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INVITATION TO BID

Supply of vehicles for government control areas in Luhansk and Donetsk oblasts (3 Lots):

Lot 1: 19_ Purchase of two vehicles passenger van (mini-bus) type for transportation of 8 passengers to Modular (stationary) units at EECPS

Lot 2: 22_ Purchase of a cars type freight passenger van for the provision of social services (Mobile Center for Social Services) in the amount of 4 vehicles

Lot 3: 23_ Purchase of a cars type freight passenger van for the provision of social services (Mobile Center for Social Services) and psychosocial support (Mobile emergency psychological response services) in the amount of 5 vehicles

ITB No.: **19.22.23-2021-UNDP-UKR-ITB-RPP**

Project: Recovery and Peacebuilding Programme

Country: Ukraine

Issued on: 8 February 2021

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Section 1. Letter of Invitation

The United Nations Development Programme (UNDP) hereby invites you to submit a Bid to this Invitation to Bid (ITB) for the above-referenced subject.

This ITB includes the following documents and the General Terms and Conditions of Contract which is inserted in the Bid Data Sheet:

- Section 1: This Letter of Invitation
- Section 2: Instruction to Bidders
- Section 3: Bid Data Sheet (BDS)
- Section 4: Evaluation Criteria
- Section 5: Schedule of Requirements and Technical Specifications
- Section 6: Returnable Bidding Forms
 - o Form A: Bid Submission Form
 - o Form B: Bidder Information Form
 - o Form C: Joint Venture/Consortium/Association Information Form
 - o Form D: Qualification Form
 - o Form E: Format of Technical Bid
 - o Form F: Price Schedule

If you are interested in submitting a Bid in response to this ITB, please prepare your Bid in accordance with the requirements and procedure as set out in this ITB and submit it by the Deadline for Submission of Bids set out in Bid Data Sheet.

Please acknowledge receipt of this ITB by sending an email to procurement.rpp.ua@undp.org, indicating whether you intend to submit a Bid or otherwise. You may also utilize the "Accept Invitation" function in eTendering system <https://etendering.partneragencies.org>, where applicable. This will enable you to receive amendments or updates to the ITB. Should you require further clarifications, kindly communicate with the contact person/s identified in the attached Data Sheet as the focal point for queries on this ITB.

UNDP looks forward to receiving your Bid and thank you in advance for your interest in UNDP procurement opportunities.

Issued by

Oleksii Nosov

Name: Mr. Oleksii Nosov
Title: Procurement Associate
Date: **February 8, 2021**

Approved by:

Manal Fouani

Name: Ms. Manal Fouani
Title: UNDP Deputy Resident Representative
Date: **February 8, 2021**

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Section 2. Instruction to Bidders

GENERAL PROVISIONS	
1. Introduction	<p>3.1 Bidders shall adhere to all the requirements of this ITB, including any amendments made in writing by UNDP. This ITB is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement which can be accessed at https://popp.undp.org/SitePages/POPPBSUnit.aspx?TermID=254a9f96-b883-476a-8ef8-e81f93a2b38d</p> <p>3.2 Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this ITB.</p> <p>3.3 UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p> <p>3.4 As part of the bid, it is desired that the Bidder registers at the United Nations Global Marketplace (UNGM) website (www.ungm.org). The Bidder may still submit a bid even if not registered with the UNGM. However, if the Bidder is selected for contract award, the Bidder must register on the UNGM prior to contract signature.</p>
2. Fraud & Corruption, Gifts and Hospitality	<p>2.1 UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_andinvestigation.html#anti</p> <p>2.2 Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches or dinners.</p> <p>2.3 In pursuance of this policy, UNDP:</p> <p>(a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question;</p> <p>(b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.</p> <p>2.4 All Bidders must adhere to the UN Supplier Code of Conduct, which may be found at https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</p>
3. Eligibility	<p>3.1 A vendor should not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations.</p> <p>3.2 It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p>
4. Conflict of Interests	<p>4.1 Bidders must strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified. Without limitation on the generality of the above, Bidders, and any of their affiliates, shall be considered to have a conflict of interest with one or more parties in this solicitation process, if they:</p>

	<p>a) Are or have been associated in the past, with a firm or any of its affiliates which have been engaged by UNDP to provide services for the preparation of the design, specifications, Terms of Reference, cost analysis/estimation, and other documents to be used for the procurement of the goods and services in this selection process;</p> <p>b) Were involved in the preparation and/or design of the programme/project related to the goods and/or services requested under this ITB; or</p> <p>c) Are found to be in conflict for any other reason, as may be established by, or at the discretion of UNDP.</p> <p>4.2 In the event of any uncertainty in the interpretation of a potential conflict of interest, Bidders must disclose to UNDP, and seek UNDP's confirmation on whether or not such conflict exists.</p> <p>4.3 Similarly, the Bidders must disclose in their Bid their knowledge of the following:</p> <p>a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this ITB; and</p> <p>b) All other circumstances that could potentially lead to actual or perceived conflict of interest, collusion or unfair competition practices.</p> <p>Failure to disclose such an information may result in the rejection of the Bid or Bids affected by the non-disclosure.</p> <p>4.4 The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this ITB, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
B. PREPARATION OF BIDS	
5. General Considerations	<p>5.1 In preparing the Bid, the Bidder is expected to examine the ITB in detail. Material deficiencies in providing the information requested in the ITB may result in rejection of the Bid.</p> <p>5.2 The Bidder will not be permitted to take advantage of any errors or omissions in the ITB. Should such errors or omissions be discovered, the Bidder must notify the UNDP accordingly.</p>
6. Cost of Preparation of Bid	<p>6.1 The Bidder shall bear all costs related to the preparation and/or submission of the Bid, regardless of whether its Bid is selected or not. UNDP shall not be responsible or liable for those costs, regardless of the conduct or outcome of the procurement process.</p>
7. Language	<p>7.1 The Bid, as well as any and all related correspondence exchanged by the Bidder and UNDP, shall be written in the language (s) specified in the BDS.</p>
8. Documents Comprising the Bid	<p>8.1 The Bid shall comprise of the following documents and related forms which details are provided in the BDS:</p> <p>a) Documents Establishing the Eligibility and Qualifications of the Bidder;</p> <p>b) Technical Bid;</p> <p>c) Price Schedule;</p> <p>d) Bid Security, if required by BDS;</p> <p>e) Any attachments and/or appendices to the Bid.</p>
9. Documents Establishing the Eligibility and Qualifications of the Bidder	<p>9.1 The Bidder shall furnish documentary evidence of its status as an eligible and qualified vendor, using the Forms provided under Section 6 and providing documents required in those forms. In order to award a contract to a Bidder, its qualifications must be documented to UNDP's satisfaction.</p>

10. Technical Bid Format and Content	<p>10.1 The Bidder is required to submit a Technical Bid using the Standard Forms and templates provided in Section 6 of the ITB.</p> <p>10.2 Samples of items, when required as per Section 5, shall be provided within the time specified and unless otherwise specified by the Purchaser, at no expense to the UNDP. If not destroyed by testing, samples will be returned at Bidder's request and expense, unless otherwise specified.</p> <p>10.3 When applicable and required as per Section 5, the Bidder shall describe the necessary training programme available for the maintenance and operation of the equipment offered as well as the cost to the UNDP. Unless otherwise specified, such training as well as training materials shall be provided in the language of the Bid as specified in the BDS.</p> <p>10.4 When applicable and required as per Section 5, the Bidder shall certify the availability of spare parts for a period of at least five (5) years from date of delivery, or as otherwise specified in this ITB.</p>
11. Price Schedule	<p>11.1 The Price Schedule shall be prepared using the Form provided in Section 6 of the ITB and taking into consideration the requirements in the ITB.</p> <p>11.2 Any requirement described in the Technical Bid but not priced in the Price Schedule, shall be assumed to be included in the prices of other activities or items, as well as in the final total price.</p>
12. Bid Security	<p>12.1 A Bid Security, if required by BDS, shall be provided in the amount and form indicated in the BDS. The Bid Security shall be valid for a minimum of thirty (30) days after the final date of validity of the Bid.</p> <p>12.2 The Bid Security shall be included along with the Bid. If Bid Security is required by the ITB but is not found in the Bid, the offer shall be rejected.</p> <p>12.3 If the Bid Security amount or its validity period is found to be less than what is required by UNDP, UNDP shall reject the Bid.</p> <p>12.4 In the event an electronic submission is allowed in the BDS, Bidders shall include a copy of the Bid Security in their bid and the original of the Bid Security must be sent via courier or hand delivery as per the instructions in BDS.</p> <p>12.5 The Bid Security may be forfeited by UNDP, and the Bid rejected, in the event of any, or combination, of the following conditions:</p> <ol style="list-style-type: none"> If the Bidder withdraws its offer during the period of the Bid Validity specified in the BDS, or; In the event the successful Bidder fails: <ol style="list-style-type: none"> to sign the Contract after UNDP has issued an award; or to furnish the Performance Security, insurances, or other documents that UNDP may require as a condition precedent to the effectivity of the contract that may be awarded to the Bidder.
13. Currencies	<p>13.1 All prices shall be quoted in the currency or currencies indicated in the BDS. Where Bids are quoted in different currencies, for the purposes of comparison of all Bids:</p> <ol style="list-style-type: none"> UNDP will convert the currency quoted in the Bid into the UNDP preferred currency, in accordance with the prevailing UN operational rate of exchange on the last day of submission of Bids; and In the event that UNDP selects a Bid for award that is quoted in a currency different from the preferred currency in the BDS, UNDP shall reserve the right to award the contract in the currency of UNDP's preference, using the conversion method specified above.
14. Joint Venture, Consortium or Association	<p>14.1 If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the</p>

	<p>members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture.</p> <p>14.2 After the Deadline for Submission of Bid, the lead entity identified to represent the JV, Consortium or Association shall not be altered without the prior written consent of UNDP.</p> <p>14.3 The lead entity and the member entities of the JV, Consortium or Association shall abide by the provisions of Clause 9 herein in respect of submitting only one Bid.</p> <p>14.4 The description of the organization of the JV, Consortium or Association must clearly define the expected role of each of the entities in the joint venture in delivering the requirements of the ITB, both in the Bid and the JV, Consortium or Association Agreement. All entities that comprise the JV, Consortium or Association shall be subject to the eligibility and qualification assessment by UNDP.</p> <p>14.5 A JV, Consortium or Association in presenting its track record and experience should clearly differentiate between:</p> <ul style="list-style-type: none"> a) Those that were undertaken together by the JV, Consortium or Association; and b) Those that were undertaken by the individual entities of the JV, Consortium or Association. <p>14.6 Previous contracts completed by individual experts working privately but who are permanently or were temporarily associated with any of the member firms cannot be claimed as the experience of the JV, Consortium or Association or those of its members, but should only be claimed by the individual experts themselves in their presentation of their individual credentials</p> <p>14.7 JV, Consortium or Associations are encouraged for high value, multi-sectoral requirements when the spectrum of expertise and resources required may not be available within one firm.</p>
15. Only One Bid	<p>15.1 The Bidder (including the individual members of any Joint Venture) shall submit only one Bid, either in its own name or as part of a Joint Venture.</p> <p>15.2 Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <ul style="list-style-type: none"> a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or c) they have the same legal representative for purposes of this ITB; or d) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of another Bidder regarding this ITB process; e) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this ITB process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid. <p>NB. No multiple bids are allowed. Bids from connected companies (same owner/beneficiary) will be disqualified.</p>
16. Bid Validity Period	<p>16.1 Bids shall remain valid for the period specified in the BDS, commencing on the Deadline for Submission of Bids. A Bid valid for a shorter period may be rejected by UNDP and rendered non-responsive.</p> <p>16.2 During the Bid validity period, the Bidder shall maintain its original Bid without any change, including the availability of the Key Personnel, the proposed rates and the total price.</p>

17. Extension of Bid Validity Period	<p>17.1 In exceptional circumstances, prior to the expiration of the Bid validity period, UNDP may request Bidders to extend the period of validity of their Bids. The request and the responses shall be made in writing, and shall be considered integral to the Bid.</p> <p>17.2 If the Bidder agrees to extend the validity of its Bid, it shall be done without any change to the original Bid.</p> <p>17.3 The Bidder has the right to refuse to extend the validity of its Bid, in which case, the Bid shall not be further evaluated.</p>
18. Clarification of Bid (from the Bidders)	<p>18.1 Bidders may request clarifications on any of the ITB documents no later than the date indicated in the BDS. Any request for clarification must be sent in writing in the manner indicated in the BDS. If inquiries are sent other than specified channel, even if they are sent to a UNDP staff member, UNDP shall have no obligation to respond or confirm that the query was officially received.</p> <p>18.2 UNDP will provide the responses to clarifications through the method specified in the BDS.</p> <p>18.3 UNDP shall endeavour to provide responses to clarifications in an expeditious manner, but any delay in such response shall not cause an obligation on the part of UNDP to extend the submission date of the Bids, unless UNDP deems that such an extension is justified and necessary.</p>
19. Amendment of Bids	<p>19.1 At any time prior to the deadline of Bid submission, UNDP may for any reason, such as in response to a clarification requested by a Bidder, modify the ITB in the form of an amendment to the ITB. Amendments will be made available to all prospective bidders.</p> <p>19.2 If the amendment is substantial, UNDP may extend the Deadline for submission of Bid to give the Bidders reasonable time to incorporate the amendment into their Bids.</p>
20. Alternative Bids	<p>20.1 Unless otherwise specified in the BDS, alternative Bids shall not be considered. If submission of alternative Bid is allowed by BDS, a Bidder may submit an alternative Bid, but only if it also submits a Bid conforming to the ITB requirements. Where the conditions for its acceptance are met, or justifications are clearly established, UNDP reserves the right to award a contract based on an alternative Bid.</p> <p>20.2 If multiple/alternative bids are being submitted, they must be clearly marked as “Main Bid” and “Alternative Bid”</p>
21. Pre-Bid Conference	<p>21.1 When appropriate, a pre-bid conference will be conducted at the date, time and location specified in the BDS. All Bidders are encouraged to attend. Non-attendance, however, shall not result in disqualification of an interested Bidder. Minutes of the Bidder’s conference will be disseminated on the procurement website and shared by email or on the e-Tendering platform as specified in the BDS. No verbal statement made during the conference shall modify the terms and conditions of the ITB, unless specifically incorporated in the Minutes of the Bidder’s Conference or issued/posted as an amendment to ITB.</p>

C. SUBMISSION AND OPENING OF BIDS

22. Submission	<p>22.1 The Bidder shall submit a duly signed and complete Bid comprising the documents and forms in accordance with requirements in the BDS. The Price Schedule shall be submitted together with the Technical Bid. Bid can be delivered either personally, by courier, or by electronic method of transmission as specified in the BDS.</p> <p>22.2 The Bid shall be signed by the Bidder or person(s) duly authorized to commit the Bidder. The authorization shall be communicated through a document evidencing such authorization issued by the legal representative of the bidding entity, or a Power of Attorney, accompanying the Bid.</p> <p>22.3 Bidders must be aware that the mere act of submission of a Bid, in and of itself, implies that the Bidder fully accepts the UNDP General Contract Terms and Conditions.</p>
Hard copy (manual) submission	<p>22.4 Hard copy (manual) submission by courier or hand delivery allowed or specified in the BDS shall be governed as follows:</p> <p>a) The signed Bid shall be marked "Original", and its copies marked "Copy" as appropriate. The number of copies is indicated in the BDS. All copies shall be made from the signed original only. If there are discrepancies between the original and the copies, the original shall prevail.</p> <p>(b) The Technical Bid and Price Schedule must be sealed and submitted together in an envelope, which shall:</p> <ol style="list-style-type: none"> Bear the name of the Bidder; Be addressed to UNDP as specified in the BDS; and Bear a warning not to open before the time and date for Bid opening as specified in the BDS. <p>If the envelope with the Bid is not sealed and marked as required, UNDP shall assume no responsibility for the misplacement, loss, or premature opening of the Bid.</p>
Email and eTendering submissions	<p>22.5 Electronic submission through email or eTendering, if allowed as specified in the BDS, shall be governed as follows:</p> <ol style="list-style-type: none"> Electronic files that form part of the Bid must be in accordance with the format and requirements indicated in BDS; Documents which are required to be in original form (e.g. Bid Security, etc.) must be sent via courier or hand delivered as per the instructions in BDS. <p>22.6 Detailed instructions on how to submit, modify or cancel a bid in the eTendering system are provided in the eTendering system Bidder User Guide and Instructional videos available on this link: http://www.undp.org/content/undp/en/home/operations/procurement/business/procurement-notices/resources/</p>
23. Deadline for Submission of Bids and Late Bids	<p>23.1 Complete Bids must be received by UNDP in the manner, and no later than the date and time, specified in the BDS. UNDP shall only recognise the actual date and time that the bid was received by UNDP</p> <p>23.2 UNDP shall not consider any Bid that is received after the deadline for the submission of Bids.</p>
24. Withdrawal, Substitution, and Modification of Bids	<p>24.1 A Bidder may withdraw, substitute or modify its Bid after it has been submitted at any time prior to the deadline for submission.</p> <p>24.2 Manual and Email submissions: A bidder may withdraw, substitute or modify its Bid by sending a written notice to UNDP, duly signed by an authorized representative, and shall include a copy of the authorization (or a Power of Attorney). The corresponding substitution</p>

