



REQUEST FOR QUOTATION (RFQ)

RFQ Reference: RFQ-2020-084 PURCHASE, DELIVERY AND INSTALLATION OF REFRIGERATING EQUIPMENT AND RACKS FOR THE CREATION OF BLOCKS FOR LONG-TERM AND SHORT-TERM STORAGE OF SEEDS OF ESPECIALLY VALUEABLE TREE SPECIES FOR RSCE "REPUBLICAN BREEDING AND SEED PRODUCTION CENTER"	Date: 15 February 2021
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SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for the provision of goods, works and/or services as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

- Section 1: This request letter
- Section 2: RFQ Instructions and Data
- Annex 1: Schedule of Requirements
- Annex 2: Quotation Submission Form
- Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2 "Quotation Submission Form" and Annex 3 "Technical and Financial Offer", by the method and by the date and time indicated in Section 2.

It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

Signature:

Ali Saeed

Name: Ali Saeed

Title: UNDP Procurement Associate

Signature:

Vitalie Vremis

Name: Vitalie Vremis

Title: UNDP Deputy Resident Representative

SECTION 2: RFQ INSTRUCTIONS AND DATA

Introduction	<p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p>
Deadline for the Submission of Quotation	<p>09 March 2021, 15:00 Nur-Sultan time</p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/.</p> <p>For eTendering submission - as indicated in eTendering system. Note that system time zone is in EST/EDT (New York) time zone.</p>
Method of Submission	<p>Quotations must be submitted as follows:</p> <p><input type="checkbox"/> E-tendering <input checked="" type="checkbox"/> Dedicated Email Address <input type="checkbox"/> Courier / Hand delivery <input type="checkbox"/> Other Click or tap here to enter text.</p> <p>Bid submission address: procurement.kz@undp.org;</p> <ul style="list-style-type: none"> ▪ File Format: pdf ▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. ▪ All files must be free of viruses and not corrupted. ▪ Max. File Size per transmission: 25mb ▪ Mandatory subject of email: RFQ-2020-084 PURCHASE, DELIVERY AND INSTALLATION OF REFRIGERATING EQUIPMENT AND RACKS FOR THE CREATION OF BLOCKS FOR LONG-TERM AND SHORT-TERM STORAGE OF SEEDS OF ESPECIALLY VALUEABLE TREE SPECIES FOR RSCE "REPUBLICAN BREEDING AND SEED PRODUCTION CENTER" ▪ Multiple emails must be clearly identified by indicating in the subject line "email no. X of Y", and the final "email no. Y of Y." ▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible. <hr/> <p>(Not Applicable) Only for RFQ announced through UNDP E-Tendering System:</p> <ul style="list-style-type: none"> ▪ The bidder should receive an email acknowledging email receipt. <p>[For eTendering method, click the link https://etendering.partneragencies.org and insert Event ID information]</p> <ul style="list-style-type: none"> • Insert BU Code and Event ID number <p>Detailed instructions on how to submit, modify or cancel a bid in the eTendering system are provided in the eTendering system Bidder User Guide and Instructional videos available on this link: http://www.undp.org/content/undp/en/home/operations/procurement/business/procurement-notices/resources/</p>
Cost of preparation of quotation	<p>UNDP shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p>
Supplier Code of	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct,</p>

Conduct, Fraud, Corruption,	<p>which includes principles on labour, human rights, environment and ethical conduct may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_an_dinvestigation.html#anti</p>
Gifts and Hospitality	<p>Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.</p>
Conflict of Interest	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
General Conditions of Contract	<p>Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract</p> <p>Select the applicable GTC:</p> <p><input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions for Contract.</p> <p><input type="checkbox"/> General Terms and Conditions for de minimis contracts (services only, less than \$50,000)</p> <p><input type="checkbox"/> General Terms and Conditions for Works</p> <p>Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy</p>
Special Conditions of Contract	<p><input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 30 (thirty) calendar days</p> <p><input type="checkbox"/> Others [pls. specify]</p>
Eligibility	<p>A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</p> <p>It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p> <p>Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.</p>

