

**United Nations Development Programme**



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**AMENDMENT NO.3**

**Subject:** Request for Quotation for Procurement of “Cleaning and Personal Hygiene Materials”

**Ref:** UNDP-TUR-RFQ(USB)-2021/003

Dear Madam/Sir,

Please find attached “Answers to Questions from Prospective Offerors” in the context of subject RFQ issued on 21 January 2021 for “Procurement of “Cleaning and Personal Hygiene Materials”.

You are kindly requested to prepare and submit your quotation in response to our subject RFQ with the consideration of this amendment, with all other clauses of the RFQ remaining valid.

Please be sure that your quotation is submitted **on or before the extended deadline 07.02.2021**, 17:00 hrs (GMT+3, Local time-Turkey) and via e mail to the email address below:

[tr.procurement@undp.org](mailto:tr.procurement@undp.org)

Attachments:

- 1- Answers to Questions from Prospective Offerors

Yours sincerely

Sukhrob Khojimatov  
Deputy Resident Representative  
04-Feb-2021

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**ATTACHMENT 1- ANSWERS TO QUESTIONS FROM PROSPECTIVE OFFERORS**

**Question 1- Is there any specific standard that sanitary pads shall meet?**

Answer 1- There is no specific standard issued by Turkish Standard Institute, the sanitary pad and the manufacturer shall meet the requirement of the communiqué on manufacturing, sale, export and notification for hygienic pads issued by Turkish Ministry of Health (Official Gazette date 17/06/2010 and numbered 27614). Accordingly, the offeror shall provide the documentation showing the notification status of the proposed product to Ministry of Health.

**Question 2- Please confirm that the diapers were excluded from the scope of this procurement.**

Answer 2- It is confirmed that the diapers were excluded from the scope. Please refer to Amendment 2 dated 1 February 2020 for the amended scope of this procurement. The offerors shall prepare and submit their quotation according to the Amendment 2.

**Question 3- Could you please confirm whether e-signed quotation documents will be acceptable, or all the documents physically shall be stamped, signed and scanned before e-mailing?**

Answer 3- The quotations shall be properly signed by the offerors and submitted in PDF format. E-signed documents could be accepted in case the offeror provided an acceptable proof or supporting document showing validity of the electronic signature.

**Question 4- Is there any possibility to extend the submission deadline?**

Answer 4- Kindly be informed that the submission deadline cannot be extended due to the strict timelines of project.

**Question 5- Please kindly advise if the bidders registered outside of Turkey are eligible to bid for this RFQ? Is the trademark registration requirement to Turkish authorities applicable for the goods manufactured outside of Turkey?**

Answer 5- Bidders outside of Turkey are eligible to bid for this RFQ, however the proposed products shall have a registered trademark in Turkey. In addition to trademark registration, the products shall also meet the related legislation of Turkey. For instance, the manufacturer or importer of liquid soap shall notify Turkish Ministry of Health for their product to be marketed in Turkey.