	<p>or modification of the Bid, if any, must accompany the respective written notice. All notices must be submitted in the same manner as specified for submission of Bids, by clearly marking them as “WITHDRAWAL” “SUBSTITUTION,” or “MODIFICATION”</p> <p>24.3 eTendering: A Bidder may withdraw, substitute or modify its Bid by Cancelling, Editing, and re-submitting the Bid directly in the system. It is the responsibility of the Bidder to properly follow the system instructions, duly edit and submit a substitution or modification of the Bid as needed. Detailed instructions on how to cancel or modify a Bid directly in the system are provided in the Bidder User Guide and Instructional videos.</p> <p>24.4 Bids requested to be withdrawn shall be returned unopened to the Bidders (only for manual submissions), except if the bid is withdrawn after the bid has been opened.</p>
25. Bid Opening	<p>25.1 UNDP will open the Bid in the presence of an ad-hoc committee formed by UNDP of at least two (2) members.</p> <p>25.2 The Bidders’ names, modifications, withdrawals, the condition of the envelope labels/seals, the number of folders/files and all other such other details as UNDP may consider appropriate, will be announced at the opening. No Bid shall be rejected at the opening stage, except for late submissions, in which case, the Bid shall be returned unopened to the Bidders.</p> <p>25.3 In the case of e-Tendering submission, bidders will receive an automatic notification once the Bid is opened.</p>
D. EVALUATION OF BIDS	
26. Confidentiality	<p>26.1 Information relating to the examination, evaluation, and comparison of Bids, and the recommendation of contract award, shall not be disclosed to Bidders or any other persons not officially concerned with such process, even after publication of the contract award.</p> <p>26.2 Any effort by a Bidder or anyone on behalf of the Bidder to influence UNDP in the examination, evaluation and comparison of the Bids or contract award decisions may, at UNDP’s decision, result in the rejection of its Bid and may subsequently be subject to the application of prevailing UNDP’s vendor sanctions procedures.</p>
27. Evaluation of Bids	<p>27.1 UNDP will conduct the evaluation solely on the basis of the Bids received.</p> <p>27.2 Evaluation of Bids shall be undertaken in the following steps:</p> <ul style="list-style-type: none"> a) Preliminary Examination including Eligibility b) Arithmetical check and ranking of bidders who passed preliminary examination by price. c) Qualification assessment (if pre-qualification was not done) a) Evaluation of Technical Bids b) Evaluation of prices <p>Detailed evaluation will be focussed on the 3 - 5 lowest priced bids. Further higher priced bids shall be added for evaluation if necessary</p>
28. Preliminary Examination	<p>28.1 UNDP shall examine the Bids to determine whether they are complete with respect to minimum documentary requirements, whether the documents have been properly signed, and whether the Bids are generally in order, among other indicators that may be used at this stage. UNDP reserves the right to reject any Bid at this stage.</p>
29. Evaluation of Eligibility and Qualification	<p>29.1 Eligibility and Qualification of the Bidder will be evaluated against the Minimum Eligibility/Qualification requirements specified in the Section 4 (Evaluation Criteria).</p> <p>29.2 In general terms, vendors that meet the following criteria may be considered qualified:</p> <ul style="list-style-type: none"> a) They are not included in the UN Security Council 1267/1989 Committee’s list of terrorists and terrorist financiers, and in UNDP’s ineligible vendors’ list; b) They have a good financial standing and have access to adequate financial resources to perform the contract and all existing commercial commitments, c) They have the necessary similar experience, technical expertise, production capacity,

	<p>quality certifications, quality assurance procedures and other resources applicable to the supply of goods and/or services required;</p> <p>d) They are able to comply fully with the UNDP General Terms and Conditions of Contract;</p> <p>e) They do not have a consistent history of court/arbitral award decisions against the Bidder; and</p> <p>f) They have a record of timely and satisfactory performance with their clients.</p>
30. Evaluation of Technical Bid and prices	<p>30.1 The evaluation team shall review and evaluate the Technical Bids on the basis of their responsiveness to the Schedule of Requirements and Technical Specifications and other documentation provided, applying the procedure indicated in the BDS and other ITB documents. When necessary, and if stated in the BDS, UNDP may invite technically responsive bidders for a presentation related to their technical Bids. The conditions for the presentation shall be provided in the bid document where required.</p>
31. Due diligence	<p>31.1 UNDP reserves the right to undertake a due diligence exercise, aimed at determining to its satisfaction, the validity of the information provided by the Bidder. Such exercise shall be fully documented and may include, but need not be limited to, all or any combination of the following:</p> <p>a) Verification of accuracy, correctness and authenticity of information provided by the Bidder;</p> <p>b) Validation of extent of compliance to the ITB requirements and evaluation criteria based on what has so far been found by the evaluation team;</p> <p>c) Inquiry and reference checking with Government entities with jurisdiction on the Bidder, or with previous clients, or any other entity that may have done business with the Bidder;</p> <p>d) Inquiry and reference checking with previous clients on the performance on on-going or completed contracts, including physical inspections of previous works, as deemed necessary;</p> <p>e) Physical inspection of the Bidder's offices, branches or other places where business transpires, with or without notice to the Bidder;</p> <p>f) Other means that UNDP may deem appropriate, at any stage within the selection process, prior to awarding the contract.</p>
32. Clarification of Bids	<p>32.1 To assist in the examination, evaluation and comparison of Bids, UNDP may, at its discretion, request any Bidder for a clarification of its Bid.</p> <p>32.2 UNDP's request for clarification and the response shall be in writing and no change in the prices or substance of the Bid shall be sought, offered, or permitted, except to provide clarification, and confirm the correction of any arithmetic errors discovered by UNDP in the evaluation of the Bids, in accordance with the ITB.</p> <p>32.3 Any unsolicited clarification submitted by a Bidder in respect to its Bid, which is not a response to a request by UNDP, shall not be considered during the review and evaluation of the Bids.</p>
33. Responsiveness of Bid	<p>33.1 UNDP's determination of a Bid's responsiveness will be based on the contents of the bid itself. A substantially responsive Bid is one that conforms to all the terms, conditions, specifications and other requirements of the ITB without material deviation, reservation, or omission.</p> <p>33.2 If a bid is not substantially responsive, it shall be rejected by UNDP and may not subsequently be made responsive by the Bidder by correction of the material deviation, reservation, or omission.</p>
34. Nonconformities, Repairable Errors and Omissions	<p>34.1 Provided that a Bid is substantially responsive, UNDP may waive any non-conformities or omissions in the Bid that, in the opinion of UNDP, do not constitute a material deviation.</p> <p>34.2 UNDP may request the Bidder to submit the necessary information or documentation, within a reasonable period, to rectify nonmaterial nonconformities or omissions in the Bid related to documentation requirements. Such omission shall not be related to any aspect of the price of the Bid. Failure of the Bidder to comply with the request may result in the</p>

	<p>rejection of its Bid.</p> <p>34.3 For the bids that have passed the preliminary examination, UNDP shall check and correct arithmetical errors as follows:</p> <ul style="list-style-type: none"> a) if there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of UNDP there is an obvious misplacement of the decimal point in the unit price; in which case, the line item total as quoted shall govern and the unit price shall be corrected; b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and c) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail. <p>34.4 If the Bidder does not accept the correction of errors made by UNDP, its Bid shall be rejected.</p>
E. AWARD OF CONTRACT	
35. Right to Accept, Reject, Any or All Bids	<p>35.1 UNDP reserves the right to accept or reject any bid, to render any or all of the bids as non-responsive, and to reject all Bids at any time prior to award of contract, without incurring any liability, or obligation to inform the affected Bidder(s) of the grounds for UNDP's action. UNDP shall not be obliged to award the contract to the lowest priced offer.</p>
36. Award Criteria	<p>36.1 Prior to expiration of the period of Bid validity, UNDP shall award the contract to the qualified and eligible Bidder that is found to be responsive to the requirements of the Schedule of Requirements and Technical Specification, and has offered the lowest price.</p>
37. Debriefing	<p>37.1 In the event that a Bidder is unsuccessful, the Bidder may request for a debriefing from UNDP. The purpose of the debriefing is to discuss the strengths and weaknesses of the Bidder's submission, in order to assist the Bidder in improving its future Bids for UNDP procurement opportunities. The content of other Bids and how they compare to the Bidder's submission shall not be discussed.</p>
38. Right to Vary Requirements at the Time of Award	<p>38.1 At the time of award of Contract, UNDP reserves the right to vary the quantity of goods and/or services, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.</p>
39. Contract Signature	<p>39.1 Within fifteen (15) days from the date of receipt of the Contract, the successful Bidder shall sign and date the Contract and return it to UNDP. Failure to do so may constitute sufficient grounds for the annulment of the award, and forfeiture of the Bid Security, if any, and on which event, UNDP may award the Contract to the Second highest rated or call for new Bids.</p>
40. Contract Type and General Terms and Conditions	<p>40.1 The types of Contract to be signed and the applicable UNDP Contract General Terms and Conditions, as specified in BDS, can be accessed at http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html</p>
41. Performance Security	<p>41.1 A performance security, if required in the BDS, shall be provided in the amount specified in BDS and form available at https://popp.undp.org/_layouts/15/WopiFrame.aspx?sourcedoc=/UNDP_POPP_DOCUMENT_LIBRARY/Public/PSU_Solicitation_Performance%20Guarantee%20Form.docx&action=default within a maximum of fifteen (15) days of the contract signature by both parties. Where a performance security is required, the receipt of the performance security by UNDP shall be a condition for rendering the contract effective.</p>

42. Bank Guarantee for Advanced Payment	<p>42.1 Except when the interests of UNDP so require, it is UNDP's standard practice to not make advance payment(s) (i.e., payments without having received any outputs). If an advance payment is allowed as per the BDS, and exceeds 20% of the total contract price, or USD 30,000, whichever is less, the Bidder shall submit a Bank Guarantee in the full amount of the advance payment in the form available at https://popp.undp.org/layouts/15/WopiFrame.aspx?sourcedoc=/UNDP_POPP_DOCUMENT_LIBRARY/Public/PSU_Contract%20Management%20Payment%20and%20Taxes_Advanced%20Payment%20Guarantee%20Form.docx&action=default</p>
43. Liquidated Damages	<p>43.1 If specified in the BDS, UNDP shall apply Liquidated Damages for the damages and/or risks caused to UNDP resulting from the Contractor's delays or breach of its obligations as per Contract.</p>
44. Payment Provisions	<p>44.1 Payment will be made only upon UNDP's acceptance of the goods and/or services performed. The terms of payment shall be within thirty (30) days, after receipt of invoice and certification of acceptance of goods and/or services issued by the proper authority in UNDP with direct supervision of the Contractor. Payment will be effected by bank transfer in the currency of the contract.</p>
45. Vendor Protest	<p>45.1 UNDP's vendor protest procedure provides an opportunity for appeal to those persons or firms not awarded a contract through a competitive procurement process. In the event that a Bidder believes that it was not treated fairly, the following link provides further details regarding UNDP vendor protest procedures: http://www.undp.org/content/undp/en/home/procurement/business/protest-and-sanctions.html</p>
46. Other Provisions	<p>46.1 In the event that the Bidder offers a lower price to the host Government (e.g. General Services Administration (GSA) of the federal government of the United States of America) for similar goods and/or services, UNDP shall be entitled to the same lower price. The UNDP General Terms and Conditions shall have precedence.</p> <p>46.2 UNDP is entitled to receive the same pricing offered by the same Contractor in contracts with the United Nations and/or its Agencies. The UNDP General Terms and Conditions shall have precedence.</p> <p>46.3 The United Nations has established restrictions on employment of (former) UN staff who have been involved in the procurement process as per bulletin ST/SGB/2006/15 http://www.un.org/en/ga/search/view_doc.asp?symbol=ST/SGB/2006/15&referer</p>

Section 3. Bid Data Sheet

The following data for the goods and/or services to be procured shall complement, supplement, or amend the provisions in the Invitation to Bid In the case of a conflict between the Instructions to Bidders, the Bid Data Sheet, and other annexes or references attached to the Bid Data Sheet, the provisions in the Bid Data Sheet shall prevail.

BDS No.	Ref. to Section.2	Data	Specific Instructions / Requirements
1	7	Language of the Bid	English, Ukrainian or Russian
2		Submitting Bids for Parts or sub-parts of the Schedule of Requirements (partial bids)	Not Allowed
3	20	Alternative Bids	Shall not be considered
4	21	Pre-Bid conference	Will not be conducted
5	16	Bid Validity Period	90 days
6	13	Bid Security	Not Required
7	41	Advanced Payment upon signing of contract	Not Allowed
8	42	Liquidated Damages	Will be imposed under the following conditions: If the Contractor fails to complete the specified Works within the time period(s) stipulated in the Contract, UNDP may without prejudice to its other remedies under the contract, deduct 0.5% of the total amount for each day of delay until actual completion, up to maximum deduction of 10% of the value of the Contract. Once the maximum is reached, UNDP may consider termination of the Contract.
9	40	Performance Security	Not Required
10	12	Currency of Bid	Local currency UAH or USD (strongly advised to use USD as a risk mitigation measure against the impact of the local currency devaluation. To local companies UNDP will execute payments in UAH based on UN Operational Exchange Rate. For determining UN Operational Exchange Rate pls. refer to treasury.un.org)s at the date of payment.
11	31	Deadline for submitting requests for clarifications/ questions	3 days before the submission deadline

12	31	Contact Details for submitting clarifications/questions	Focal Person in UNDP: Procurement Unit E-mail address: procurement.rpp.ua@undp.org
13	18, 19 and 21	Manner of Disseminating Supplemental Information to the ITB and responses/clarifications to queries	Direct communication to prospective Bidders by email or fax, and Posting on the website http://procurement-notice.undp.org , https://www.ungm.org , Posted directly to eTendering
14	23	Deadline for Submission	February 22, 2021, 23:59 (Kyiv time) For eTendering submission - as indicated in eTendering system. Note that system time zone is in EST/EDT (New York) time zone.
14	22	Allowable Manner of Submitting Bids	<input checked="" type="checkbox"/> e-Tendering
15	22	Bid Submission Address	Only through e-tendering system https://etendering.partneragencies.org 19.22.23-2021-UNDP-UKR-ITB-RPP <u>Please note that bids received through any other address will not be considered.</u>
16	22	Electronic submission (email or eTendering) requirements	<ul style="list-style-type: none"> Format: PDF files only File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. All files must be free of viruses and not corrupted. Max. File Size per transmission: 20 MB Proposers are solely responsible for ensuring that any and all files sent to UNDP are readable, that is, uncorrupted, in the indicated electronic format, and free from viruses and malware. Failure to provide readable files will result in the proposal being rejected.
17	25	Date, time and venue for the opening of bid	Public Opening will not be conducted. Bidders will receive notification through e-tendering when bids are opened. Once the event deadline has closed, UNDP prepare Bids opening record with indication Bidders names and prices for it Lots. This Record will be sent shortly to all Bidders to email address provided when registering in eTendering system.
18	27, 36	Evaluation Method for the Award of Contract	<input checked="" type="checkbox"/> Non-Discretionary "Pass/Fail" Criteria on the Technical Requirements. <input checked="" type="checkbox"/> Lowest price offer of technically qualified/responsive Bid <input checked="" type="checkbox"/> UNDP may exclude suppliers, contractors and consultants from tendering for procurement opportunities in UNDP-supported programmes or projects if the Offeror in question or their affiliates provided consulting services for the preparation and implementation of a project, and in order to prevent a conflicts of interest, the Offeror and their affiliates are disqualified from subsequently providing goods and civil works under UNDP financing for the same project.
19		Expected date for commencement of Contract	April 5, 2021