Currency of Quotation	Quotations shall be quoted in KZT
Joint Venture, Consortium or Association	If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association. Refer to Clauses 19 – 24 under Solicitation policy for details on the applicable provisions on Joint Ventures, Consortium or Association.
Only one Bid	The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association. Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following: a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or b) they have the same legal representative for purposes of this RFQ; or c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process; d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.
Duties and taxes	Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below: All prices must: <input checked="" type="checkbox"/> be inclusive of VAT and other applicable indirect taxes <input type="checkbox"/> be exclusive of VAT and other applicable indirect taxes
Language of quotation	Russian or English Including documentation including catalogues, instructions and operating manuals.
Documents to be submitted	Bidders shall include the following documents in their quotation: <input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed. <input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1. <input checked="" type="checkbox"/> Company Profile. (A brief description of the company's activities, including previous experience in providing similar goods and / or services). <input checked="" type="checkbox"/> Registration certificate. <input checked="" type="checkbox"/> Confirmation if Bidder is a VAT payer or not, provision of VAT certificate (if applicable). <input checked="" type="checkbox"/> Recommendation Letters/(Certificates) from previous clients for the supply of similar goods and equipment (at least 2 letters). <input checked="" type="checkbox"/> Complete description of proposed Goods (pictures, certificates, Technical Data Sheets where applicable). <input checked="" type="checkbox"/> Certificate confirming the absence of debts in tax authorities and serviced banks, balance sheets for 2019-2020. <input checked="" type="checkbox"/> A confirmation letter on provision of a warranty period for the equipment: at least 3 years for cold storage and split systems, at least 1 year for the rack system.

	<input checked="" type="checkbox"/> Own written declaration confirming that the company is not on the UN Security Council List 1267/1989, the UN Procurement Division list or other disqualification lists. <input checked="" type="checkbox"/> Confirmation that due to the COVID-19 pandemic, the Supplier undertakes to provide all necessary means of protection for their staff and comply with all norms and recommendations of WHO and local authorities for performing work during a pandemic. The service provider is responsible for the proper and timely provision of their employees engaged in this Terms of Reference with all necessary personal protective equipment in accordance with the current WHO recommendations (masks, gloves, sanitizers, passing the COVID-19 test (if necessary) for the entire duration of the assignment.
Quotation validity period	Quotations shall remain valid for 90 calendar days from the deadline for the Submission of Quotation.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
Partial Quotes	<input checked="" type="checkbox"/> Not permitted <input type="checkbox"/> Permitted Insert conditions for partial quotes and ensure that the requirements are properly listed in lots to allow partial quotes
Alternative Quotes	<input checked="" type="checkbox"/> Not permitted <input type="checkbox"/> Permitted If permitted, an alternative quote may be submitted only if a conforming quote to the RFQ requirements is submitted. Where the conditions for its acceptance are met, or justifications are clearly established, Click or tap here to enter text. reserves the right to award a contract based on an alternative quote. If multiple/alternative quotes are being submitted, they must be clearly marked as "Main Quote" and "Alternative Quote"
Payment Terms	<input checked="" type="checkbox"/> 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation. <input type="checkbox"/> Other Click or tap here to enter text.
Conditions for Release of Payment	<input type="checkbox"/> Passing Inspection [specify method, if possible] Complete Installation <input type="checkbox"/> Passing all Testing [specify standard, if possible] <input type="checkbox"/> Completion of Training on Operation and Maintenance [specify no. of trainees, and location of training, if possible] <input checked="" type="checkbox"/> Written Acceptance of Goods, Services and Works, based on full compliance with RFQ requirements <input type="checkbox"/> Others [pls. specify]
Contact Person for correspondence, notifications and clarifications	E-mail address: gyulnara.karpisheva@undp.org ; Attention: Quotations shall not be submitted to this address but to the address for quotation submission above. Otherwise, offer shall be disqualified. Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.
Clarifications	Requests for clarification from bidders will not be accepted any later than 01 March 2021
Evaluation method	<input checked="" type="checkbox"/> The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer <input type="checkbox"/> Other Click or tap here to enter text.
Evaluation criteria	<input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1 <input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract <input type="checkbox"/> Comprehensiveness of after-sales services <input type="checkbox"/> Earliest Delivery /shortest lead time <input type="checkbox"/> Others Click or tap here to enter text.

