**Can more information be provided as to the requirements for Monitoring and Evaluation?**	The main purpose of this module is to enable the GoF monitor its progress towards attainment of SDGs, including their National Development Plan. The ODIMS should be able to provide a link (or tag), for every project/activity entry, to an SDG. Users can then generate reports demonstrating the progress attained on various SDGs.
5	**Are you able to share details on existing budget systems the ODIMS shall integrate with? Can you kindly clarify what is the Budget integration?**	The details of the budget integration are still being discussed. It will be best to discuss them at the assessment stage with the selected Proposer.
6	Pg. 29 of the RFP states, "[...] therefore the ODIMS must run on technology/servers that are already available to the GoF." **Could you please share the details of such technology servers that are already available to the GoF?**	Government Data Center currently hosts and supports the following tech stacks. **OS**: Windows Server 2012, Ubuntu Linux, Red Hat Enterprise **Server Side**: PHP 5/7, ASP .Net Framework, JSP **Databases**: MySQL, SQL Server, Oracle
7	Pg. 30 of the RFP states, "The ODIMS will make use of IATI formats and data for importing data, accessing dynamically updated data, storing data, and publishing data." **Do you envision publishing data to IATI with the ODIMS?**	The ODIMS should also publish data to IATI so that the Fiji ODIMS data becomes available in the many tools being developed to use IATI data and to support general transparency. This same file will also be the backup file format. It is understood that in order to do this, the GoF needs to be registered as a publisher on the IATI registry and make an IATI xml format file available. The IATI file should be generated live from the database when users request the data. This also means that all data entered by users is public and this should be clear to users in the relevant interfaces.
8	Pg. 29 of the RFP states, "All country-specific data provided in a single configuration file for upload on deployment [...] or, upon the initial view of a new installation, a form requesting the initial user to enter all data needed for the configuration file..." **Can you clarify whether this means that the ODIMS should be installed with no data and configured via a single file?**	The ODIMS has to be installed with data. The GoF has been collecting and storing aid data in various formats (e.g. Excel sheets). It will be incumbent upon the Proposer to assess what all those formats being used are, in order to determine how to handle data population in the ODIMS during development.
9	**We understand this is an audio system, only it is not clear what and for what it is?**	It is not an audio system. It is an information management system to be used for tracking and coordinating aid in-flow in Fiji.
10	**Can we configure the server we prefer for the system?**	Proposer can set up their test server for the ODIMS. For the final deployment, Government of Fiji will configure the server itself based on the technical specifications provided by the Proposer (see the Government's server technology details above). The prospers will be required to provide technical backstopping to the GoF during the final deployment process.

10	We understand the vendor must import existing data into the new ODIMS. **Could you please share the data format(s) desired, so that we can estimate the level of effort needed? / Is it possible to get examples of documents that are currently being filled out and that are expected to be relevant to the system that will be developed? MS Excel / MS Word templates**	Please see the table below a sample of data and information being tracked/collected – it will be tweaked and finalized during the assessment process:

The core fields (those visible to contributors) are:

Data need	Detail	Fields	Comment
Who	Who is providing funding? Who is involved in implementation?	• Funder(s) • Implementer(s)	Organisations drawn from list of organisations already in ODIMS, or 'add new organisation'. At least one organisation is mandatory, but can be drawn from organisation of the contributor user. Translation of organisation names to be provided by management users, or user when 'adding a new organisation'.
What	What is the project name? What is its objective? Which sectors does it target?	• Project title • Project objectives/purpose • Sector(s) i.e. NDP	Title and objectives are translatable text fields. Sectors involves mapping between OECD DAC sectors, Humanitarian sectors and the Fiji CoA codes (i.e. NDP, the current Fiji interpretation of Sector in the National Budget). Allow multiple sectors. Sectors translated by management users.
Where	Which projects are active in Fiji? Which projects target a specific province/district?	• Location(s) (provinces and districts) • Shares of project value by location(s)	Allow multiple entries, assist users (e.g. by offering a button to enter equal splits of project value across locations, and allowing to enter either percentages of values).
When	When will the project be implemented?	• Start date • End date	Validation prevents "End date" before "Start date", etc.
How much	What is the overall budget of the project? How much has been spent to date? How much was spent last year? How much will likely be spent next year?	• Funder • Funder amount • Amount currency • Amount exchange rate to USD • Amount grant/loan status, including pledges, commitments and releases. • Project release dates vs actual dates • Project total spend to end of last Fiji FY	

Data need	Detail	Fields	Comment
		• Amount/share of project total value expected to spend in each future Fiji FY covered by project	
Additional information	Where can I find out more information?	• Document uploads or links • Project contact details	Project contact details involve name, organisation, e-mail, phone number, location. Documents involve document title only.