20		Maximum expected duration of contract	6 months
21	35	UNDP will award the contract to:	<p>One or more Proposers, depending on the following factors :</p> <p>a) Respectively per each Lot.</p> <p>b) The general combination of the lowest prices for all lots, based on different combinations of award contracts.</p> <p>c) Regardless of the ability to execute work on more than one lot, UNDP can at its discretion to award a contract to other parties for the purpose of reduce the risk of work.</p> <p>d) If the bidder submits an offer more, than 1 lot, UNDP reserves the right to request additional information from the participant confirming the ability to deliver goods on both Lots.</p>
22	39	Type of Contract	<p>Contract for Goods and/or Services to UNDP</p> <p>http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html</p>
23	39	UNDP Contract Terms and Conditions that will apply	<p>UNDP General Terms and Conditions for Works</p> <p>http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html</p>
24		Other Information Related to the ITB	<p>Contact Person for Inquiries (Written inquiries only):</p> <p>Procurement Unit</p> <p>UNDP Ukraine</p> <p>procurement.rpp.ua@undp.org</p>

Section 4. Evaluation Criteria

Preliminary Examination Criteria

Bids will be examined to determine whether they are complete and submitted in accordance with ITB requirements as per below criteria on a Yes/No basis:

- Appropriate signatures
- Power of Attorney
- Minimum Bid documents provided
- Bid Validity
- Full compliance and agreement with UNDP General terms and conditions available by the link:
[https://www.undp.org/content/dam/undp/library/corporate/Procurement/english/3.%20UNDP%20GTCs%20for%20Contracts%20\(Goods%20and-or%20Services\)%20-%20Sept%202017.pdf](https://www.undp.org/content/dam/undp/library/corporate/Procurement/english/3.%20UNDP%20GTCs%20for%20Contracts%20(Goods%20and-or%20Services)%20-%20Sept%202017.pdf)
- Bid Security (if required) submitted as per ITB requirements with compliant validity period

Minimum Eligibility and Qualification Criteria

Eligibility and Qualification will be evaluated on a Pass/Fail basis.

If the Bid is submitted as a Joint Venture/Consortium/Association, each member should meet the minimum criteria, unless otherwise specified.

Subject	Criteria	Document Submission requirement
ELIGIBILITY		
Legal Status	Vendor is a legally registered entity.	Form B: Bidder Information Form
Eligibility	Vendor is not suspended, nor debarred, nor otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization in accordance with ITB clause 3.	Form A: Bid Submission Form
Conflict of Interest	No conflicts of interest in accordance with ITB clause 4.	Form A: Bid Submission Form
Bankruptcy	Has not declared bankruptcy, is not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against the vendor that could impair its operations in the foreseeable future.	Form A: Bid Submission Form
Certificates and Licenses	<ul style="list-style-type: none"> ▪ The supplied materials and equipment should be confirmed by quality certificates. ▪ Official appointment as local representative, if Bidder is submitting a Bid on behalf of an entity located outside the country. ▪ The company is an official dealer of the vehicle manufacturer (supplier) 	Form B: Bidder Information Form
QUALIFICATION		
History of Non-Performing Contracts¹	Non-performance of a contract did not occur as a result of contractor default for the last 3 years.	Form D: Qualification Form
Litigation History	No consistent history of court/arbitral award decisions against the Bidder for the last 3 years.	Form D: Qualification Form

¹ Non-performance, as decided by UNDP, shall include all contracts where (a) non-performance was not challenged by the contractor, including through referral to the dispute resolution mechanism under the respective contract, and (b) contracts that were so challenged but fully settled against the contractor. Non-performance shall not include contracts where Employers decision was overruled by the dispute resolution mechanism. Non-performance must be based on all information on fully settled disputes or litigation, i.e. dispute or litigation that has been resolved in accordance with the dispute resolution mechanism under the respective contract and where all appeal instances available to the Bidder have been exhausted.

Previous Experience	At least 3 (three) years of experience in the field of supply of similar products.	Form D: Qualification Form
Technical Evaluation	The technical bids shall be evaluated on a pass/fail basis for compliance or non-compliance with the technical specifications identified in the bid document.	Form E: Technical Bid Form
Financial Evaluation	<p>Detailed analysis of the price schedule based on requirements listed in Section 5 and quoted for by the bidders in Form F.</p> <p>Price comparison shall be based on the landed price, including transportation, insurance and the total cost of ownership (including spare parts, consumption, installation, commissioning, training, special packaging, etc., where applicable)</p> <p>Comparison with budget/internal estimates.</p>	Form F: Price Schedule Form

Section 5a: Schedule of Requirements and Technical Specifications/Bill of Quantities

Lot 1

TERMS OF REFERENCE

Project Name: UN Recovery and Peacebuilding Program, Local Governance and Decentralization Reform Component

Task description: Purchase of two vehicles passenger van (mini-bus) type for transportation of 8 passengers to Modular (stationary) units at EECPS.

Customer: UN Recovery and Peacebuilding Program

Expected delivery Date: August 2021

Country / Place of work: Ukraine, Government-controlled area of Donetsk and Luhansk oblasts.

1. Background information

The United Nations Development Programme (UNDP) has been active and present in eastern Ukraine for the past decade, prior to the conflict, with a focus on community development, civil society development, and environmental protection.

Since 2015, at the request of the Government of Ukraine, UNDP has been working to address specific conflict-related development challenges built on earlier engagement and established partnerships through the Recovery and Peacebuilding Programme (UN RPP). The UN RPP is a multi-donor funded framework programme jointly implemented by several partnering UN agencies (United Nations Entity for Gender Equality and Empowerment of Women (UN Women), Food and Agriculture Organization of the United Nations (FAO), and United Nations Population Fund (UNFPA)).

The UN RPP was designed to respond to, and mitigate, the causes and effects of the conflict. It is an integral part of the UNDP Country Programme and is therefore fully aligned with the United Nations Partnership Framework. It is closely interlinked with the Democratic Governance and Reform Programme, operating nationally and in all of Ukrainian regions.

The Programme's interventions are grouped under the following key Programme components, which reflect the region's priority needs:

Component 1: Economic Recovery and Restoration of Critical Infrastructure

Component 2: Local Governance and Decentralization Reform in Ukraine

Component 3: Community Security and Social Cohesion

The Programme, which operates on the basis of a pooled funding arrangement, follows a multi-sector programme-based approach and is implemented using an area-based methodology. It is a unifying interventions framework funded by 13 international partners.

In April 2019, UNDP launched a new project called "Mobile Service Provision for the Conflict-Affected Population of Eastern Ukraine" funded by the Government of Canada. The project will be implemented within the UN RPP.

The overall goal of the project is to ease the burden of conflict-affected citizens of Ukraine, mainly women, who have to travel long distances to be provided with an access to administrative and legal services. The project will be further built on the work already done by UNDP in developing a network of modern centers for the provision of administrative services, Centers for Administrative Services (hereinafter – TsNAP) in Donetsk and Luhansk oblasts:

- Developing effective gender-sensitive means of getting to TsNAPs (through mobile service units) with a focus on providing access to services for the most disadvantaged groups, such as elderly people, women with children, female-headed households, men and women with disabilities;
- Ensuring the localization of these units in real time for the target population;
- Creating an intuitive information platform (for all relevant administrative and legal aid provision services) that can be easily accessed by target groups.

The project is focused on reducing the unprecedented pressure and barriers faced by citizens of this region, mainly women, in addressing their issues through difficult access to administrative services, legal aid, and information services. These challenges also deny access to basic services, as well as interfere with the rights of the population, in particular, those of the women.

Within the framework of the project, modern modular centers will be created, located at the entry-exit checkpoints (EECPs), which will be equipped with the TsNAP module. For the sustainable operation of modular centers it is necessary to establish transport links for personnel at the checkpoint. For this, it is planned to purchase two new vehicles, such as passenger van (mini-bus) for the transportation of 8 people.

The vehicle must meet the requirements stipulated by the technical characteristics of the manufacturer's plant, have the appropriate documents and warranty support for the entire period specified by the manufacturer.

The vehicle must be cleared through customs and prepared for operation in accordance with Ukrainian standards.

2. Scope of work

Supply of 2 (two) brand new vehicles of the passenger van (mini-bus) type, to service EECPS in Donetsk and Luhansk oblasts.

The vehicle must meet the specifications given in Table 1.

Table 1.

3. The main characteristics of the vehicle:

General characteristics		
1	Vehicle model	Renault TRAFIC, Hyundai H-1, Ford Custom Transit Van (or analogue)
2	Year of manufacture - not earlier	2020
3	Vehicle condition	new
4	Vehicle type	passenger van (mini-bus)
5	Warranty (minimum)	2 years / 100,000 km
6	Number of seats	(8+1 driver)
7	Dimensions (mm)	
7.1	Wheelbase, minimal	3200
7.2	Total length	4940-6000
7.3	Width / with mirrors (maximum)	2400
7.4	Ground Clearance (min)	155
8	Weight characteristics (kg)	
8.1	Total weight no more	3500
9	Engine:	
9.1	Engine volume, cm3	1598-2500
9.2	Max. power hp no less	115
9.3	Engine's type	diesel
9.4	Environmental standard, (minimum)	Euro-5
10	Transmission	Mechanical or Automatic
11	Rear wheels (preferred)	single
12	Front brakes / Rear brakes (preferred)	Disk / Disk
13	Wheels, Disks	Steel, R16 with caps
14	Spare wheel	standard
15	Equipment:	
15.1	Air conditioner	+
15.2	ABS	+
15.3	Independent front suspension	+
15.4	Airbag for the driver	+
	Airbag for the front passenger	+
15.5	Electric windows	+
15.6	Rear and back fog light	+
15.7	LED daytime running lights	+
15.8	Enhanced corrosion protection	+
15.9	Electric rear-view mirrors with heating	+
15.10	Central lock	+
16	INTERIOR	
16.1	12V socket on the front console	+
16.2	Sun visors	+
16.3	Height and depth adjustment of the steering wheel	+
16.4	Height adjustment of the driver's seat	+
16.5	Double seat for front passengers. 3-seater seat in the first and second rows of the passenger compartment.	+
17	Security:	
17.1	Passenger seats are equipped with seat belts	+
17.1	Metal protection of the engine sump	+
17.3	Vehicle Stability System (ESP) or equivalent	+

18	Heating:	
18.1	Vehicle heater and additional heater in the passenger compartment.	+
19	Standard equipment	
19.1	Jack and wheel wrench	+
20	Additional equipment	
20.1	First aid kit according to DSTU 3961-2000	+
20.2	Powder fire extinguisher VP-1 or analog	+
20.3	Emergency stop sign	+
20.4	Cable for towing of BELAUTO BT65-6 tape of 6,5 t 6 m or analog	+

Body colour of the base vehicle is white with logos, banners and inscriptions according to the customer's template. (Pasting and branding of vehicles with a special adhesive materials for vehicles)

General photos of the vehicle



4. Qualification requirements for a successful supplier

- Company with valid registration (for Ukrainian companies, registration must be obtained in the territory controlled by the Government of Ukraine).
- The company is an official dealer of the vehicle manufacturer (supplier)
- Experience in the supply of similar vehicles for at least 3 years.

5. Warranty conditions

The warranty period of the vehicle begins from the date of transfer of the product to the customer under the Act of acceptance-transfer.

Warranties for tires, batteries, electrical appliances and other technical means which the vehicle is equipped, are provided by the relevant manufacturer, in accordance with the approved standards and specifications.

Availability of an official service in Ukraine. The Supplier is obliged to indicate the addresses of the Warranty Service Station in the territory of Donetsk, Luhansk and/or neighboring oblasts.

6. Delivery time

Delivery must be made within 90 calendar days from the date of signing the contract. Date and time of delivery must be agreed with the customer.

7. Delivery address

Delivery must be carried out to the address:

Donetsk oblast, Kramatorsk, 4 Sakhalinskaya str.

Luhansk oblast, Severodonetsk, 8 Egorova str.

8. Price offer and payment schedule

- The contract price must remain fixed for the duration of the contract.
- Applicants must include all costs associated with the preparation and transportation of the vehicle and its equipment in their price offer.
- Payments should be made as follows:
100% of the total amount of the contract will be paid after signing the bilateral Act of acceptance - transfer.

9. The selection process

Applicants must provide detailed information on:

- 1 Information about the vehicle supplier's company. Registration documents;
- 2 Two letters of recommendation from previous customers for the supply of similar goods;

10. Selection of the supplier of the goods

The company whose offer meets the qualification requirements and has the lowest price will be recognized as the winner and, accordingly, a contract for the supply of the vehicle will be signed.

ТЕХНІЧНЕ ЗАВДАННЯ

Назва проекту: Програма ООН із відновлення та розбудови миру, компонент Місцеве самоврядування та реформа з децентралізації влади

Опис завдання: Придбання двох автомобілів типу пасажирського фургону (міні-автобус) для перевезення 8 осіб для обслуговування модульних центрів на КПВВ.

Замовник: Програма ООН з відновлення та розбудови миру

Очікувана дата постачання : серпень 2021

Країна/ місце роботи: Україна, контрольована Урядом територія Донецької області.

1. КОНТЕКСТ

Протягом останнього десятиліття, до початку конфлікту, ПРООН активно провадила свою діяльність на сході України з акцентом на розвиток громад, громадянського суспільства та охороні навколишнього середовища.

Починаючи з 2015 року, на запит уряду України, ПРООН розпочала роботу над вирішенням проблем, пов'язаних із конфліктами, шляхом раннього реагування, встановлення партнерських відносин за допомогою Програми ООН із відновлення та розбудови миру (UN RPP).

Програма ООН із відновлення та розбудови миру – це багатостороння донорська рамкова програма, що впроваджується у співпраці з кількома партнерськими агенціями ООН (Структури ООН з питань гендерної рівності та розширення прав і можливостей жінок (ООН Жінки), Продовольчої і сільськогосподарської організації ООН (ФН ООН), Фонду ООН у галузі народонаселення (ФАО)).

Програма ООН із відновлення та розбудови миру розроблена з метою реагування на причини конфлікту та пом'якшення його наслідків. Вона – невід'ємна складова загальної програми ПРООН в Україні і тому повністю узгоджується з Рамковою програмою партнерства ООН. Вона тісно пов'язана з Програмою демократичного врядування та реформ, що розгортається на загальнодержавному рівні та в усіх регіонах України.

Заходи Програми ООН із відновлення та розбудови миру згруповані за її ключовими компонентами, що відповідають пріоритетним потребам регіону:

Компонент 1: Економічне відновлення та розвиток інфраструктури;

Компонент 2: Місцеве самоврядування та реформа з децентралізації влади;

Компонент 3: Громадська безпека та соціальна згуртованість.

Програма ООН із відновлення та розбудови миру, яка працює на основі механізму об'єднаного фінансування, дотримується багатогалузевого програмного підходу та впроваджується з використанням методології, яка враховує специфіку територій. Це універсальна платформа, що фінансуються 13 міжнародними партнерами.

У квітні 2019 року ПРООН розпочала новий проект під назвою «Мобільне надання послуг населенню, яке постраждало на сході України», що фінансується урядом Канади. Проект буде реалізовуватися в рамках Програми ООН із відновлення та розбудови миру.

Загальна мета проекту полягає в тому, щоб полегшити тягар потерпілих від конфлікту громадян України, в основному жінок, які змушені долати великі відстані, щоб отримати доступ до адміністративних та юридичних послуг. Проект надалі буде спиратися на роботу, яку вже здійснив ПРООН з розробки мережі сучасних центрів постачання адміністративних послуг, Центрів надання адміністративних послуг (далі - ЦНАП), що торкнулися Донецької та Луганської областей:

- розробка ефективних гендерно-чутливих засобів досягання ЦНАП (через підрозділи мобільних служб) з акцентом на надання доступу до послуг найбільш знедолених груп, таких як: літні люди, жінки з дітьми, домогосподарства на чолі з жінками, жінки та чоловіки з обмеженими можливостями;

- забезпечення локалізації цих одиниць у реальному часі для цільового населення;

- створення інтуїтивно зрозумілої інформаційної платформи (про всі відповідні служби адміністративної та правової допомоги), до якої легко отримати доступ цільовими групами.