Right not to accept any quotation	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
Type of Contract to be awarded	<input checked="" type="checkbox"/> Purchase Order or <input checked="" type="checkbox"/> Contract Face Sheet (Goods and-or Services) (this template is also utilised for Long-Term Agreement) and if an LTA will be signed, specify the document that will trigger the call-off. E.g., PO, etc.) <input type="checkbox"/> Contract for Works <input type="checkbox"/> Other Type/s of Contract [pls. specify]
Expected date for contract award.	01 April 2021
Publication of Contract Award	UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO and the corporate UNDP Web site.
Policies and procedures	This RFQ is conducted in accordance with UNDP Programme and Operations Policies and Procedures
UNGM registration	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.

ANNEX 1: SCHEDULE OF REQUIREMENTS**Technical Specifications for Goods:**

Item No	Minimum technical requirements	Unit	Quantity
1	Refrigerating chamber (a modular collapsible structure consisting of sandwich panels)	Set	3
2	Split-system (Refrigeration unit consisting of two separate (internal and external) units: a compressor-condensing unit and an air cooler)	Set	5
3	Collapsible production rack	Set	30 or more*
4	Equipment installation: Construction and installation work: assembly of a modular system of chambers, split system and racks; Commissioning works at the delivery site with 48-hour trial testing of equipment;	Serv	
5	Briefing and training of 2-3 responsible employees of the breeding center;	Serv	
6	Delivery Location: Office of the RSCE "Republican Breeding and Seed Production Center", 39 Kenesary str., Burabay v., Akmola region, Kazakhstan.	Serv	

*The number and placement of racks is designed by the supplier (30 or more)

Technical description of the refrigeration equipment and racks for the creation of blocks for long-term and short-term storage of seeds:

No.	Name	Technical description	Number
BLOCK FOR LONG-TERM STORAGE OF SEEDS storage temperature: -18 °C , humidity:40 %. Room with area 14,6 sq.m			
Refrigerating chamber			
1.	Refrigerating chamber	<ul style="list-style-type: none"> • The refrigerating chamber should be a modular collapsible structure consisting of sandwich panels designed to maintain the temperature generated inside the chambers by refrigerating machines; • Inside the chamber, on a permanent basis, the temperature must be: -18°C and humidity: 40%; • Range of ambient air temperature: from -30°C to +40°C; • Overall dimensions of the chamber should be proposed by the supplier and ensure full maintenance of the required temperature regime; • The internal volume of the chamber must be at least 30 cubic meters; • The thickness of the sandwich panels must be at least 80 mm and more; • The size, placement of sandwich panels (wall, ceiling and floor) should be calculated along the entire perimeter of the room with a recommended distance from the main wall of the room at least 20 sm.; • The floors in the chamber should have additional stainless steel covering (if necessary); • The chamber should be equipped with an automatic lighting and ventilation system, as well as a system for automatic regulation and control of temperature and humidity, which should be externally brought out; 	1

