

Annex 1

Terms of Reference

GENERAL INFORMATION

Title: HIV Expert for Funding Landscape Proposal of GFATM

Project Name: Health Governance Initiative (HEART)

Reports to: HEART Project Manager

Duty Station: Home based

Expected Places of Travel (if applicable): None

Duration of Assignment: 10 working days within 2 months

REQUIRED DOCUMENT FROM HIRING UNIT

	TERMS OF REFERENCE
	CONFIRMATION OF CATEGORY OF LOCAL CONSULTANT, please select:
	(1) Junior Consultant
	(2) Support Consultant
	(3) Support Specialist
	(4) Senior Specialist
(5)	(5) Expert/ Advisor
	CATEGORY OF INTERNATIONAL CONSULTANT, please select:
	(6) Junior Specialist
	(7) Specialist
	(8) Senior Specialist
X	APPROVED e-requisition

REQUIRED DOCUMENTATION FROM CONSULTANT

X	Completed P11 or CV with at least 3 (three) referees
X	Copy of education certificate
X	Completed financial proposal
X	Completed technical proposal

Need for presence of IC consultant in office:

☒ partial (coordination for program/activity planning, implementation and monitoring)

☐ intermittent

☐ full time/office based (needs justification from the Requesting Unit)

Provision of Support Services:

Office space: ☐ Yes ☒ No

Equipment (laptop etc): ☐ Yes ☒ No

Secretarial Services ☐ Yes ☒ No

If yes has been checked, indicate here who will be responsible for providing the support services:

Arry Lesmana Putra

I. BACKGROUND

“UNDP partners with people at all levels of society to help build nations that can withstand crisis, and drive and sustain the kind of growth that improves the quality of life for everyone. On the ground in 177 countries and territories, UNDP offers global perspective and local insight to help empower lives and build resilient nations.” UNDP Indonesia's mission is to be an agent for change in the human and social development of Indonesia. We aim to be a bridge between Indonesia and all donors as well as a trusted partner to all stakeholders. We work in four key areas of development: Governance Reforms, Pro-Poor Policy Reforms, Conflict Prevention and Recovery, and Environment Management, with the overarching aim of reducing poverty in Indonesia. Besides the four priority areas, UNDP Indonesia is also engaged in a variety of crosscutting initiatives focused on HIV/AIDS, gender equality, and information and technology for development.”

Indonesia is one of the nine countries in Asia and the Pacific where the number of HIV infections continues to rise (approximately 67,000 new infections per year). In 2020, it was estimated that 543.100 people were living with HIV in Indonesia (representing 1.8% of the global HIV burden). The WHO classifies Indonesia as a high burden country in terms of tuberculosis (TB), TB/HIV coinfection and high multi-drug resistant TB (MDR-TB). According to a 2013-2014 TB prevalence survey, Indonesia has one of the world's highest TB burdens with a prevalence of 1.6 million cases (representing 15% of the global burden). The Global Fund is a valued partner in Australia's efforts to improve regional health security. The Fund has saved over 20 million lives since 2002, including 10 million lives in the Indo-Pacific region, and averted 146 million new infections since 2012. It has shown significant impact on the three epidemics of AIDS, TB and malaria and contributed to stronger health systems. Country coordinating mechanisms (CCMs) are the governing body in each country responsible for developing and submitting funding requests to the Global Fund.

Following the receipt of funding allocation letters in December 2019, all countries eligible to receive funding from the Global Fund will be submitting funding requests in 2020 for the components (HIV, TB, malaria or RSSH) for which they have received a funding allocation. Indonesia, PNG, Timor-Leste, the Solomon Islands, Cambodia and the Pacific Islands Regional Multi-Country Coordinating Mechanism will most likely be submitting funding request applications in Windows 1 or 2. Eligible applicants will be informed of the amount of funding they can access, as well as the application approach, in the allocation letter from the Global Fund. Funding Request to prepared, required assistance of content, advisor and writing specialist. Historically the content is provided by stakeholders which include technical units in country (people living and affected by the disease) and professional organization involved in the process. The process itself in collecting of needs, issues, and ideas, review the draft by the stakeholders, and refined by the consultant. And last step will be reviewed for final draft which then refined by the editor become the final document to be endorsed by CCM Plenary and submit to the Global Fund. The initial proposal has been submitted to The Global Fund, however, there's need to be revised with changes in The RAN target, the GF target will also change, the unit cost will change so that the calculation of the total resource need and the gap must all change.