Проект зосереджений на зменшенні безпрецедентного тиску та перешкод, з якими стикаються громадяни цього регіону, головним чином жінки, у вирішенні своїх адміністративних питань через складний доступ до адміністративних сервісів, юридичної допомоги та інформаційних послуг. Ці виклики також перешкоджають доступу до основних послуг, а також перешкоджають правам населення, зокрема, жінкам.

В рамках проекту створюються сучасні модульні центри, розташовані біля контрольних пунктів в'їзду-виїзду (КПВВ), які будуть оснащені модулем ЦНАП. Для сталої роботи модульних центрів та ЦНАПів необхідно налагодження транспортного сполучення для персоналу до КПВВ. Для цього заплановано закупівлю двох нових автомобілів типу пасажирського міні-автобуса для перевезення 8 осіб.

Автомобіль повинен відповідати вимогам, які передбачено технічними характеристиками заводу виробника, мати відповідні документи та гарантійний супровід, на весь період, визначеного виробником.

Автомобіль повинен бути розмитненим та підготовленим до експлуатації відповідно до стандартів України.

2. ОБСЯГ РОБІТ

Продаж двох автомобілів типу пасажирського фургону (міні-автобус), що не був в експлуатації в кількості – 2(два) для обслуговування КПВВ в Донецькій та Луганській областях.

Автомобіль повинен відповідати технічним характеристикам, що наведено в таблиці 1.

3. ОСНОВНІ ХАРАКТЕРИСТИКИ АВТОМОБІЛЯ:

Таблиця 1.

Загальні характеристики		
1	Модель автомобіля (або еквівалент)	Renault TRAFIC, Hyundai H-1, Ford Custom Transit Van (або еквівалент)
2	Рік випуску	Не раніше 2020
3	Стан автомобіля	новий
4	Тип автомобілю	Пасажирський фургон
5	Гарантія (мінімум)	2 роки/100 000 км
6	Кількість місць для сидіння	8+1 водій)
7	Габарити (мм)	
7.1	Колісна база , мінімальна	3200
7.2	Загальна довжина	4940-6000
7.3	Ширина /з дзеркалами, не більше	2400
7.4	Кліренс мінімальний (мм),	155
8	Вагові характеристики (кг)	
8.1	Повна маса не більше	3500
9	Двигун:	
9.1	Двигун об'ємом, см3	1598-2500
9.2	Потужність к.с. не менше	115
9.3	Тип двигуна	дизельний
9.4	Екологічний стандарт, не нижче	Євро-5
10	Коробка передач	Механічна або автоматична
11	Задні колеса	одинарні
12	Передні гальма/ Задні гальма (бажано)	Дискові/ Дискові
13	Колеса , Диски	Сталеві, R16 з ковпаками
14	Запасне колесо	стандартне
15	Комплектація:	
15.1	Кондиціонер	+
15.2	ABS (анти блокувальна гальмівна система)	+
15.3	Незалежна передня підвіска	+
15.4	Подушка безпеки для водія	+
	Подушка безпеки для переднього пасажиря	+
15.5	Електросклопідймачі	+
15.6	Задні та передні протитуманні фари	+
15.7	Світлодіодні денні ходові вогні	+
15.8	Посилений антикорозійний захист	+
15.9	Електродзеркала заднього огляду з обігрівом	+
15.10	Центральний замок	+
16	Інтер'єр:	
16.1	Розетка 12V на передній консолі	+
16.2	Сонцезахисні козирки	+
16.3	Регулювання керма за висотою та глибиною	+
16.4	Регулювання водійського сидіння за висотою	+
16.5	Двомісне сидіння для передніх пасажирів. 3-місне сидіння в першому та другому ряду пасажирського відділення.	+
17	Безпека:	
17.1	Пасажирські сидіння обладнані ременями безпеки	+

17.1	Металевий захист піддона картера	+
17.3	Система курсової стійкості (ESP) або аналог	+
18	Опалення:	
18.1	Автомобільний опалювач та додатковий обігрівач пасажирського відділення.	+
19	Стандартна комплектація	
19.1	Домкрат та ключ для коліс	+
20	Додаткова комплектація	
20.1	Аптечка згідно з ДСТУ 3961-2000	+
20.2	вогнегасник порошковий ВП-1 або аналог	+
20.3	Знак аварійної зупинки	+
20.4	Трос для буксирування BELAUTO BT65-6 лента 6,5 т 6 м або аналог	+

Колір кузову базового автомобіля -білий з нанесенням логотипів, банерів і написів за шаблоном замовника.
(Обклеювання та брендуння автомобілів спеціальною плівкою для авто)

Загальні фото автомобіля



4. Кваліфікаційні вимоги до успішного постачальника

- Компанія з чинною реєстрацією (для українських компаній реєстрація повинна бути отримана на підконтрольній уряді України території).
- Компанія є офіційним дилером виробника(постачальника) автомобілів.
- Досвід в постачанні аналогічних ТЗ не менше 3-х років.

5. Гарантійні умови

Термін гарантійної експлуатації автомобіля починається з дати передачі виробу замовнику за Актом приймання-передачі. Гарантії на шини, акумуляторні батареї, електроприлади та інші технічні засоби, якими комплектується автомобіль, надаються відповідним заводом-виробником, згідно із затвердженими для них стандартами і технічними умовами. Необхідна наявність офіційного сервісу в Україні. Постачальник зобов'язаний вказати адреси Станції гарантійного обслуговування на території Донецької, Луганської та\або сусідньої областей.

6. Строк постачання

Доставка має бути здійснена впродовж 90 календарних днів від дати підписання контракту. Дата та час поставки авто має бути узгоджене з замовником.

7. Адреса доставки

Доставка здійснюється на адресу:

Донецька область, м. Краматорськ, вул. Сахалінська 4
Луганська область, м. Северодонецьк, вул. Єгорова 8.

8. Цінова пропозиція та графік платежів

- Ціна договору повинна залишатися твердою на період дії договору.
- Претенденти повинні включити всі витрати, пов'язані з підготовкою та транспортуванням автомобіля та його до комплектацію в свою цінову пропозицію.

Платежі повинні здійснюватися в такий спосіб:

100% загальної суми договору будуть виплачені після підписання двостороннього Акту приймання - передачі.

9. Процес відбору

Претенденти повинні надати детальну інформацію про:

- 1 Інформацію про компанію постачальника автомобілів. Реєстраційні документи.;
- 2 Два рекомендаційні листи від попередніх клієнтів на постачання аналогічних товарів;

10. Відбір постачальника товару

Компанія, пропозиція, якої відповідає кваліфікаційними вимогам та має найнижчу ціну буде визнана переможцем та відповідно – підписано контракт для поставки автомобіля.

Lot 2**TERMS OF REFERENCE**

Project Name: UN Recovery and Peacebuilding Program, Local Governance and Decentralization Reform Component

Task description: Purchase of a cars type freight passenger van for the provision of social services (Mobile Center for Social Services) in the amount of 4 vehicles.

Customer: UN Recovery and Peacebuilding Program

Expected Delivery Date: July-October 2021 (according to the Annex 1)

Contract Duration: 6 months

Country / Place of work: Ukraine, Government-controlled area of Donetsk and Luhansk oblasts.

1. Background information

The United Nations Development Programme (UNDP) has been actively working in eastern Ukraine for the past decade, prior to the conflict, focusing on community and civil society development, and environmental protection.

Since 2015, upon request from the Government of Ukraine, UNDP started its work on addressing conflict-related challenges by early engagement, establishing partnerships through the United Nations Recovery and Peacebuilding Programme (UN RPP). The UN RPP is a multi-donor funded framework programme, jointly implemented by four UN partnering agencies: UNDP, UN Women, FAO, and UNFPA in cooperation with the government of Ukraine.

The UN RPP was designed to respond to and mitigate the causes and effects of the conflict. The UN RPP is an integral component of the UNDP Country Programme. It is fully aligned with the United Nations Partnership Framework (UNPF), closely interlinked with the Democratic Governance and Reform Programme, operating national wide and in all of Ukraine's regions.

The Programme's interventions are grouped under the following key Programme components, which reflect the region's priority needs:

Component 1: Economic Recovery and Restoration of Critical Infrastructure

Component 2: Local Governance and Decentralization Reform

Component 3: Community Security and Social Cohesion.

The Programme is pooling funds employing a multi-sectoral programme-based approach and is implementing using an area-based methodology and unifying interventions framework for 12 projects funded by 13 international partners.

In October 2018, four UN agencies (UNDP, UN Women, FAO and the UNFPA) had countersigned a new joint project document, funded by the EU. The overall objective of the project is to restore effective governance and promote reconciliation in the crisis-affected communities of Donetsk and Luhansk oblasts of Ukraine, thereby enhancing the credibility and legitimacy of local governments in the government-controlled areas (GCAs) of the oblasts. It will contribute to peacebuilding and prevent further escalation of conflict in Ukraine through effective and accountable decentralization, gender-responsive recovery planning and equal access to services, as well as enhanced community security and social cohesion.

This endeavor will be achieved through the pursuit of the following specific objectives

1. To enhance local capacity for gender-responsive decentralization and administrative reforms to improve governance, local development and the delivery of services.
2. To stimulate employment and economic growth by assisting in Micro-, Small- and Medium Enterprise (MSME) development through demand-driven business development services and professional skills training.
3. To enhance social cohesion and reconciliation through the promotion of civic initiatives.
4. To support sector reforms and structural adjustments in health, education and critical public infrastructure to mitigate the direct impacts of the conflict.

In the course of decentralization, the authority to provide social services to the population is transferred from the central level to the local - amalgamation territorial communities. Such powers are defined by the Law of Ukraine "On Social Services" as the own powers of communities. Therefore, from the beginning of 2020, the division of powers of central and local authorities will change, as well as a new system of social services, the composition of its members, the stages of identifying needs, planning, organizing and financing the social sphere. The process of delegating authority to provide social services to the localities is complex and time-consuming, with many questions and difficulties facing communities. To implement them, the community must have an appropriate governing body and a large number of specialized social services.

The most vulnerable in the community are the elderly. Serving single and disabled people requires significant costs and quality improvements. Therefore, it is important to find new forms of work that will not only reduce costs, but also significantly improve the quality and quantity of services by bringing them closer to the population. That is why UNDP plans to support the creation of a mobile multidisciplinary teams at home for single disabled people in ATCs (amalgamation territorial communities). The creation of such a service will not only bring services closer to residents in need of assistance in remote rural areas and near the line of contact, but also expand the range of these services. It will also allow launching new services, namely hairdressing and medical services, services for minor repairs of clothes, renovation of premises and cleaning of adjacent territories, cleaning of premises, pruning of trees, harvesting

of firewood, etc. For this purpose, it is planned to purchase a new vehicles such as a cargo van and equip it with the necessary equipment for use as a Mobile Office for providing social services at home in the amount of 4 (four) units, which will run to remote settlements of ATC Donetsk and Luhansk oblasts. The trucks must meet the requirements of the manufacturer's specifications, have the relevant documents and warranty support, for a period specified by the manufacturer.

The vehicles must be cleared through customs and prepared for operation in accordance with Ukrainian standards.

2. Scope of work

Supply of 4 (four) brand new vehicles of the cargo-passenger van type for ATCs in Donetsk and Luhansk oblasts. Addresses and delivery schedule are given in Annex 1.

The vehicle must meet the specifications given in Table 1.

3. The main characteristics of the car:

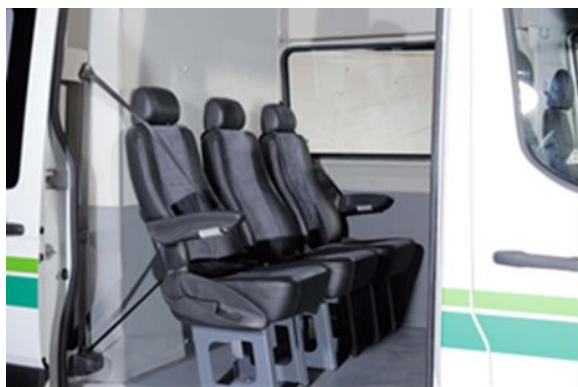
Table 1.

General characteristics		
1	Car model	Hyundai H350, Ford V363 MCA Kombi (or analog)
2	Year of manufacture - not earlier	2020
3	Car condition	new
4	Car type	Freight and passenger van
5	Warranty (minimum)	2 years / 100,000 km
6	Number of seats	(5+1)
7	Dimensions (mm)	
7.1	Wheelbase, minimal	3 435
7.2	Total length	5500-6200
7.3	Width / with mirrors	2400-2500
7.4	Ground Clearance (min)	160
8	Weight characteristics (kg)	
8.1	Total weight no more	3500
9	Engine:	
9.1	Engine volume, cm3	1995-2500
9.2	Max. power hp no less	130
9.3	Engine's type	diesel
9.4	Number of cylinders, type	4, in-line
9.5	Environmental standard, (minimum)	Euro-5
10	Fuel tank, l, not less	70
10.1	Fuel tank material	plastic
11	Clutch (preferred)	Single-disc with vacuum amplifier
12	Transmission	Mechanical or Automatic
13	Rear wheels (preferred)	single
14	Brake system	
14.1	Working, preferably	Hydraulic with vacuum booster
14.2	Front brakes / Rear brakes (preferred)	Disk / Disk
15	Wheels	
15.1	Wheel disks, not less	R16
15.2	Spare wheel	standard
16	Exterior mirrors with electric adjustment, heating and turn indicators	+
17	Cargo compartment, not less (V = m3)	7.5
17.1	Height, mm, not less	1955
17.2	Width, mm, not less	1700
17.3	Length, mm, not less	2400
18	Equipment:	

18.1	ABS (Anti-lock brake system)	+
18.2	ESP (Electronic Stabilization Program\System) or analog	+
18.3	Front and rear anti-roll bars	+
18.4	Independent front suspension	+
18.5	Airbag for the driver	+
18.6	Electric windows	+
18.7	Fog lightning	+
18.8	LED daytime running lights	+
18.9	Multi-steering wheel	+
18.10	Enhanced corrosion protection	+
18.11	Central lock	+
19	INTERIOR	
19.1	12V socket on the front console	+
19.2	Sun visors	+
19.3	Hooks for fastening of cargo in a floor of a cargo compartment	+
20	Security:	
20.1	Passenger seats are equipped with seat belts	+
21	Heating:	
21.1	Car heater for cab and passenger compartment	+
22	Standard equipment	
22.1	Jack and wheel wrench	+
23	Additional equipment	
23.1	First aid kit according to DSTU 3961-2000	+
23.2	fire extinguisher powder VP-1 or analog	+
23.3	Emergency stop sign	+
23.4	Cable for towing of BELAUTO BT65-6 tape of 6,5 t 6 m or analog	+

Body colour of the base vehicle is white with logos, banners and inscriptions according to the customer's template, individual branding of each vehicle. (Pasting and branding of vehicles with a special adhesive materials for vehicles).

General photos of the vehicle





4. Qualification requirements for a successful supplier

- Company with valid registration (for Ukrainian companies, registration must be obtained in the territory controlled by the Government of Ukraine).
- The minimum annual turnover for any 2 years in the period from 2018 to 2020 - 200,000.00 USA dollars.
- The company is an official dealer of the vehicle manufacturer (supplier)
- Experience in the supply of similar vehicles for at least 3 years.

5. Warranty conditions

The warranty period of the vehicle begins from the date of transfer of the vehicle to the customer under the Act of acceptance-transfer.

Warranties for tires, batteries, electrical appliances and other technical means with which the vehicle is equipped, are provided by the relevant manufacturer, in accordance with the approved standards and specifications.

Availability of an official service in Ukraine. The Supplier is obliged to indicate the addresses of the Warranty Service Station in the territory of Donetsk and neighboring regions.