		<ul style="list-style-type: none"> The doorway and the door of the refrigerating chamber should consist of: the doorway panel and the door itself. <p>The package should include:</p> <ul style="list-style-type: none"> doorway panel; door with seal; a set of hinges and handles with a lock; ramp for swing doors. <p>The entrance door from the inside must be equipped with PVC curtains.</p>																			
Split-system																					
2.	Split-system	<p>Refrigeration unit consisting of two separate (internal and external) units: a compressor-condensing unit and an air cooler. To maintain the set temperature inside the chamber.</p> <ul style="list-style-type: none"> adjustable temperature regime (range): -15 °C... – 25 °C; supply pressure (w/f/hz): not less than 380/not less than 3/ not less than 50; maximum power consumption, kWt: not less than 3,2/h; number of fans – not less than 1; productivity, m³/h: not less than 2400; availability of a winter kit; availability of a control panel; availability of a passport for the equipment. 	1																		
Collapsible production racks																					
3.	Collapsible production rack	<table border="1"> <tr> <td>Height, mm</td> <td>At least 2000</td> </tr> <tr> <td>Depth, mm</td> <td>At least 400-500</td> </tr> <tr> <td>Length, mm</td> <td>At least 1000-1500</td> </tr> <tr> <td>Number of levels (shelves)</td> <td>At least 5</td> </tr> <tr> <td>Frame material</td> <td>Stainless steel</td> </tr> <tr> <td>Plastic adjustable supports</td> <td>At least 4</td> </tr> <tr> <td>The presence of a shelves adjustment step</td> <td>At least 5</td> </tr> <tr> <td>Recommended load on the shelf</td> <td>At least 100 kg</td> </tr> <tr> <td>Holders on the outside of the shelves</td> <td>At least 1 on each side</td> </tr> </table> <p>The number and placement of racks is designed by the supplier. There must be a passage between the racks at least 60 cm. Holders should be provided on the outer sides of the shelves.</p> <p><i>It is recommended to design and install a modular (mobile) shelving system to ensure the ergonomic use of the chamber space</i></p>	Height, mm	At least 2000	Depth, mm	At least 400-500	Length, mm	At least 1000-1500	Number of levels (shelves)	At least 5	Frame material	Stainless steel	Plastic adjustable supports	At least 4	The presence of a shelves adjustment step	At least 5	Recommended load on the shelf	At least 100 kg	Holders on the outside of the shelves	At least 1 on each side	from 10 and more
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BLOCK FOR SHORT-TERM STORAGE OF SEEDS																					
Chamber for short-term storage of coniferous seeds, storage temperature: 5 °C, humidity in the room: 40 %, Room with area 31,3 sq.m.																					
Refrigerating chamber																					
1.	Refrigerating chamber	<ul style="list-style-type: none"> The refrigerating chamber should be a modular collapsible structure consisting of sandwich panels designed to maintain the temperature generated inside the chambers by refrigerating machines; Inside the chamber, on a permanent basis, the temperature must be: -5°C and humidity: 40%; Range of ambient air temperature: from -30°C to +40°C; Overall dimensions of the chamber should be proposed by the supplier and ensure full maintenance of the required temperature regime; The internal volume of the chamber must be at least 30 cubic meters; The thickness of the sandwich panels must be at least 80 mm and more; 	1																		

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Chamber for short-term storage of hardwood seeds storage temperature: 5 °C, humidity in the room: 40 %. Room with area 24,5 sq.m.																					
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Frame material	Stainless steel																				
Plastic adjustable supports	At least 4																				
The presence of a shelves adjustment step	At least 5																				
Recommended load on the shelf	At least 100 kg																				
Holder on the outside of the shelves	At least 1 on each side																				

Equipment installation, warranty and maintenance			
1.	Equipment delivery and installation	1. Transportation costs to the place of delivery, taking into account the costs of customs clearance of equipment; 2. Construction and installation work: assembly of a modular system of chambers, split system and racks; 3. Commissioning works at the delivery site with 48-hour trial testing of equipment; 4. Briefing and training of 2-3 responsible employees of the breeding center; 5. Installation of information tables / equipment operating instructions for each unit on the outside	-
2.	Warranty and maintenance	Warranty for the supplied equipment: <ul style="list-style-type: none"> • For the refrigeration chamber and split-system at least 3 years; • For the rack system – 1 year; Maintenance of supplied equipment for 2 years; The presence of service centers in Kazakhstan	-

