**ANNEX 2: QUOTATION SUBMISSION FORM**

*Bidders are requested to complete this form, including the Company Profile and Bidder’s Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

|  |  |
| --- | --- |
| Name of Bidder: | Click or tap here to enter text. |
| RFQ reference: | Click or tap here to enter text. | Date: Click or tap to enter a date. |

**Company Profile**

|  |  |
| --- | --- |
| **Item Description** | **Detail** |
| Legal name of bidder or Lead entity for JVs | Click or tap here to enter text. |
| Legal Address, City, Country | Click or tap here to enter text. |
| Website | Click or tap here to enter text. |
| Year of Registration | Click or tap here to enter text. |
| Legal structure | Choose an item. |
| Are you a UNGM registered vendor? | [ ]  Yes [ ]  No If yes, insert UNGM Vendor Number |
| Quality Assurance Certification (e.g. ISO 9000 or Equivalent) *(If yes, provide a Copy of the valid Certificate):* | [ ]  Yes [ ]  No  |
| Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? *(If yes, provide a Copy of the valid Certificate):* | [ ]  Yes [ ]  No |
| Does your Company have a written Statement of its Environmental Policy? *(If yes, provide a Copy)* | [ ]  Yes [ ]  No |
| Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues *(If yes, provide a Copy)* | [ ]  Yes [ ]  No |
| Is your company a member of the UN Global Compact  | [ ]  Yes [ ]  No |
| Bank Information | Bank Name: Click or tap here to enter text.Bank Address: Click or tap here to enter text.IBAN: Click or tap here to enter text.SWIFT/BIC: Click or tap here to enter text.Account Currency: Click or tap here to enter text.Bank Account Number: Click or tap here to enter text. |
| **Previous relevant experience: 3 contracts** |
| **Name of previous contracts** | **Client & Reference Contact Details including e-mail** | **Contract Value** | **Period of activity**  | **Types of activities undertaken** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Bidder’s Declaration**

| **Yes** | **No** |  |
| --- | --- | --- |
|[ ] [ ]  **Requirements and Terms and Conditions:** I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them. |
|[ ] [ ]  I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period. |
|[ ] [ ]  **Ethics**: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.  |
|[ ] [ ]  I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and wehave read the United Nations Supplier Code of Conduct :<https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct> and acknowledge that it provides the minimum standards expected of suppliers to the UN. |
|[ ] [ ]  **Conflict of interest:** I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation’s Point of Contact. |
|[ ] [ ]  **Prohibitions, Sanctions:** l/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. |
|[ ] [ ]  **Bankruptcy**: l/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future. |
|[ ] [ ]  **Offer Validity Period:** I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.  |
|[ ] [ ]  I/We understand and recognize that you are not bound to accept any Quotation you receive, and wecertify that the goods offered in our Quotation are new and unused. |
|[ ] [ ]  By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf. |

Signature:

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

## **ANNEX 3: TECHNICAL AND FINANCIAL OFFER – GOODS**

*Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

|  |  |
| --- | --- |
| Name of Bidder: | Click or tap here to enter text. |
| RFQ reference: | Click or tap here to enter text. | Date: Click or tap to enter a date. |

**Financial Offer**

|  |
| --- |
| **Currency of the Quotation:** Click or tap here to enter text.**INCOTERMS:** Click or tap here to enter text. |
| **Item No** | **Description** | **UOM** | **Qty** | **Unit price** | **Total price**  |
| 1. | Refrigerating chamber (a modular collapsible structure consisting of sandwich panels)  | Set | 3 |  |  |
| 2. | Spllit-system (Refrigeration unit consisting of two separate (internal and external) units: a compressor-condensing unit and an air cooler) | Set | 5 |  |  |
| 3. | Collapsible production rack | Set | \* |  |  |
| 4 | Equipment installation:Construction and installation work: assembly of a modular system of chambers, split system and racks;Commissioning works at the delivery site with 48-hour trial testing of equipment; | Serv | 1 |  |  |
| 5 | Briefing and training of 2-3 responsible employees of the breeding center; | Serv | 1 |  |  |
| 6. | Delivery Charges to the office of the RSCE "Republican Breeding and Seed Production Center", 39 Kenessary Str, Burabay v., Akmola region, Kazakhstan | Serv | 1 |  |  |
| Total Price |  |
| VAT |  |
| **Total Final and All-inclusive Price** |  |

\* The number and placement of racks is designed by the supplier (30 or more)