6. Delivery time

Delivery must be made within 180 calendar days from the date of signing the contract. In two stages, in accordance with the schedule in Annex 1. Date and time of delivery must be agreed with the customer.

7. Delivery address

Delivery must be carried out to the addresses specified in Annex 1, to the GCA in Donetsk and Luhansk oblasts.

8. Price offer and payment schedule

- The contract price must remain fixed for the duration of the contract.
- Applicants must include all costs associated with the preparation and transportation of the vehicle and its equipment in their price offer.
- Payments should be made as follows:
100% of the total amount of the contract will be paid after signing the bilateral Act of acceptance - transfer.

9. The selection process

Applicants must provide detailed information on:

- 1 Information about the vehicle supplier's company. Registration documents;
- 2 Two letters of recommendation from previous customers for the supply of similar goods;
- 3 List of works of a similar nature performed in the last 3 years

№	Project name	Customer information, contact details	Description of works	Contract amount (USD)	Actual end date
1					
2					
3					

10. . Estimated cost of the proposal.

Applicants must submit their price offers in the following format. All costs associated with the execution of works should be included

in the price offer (such as the purchase, installation of all products and equipment, electricity costs from connection points, transportation costs, per diem, staff salaries, office expenses, etc.).

No	Product name and technical characteristics	Number of units (units)	Unit price without VAT, currency	Total price without VAT, currency
1	Vehicle (specify brand and model)	4		
Shipping cost (if applicable)				
In general, without VAT, currency				

11. Selection of the supplier of the goods

The company whose offer meets the qualification requirements and has the lowest price will be recognized as the winner and, accordingly, a contract for the supply of the vehicle will be signed.

Annex 1.

No	vehicle delivery addresses:	Delivery date:
1.	Donetsk oblast (TBS)	July-August 2021 (TBS)
2.	Donetsk oblast (TBS)	September-October (TBS)
3.	Luhansk oblast (TBS)	July-August 2021 (TBS)
4	Luhansk oblast (TBS)	September-October (TBS)

ТЕХНІЧНЕ ЗАВДАННЯ

Назва проекту: Програма ООН із відновлення та розбудови миру, компонент Місцеве самоврядування та реформа з децентралізації влади

Опис завдання: Придбання автомобілів типу вантажопасажирський фургон для надання соціальних послуг (Мобільний Центр соціальних послуг) у кількості 4 (чотири) одиниці.

Замовник: Програма ООН з відновлення та розбудови миру

Очікувана дата постачання: липень-жовтень 2021 (згідно з додатком 1)

Країна/ місце роботи: Україна, контрольована Урядом територія Донецької області.

1. КОНТЕКСТ

Програма розвитку ООН (ПРООН) активно працює на сході України протягом останнього десятиліття, зосереджуючи увагу на розвитку громад та громадянського суспільства та захисті навколишнього середовища.

Починаючи з 2015 року, на запит уряду України, ПРООН розпочала роботу над вирішенням проблем, пов'язаних із конфліктами, шляхом раннього залучення, встановлення партнерських відносин в рамках реалізації Програми ООН із відновлення та розбудови миру (UN RPP). UN RPP – це рамкова програма, що фінансується за рахунок донорів, спільно впроваджується чотирма агентствами-партнерами ООН: ПРООН, Жінки ООН, ФАО та ЮНФПА у співпраці з урядом України. UN RPP була розроблена з метою реагування на причини та наслідки конфлікту та їх пом'якшення. Вона є невід'ємною складовою Загальнодержавної Програми ПРООН і, таким чином, повністю узгоджується з Рамковою угодою партнерства ООН. Вона тісно пов'язана з програмою «Демократичне управління та реформи», що діє на національному рівні та в усіх регіонах України.

Імплементація UN RPP відбувається за такими ключовими компонентами Програми, які відображають пріоритетні потреби регіону:

Компонент 1: Відновлення економіки та відбудова критичної інфраструктури

Компонент 2: Місцеве самоврядування та реформа децентралізації влади в Україні

Компонент 3: Громадська безпека та соціальна згуртованість.

Програма працює на основі механізму об'єднаного фінансування дотримується багатосекторного програмного підходу та впроваджується з використанням методології, акцентованої на розвитку території, що використовує єдину універсальну структуру для 12 проектів, що фінансуються 13 міжнародними партнерами.

У жовтні 2018 року чотири агенції ООН (ПРООН, ООН Жінки, Продовольча та сільськогосподарська організація ООН і Фонд ООН у галузі народонаселення) підписали новий спільний проектний документ, що фінансується ЄС. Загальна мета проекту - відновити ефективне управління та сприяти примиренню в постраждалих від кризи громадах Донецької та Луганської областей України, підвищуючи таким чином довіру та легітимність органів місцевого самоврядування у контрольованих урядом районах областей. Це сприятиме зміцненню миру та допоможе запобігти подальшій ескаляції конфлікту в Україні через ефективну та відповідальну децентралізацію, ґендерно-орієнтоване планування відновлення та рівний доступ до послуг, а також підвищену безпеку громад та соціальну згуртованість.

Ці зусилля будуть досягнуті шляхом досягнення наступних конкретних цілей:

1. Посилення місцевого потенціалу для ґендерно-відповідальної децентралізації та адміністративних реформ для покращення управління, місцевого розвитку та надання послуг.
2. Стимулювання зайнятості та економічне зростання шляхом надання допомоги мікро-, малим- та середнім підприємствам (ММСП) через послуги з розвитку бізнесу, орієнтовані на попит, та професійне навчання.
3. Посилити соціальну згуртованість та примирення шляхом просування громадських ініціатив.
4. Підтримка секторальних та структурних змін у сфері охорони здоров'я, освіти та критичної громадської інфраструктури з метою пом'якшення прямих наслідків конфлікту.

В ході децентралізації повноваження з надання соціальних послуг населенню передають з центрального рівня на місцевий – об'єднаним територіальним громадам. Такі повноваження визначаються Законом України «Про соціальні послуги» як власні повноваження громад. Тож з початку 2020 року змінився розподіл повноважень центральних та місцевих органів влади, а також встановлюється нова система соціальних послуг, склад її учасників, етапи визначення потреб, планування, організації та фінансування соціальної сфери. Процес передачі повноважень з надання соціальних послуг на місця є складним та довготривалим, у громад виникає безліч запитань і труднощів. Щоб реалізувати їх, в громаді мають бути створені відповідний орган управління та велика кількість спеціалізованих соціальних служб.

Найбільш вразливими верствами населення в громаді є люди похилого віку. Обслуговування одиноких та непрацездатних громадян вимагає значних затрат та покращення якості. Тому актуальним є пошук нових форм роботи, які дозволять не тільки зменшити витрати, але і значно підвищити якість та кількість послуг наближивши їх до населення. Саме тому ПРООН планує підтримати створення в ОТГ мобільних мультидисциплінарних команд по обслуговуванню на дому одиноких непрацездатних громадян. Створення такої служби дозволить не тільки наблизити послуги до мешканців, які потребують сторонньої допомоги у віддалених сільських районах та поблизу лінії зіткнення, але і розширити спектр цих послуг. Також це дозволить

започаткувати нові послуги, а саме перукарські та медичні послуги, послуги з мілкого ремонту одягу, ремонту приміщень та прибирання прибудинкових територій, прибирання приміщень, обрізку дерев, заготівля дров тощо. Для цього заплановано закупівлю нових автомобілів типу вантажопасажирського фургону та обладнання його необхідним інвентарем для використання в якості Мобільного офісу надання соціальних послуг на дому у кількості 4 (чотири) одиниці, які будуть курсувати до віддалених населених пунктів ОТГ Донецької та Луганської областей. Вантажопасажирський автомобіль повинен відповідати вимогам, що передбачено технічними характеристиками заводу виробника, мати відповідні документи та гарантійний супровід, на протязі періоду, визначеного виробником.

Автомобілі повинні бути розмитненими та підготовленими до експлуатації відповідно до стандартів України.

2. Обсяг робіт

Постачання нових автомобілів типу вантажопасажирського фургону, що не був в експлуатації в кількості – 4 (чотири) одиниці для ОТГ. Адреси та графік поставок вказано в Додатку 1.

Автомобілі повинні відповідати технічним характеристикам, що наведено в таблиці 1.

3. Основні характеристики автомобіля:

Таблиця 1.

Загальні характеристики		
1	Модель автомобіля (або еквівалент)	Hyundai H350, Ford V363 MCA Combi (або еквівалент)
2	Рік випуску, не раніше	2020
3	Стан автомобіля	новий
4	Тип автомобілю	Вантажопасажирський фургон
5	Гарантія (мінімум)	2 роки/100 000 км
6	Кількість місць для сидіння	(5+1)
7	Габарити (мм)	
7.1	Колісна база, мінімальна	3 435
7.2	Загальна довжина	5500-6200
7.3	Ширина /з дзеркалами	2400-2500
7.4	Кліренс мінімальний	160
8	Вагові характеристики (кг) не	
8.1	Повна маса не більше	3500
9	Двигун:	
9.1	Двигун об'ємом, см3	1995-2500
9.2	Макс. потужність к.с. не менше	130
9.3	Тип двигуна	дизельний
9.4	Кількість циліндрів, тип	4, рядне
9.5	Екологічний стандарт, не нижче	Євро-5
10	Паливний бак, л, не менше	70
10.1	Матеріал паливного баку	пластик
11	Зчеплення (бажано)	Однодискове з вакуумним підсилювачем
12	Коробка передач	Механічна чи автоматична
13	Задні колеса (бажано)	одинарні
14	Система гальм	
14.1	Система, бажано	Гідр. з вакуумним підсилювачем
14.2	Передні гальма/ Задні гальма (бажано)	Дискові/ Дискові
15	Колеса	
15.1	Диски, не менше	R16
15.2	Запасне колесо	стандартне
16	Зовнішні дзеркала з електричним регулюванням, підігрівом та показниками поворотів	+
17	Вантажний відсік, не менше (V=m3)	7.5
17.1	Висота, мм, не менше	1955
17.2	Ширина, мм, не менше	1700
17.3	Довжина, мм, не менше	2400

18	Комплектація:	
18.1	ABS (Антиблокувальна система гальм)	+
18.2	ESP (Електронна програма\система стабілізації) або аналог	+
18.3	Передній та задній стабілізатори поперечної стійкості	+
18.4	Незалежна передня підвіска	+
18.5	Подушка безпеки для водія	+
18.6	Електросклопідіймачі	+
18.7	Протитуманні фари	+
18.8	Світлодіодні денні ходові вогні	+
18.9	Мультикермо	+
18.10	Посилений антикорозійний захист	+
18.11	Центральний замок	+
19	ІНТЕР'ЄР	
19.1	Розетка 12V на передній консолі	+
19.2	Сонцезахисні козирки	+
19.3	Крюки для кріплення вантажу в підлозі вантажного відсіку	+
20	Безпека:	
20.1	Пасажи́рські сидіння обладнані ремнями безпеки	+
21	Опалення:	
21.1	Автомобільний опалювач кабіни та пасажирського відсіку.	+
22	Стандартна комплектація	
22.1	Домкрат та ключ для коліс	+
23	Додаткова комплектація	
23.1	Аптечка згідно з ДСТУ 3961-2000	+
23.2	вогнегасник порошковий ВП-1 або аналог	+
23.3	Знак аварійної зупинки	+
23.4	Трос для буксирування BELAUTO BT65-6 лента 6,5 т 6 м або аналог	+

Колір кузову базового автомобіля -білий з нанесенням логотипів, банерів і написів за шаблоном замовника, індивідуальне брендування кожного авто. (Обклеювання та брендування автомобілів спеціальною плівкою для авто)

Загальні фото автомобіля





4. Кваліфікаційні вимоги до успішного постачальника

- Компанія з чинною реєстрацією (для українських компаній реєстрація повинна бути отримана на підконтрольній уряді України території).
- Мінімальний щорічний оборот за будь-які 2 роки в період з 2018 по 2020 – 200,000.00 дол. США.
- Компанія є офіційним дилером виробника(постачальника) автомобілів
- Досвід в постачанні аналогічних ТЗ не менше 3-х років.

5. Гарантійні умови

Термін гарантійної експлуатації автомобілів починається з дати передачі транспортного засобу замовнику за Актом приймання-передачі.

Гарантії на шини, акумуляторні батареї, електроприлади та інші технічні засоби, якими комплектується автомобіль, надаються відповідним заводом-виробником, згідно із затвердженими для них стандартами і технічними умовами.

Необхідна наявність офіційного сервісу в Україні. Постачальник зобов'язаний вказати адреси Станції гарантійного обслуговування на території Донецької та сусідньої областей.

6. Строк постачання

Доставка має бути здійснена впродовж 180 календарних днів від дати підписання контракту. Двома чергами, згідно з графіком в Додатку 1. Дата та час поставки авто мають бути узгоджене з замовником.

7. Адреса доставки

Доставка здійснюється на адресами вказаними у Додатку 1, на підконтрольну уряду України території.

8. Цінова пропозиція та графік платежів

- Ціна договору повинна залишатися твердою на період дії договору.
- Претенденти повинні включити всі витрати, пов'язані з підготовкою та транспортуванням автомобіля та його до комплектацію в свою цінову пропозицію.
- Платежі повинні здійснюватися в такий спосіб:
100% загальної суми договору будуть виплачені після підписання двостороннього Акту приймання - передачі.

9. Процес відбору

Претенденти повинні надати детальну інформацію про:

- Інформацію про компанію постачальника автомобілів. Реєстраційні документи.;
- Два рекомендаційні листи від попередніх клієнтів на постачання аналогічних товарів;
- Перелік робіт аналогічного характеру, виконаних за останні 3 роки

№	Назва проекту	Інформація про замовника, контактні дані	Опис робіт	Сума контракту (дол. США)	Фактична дата завершення
1					
2					
3					

10 Розрахункова вартість пропозиції

Претенденти повинні надати свої цінові пропозиції в наступному форматі. Усі витрати, пов'язані з виконання робіт, повинні бути включені в цінову пропозицію (такі як закупівля, доставка, додаткове обладнання, транспортні витрати і т. д.) .

No	Назва товару та технічні характеристики	Кількість одиниць складових товару (од.)	Ціна одиниці без ПДВ, валюта	Загальна ціна без ПДВ, валюта
1	Автомобіль (вказати марку та модель)	4		
Вартість доставки (якщо застосовується)				
Загалом без ПДВ, валюта				

11 Відбір постачальника товару

Компанія, пропозиція, якої відповідає кваліфікаційними вимогам та має найнижчу ціну буде визнана переможцем та відповідно – підписано контракт для поставки автомобіля.

Додаток 1.

№	Адреси поставки автомобілів:	Дата поставки:
1.	Донецька область (Уточняється)	Липень - Серпень 2021 (Уточняється)

2.	Донецька область (Уточняється)	Вересень – Жовтень 2021 (Уточняється)
3.	Луганська область (Уточняється)	Липень - Серпень 2021 (Уточняється)
4.	Луганська область (Уточняється)	Вересень – Жовтень 2021(Уточняється)

Дата та час поставки авто має бути узгоджене з замовником.

Lot 3**TERMS OF REFERENCE**

Project Name: UN Recovery and Peacebuilding Program, Local Governance and Decentralization Reform Component

Task description: Purchase of a cars type freight passenger van for the provision of social services (Mobile Center for Social Services) and psychosocial support (Mobile emergency psychological response services) in the amount of 5 vehicles.

Customer: UN Recovery and Peacebuilding Program

Expected Delivery Date: July-October 2021 (according to the Annex 1)

Country / Place of work: Ukraine, Government-controlled area of Donetsk and Luhansk oblasts.

1. BACKGROUND

The United Nations Development Programme (UNDP) has been active and present in eastern Ukraine for the past decade, prior to the conflict, with a focus on community development, civil society development, and environmental protection.

Since 2015, at the request of the Government of Ukraine, UNDP has been working to address specific conflict-related development challenges built on earlier engagement and established partnerships through the Recovery and Peacebuilding Programme (UN RPP). The UN RPP is a multi-donor funded framework programme jointly implemented by several partnering UN agencies (United Nations Entity for Gender Equality and Empowerment of Women (UN Women), Food and Agriculture Organization of the United Nations (FAO), and United Nations Population Fund (UNFPA)).