Therefore, UNDP intent to continue support the CCM Indonesia to develop new proposal for the next HIV AIDS funding request to the Global Fund moreover to provide technical assistant to Ministry of Health in order to prepare the co-financing and sustainability of the Global Fund Project in Indoensia. The consultant is expected to work in close collaboration with the CCM Technical Working Group and National HIV team, with inputs from the Global Fund Secretariat and other technical partners as appropriate.

II. **SCOPE OF WORK, ACTIVITIES, AND DELIVERABLES**

Scope of Work

The general purpose of this ToR is engagement of the HIV Technical Working Group (TWG) that would serve as to support:

1. Finalized an updated analysis on epidemiological, programmatic, financial and risk issues that will provide strategic input and update the funding request aligned updated requirements from the Global Fund
2. In accordance to requirement from CCM members and partners, the consultant shall facilitate discussions that will assist the members to implement programs and prepare the co-financing and sustainability for GF funding request.
3. Provide technical and advocacy advice to the CCM and MoH as needed and appropriate.
4. Provide assistance to update fundamental elements of the new iteration funding request (narrative, funding landscape table, programmatic gap table, government co-financing commitment table, performance framework, budget etc) in line with existing technical documents, new national strategic plans, and updated requirement by the Global Fund.

Expected deliverables/outputs:

Expected deliverables	Estimated number of working days	Completion deadline	Review and Approvals Required
1. Assist MoH to prepare the co-financing and sustainability for GF funding request	5 working days	March 2021	Project Manager
2. Revise the Funding Landscape and provide related advocacy to MoH	5 working days	April 2021	Project Manager
Total Working Days	10 working days		

III. WORKING ARRANGEMENTS

Reporting

The Consultant shall report to the Health Governance Project Manager and Head of Sub Directorate of HIV, for any queries and assistance on deliverable based.

Duration of Assignment

The duration of the assignment is 10 working days, renewable subject to availability of funds and daily performance.

Payment The consultant will be paid on a daily rate (based on the number of days worked) and on the approved report and Certificate of Payment.

Travel

In the event of unforeseeable travel not anticipated in this TOR, payment of travel costs including tickets, lodging and terminal expenses will be reimbursed by UNDP.

IV. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

I. Academic Qualifications:

- Minimum Master's degree in Public Health, Health Economics, Health Policy, or other related fields.

II. Experience:

- Minimum of fifteen years of relevant work experience in the field of Health Programme
- An excellent understanding policies, programs, and priorities of government, and issues on HIV/AIDS response would be advantage.
- Hands on experience in designing and developing grand funding landscape proposal would be advantage.
- Having experience in work collaboration with Ministry of Health, UN Agencies, and The Global Fund

III. Language:

- Strong written and spoken in English

IV. Others

- Preferably have extensive knowledge in collaboration, learning, and adapting concepts for health projects
- Creative problem solving and ability to work in a team with positive attitude
- Ability to communicate and give a good presentation, report, and able to work independently and in a team
- Preferably have extensive knowledge in developing research, analytical work, academic paper

I. EVALUATION METHOD AND CRITERIA		
<p>Individual consultants will be evaluated based on the following methodology: <u>Cumulative analysis</u> <i>When using this weighted scoring method, the award of the contract should be made to the individual consultant whose offer has been evaluated and determined as:</i> <i>a) responsive/compliant/acceptable, and</i> <i>b) Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.</i> <i>* Technical Criteria weight; 70%</i> <i>* Financial Criteria weight; 30%</i> <i>Only candidates obtaining a minimum of 70 point would be considered for the Financial Evaluation</i></p>		
Criteria	Weight	Maximum Point
<u>Technical</u>	70%	100
Criteria A: qualification requirements as per TOR:		70
1. Minimum Master's degree in Public Health, Health Economics, Health Policy, or other related fields		20
2. Minimum of fifteen years of relevant work experience in the field of Health Programme		20
3. An excellent understanding policies, programs, and priorities of government, and issues on HIV/AIDS response would be advantage.		10
4. Hands on experience in designing and developing grand funding landscape proposal would be advantage.		10
5. Having experience in work collaboration with Ministry of Health, UN Agencies, and The Global Fund		10
Criteria B: Brief Description of Approach to Assignment		30
1. Understand the task and applies a methodology appropriate for the task as well as strategy in a coherent manner		10
2. Important aspects of the task addressed clearly and in sufficient detail		10
3. Logical, realistic planning for efficient project implementation		10