Delivery Requirements

Delivery Requirements	
Delivery date and time	Bidder shall deliver the goods in 60 (sixty) calendar days after Contract signature.
Delivery Terms (INCOTERMS 2020)	DDP
Customs clearance (must be linked to INCOTERM)	<input type="checkbox"/> Not applicable Shall be done by: <input type="checkbox"/> Name of organisation (where applicable) <input checked="" type="checkbox"/> Supplier/bidder <input type="checkbox"/> Freight Forwarder
Exact Address(es) of Delivery Location(s)	Kazakhstan, Akmola region, Burabay v., 39 Kenesary str., office of the RSCE “Republican Breeding and Seed Production Center”
Distribution of shipping documents (if using freight forwarder)	Click or tap here to enter text.
Packing Requirements	Packaging of the goods must ensure their safety during transportation
Training on Operations and Maintenance	Briefing and training of 2-3 responsible employees of the breeding center
Warranty Period	At least 3 years for cold storage and split systems, at least 1 year for the rack system; Replacement with new equipment in the case of a factory defect and / or defect;
After-sales service and local service support requirements	Maintenance of supplied equipment for 2 years; Availability of service centers in Kazakhstan
Preferred Mode of Transport	Land

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.

Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No

Is your company a member of the UN Global Compact	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.			
Previous relevant experience: 3 contracts				
Name of previous contracts	Client & Reference Contact Details including e-mail	Contract Value	Period of activity	Types of activities undertaken

Bidder's Declaration

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

ANNEX 3: TECHNICAL AND FINANCIAL OFFER – GOODS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.

Financial Offer

Currency of the Quotation: Click or tap here to enter text.					
INCOTERMS: Click or tap here to enter text.					
Item No	Description	UOM	Qty	Unit price	Total price
1.	Refrigerating chamber (a modular collapsible structure consisting of sandwich panels)	Set	3		
2.	Spllit-system (Refrigeration unit consisting of two separate (internal and external) units: a compressor-condensing unit and an air cooler)	Set	5		
3.	Collapsible production rack	Set	*		
4	Equipment installation: Construction and installation work: assembly of a modular system of chambers, split system and racks; Commissioning works at the delivery site with 48-hour trial testing of equipment;	Serv	1		
5	Briefing and training of 2-3 responsible employees of the breeding center;	Serv	1		
6.	Delivery Charges to the office of the RSCE "Republican Breeding and Seed Production Center", 39 Kenessary Str, Burabay v., Akmola region, Kazakhstan	Serv	1		
Total Price					
VAT					
Total Final and All-inclusive Price					

* The number and placement of racks is designed by the supplier (30 or more)

Technical Offer - Compliance with Requirements

#	Description	You Responses		
		Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
BLOCK FOR LONG-TERM STORAGE OF SEEDS storage temperature: -18 0C , humidity:40 %. Room with area 14,6 sq.m				
1	Refrigerating chamber			
	<ul style="list-style-type: none"> • The refrigerating chamber should be a modular collapsible structure consisting of sandwich panels designed to maintain the temperature generated inside the chambers by refrigerating machines; • Inside the chamber, on a permanent basis, the temperature must be: -180C and humidity: 40%; • Range of ambient air temperature: from -300C to +400C; • Overall dimensions of the chamber should be proposed by the supplier and ensure full maintenance of the required temperature regime; • The internal volume of the chamber must be at least 30 cubic meters; • The thickness of the sandwich panels must be at least 80 mm and more; • The size, placement of sandwich panels (wall, ceiling and floor) should be calculated along the entire perimeter of the room with a recommended distance from the main wall of the room at least 20 sm.; • The floors in the chamber should have additional stainless steel covering (if necessary); • The chamber should be equipped with an automatic lighting and ventilation system, as well as a system for automatic regulation and control of temperature and humidity, which should be externally brought out; • The doorway and the door of the refrigerating chamber should consist of: the doorway panel and the door itself. The package should include: <ul style="list-style-type: none"> • doorway panel; • door with seal; • a set of hinges and handles with a lock; • ramp for swing doors. <p>The entrance door from the inside must be equipped with PVC curtains.</p>	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
2	Spllit-system			
	<p>Refrigeration unit consisting of two separate (internal and external) units: a compressor-condensing unit and an air cooler. To maintain the set temperature inside the chamber.</p> <ul style="list-style-type: none"> •adjustable temperature regime (range): -15 °C... – 25 °C; •supply pressure (w/f/hz): not less than 380/not less than 3/ not less than 50; •maximum power consumption, kWt: not less than 3,2/h; •number of fans – not less than 1; •productivity, m3/h: not less than 2400; •availability of a winter kit; •availability of a control panel; •availability of a passport for the equipment. 	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