The UN RPP was designed to respond to, and mitigate, the causes and effects of the conflict. It is an integral part of the UNDP Country Programme and is therefore fully aligned with the United Nations Partnership Framework. It is closely interlinked with the Democratic Governance and Reform Programme, operating nationally and in all of Ukrainian regions.

The Programme's interventions are grouped under the following key Programme components, which reflect the region's priority needs:

Component 1: Economic Recovery and Restoration of Critical Infrastructure

Component 2: Local Governance and Decentralization Reform in Ukraine

Component 3: Community Security and Social Cohesion

The Programme, which operates on the basis of a pooled funding arrangement, follows a multi-sector programme-based approach and is implemented using an area-based methodology. It is a unifying interventions framework funded by 13 international partners.

In April 2019, UNDP launched a new project called "Mobile Service Provision for the Conflict-Affected Population of Eastern Ukraine" funded by the Government of Canada. The project will be implemented within the UN RPP.

The overall goal of the project is to ease the burden of conflict-affected citizens of Ukraine, mainly women, who have to travel long distances to be provided with an access to administrative and legal services. The project will be further built on the work already done by UNDP in developing a network of modern centers for the provision of administrative services, Centers for Administrative Services (hereinafter – TsNAP) in Donetsk and Luhansk oblasts:

- Developing effective gender-sensitive means of getting to TsNAPs (through mobile service units) with a focus on providing access to services for the most disadvantaged groups, such as elderly people, women with children, female-headed households, men and women with disabilities;
- Ensuring the localization of these units in real time for the target population;
- Creating an intuitive information platform (for all relevant administrative and legal aid provision services) that can be easily accessed by target groups.

The project is focused on reducing the unprecedented pressure and barriers faced by citizens of this region, mainly women, in addressing their issues through difficult access to administrative services, legal aid, and information services. These challenges also deny access to basic services, as well as interfere with the rights of the population, in particular, those of the women.

The most vulnerable in the community are also the elderly. Serving single and disabled people requires significant costs and quality improvements. Therefore, it is important to find new forms of work that will not only reduce costs, but also significantly improve the quality and quantity of services by bringing them closer to the population. That is why UNDP plans to support the creation of a mobile multidisciplinary teams at home for single disabled people in ATCs (amalgamation territorial communities). The creation of such a service will not only bring services closer to residents in need of assistance in remote rural areas and near the line of contact, but also expand the range of these services. It will also allow launching new services, namely hairdressing and medical services, services for minor repairs of clothes, renovation of premises and cleaning of adjacent territories, cleaning of premises, pruning of trees, harvesting of firewood, etc. For this purpose, it is planned to purchase a new vehicles such as a cargo van and equip it with the necessary equipment for use as a Mobile Office for providing social services at home in the amount of 5 (five) units, which will run to remote

settlements of ATC Donetsk and Luhansk oblasts. The trucks must meet the requirements of the manufacturer's specifications, have the relevant documents and warranty support, for a period specified by the manufacturer.

The vehicles must be cleared through customs and prepared for operation in accordance with Ukrainian standards.

2. SCOPE OF WORK

Supply of 5 (five) brand new vehicles of the cargo-passenger van type for ATCs in Donetsk and Luhansk oblasts. Addresses and delivery schedule are given in Annex 1.

The vehicle must meet the specifications given in Table 1.

3. THE MAIN CHARACTERISTICS OF THE VEHICLE

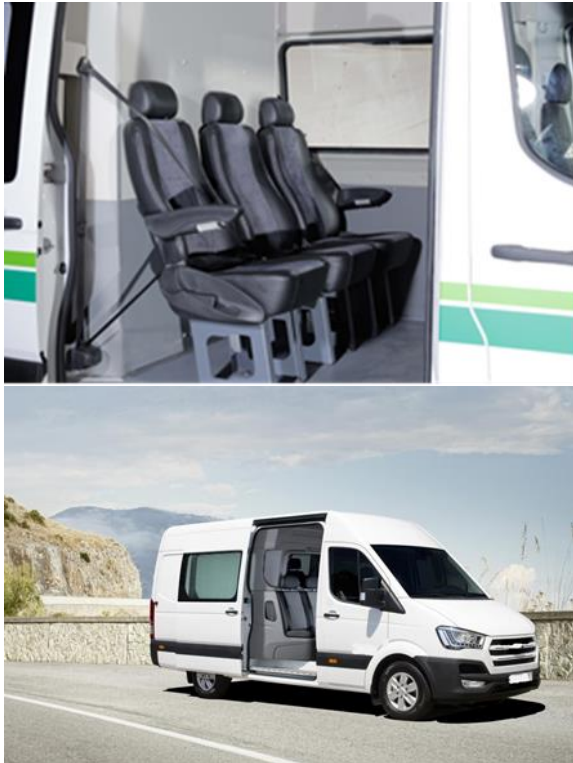
Table 1.

General characteristics		
1	Car model	Hyundai H350, Ford V363 MCA Kombi (or analog)
2	Year of manufacture - not earlier	2020
3	Car condition	new
4	Car type	Freight and passenger van
5	Warranty (minimum)	2 years / 100,000 km
6	Number of seats	(5+1)
7	Dimensions (mm)	
7.1	Wheelbase, minimal	3 435
7.2	Total length	5500-6200
7.3	Width / with mirrors	2400-2500
7.4	Ground Clearance (min)	160
8	Weight characteristics (kg)	
8.1	Total weight no more	3500
9	Engine:	
9.1	Engine volume, cm3	1995-2500
9.2	Max. power hp no less	130
9.3	Engine's type	diesel
9.4	Number of cylinders, type	4, in-line
9.5	Environmental standard, (minimum)	Euro-5
10	Fuel tank, l, not less	70
10.1	Fuel tank material	plastic
11	Clutch (preferred)	Single-disc with vacuum amplifier
12	Transmission	Mechanical or Automatic
13	Rear wheels (preferred)	single
14	Brake system	
14.1	Working, preferably	Hydraulic with vacuum booster
14.2	Front brakes / Rear brakes (preferred)	Disk / Disk
15	Wheels	
15.1	Wheel disks, not less	R16
15.2	Spare wheel	standard
16	Exterior mirrors with electric adjustment, heating and turn indicators	+
17	Cargo compartment, not less (V = m3)	7.5
17.1	Height, mm, not less	1955
17.2	Width, mm, not less	1700
17.3	Length, mm, not less	2400
18	Equipment:	
18.1	ABS (Anti-lock brake system)	+
18.2	ESP (Electronic Stabilization Program\system) or analogue	+
18.3	Front and rear anti-roll bars	+

18.4	Independent front suspension	+
18.5	Airbag for the driver	+
18.6	Electric windows	+
18.7	Fog lightning	+
18.8	LED daytime running lights	+
18.9	Multi-steering wheel	+
18.10	Enhanced corrosion protection	+
18.11	Central lock	+
19	INTERIOR	
19.1	12V socket on the front console	+
19.2	Sun visors	+
19.3	Hooks for fastening of cargo in a floor of a cargo compartment	+
20	Security:	
20.1	Passenger seats are equipped with seat belts	+
21	Heating:	
21.1	Car heater for cab and passenger compartment.	+
22	Standard equipment	
22.1	Jack and wheel wrench	+
23	Additional equipment	
23.1	First aid kit according to DSTU 3961-2000	+
23.2	fire extinguisher powder VP-1 or analog	+
23.3	Emergency stop sign	+
23.4	Cable for towing of BELAUTO BT65-6 tape of 6,5 t 6 m or analog	+

Body colour of the base vehicle is white with logos, banners and inscriptions according to the customer's template, individual branding of each vehicle. (Pasting and branding of vehicles with a special adhesive materials for vehicles)

General photos of the vehicle



4. Qualification requirements for a successful supplier

- Company with valid registration (for Ukrainian companies, registration must be obtained in the territory controlled by the Government of Ukraine).
- The minimum annual turnover for any 2 years in the period from 2018 to 2020 - 200,000.00 USA dollars.
- The company is an official dealer of the vehicle manufacturer (supplier)
- Experience in the supply of similar vehicles for at least 3 years.

5. Warranty conditions

The warranty period of the vehicle begins from the date of transfer of the vehicle to the customer under the Act of acceptance-transfer.

Warranties for tires, batteries, electrical appliances and other technical means with which the vehicle is equipped, are provided by the relevant manufacturer, in accordance with the approved standards and specifications.

Availability of an official service in Ukraine. The Supplier is obliged to indicate the addresses of the Warranty Service Station in the territory of Donetsk and neighbouring oblasts.

6. Delivery time

Delivery must be made within 180 calendar days from the date of signing the contract. In two stages, in accordance with the schedule in Annex 1. Date and time of delivery must be agreed with the customer.

7. Delivery address

Delivery must be carried out to the addresses specified in Annex 1, to the GCA in Donetsk and Luhansk oblasts.

8. Price offer and payment schedule

- The contract price must remain fixed for the duration of the contract.
- Applicants must include all costs associated with the preparation and transportation of the vehicle and its equipment in their price offer.
- Payments should be made as follows:
100% of the total amount of the contract will be paid after signing the bilateral Act of acceptance - transfer.

9. The selection process

Applicants must provide detailed information on:

- 1 Information about the vehicle supplier's company. Registration documents;
- 2 Two letters of recommendation from previous customers for the supply of similar goods;
- 3 List of works of a similar nature performed in the last 3 years

No	Project name	Customer information, contact details	Description of works	Contract amount (USD)	Actual end date
1					
2					
3					

10. . Estimated cost of the proposal.

Applicants must submit their price offers in the following format. All costs associated with the execution of works should be included in the price offer (such as the purchase, installation of all products and equipment, electricity costs from connection points, transportation costs, per diem, staff salaries, office expenses, etc.).

No	Product name and technical characteristics	Number of units (units)	Unit price without VAT, currency	Total price without VAT, currency
1	Vehicle (specify brand and model)	5		
Shipping cost (if applicable)				
Amount without VAT				
VAT				
In general, including VAT, currency				

11. Selection of the supplier of the goods

The company whose offer meets the qualification requirements and has the lowest price will be recognized as the winner and, accordingly, a contract for the supply of the vehicle will be signed.

Annex 1.

No	Delivery addresses:	Delivery date:
1.	Donetsk oblast (TBS)	July-August 2021 (TBS)
2.	Donetsk oblast (TBS)	September-October (TBS)
3.	Luhansk oblast (TBS)	July-August 2021 (TBS)
4.	Luhansk oblast (TBS)	September-October (TBS)
5.	Luhansk oblast (TBS)	September-October (TBS)

ТЕХНІЧНЕ ЗАВДАННЯ

Назва проекту: Програма ООН із відновлення та розбудови миру, компонент Місцеве самоврядування та реформа з децентралізації влади

Опис завдання: Придбання автомобілів типу вантажопасажирський фургон для надання соціальних послуг (Мобільний Центр соціальних послуг) та для бригад психологічної підтримки (Мобільна служба психологічного реагування на надзвичайні ситуації) у кількості 5 (п'ять) одиниць.

Замовник: Програма ООН з відновлення та розбудови миру

Очікувана дата постачання: липень-жовтень 2021 (згідно з додатком 1)

Країна/ місце роботи: Україна, контрольована Урядом територія Донецької та Луганської областей.

1. КОНТЕКСТ

Протягом останнього десятиліття, до початку конфлікту, ПРООН активно провадила свою діяльність на сході України з акцентом на розвиток громад, громадянського суспільства та охороні навколишнього середовища.

Починаючи з 2015 року, на запит уряду України, ПРООН розпочала роботу над вирішенням проблем, пов'язаних із конфліктами, шляхом раннього реагування, встановлення партнерських відносин за допомогою Програми ООН із відновлення та розбудови миру (UN RPP).

Програма ООН із відновлення та розбудови миру – це багатостороння донорська рамкова програма, що впроваджується у співпраці з кількома партнерськими агенціями ООН (Структури ООН з питань гендерної рівності та розширення прав і можливостей жінок (ООН Жінки), Продовольчої і сільськогосподарської організації ООН (ФН ООН), Фонду ООН у галузі народонаселення (ФАО)).

Програма ООН із відновлення та розбудови миру розроблена з метою реагування на причини конфлікту та пом'якшення його наслідків. Вона – невід'ємна складова загальної програми ПРООН в Україні і тому повністю узгоджується з Рамковою програмою партнерства ООН. Вона тісно пов'язана з Програмою демократичного врядування та реформ, що розгортається на загальнодержавному рівні та в усіх регіонах України.

Заходи Програми ООН із відновлення та розбудови миру згруповані за її ключовими компонентами, що відповідають пріоритетним потребам регіону:

Компонент 1: Економічне відновлення та розвиток інфраструктури;

Компонент 2: Місцеве самоврядування та реформа з децентралізації влади;

Компонент 3: Громадська безпека та соціальна згуртованість.

Програма ООН із відновлення та розбудови миру, яка працює на основі механізму об'єднаного фінансування, дотримується багатогалузевого програмного підходу та впроваджується з використанням методології, яка враховує специфіку територій. Це універсальна платформа, що фінансуються 13 міжнародними партнерами.

У квітні 2019 року ПРООН розпочала новий проект під назвою «Мобільне надання послуг населенню, яке постраждало на сході України», що фінансується урядом Канади. Проект буде реалізовуватися в рамках Програми ООН із відновлення та розбудови миру.

Загальна мета проекту полягає в тому, щоб полегшити тягар потерпілих від конфлікту громадян України, в основному жінок, які змушені долати великі відстані, щоб отримати доступ до адміністративних та юридичних послуг. Проект надалі буде спиратися на роботу, яку вже здійснив ПРООН з розробки мережі сучасних центрів постачання адміністративних послуг, Центрів надання адміністративних послуг (далі - ЦНАП), що торкнулися Донецької та Луганської областей:

- розробка ефективних гендерно-чутливих засобів досягання ЦНАП (через підрозділи мобільних служб) з акцентом на надання доступу до послуг найбільш знедолених груп, таких як: літні люди, жінки з дітьми, домогосподарства на чолі з жінками, жінки та чоловіки з обмеженими можливостями;
- забезпечення локалізації цих одиниць у реальному часі для цільового населення;
- створення інтуїтивно зрозумілої інформаційної платформи (про всі відповідні служби адміністративної та правової допомоги), до якої легко отримати доступ цільовими групами.

Проект зосереджений на зменшенні безпрецедентного тиску та перешкод, з якими стикаються громадяни цього регіону, головним чином жінки, у вирішенні своїх адміністративних питань через складний доступ до адміністративних сервісів, юридичної допомоги та інформаційних послуг. Ці виклики також перешкоджають доступу до основних послуг, а також перешкоджають правам населення, зокрема, жінкам.

Найбільш вразливими верствами населення в громаді є також люди похилого віку. Обслуговування самотніх та непрацездатних громадян вимагає значних затрат та покращення якості. Тому актуальним є пошук нових форм роботи, які дозволять не тільки зменшити витрати, але і значно підвищити якість та кількість послуг, наблизивши їх до населення. Саме тому ПРООН планує підтримати створення в ОТГ мобільних мультидисциплінарних команд по обслуговуванню на дому

одиноким непрацездатним громадян. Створення такої служби дозволить не тільки наблизити послуги до мешканців, які потребують сторонньої допомоги у віддалених сільських районах та поблизу лінії зіткнення, але і розширити спектр цих послуг. Також це дозволить започаткувати нові послуги, а саме перукарські та медичні послуги, послуги з мілкого ремонту одягу, ремонту приміщень та прибирання прибудинкових територій, прибирання приміщень, обрізки дерев, заготівля дров тощо. Для цього заплановано закупівлю нових автомобілів типу вантажопасажирського фургону та обладнання його необхідним інвентарем для використання в якості Мобільного офісу надання соціальних послуг на дому у кількості 5 (п'ять) одиниць, які будуть курсувати до віддалених населених пунктів ОТГ Донецької та Луганської областей. Вантажопасажирський автомобіль повинен відповідати вимогам, що передбачено технічними характеристиками заводу виробника, мати відповідні документи та гарантійний супровід, на протязі періоду, визначеного виробником.

Автомобілі повинні бути розмитненими та підготовленими до експлуатації відповідно до стандартів України.

2. ОБСЯГ РОБІТ

Постачання нових автомобілів типу вантажопасажирського фургону, що не був в експлуатації в кількості – 5 (п'ять) одиниць для ОТГ. Адреси та графік поставок вказано в Додатку 1.

