INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

2021/UNDP-MMR/PN/010

Date: 29 Jan 2020

Country: Myanmar

Description of the assignment: Senior Statistician – Myanmar VNR Report and SDG Indicator Report

Type of Contract: Individual Contract (International)

Duty Station: Home-based

Period of assignment/services: Up to 50 fee-days (February – 31 July 2021)

Proposal should be submitted to (either bids.mm@undp.org or UNDP Jobs site http://jobs.undp.org) no later than 7 February 2021, 24:00 hr (COB, YANGON). Email submission should state procurement notice number (2021/UNDP-MMR/PN/010) in the subject line.

Any request for clarification must be sent in writing, or by standard electronic communication to the address or e-mail to mmr.procurement@undp.org. Procurement Unit will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

BACKGROUND

In September 2015, the Republic of Union of Myanmar adopted the 2030 Agenda for Sustainable Development at the United Nations Sustainable Development Summit. Leading to this, UNDP supported Myanmar Government’s participation to regional and global discussions on the Sustainable Development Goals (SDGs). From the Government side, the then Ministry of Planning and Finance (MoPF) and now the Ministry of Planning, Finance and Industry (MoPFI) has played as a focal point role in raising awareness on the SDGs among different Ministries, also with support from UNDP. In addition, other UN agencies such as UNFPA, UNICEF, and UNWOMEN have started sensitizing their Government counterparts on specific goals of the SDGs.

In 2016, building on these activities for raising awareness about the SDGs across government,
UNDP had supported the then MoPF to produce a report titled “Readiness of Myanmar’s Official Statistics for the Sustainable Development Goals”\(^1\) which examined the availability in Myanmar of data necessary to measure all indicators within the SDG framework. The approach of this data assessment was to classify each SDG indicator as (a) already available/computed, (b) computable from existing data sources, or (c) additional data collection required. The report showed that only 44 of the SDG indicators are currently produced and readily available at the national level. However, many (97) of the missing indicators can be computed from existing data sources – often with little effort - and don’t require any additional data collection. The report concludes that Myanmar is in a decent position to start monitoring the SDGs and should start as soon as possible in putting its existing data to full use for the SDGs.

In 2017, building on that earlier assessment, UNDP continued to support the MoPF to produce a report titled “Measuring Myanmar’s Starting Point for the Sustainable Development Goals”\(^2\). This report provides detailed statistical data and metadata for all available SDG indicators. This report is a first attempt at compiling the baseline data that currently exists on Myanmar for the SDGs. It discusses and explains the available data and provides comparison to the regional and global level. It also provides detailed information on data sources and methodological notes for each SDG Indicator, to provide a technical reference for consistently continuing the monitoring of these indicators over the coming years. 196 Indicators are presented in this baseline report out of the total 320 “split” indicators. Hence, 61% of SDG Indicators are available for Myanmar.

In September 2018, the Ministry of Planning and Finance (MoPF) launched the Myanmar Sustainable Development Plan (MSDP), with a key objective of “giving coherence to the policies and institutions necessary to achieve genuine, inclusive and transformational economic growth”. The Myanmar Sustainable Development Plan (MSDP) is the Government of Myanmar’s overall vision for achieving sustainable development for Myanmar in line with the global 2030 agenda. Since July 2018 while the MSDP was in the process of finalization, UNDP had been supporting the MoPF in developing the MSDP’s National Indicator Framework (MSDP-NIF). The development of the NIF indicators was completed in August 2019. The final indicator framework includes 286 indicators, of which 41% are SDG indicators, 65% are at strategic (outcome and impact) level and around 70% are considered to be measurable. The final MSDP-NIF has been presented to the Central Committee for Data Accuracy and Quality

---

1 Available at: https://www.mm.undp.org/content/myanmar/en/home/library/SDGs/official-statistics-for-sdgs-eng.html
2 Available at: https://www.mm.undp.org/content/myanmar/en/home/library/SDGs/Measuring_Myanmar_Starting_Point_for_the_SDGs.html

In 2020, the Government decided to conduct its first Voluntary National Review (VNR) of SDG implementation, to be presented at High-Level Political Forum 2021. The VNR is an opportunity for the country to reflect on SDG progress, and tell its story of development within the 2030 Agenda. The VNR process asks a number of questions of the reporting country, and creates demand for important reforms for SDG implementation that would not otherwise be on the Government’s agenda. VNR is therefore an opportunity for the GoM to make progress on MSDP implementation. Preparation for VNR report requires the use of latest SDG data, for which the SDG baseline indicator report 2017 needs to be updated.