3	Collapsible production rack																					
	<table border="1"> <tr> <td>Height, mm</td> <td>At least 2000</td> </tr> <tr> <td>Depth, mm</td> <td>At least 400-500</td> </tr> <tr> <td>Length, mm</td> <td>At least 1000-1500</td> </tr> <tr> <td>Number of levels (shelves)</td> <td>At least 5</td> </tr> <tr> <td>Frame material</td> <td>Stainless steel</td> </tr> <tr> <td>Plastic adjustable supports</td> <td>At least 4</td> </tr> <tr> <td>The presence of a shelves adjustment step</td> <td>At least 5</td> </tr> <tr> <td>Recommended load on the shelf</td> <td>At least 100 kg</td> </tr> <tr> <td>Holders on the outside of the shelves</td> <td>At least 1 on each side</td> </tr> </table> <p>The number and placement of racks is designed by the supplier. There must be a passage between the racks at least 60 cm. Holders should be provided on the outer sides of the shelves.</p> <p><i>It is recommended to design and install a modular (mobile) shelving system to ensure the ergonomic use of the chamber space</i></p>	Height, mm	At least 2000	Depth, mm	At least 400-500	Length, mm	At least 1000-1500	Number of levels (shelves)	At least 5	Frame material	Stainless steel	Plastic adjustable supports	At least 4	The presence of a shelves adjustment step	At least 5	Recommended load on the shelf	At least 100 kg	Holders on the outside of the shelves	At least 1 on each side	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Height, mm	At least 2000																					
Depth, mm	At least 400-500																					
Length, mm	At least 1000-1500																					
Number of levels (shelves)	At least 5																					
Frame material	Stainless steel																					
Plastic adjustable supports	At least 4																					
The presence of a shelves adjustment step	At least 5																					
Recommended load on the shelf	At least 100 kg																					
Holders on the outside of the shelves	At least 1 on each side																					
BLOCK FOR SHORT-TERM STORAGE OF SEEDS																						
Chamber for short-term storage of coniferous seeds, storage temperature: 5 0C, humidity in the room: 40 %, Room with area 31,3 sq.m.																						
1	Refrigerating chamber																					
	<ul style="list-style-type: none"> • The refrigerating chamber should be a modular collapsible structure consisting of sandwich panels designed to maintain the temperature generated inside the chambers by refrigerating machines; • Inside the chamber, on a permanent basis, the temperature must be: -50C and humidity: 40%; • Range of ambient air temperature: from -300C to +400C; • Overall dimensions of the chamber should be proposed by the supplier and ensure full maintenance of the required temperature regime; • The internal volume of the chamber must be at least 30 cubic meters; • The thickness of the sandwich panels must be at least 80 mm and more; • The size, placement of sandwich panels (wall, ceiling and floor) should be calculated along the entire perimeter of the room with a recommended distance from the main wall of the room at least 20 sm.; • The floors in the chamber should have additional stainless steel covering (if necessary); • The chamber should be equipped with an automatic lighting and ventilation system, as well as a system for automatic regulation and control of temperature and humidity, which should be externally brought out; • The doorway and the door of the refrigerating chamber should consist of: the doorway panel and the door itself. The package should include: <ul style="list-style-type: none"> • doorway panel; • door with seal; • a set of hinges and handles with a lock; • ramp for swing doors. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.																		