Автомобілі повинні відповідати технічним характеристикам, що наведено в таблиці 1.

3. ОСНОВНІ ХАРАКТЕРИСТИКИ АВТОМОБІЛЯ:

Таблиця 1.

Загальні характеристики		
1	Модель автомобіля (або еквівалент)	Hyundai H350, Ford V363 MCA Combi (або еквівалент)
2	Рік випуску, не раніше	2020
3	Стан автомобіля	новий
4	Тип автомобілю	Вантажопасажирський фургон
5	Гарантія (мінімум)	2 роки/100 000 км
6	Кількість місць для сидіння	(5+1)
7	Габарити (мм)	
7.1	Колісна база, мінімальна	3 435
7.2	Загальна довжина	5500-6200
7.3	Ширина /з дзеркалами	2400-2500
7.4	Кліренс мінімальний	160
8	Вагові характеристики (кг) не	
8.1	Повна маса не більше	3500
9	Двигун:	
9.1	Двигун об'ємом, см3	1995-2500
9.2	Макс. потужність к.с. не менше	125
9.3	Тип двигуна	дизельний
9.4	Кількість циліндрів, тип	4, рядне
9.5	Екологічний стандарт, не нижче	Євро-5
10	Паливний бак, л, не менше	70
10.1	Матеріал паливного баку	пластик
11	Зчеплення (бажано)	Однодискове з вакуумним підсилювачем
12	Коробка передач	Механічна чи автоматична
13	Задні колеса (бажано)	одинарні
14	Система гальм	
14.1	Система, бажано	Гідр. з вакуумним підсилювачем
14.2	Передні гальма/ Задні гальма (бажано)	Дискові/ Дискові
15	Колеса	
15.1	Диски, не менше	R16
15.2	Запасне колесо	стандартне
16	Зовнішні дзеркала з електричним регулюванням, підігрівом та показниками поворотів	+
17	Вантажний відсік, не менше (V=m3)	7.5
17.1	Висота, мм, не менше	1955
17.2	Ширина, мм, не менше	1700

17.3	Довжина, мм, не менше	2400
18	Комплектація:	
18.1	ABS (Антиблокувальна система гальм)	+
18.2	ESP (Електронна програма\система стабілізації) або аналог	+
18.3	Передній та задній стабілізатори поперечної стійкості	+
18.4	Незалежна передня підвіска	+
18.5	Подушка безпеки для водія	+
18.6	Електросклопідіймачі	+
18.7	Протитуманні фари	+
18.8	Світлодіодні денні ходові вогні	+
18.9	Мультикермо	+
18.10	Посилений антикорозійний захист	+
18.11	Центральний замок	+
19	ІНТЕР'ЄР	
19.1	Розетка 12V на передній консолі	+
19.2	Сонцезахисні козирки	+
19.3	Крюки для кріплення вантажу в підлозі вантажного відсіку	+
20	Безпека:	
20.1	Пасажи́рські сидіння обладнані ременями безпеки	+
21	Опалення:	
21.1	Автомобільний опалювач кабіни та пасажирського відсіку.	+
22	Стандартна комплектація	
22.1	Домкрат та ключ для коліс	+
23	Додаткова комплектація	
23.1	Аптечка згідно з ДСТУ 3961-2000	+
23.2	вогнегасник порошковий ВП-1 або аналог	+
23.3	Знак аварійної зупинки	+
23.4	Трос для буксирування BELAUTO BT65-6 лента 6,5 т 6 м або аналог	+

Колір кузову базового автомобіля -білий з нанесенням логотипів, банерів і написів за шаблоном замовника, індивідуальне брендування кожного авто. (Обклеювання та брендування автомобілів спеціальною плівкою для авто)

Загальні фото автомобіля





4. Кваліфікаційні вимоги до успішного постачальника

- Компанія з чинною реєстрацією (для українських компаній реєстрація повинна бути отримана на підконтрольній уряді України території).
- Мінімальний щорічний оборот за будь-які 2 роки в період з 2018 по 2020 – 200,000.00 дол. США.
- Компанія є офіційним дилером виробника(постачальника) автомобілів
- Досвід в постачанні аналогічних ТЗ не менше 3-х років.

5. Гарантійні умови

Термін гарантійної експлуатації автомобілів починається з дати передачі транспортного засобу замовнику за Актом приймання-передачі.

Гарантії на шини, акумуляторні батареї, електроприлади та інші технічні засоби, якими комплектується автомобіль, надаються відповідним заводом-виробником, згідно із затвердженими для них стандартами і технічними умовами.

Необхідна наявність офіційного сервісу в Україні. Постачальник зобов'язаний вказати адреси Станції гарантійного обслуговування на території Донецької та сусідньої областей.

6. Строк постачання

Доставка має бути здійснена впродовж 180 календарних днів від дати підписання контракту. Двома чергами, згідно з графіком в Додатку 1. Дата та час поставки авто мають бути узгодженими з замовником.

7. Адреса доставки

Доставка здійснюється на адресах вказаних у Додатку 1, на підконтрольну уряді України території.

8. Цінова пропозиція та графік платежів

- Ціна договору повинна залишатися твердою на період дії договору.
- Претенденти повинні включити всі витрати, пов'язані з підготовкою та транспортуванням автомобіля та його до комплектацію в свою цінову пропозицію.
- Платежі повинні здійснюватися в такий спосіб:
100% загальної суми договору будуть виплачені після підписання двостороннього Акту приймання - передачі.

9. Процес відбору

Претенденти повинні надати детальну інформацію про:

- 1 Інформацію про компанію постачальника автомобілів. Реєстраційні документи.;
- 2 Два рекомендаційні листи від попередніх клієнтів на постачання аналогічних товарів;
- 3 Перелік робіт аналогічного характеру, виконаних за останні 3 роки

№	Назва проекту	Інформація про замовника, контактні дані	Опис робіт	Сума контракту (дол. США)	Фактична дата завершення
1					
2					
3					

10. Розрахункова вартість пропозиції

Претенденти повинні надати свої цінові пропозиції в наступному форматі. Усі витрати, пов'язані з виконання робіт, повинні бути включені в цінову пропозицію (такі як закупівля, доставка, додаткове обладнання, транспортні витрати і т. д.) .

No	Назва товару та технічні характеристики	Кількість одиниць складових товару (од.)	Ціна одиниці без ПДВ, валюта	Загальна ціна без ПДВ, валюта
1	Автомобіль (вказати марку та модель)	5		
Вартість доставки (якщо застосовується)				
Сума без ПДВ				
ПДВ				
Загалом з ПДВ, валюта				

11. Відбір постачальника товару

Компанія, пропозиція, якої відповідає кваліфікаційними вимогам та має найнижчу ціну буде визнана переможцем та відповідно – підписано контракт для поставки автомобілів.

Додаток 1.

№	Адреси поставки автомобілів:	Дата поставки:
1.	Донецька область (Уточняється)	Липень - Серпень 2021 (Уточняється)
2.	Донецька область (Уточняється)	Вересень – Жовтень 2021 (Уточняється)
3.	Луганська область (Уточняється)	Липень - Серпень 2021 (Уточняється)
4.	Луганська область (Уточняється)	Вересень – Жовтень 2021(Уточняється)
5	Луганська область (Уточняється)	Вересень – Жовтень 2021(Уточняється)

Дата та час поставки авто має бути узгоджене з замовником.

Section 5b: Other Related Requirements

Further to the Schedule of Requirements in the preceding Table, Bidders are requested to take note of the following additional requirements, conditions, and related services pertaining to the fulfillment of the requirements: *[check the condition that applies to this ITB, delete the entire row if condition is not applicable to the goods being procured]*

Delivery Term [INCOTERMS 2020] (Pls. link this to price schedule)	Lot 1: DDP, Donetsk oblast, Kramatorsk, 4 Sakhalinskaya str., Ukraine DDP, Luhansk oblast, Severodonetsk, 8 Egorova str., Ukraine Lot 2: DDP, Ukraine Donetsk and Luhansk oblasts (TBS) Lot 3: DDP, Ukraine Donetsk and Luhansk oblasts (TBS)
Exact Address of Delivery/Installation Location	Lot 1: DDP, Donetsk oblast, Kramatorsk, 4 Sakhalinskaya str., Ukraine DDP, Luhansk oblast, Severodonetsk, 8 Egorova str., Ukraine Lot 2: DDP, Ukraine Donetsk and Luhansk oblasts (Exact Address TBS) Lot 3: DDP, Ukraine Donetsk and Luhansk oblasts (Exact Address TBS)
Mode of Transport Preferred	Land
UNDP Preferred Freight Forwarder, if any ²	Click here to enter text.
Distribution of shipping documents (if using freight forwarder)	Click here to enter text.
Customs, if required, clearing shall be done by:	Supplier
Ex-factory / Pre-shipment inspection	N/A
Inspection upon delivery	Final Inspection and acceptance test will be performed in accordance with TOR/specification
Installation Requirements	N/A
Testing Requirements	Final Inspection and acceptance test will be performed in accordance with TOR/specification.
Scope of Training on Operation and Maintenance	N/A
Commissioning	N/A
Warranty Period	All the equipment under Lots 1-3 must have not less than 2 (two) years or 100 thousand km mileage (whichever comes first) warranty period.
Local Service Support	All equipment must have official warranty service in Ukraine.
Technical Support Requirements	N/A

²A factor of the [Incoterms](#) stipulated in the ITB. The use of a UNDP preferred freight forwarder may be considered for purposes of ensuring forwarder's familiarity with procedures and processing of documentary requirements applicable to UNDP when clearing with customs authority of the country of destination.

After-sale services Requirements	<input type="checkbox"/> Warranty on Parts and Labor for minimum period of 12 months <input type="checkbox"/> Technical Support <input type="checkbox"/> Provision of Service Unit when pulled out for maintenance /repair <input checked="" type="checkbox"/> Others: All the equipment under Lots 1-3 must have not less than 2 (two) years or 100 thousand km mileage (whichever comes first).
Payment Terms <i>(max. advanced payment is 20% as per UNDP policy)</i>	100% payments of all the equipment of the each Lot are made by UNDP within 30 (thirty) calendar days from the date of respective Lot delivery and acceptance by UNDP and submission of originals of invoice, act of acceptance and tax invoice (if applicable).
Conditions for Release of Payment	<input type="checkbox"/> Pre-shipment inspection <input checked="" type="checkbox"/> Inspection upon arrival at destination <input type="checkbox"/> Installation <input type="checkbox"/> Testing <input type="checkbox"/> Training on Operation and Maintenance <input type="checkbox"/> Others <i>[pls. specify]</i> <input checked="" type="checkbox"/> Acceptance by UNDP and submission of originals of invoice, act of acceptance and tax invoice (if applicable).
All documentations, including catalogues, instructions and operating manuals, shall be in this language	English and Ukrainian/Russian

Section 6: Returnable Bidding Forms / Checklist

This form serves as a checklist for preparation of your Bid. Please complete the Returnable Bidding Forms in accordance with the instructions in the forms and return them as part of your Bid submission. No alteration to format of forms shall be permitted and no substitution shall be accepted.

Before submitting your Bid, please ensure compliance with the Bid Submission instructions of the BDS 22.

Technical Bid:

Have you duly completed all the Returnable Bidding Forms?	
▪ Form A: Bid Submission Form	<input type="checkbox"/>
▪ Form B: Bidder Information Form	<input type="checkbox"/>
▪ Form C: Joint Venture/Consortium/ Association Information Form	<input type="checkbox"/>
▪ Form D: Eligibility and Qualification Form	<input type="checkbox"/>
▪ Form E: Format of Technical Bid	<input type="checkbox"/>
▪ Form F: Price Schedule Form	<input type="checkbox"/>
Have you provided the required documents to establish compliance with the evaluation criteria in Section 4?	<input type="checkbox"/>

Price Schedule:

▪ Form F: Price Schedule Form	<input type="checkbox"/>
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Form A: Bid Submission Form

Name of Bidder:	[Insert Name of Bidder]	Date:	
ITB reference:	19.22.23-2021-UNDP-UKR-ITB-RPP		

We, the undersigned, offer to supply the goods and related services required for [Insert Title of goods and services] in accordance with your Invitation to Bid No. [Insert ITB Reference Number] and our Bid. We hereby submit our Bid, which includes this Technical Bid and Price Schedule.

Our attached Price Schedule is for the sum of [Insert amount in words and figures and indicate currency].

We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium /Association members or subcontractors or suppliers for any part of the contract:

- a) is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists;
- b) have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization;
- c) have no conflict of interest in accordance with Instruction to Bidders Clause 4;
- d) do not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with our firm in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15);
- e) have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future;
- f) undertake not to engage in proscribed practices, including but not limited to corruption, fraud, coercion, collusion, obstruction, or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we embrace the principles of the United Nations Supplier Code of Conduct and adhere to the principles of the United Nations Global Compact.

We declare that all the information and statements made in this Bid are true and we accept that any misinterpretation or misrepresentation contained in this Bid may lead to our disqualification and/or sanctioning by the UNDP.

We offer to supply the goods and related services in conformity with the Bidding documents, including the UNDP General Conditions of Contract and in accordance with the Schedule of Requirements and Technical Specifications.

Our Bid shall be valid and remain binding upon us for the period specified in the Bid Data Sheet.

We understand and recognize that you are not bound to accept any Bid you receive.

I, the undersigned, certify that I am duly authorized by [Insert Name of Bidder] to sign this Bid and bind it should UNDP accept this Bid.

Name: _____

Title: _____

Date: _____

Signature: _____

[Stamp with official stamp of the Bidder]

Form B: Bidder Information Form

Legal name of Bidder	[Complete]
Legal address	[Complete]
Year of registration	[Complete]
Bidder's Authorized Representative Information	Name and Title: [Complete] Telephone numbers: [Complete] Email: [Complete]
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, [insert UGNM vendor number]
Are you a UNDP vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, [insert UNDP vendor number]
Countries of operation	[Complete]
No. of full-time employees	[Complete]
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	[Complete]
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	[Complete]
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	[Complete]
Does your organization demonstrates significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues	[Complete]
Is your company a member of the UN Global Compact	[Complete]
Contact person that UNDP may contact for requests for clarifications during Bid evaluation	Name and Title: [Complete] Telephone numbers: [Complete] Email: [Complete]
Please attach the following documents:	<ul style="list-style-type: none"> ▪ Company Profile stating at least 2 (two) years of experience in the field of supply of similar products and which should <u>not</u> exceed fifteen (15) pages, including printed brochures and product catalogues relevant to the goods and/or services being procured. ▪ Copy of Latest Business Registration Certificate and Tax Registration certificate (not mandatory on submission stage but will be required if Offeror is selected for contract award).

	<ul style="list-style-type: none">▪ Quality Certificate (e.g., ISO, etc.) and/or other similar certificates, accreditations, awards and citations received by the Bidder, if any.▪ Dealership or partnership certification▪ At least 2 (two) positive references from previous clients.▪ Official Letter of Appointment as local representative, if Bidder is submitting a Bid on behalf of an entity located outside the country.▪ Environmental Compliance Certificates, Accreditations, Markings/Labels, and other evidences of the Bidder's practices which contributes to the ecological sustainability and reduction of adverse environmental impact (e.g., use of non-toxic substances, recycled raw materials, energy-efficient equipment, reduced carbon emission, etc.), either in its business practices or in the goods it manufactures if available.▪ Trade name registration papers, if applicable.
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Form C: Joint Venture/Consortium/Association Information Form

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
ITB reference:	19.22.23_2021_UNDP_UKR_ITB_RPP		

To be completed and returned with your Bid if the Bid is submitted as a Joint Venture/Consortium/Association.

No	Name of Partner and contact information (address, telephone numbers, fax numbers, e-mail address)	Proposed proportion of responsibilities (in %) and type of goods and/or services to be performed
1	[Complete]	[Complete]
2	[Complete]	[Complete]
3	[Complete]	[Complete]

Name of leading partner (with authority to bind the JV, Consortium, Association during the ITB process and, in the event a Contract is awarded, during contract execution)	[Complete]
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We have attached a copy of the below referenced document signed by every partner, which details the likely legal structure of and the confirmation of joint and severable liability of the members of the said joint venture:

☐ Letter of intent to form a joint venture **OR** ☐ JV/Consortium/Association agreement

We hereby confirm that if the contract is awarded, all parties of the Joint Venture/Consortium/Association shall be jointly and severally liable to UNDP for the fulfillment of the provisions of the Contract.