Against this background, UNDP Myanmar is seeking to engage a statistical expert to work closely with the Myanmar Government and UNDP to: support the preparation of the VNR through data collection and statistical production; and to lead on the production of the 2020 Myanmar SDG indicator report.

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

For detailed information, please see Terms of Reference.

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

For detailed information, please see Terms of Reference.

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS.

Candidates should present their offer to UNDP in the following form:

- Duly accomplished Letter of Confirmation of Interest and Availability using the template provided by UNDP;
- A Cover Letter, outlining the suitability of the candidate for the assignment;
- Personal CV or P11, indicating all past experience from similar projects, as well as the contact details (email and telephone number) of the Candidate and at least three (3) professional references;
- Financial Proposal that indicates the all-inclusive fixed total contract price, supported by a breakdown of costs, as per template provided. If an Offeror is employed by an organization/company/institution, and he/she expects his/her employer to charge a management fee in the process of releasing him/her to UNDP under Reimbursable Loan Agreement (RLA), the Offeror must indicate at this point, and ensure that all such costs are duly incorporated in the financial proposal submitted to UNDP.
5. FINANCIAL PROPOSAL

### Fees

**Financial Proposal** that indicates the all-inclusive fixed total contract price, supported by a breakdown of costs, as per template provided. If an Offeror is employed by an organization/company/institution, and he/she expects his/her employer to charge a management fee in the process of releasing him/her to UNDP under Reimbursable Loan Agreement (RLA), the Offeror must indicate at this point, and ensure that all such costs are duly incorporated in the financial proposal submitted to UNDP.

### Travels

All envisaged travel costs must be included in the financial proposal. This includes all travel to join duty station/repatriation travel. In general, UNDP will not accept travel costs exceeding those of an economy class ticket. In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses will be agreed upon, between the respective business unit and Individual Consultant, prior to travel and will be reimbursed. (Please see Template attached at Annex 4)

6. EVALUATION

- Offers received will be evaluated using a Combined Scoring method, where the qualifications of the Offeror will be weighted 70% (i.e. technical evaluation), and combined with the price offer, which will be weighted 30% (i.e. financial evaluation).
- Technical Evaluation will be conducted based on the below criteria. Only candidates obtaining a minimum of 70 points in the Technical Evaluation will be considered for the Financial Evaluation.

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Points (total: 70 points)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Masters in the field of Statistics, Mathematics, Economics, Development Studies or equivalent</td>
<td>10</td>
</tr>
<tr>
<td>A minimum of 15 years relevant working experience in development statistics or SDGs or related area</td>
<td>15</td>
</tr>
<tr>
<td>Experience in providing technical assistance in data and metadata compilation in the context of the 2030 agenda and SDGs</td>
<td>15</td>
</tr>
<tr>
<td>Experience in capacity building for government staff statisticians</td>
<td>10</td>
</tr>
<tr>
<td>Experience in process facilitation and training design and delivery in the area of</td>
<td>10</td>
</tr>
</tbody>
</table>
### Experience

<table>
<thead>
<tr>
<th>Experience</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Working with senior public officials</td>
<td>5</td>
</tr>
<tr>
<td>Working in Myanmar or a developing country in statistics or SDGs or related areas</td>
<td>5</td>
</tr>
</tbody>
</table>

- **Financial Evaluation:** All technically qualified proposals will be scored out of 30. The maximum points (30) will be assigned to the lowest financial proposal.