	The entrance door from the inside must be equipped with PVC curtains.																					
2	Split-system																					
	<p>Refrigeration unit consisting of two separate (internal and external) units: a compressor-condensing unit and an air cooler. To maintain the set temperature inside the chamber.</p> <ul style="list-style-type: none"> •adjustable temperature regime (range): -5 °C... + 10 °C; •supply pressure (w/f/hz): not less than 380/not less than 3/ not less than 50; •maximum power consumption, kWt: not less than 3,2/h; •number of fans – not less than 2; •productivity, m³/h: not less than 1500; •availability of a winter kit; •availability of a control panel; •availability of a passport for the equipment. 	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.																		
3	Collapsible production racks																					
	<table border="1"> <tr> <td>Height, mm</td> <td>At least 2000</td> </tr> <tr> <td>Depth, mm</td> <td>At least 400-500</td> </tr> <tr> <td>Length, mm</td> <td>At least 1000-1200</td> </tr> <tr> <td>Number of levels (shelves)</td> <td>At least 5</td> </tr> <tr> <td>Frame material</td> <td>Stainless steel</td> </tr> <tr> <td>Plastic adjustable supports</td> <td>At least 4</td> </tr> <tr> <td>The presence of a shelves adjustment step</td> <td>At least 5</td> </tr> <tr> <td>Recommended load on the shelf</td> <td>At least 100 kg</td> </tr> <tr> <td>Holders on the outside of the shelves</td> <td>At least 1 on each side</td> </tr> </table> <p>The number and placement of racks is designed by the supplier. There must be a passage between the racks at least 60 cm. Holders should be provided on the outer sides of the shelves.</p> <p><i>It is recommended to design and install a modular (mobile) shelving system to ensure the ergonomic use of the chamber space</i></p>	Height, mm	At least 2000	Depth, mm	At least 400-500	Length, mm	At least 1000-1200	Number of levels (shelves)	At least 5	Frame material	Stainless steel	Plastic adjustable supports	At least 4	The presence of a shelves adjustment step	At least 5	Recommended load on the shelf	At least 100 kg	Holders on the outside of the shelves	At least 1 on each side	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Height, mm	At least 2000																					
Depth, mm	At least 400-500																					
Length, mm	At least 1000-1200																					
Number of levels (shelves)	At least 5																					
Frame material	Stainless steel																					
Plastic adjustable supports	At least 4																					
The presence of a shelves adjustment step	At least 5																					
Recommended load on the shelf	At least 100 kg																					
Holders on the outside of the shelves	At least 1 on each side																					
Chamber for short-term storage of hardwood seeds storage temperature: 5 °C, humidity in the room: 40 %. Room with area 24,5 sq.m.																						
1	Refrigerating chamber																					
	<ul style="list-style-type: none"> • The refrigerating chamber should be a modular collapsible structure consisting of sandwich panels designed to maintain the temperature generated inside the chambers by refrigerating machines; • Inside the chamber, on a permanent basis, the temperature must be: -50C and humidity: 40%; • Range of ambient air temperature: from -300C to +400C; • Overall dimensions of the chamber should be proposed by the supplier and ensure full maintenance of the required temperature regime; • The internal volume of the chamber must be at least 50 cubic meters; • The thickness of the sandwich panels must be at least 80 mm and more; • The size, placement of sandwich panels (wall, ceiling and floor) should be calculated along the entire perimeter of 	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.																		