Name of partner: _____ Name of partner: _____

Signature: _____ Signature: _____

Date: _____ Date: _____

Name of partner: _____ Name of partner: _____

Signature: _____ Signature: _____

Date: _____ Date: _____

Form D: Eligibility and Qualification Form

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
ITB reference:	[Insert ITB Reference Number]		

If JV/Consortium/Association, to be completed by each partner.

History of Non- Performing Contracts

<input type="checkbox"/> Non-performing contracts did not occur during the last 3 years			
<input type="checkbox"/> Contract(s) not performed in the last 3 years			
Year	Non- performed portion of contract	Contract Identification	Total Contract Amount (current value in US\$)
		Name of Client: Address of Client: Reason(s) for non-performance:	

Current Liabilities

#	Contract summary (type of work, volume)	% of work completed on the date of bid submission

Litigation History (including pending litigation)

<input type="checkbox"/> No litigation history for the last 3 years			
<input type="checkbox"/> Litigation History as indicated below			
Year of dispute	Amount in dispute (in US\$)	Contract Identification	Total Contract Amount (current value in US\$)
		Name of Client: Address of Client: Matter in dispute: Party who initiated the dispute: Status of dispute: Party awarded if resolved:	

Previous Relevant Experience

Please list only previous similar assignments successfully completed in the last 2 (two) years.

List only those assignments for which the Bidder was legally contracted or sub-contracted by the Client as a company or was one of the Consortium/JV partners. Assignments completed by the Bidder’s individual experts working privately or through other firms cannot be claimed as the relevant experience of the Bidder, or that of the Bidder’s partners or sub-consultants, but can be claimed by the Experts themselves in their CVs. The Bidder should be prepared to substantiate the claimed experience by

presenting copies of relevant documents and references if so requested by UNDP.

Project name & Country of Assignment	Client & Reference Contact Details	Contract Value	Period of activity and status	Types of activities undertaken

Bidders may also attach their own Project Data Sheets with more details for assignments above.

☐ Attached are the Statements of Satisfactory Performance from the Top 3 (three) Clients or more.

Financial Standing

Annual Turnover for the last 3 years	Year	USD
	Year	USD
	Year	USD
Latest Credit Rating (if any), indicate the source		

Financial information (in US\$ equivalent)	Historic information for the last 3 years		
	Year 1	Year 2	Year 3
	Information from Balance Sheet		
Total Assets (TA)			
Total Liabilities (TL)			
Current Assets (CA)			
Current Liabilities (CL)			
	Information from Income Statement		
Total / Gross Revenue (TR)			
Profits Before Taxes (PBT)			
Net Profit			
Current Ratio			

- ☒ Attached are copies of the audited financial statements (balance sheets, including all related notes, and income statements) for the years required above complying with the following condition:
- a) Must reflect the financial situation of the Bidder or party to a JV, and not sister or parent companies;
 - b) Historic financial statements must be audited by a certified public accountant;
 - c) Historic financial statements must correspond to accounting periods already completed and audited. No statements for partial periods shall be accepted.

Form E: Format of Technical Bid

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
ITB reference:	19.22.23-2021-UNDP-UKR-ITB-RPP		

Scope of Supply, Technical Specifications, and Related Services

This section should demonstrate the Bidder's responsiveness to the specification by identifying the specific components proposed, addressing the requirements, as specified, point by point; providing a detailed description of the essential performance characteristics proposed; and demonstrating how the proposed bid meets or exceeds the requirements/specifications. All important aspects should be addressed in sufficient detail.

Conformity to the specification: Lot 1. two vehicles passenger van (mini-bus) type for transportation of 8 passengers to Modular (stationary) units at EECPS

#	General characteristics		Conformity (Yes/No)	Offered Brand, Model and Exact characteristics
1	Vehicle model	Renault TRAFIC, Hyundai H-1, Ford Custom Transit Van (or analogue)		
2	Year of manufacture - not earlier	2020		
3	Vehicle condition	new		
4	Vehicle type	passenger van (mini-bus)		
5	Warranty (minimum)	2 years / 100,000 km		
6	Number of seats	(8+1 driver)		
7	Dimensions (mm)			
7.1	Wheelbase, minimal	3200		
7.2	Total length	4940-6000		
7.3	Width / with mirrors (maximum)	2400		
7.4	Ground Clearance (min)	155		
8	Weight characteristics (kg)			
8.1	Total weight no more	3500		
9	Engine:			
9.1	Engine volume, cm3	1598-2500		
9.2	Max. power hp no less	115		
9.3	Engine's type	diesel		
9.4	Environmental standard, (minimum)	Euro-5		
10	Transmission	Mechanical or Automatic		
11	Rear wheels (preferred)	single		
12	Front brakes / Rear brakes (preferred)	Disk / Disk		
13	Wheels, Disks	Steel, R16 with caps		
14	Spare wheel	standard		

15	Equipment:			
15.1	Air conditioner	+		
15.2	ABS	+		
15.3	Independent front suspension	+		
15.4	Airbag for the driver	+		
	Airbag for the front passenger	+		
15.5	Electric windows	+		
15.6	Rear and back fog light	+		
15.7	LED daytime running lights	+		
15.8	Enhanced corrosion protection	+		
15.9	Electric rear-view mirrors with heating	+		
15.10	Central lock	+		
16	INTERIOR			
16.1	12V socket on the front console	+		
16.2	Sun visors	+		
16.3	Height and depth adjustment of the steering wheel	+		
16.4	Height adjustment of the driver's seat	+		
16.5	Double seat for front passengers. 3-seater seat in the first and second rows of the passenger compartment.	+		
17	Security:			
17.1	Passenger seats are equipped with seat belts	+		
17.1	Metal protection of the engine sump	+		
17.3	Vehicle Stability System (ESP) or equivalent	+		
18	Heating:			
18.1	Vehicle heater and additional heater in the passenger compartment.	+		
19	Standard equipment			
19.1	Jack and wheel wrench	+		
20	Additional equipment			
20.1	First aid kit according to DSTU 3961-2000	+		
20.2	Powder fire extinguisher VP-1 or analog	+		
20.3	Emergency stop sign	+		
20.4	Cable for towing of BELAUTO BT65-6 tape of 6,5 t 6 m or analog	+		

Conformity to the specification: Lot 2. Purchase of a cars type freight passenger van for the provision of social services (Mobile Center for Social Services) in the amount of 4 vehicles

#	General characteristics		Conformity (Yes/No)	Offered Brand, Model and Exact characteristics
1	Car model	Hyundai H350, Ford V363 MCA Kombi (or analog)		
2	Year of manufacture - not earlier	2020		
3	Car condition	new		
4	Car type	Freight and passenger van		
5	Warranty (minimum)	2 years / 100,000 km		
6	Number of seats	(5+1)		
7	Dimensions (mm)			
7.1	Wheelbase, minimal	3 435		
7.2	Total length	5500-6200		
7.3	Width / with mirrors	2400-2500		
7.4	Ground Clearance (min)	160		
8	Weight characteristics (kg)			
8.1	Total weight no more	3500		
9	Engine:			
9.1	Engine volume, cm3	1995-2500		
9.2	Max. power hp no less	130		
9.3	Engine's type	diesel		
9.4	Number of cylinders, type	4, in-line		
9.5	Environmental standard, (minimum)	Euro-5		
10	Fuel tank, l, not less	70		
10.1	Fuel tank material	plastic		
11	Clutch (preferred)	Single-disc with vacuum amplifier		
12	Transmission	Mechanical or Automatic		
13	Rear wheels (preferred)	single		
14	Brake system			
14.1	Working, preferably	Hydraulic with vacuum booster		
14.2	Front brakes / Rear brakes (preferred)	Disk / Disk		
15	Wheels			
15.1	Wheel disks, not less	R16		
15.2	Spare wheel	standard		
16	Exterior mirrors with electric adjustment, heating and turn indicators	+		
17	Cargo compartment, not less (V = m3)	7.5		
17.1	Height, mm, not less	1955		
17.2	Width, mm, not less	1700		
17.3	Length, mm, not less	2400		

18	Equipment:			
18.1	ABS (Anti-lock brake system)	+		
18.2	ESP (Electronic Stabilization Program\System) or analog	+		
18.3	Front and rear anti-roll bars	+		
18.4	Independent front suspension	+		
18.5	Airbag for the driver	+		
18.6	Electric windows	+		
18.7	Fog lightning	+		
18.8	LED daytime running lights	+		
18.9	Multi-steering wheel	+		
18.10	Enhanced corrosion protection	+		
18.11	Central lock	+		
19	INTERIOR			
19.1	12V socket on the front console	+		
19.2	Sun visors	+		
19.3	Hooks for fastening of cargo in a floor of a cargo compartment	+		
20	Security:			
20.1	Passenger seats are equipped with seat belts	+		
21	Heating:			
21.1	Car heater for cab and passenger compartment	+		
22	Standard equipment			
22.1	Jack and wheel wrench	+		
23	Additional equipment			
23.1	First aid kit according to DSTU 3961-2000	+		
23.2	fire extinguisher powder VP-1 or analog	+		
23.3	Emergency stop sign	+		
23.4	Cable for towing of BELAUTO BT65-6 tape of 6,5 t 6 m or analog	+		

Conformity to the specification: Lot 3. Purchase of a cars type freight passenger van for the provision of social services (Mobile Center for Social Services) and psychosocial support (Mobile emergency psychological response services) in the amount of 5 vehicles

#	General characteristics	Conformity (Yes/No)	Offered Model and characteristics	Brand, Exact
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1	Car model	Hyundai H350, Ford V363 MCA Kombi (or analog)		
2	Year of manufacture - not earlier	2020		
3	Car condition	new		
4	Car type	Freight and passenger van		
5	Warranty (minimum)	2 years / 100,000 km		
6	Number of seats	(5+1)		
7	Dimensions (mm)			
7.1	Wheelbase, minimal	3 435		
7.2	Total length	5500-6200		
7.3	Width / with mirrors	2400-2500		
7.4	Ground Clearance (min)	160		
8	Weight characteristics (kg)			
8.1	Total weight no more	3500		
9	Engine:			
9.1	Engine volume, cm3	1995-2500		
9.2	Max. power hp no less	130		
9.3	Engine's type	diesel		
9.4	Number of cylinders, type	4, in-line		
9.5	Environmental standard, (minimum)	Euro-5		
10	Fuel tank, l, not less	70		
10.1	Fuel tank material	plastic		
11	Clutch (preferred)	Single-disc with vacuum amplifier		
12	Transmission	Mechanical or Automatic		
13	Rear wheels (preferred)	single		
14	Brake system			
14.1	Working, preferably	Hydraulic with vacuum booster		
14.2	Front brakes / Rear brakes (preferred)	Disk / Disk		
15	Wheels			
15.1	Wheel disks, not less	R16		
15.2	Spare wheel	standard		
16	Exterior mirrors with electric adjustment, heating and turn indicators	+		
17	Cargo compartment, not less (V = m3)	7.5		
17.1	Height, mm, not less	1955		
17.2	Width, mm, not less	1700		
17.3	Length, mm, not less	2400		
18	Equipment:			
18.1	ABS (Anti-lock brake	+		

	system)			
18.2	ESP (Electronic Stabilization Program\system) or analogue	+		
18.3	Front and rear anti-roll bars	+		
18.4	Independent front suspension	+		
18.5	Airbag for the driver	+		
18.6	Electric windows	+		
18.7	Fog lightning	+		
18.8	LED daytime running lights	+		
18.9	Multi-steering wheel	+		
18.10	Enhanced corrosion protection	+		
18.11	Central lock	+		
19	INTERIOR			
19.1	12V socket on the front console	+		
19.2	Sun visors	+		
19.3	Hooks for fastening of cargo in a floor of a cargo compartment	+		
20	Security:			
20.1	Passenger seats are equipped with seat belts	+		
21	Heating:			
21.1	Car heater for cab and passenger compartment.	+		
22	Standard equipment			
22.1	Jack and wheel wrench	+		
23	Additional equipment			
23.1	First aid kit according to DSTU 3961-2000	+		
23.2	fire extinguisher powder VP-1 or analog	+		
23.3	Emergency stop sign	+		
23.4	Cable for towing of BELAUTO BT65-6 tape of 6,5 t 6 m or analog	+		

Other Related services and requirements (based on the information provided in Section 5b)	Compliance with requirements		Details or comments on the related requirements
	Yes, we comply	No, we cannot comply (indicate discrepancies)	
Delivery time (Delivery of equipment must be carried out according to terms			

specified in the TORs)			
Technical compliance with the Specification.			
Validity of Quotation (min. 90 days)			
Acceptance of payment terms.			
Products meet the required quality standards.			
Delivery terms (INCOTEMRS 2020): Lot 1: DDP, Donetsk oblast, Kramatorsk, 4 Sakhalinskaya str., Ukraine DDP, Luhansk oblast, Severodonetsk, 8 Egorova str., Ukraine			
Lot 2: DDP, Ukraine Donetsk and Luhansk oblasts (Exact Address TBS)			
Lot 3: DDP, Ukraine Donetsk and Luhansk oblasts (Exact Address TBS)			
The minimum annual turnover for any 2 years in the period from 2018 to 2020 - 200,000.00 USA dollars			
The company is an official dealer of the vehicle manufacturer (supplier)			
All the equipment must have not less than 2 (two) years or 100 thousand km mileage warranty (whichever comes first).			
Availability of warranty service in Ukraine			
All Provisions of the UNDP General Terms and Conditions. https://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html			

Form F: Price Schedule Form

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
ITB reference:	19.22.23-2021-UNDP-UKR-ITB-RPP		

The Bidder is required to prepare the Price Schedule following the below format. The Price Schedule must include a detailed cost breakdown of all goods and related services to be provided. Separate figures must be provided for each functional grouping or category, if any.

Currency of the Bid: [Insert Currency]

Lot 1:

No.	Product name and specification requirements	Qty (pcs)	Unit price without VAT, indicate currency	Cost without VAT, indicate currency
1.1	Vehicle <i>Indicate Brand, Model and parameters</i>	2		
1.2	Cost of delivery	1		
Cost of custom clearance (if applicable, for import, all relevant duties and taxes)*, indicate currency				
Total without VAT, indicate currency				
Total VAT, indicate currency				
Total with VAT, indicate currency				
Broker fees at custom clearance (if applicable, for import)*, indicate currency				
GRAND TOTAL, indicate currency				

*To fill in by international suppliers only.

IMPORTANT! UNDP doesn't have a VAT exemption for this procurement. In case of import, suppliers (national and international) will be responsible for custom clearance and payment VAT and all necessary duties and taxes.

Lot 2:

No.	Product name and specification requirements	Qty (pcs)	Unit price without VAT, indicate currency	Cost without VAT, indicate currency
1.1	Vehicle <i>Indicate Brand, Model and parameters</i>	4		
1.2	Cost of delivery	1		
Total without VAT, indicate currency				
Broker fees at custom clearance (if applicable, for import)*, indicate currency				
GRAND TOTAL, indicate currency				

*To fill in by international suppliers only.

IMPORTANT! UNDP has a VAT exemption for this procurement. In case of import, suppliers (national and international) will be responsible for custom clearance.

Lot 3:

No.	Product name and specification requirements	Qty (pcs)	Unit price without VAT, indicate currency	Cost without VAT, indicate currency
1.1	Vehicle <i>Indicate Brand, Model and parameters</i>	5		
1.2	Cost of delivery	1		
Cost of custom clearance (if applicable, for import, all relevant duties and taxes)*, indicate currency				
Total without VAT, indicate currency				
Total VAT, indicate currency				
Total with VAT, indicate currency				
Broker fees at custom clearance (if applicable, for import)*, indicate currency				
GRAND TOTAL, indicate currency				

*To fill in by international suppliers only.

IMPORTANT! UNDP doesn't have a VAT exemption for this procurement. In case of import, suppliers (national and international) will be responsible for custom clearance and payment VAT and all necessary duties and taxes.

Name of Bidder: _____
Authorised signature: _____
Name of authorised signatory: _____
Functionl Title: _____