	<p>the room with a recommended distance from the main wall of the room at least 20 sm.;</p> <ul style="list-style-type: none"> • The floors in the chamber should have additional stainless steel covering (if necessary); • The chamber should be equipped with an automatic lighting and ventilation system, as well as a system for automatic regulation and control of temperature and humidity, which should be externally brought out; • The doorway and the door of the refrigerating chamber should consist of: the doorway panel and the door itself. <p>The package should include:</p> <ul style="list-style-type: none"> • doorway panel; • door with seal; • a set of hinges and handles with a lock; • ramp for swing doors. <p>The entrance door from the inside must be equipped with PVC curtains.</p>																					
2	Split-system																					
	<p>Refrigeration unit consisting of two separate (internal and external) units: a compressor-condensing unit and an air cooler. To maintain the set temperature inside the chamber.</p> <ul style="list-style-type: none"> •adjustable temperature regime (range): -5 °C... + 10 °C; •supply pressure (w/f/hz): not less than 380/not less than 3/ not less than 50; •maximum power consumption, kWt: not less than 3,2/h; •number of fans – not less than 2; •productivity, m3/h: not less than 1500; •availability of a winter kit; •availability of a control panel; •availability of a passport for the equipment. 	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.																		
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	<table border="1"> <tr> <td>Height, mm</td> <td>At least 2000</td> </tr> <tr> <td>Depth, mm</td> <td>At least 400-500</td> </tr> <tr> <td>Length, mm</td> <td>At least 1000-1200</td> </tr> <tr> <td>Number of levels (shelves)</td> <td>At least 5</td> </tr> <tr> <td>Frame material</td> <td>Stainless steel</td> </tr> <tr> <td>Plastic adjustable supports</td> <td>At least 4</td> </tr> <tr> <td>The presence of a shelves adjustment step</td> <td>At least 5</td> </tr> <tr> <td>Recommended load on the shelf</td> <td>At least 100 kg</td> </tr> <tr> <td>Holders on the outside of the shelves</td> <td>At least 1 on each side</td> </tr> </table> <p>The number and placement of racks is designed by the supplier. There must be a passage between the racks at least 60 cm. Holders should be provided on the outer sides of the shelves.</p> <p><i>It is recommended to design and install a modular (mobile) shelving system to ensure the ergonomic use of the chamber space</i></p>	Height, mm	At least 2000	Depth, mm	At least 400-500	Length, mm	At least 1000-1200	Number of levels (shelves)	At least 5	Frame material	Stainless steel	Plastic adjustable supports	At least 4	The presence of a shelves adjustment step	At least 5	Recommended load on the shelf	At least 100 kg	Holders on the outside of the shelves	At least 1 on each side	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Height, mm	At least 2000																					
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Holders on the outside of the shelves	At least 1 on each side																					

Compliance with Requirements

	You Responses
--	----------------------

	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Delivery Term (DDP INCOTERMS 2020)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Lead Time: 60 calendar days after signing the Purchase Order (including delivery and clearance of equipment).	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Warranty and After-Sales Requirements: at least 3 years for cold storage and split systems, at least 1 year for the rack system; Maintenance of supplied equipment for 2 years;	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Validity of Quotation: for 90 calendar days from the deadline for the Submission of Quotation.	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Payment terms: 100 % upon full delivery of the equipment, based on financial documents (invoice, invoice for the goods);	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
The goods will be new in the original packaging, previously unused	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

Other Information:

Estimated weight/volume/dimension of the Consignment:	Click or tap here to enter text.
Country/ies of Origin: <i>(if export licence required this must be submitted if awarded the contract)</i>	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
Exact name and address of company Company Name: Click or tap here to enter text. Address: Click or tap here to enter text. Click or tap here to enter text. Phone No.: Click or tap here to enter text. Email Address: Click or tap here to enter text.	Authorized Signature: Date: Click or tap here to enter text. Name: Click or tap here to enter text. Functional Title of Authorised Signatory: Click or tap here to enter text. Email Address: Click or tap here to enter text.