**Technical Offer - Compliance with Requirements**

|  |  |  |
| --- | --- | --- |
| **#** | **Description** | **You Responses** |
|  |  | **Yes, we will comply** | **No, we cannot comply** | **If you cannot comply, pls. indicate counter - offer** |
| **BLOCK FOR LONG-TERM STORAGE OF SEEDS****storage temperature: -18 0С , humidity:40 %.** **Room with area 14,6 sq.m** |
| **1** | **Refrigerating chamber** |  |  |  |
|  | • The refrigerating chamber should be a modular collapsible structure consisting of sandwich panels designed to maintain the temperature generated inside the chambers by refrigerating machines;• Inside the chamber, on a permanent basis, the temperature must be: -180C and humidity: 40%;• Range of ambient air temperature: from -300C to +400C;• Overall dimensions of the chamber should be proposed by the supplier and ensure full maintenance of the required temperature regime;• The internal volume of the chamber must be at least 30 cubic meters;• The thickness of the sandwich panels must be at least 80 mm and more;• The size, placement of sandwich panels (wall, ceiling and floor) should be calculated along the entire perimeter of the room with a recommended distance from the main wall of the room at least 20 sm.;• The floors in the chamber should have additional stainless steel covering (if necessary);• The chamber should be equipped with an automatic lighting and ventilation system, as well as a system for automatic regulation and control of temperature and humidity, which should be externally brought out;• The doorway and the door of the refrigerating chamber should consist of: the doorway panel and the door itself.The package should include:• doorway panel;• door with seal;• a set of hinges and handles with a lock;• ramp for swing doors.The entrance door from the inside must be equipped with PVC curtains. |[ ] [ ]  Click or tap here to enter text. |
| **2** | **Spllit-system** |  |  |  |
|  | Refrigeration unit consisting of two separate (internal and external) units: a compressor-condensing unit and an air cooler. To maintain the set temperature inside the chamber.• adjustable temperature regime (range): -15 °С… – 25 °С; • supply pressure (w/f/hz): not less than 380/not less than 3/ not less than 50;• maximum power consumption, kWt: not less than 3,2/h; • number of fans – not less than 1;• productivity, m3/h: not less than 2400; • availability of a winter kit;• availability of a control panel;• availability of a passport for the equipment. |[ ] [ ]  Click or tap here to enter text. |
| **3** | **Collapsible production rack** |  |  |  |
|  |

|  |  |
| --- | --- |
| Height, mm | At least 2000 |
| Depth, mm  | At least 400-500 |
| Length, mm | At least 1000-1500 |
| Number of levels (shelves)  | At least 5 |
| Frame material | Stainless steel |
| Plastic adjustable supports  | At least 4 |
| The presence of a shelves adjustment step  | At least 5  |
| Recommended load on the shelf  | At least 100 kg |
| Holders on the outside of the shelves | At least 1 on each side |

The number and placement of racks is designed by the supplier. There must be a passage between the racks at least 60 cm. Holders should be provided on the outer sides of the shelves.*It is recommended to design and install a modular (mobile) shelving system to ensure the ergonomic use of the chamber space* |[ ] [ ]  Click or tap here to enter text. |
| **BLOCK FOR SHORT-TERM STORAGE OF SEEDS** |
| **Chamber for short-term storage of coniferous seeds,****storage temperature: 5 0С, humidity in the room: 40 %,****Room with area 31,3 sq.m.** |
| **1** | **Refrigerating chamber** |  |  |  |
|  | • The refrigerating chamber should be a modular collapsible structure consisting of sandwich panels designed to maintain the temperature generated inside the chambers by refrigerating machines;• Inside the chamber, on a permanent basis, the temperature must be: -50C and humidity: 40%;• Range of ambient air temperature: from -300C to +400C;• Overall dimensions of the chamber should be proposed by the supplier and ensure full maintenance of the required temperature regime;• The internal volume of the chamber must be at least 30 cubic meters;• The thickness of the sandwich panels must be at least 80 mm and more;• The size, placement of sandwich panels (wall, ceiling and floor) should be calculated along the entire perimeter of the room with a recommended distance from the main wall of the room at least 20 sm.;• The floors in the chamber should have additional stainless steel covering (if necessary);• The chamber should be equipped with an automatic lighting and ventilation system, as well as a system for automatic regulation and control of temperature and humidity, which should be externally brought out;• The doorway and the door of the refrigerating chamber should consist of: the doorway panel and the door itself.The package should include:• doorway panel;• door with seal;• a set of hinges and handles with a lock;• ramp for swing doors.The entrance door from the inside must be equipped with PVC curtains. |[x] [ ]  Click or tap here to enter text. |
| **2** | **Spllit-system** |  |  |  |
|  | Refrigeration unit consisting of two separate (internal and external) units: a compressor-condensing unit and an air cooler. To maintain the set temperature inside the chamber.• adjustable temperature regime (range): -5 °С… + 10 °С; • supply pressure (w/f/hz): not less than 380/not less than 3/ not less than 50;• maximum power consumption, kWt: not less than 3,2/h; • number of fans – not less than 2;• productivity, m3/h: not less than 1500; • availability of a winter kit;• availability of a control panel;• availability of a passport for the equipment. |[ ] [ ]  Click or tap here to enter text. |
| **3** | **Collapsible production racks** |  |  |  |
|  |

|  |  |
| --- | --- |
| Height, mm | At least 2000 |
| Depth, mm  | At least 400-500 |
| Length, mm | At least 1000-1200 |
| Number of levels (shelves)  | At least 5 |
| Frame material | Stainless steel |
| Plastic adjustable supports  | At least 4 |
| The presence of a shelves adjustment step  | At least 5  |
| Recommended load on the shelf  | At least 100 kg |
| Holders on the outside of the shelves | At least 1 on each side |

The number and placement of racks is designed by the supplier. There must be a passage between the racks at least 60 cm. Holders should be provided on the outer sides of the shelves.*It is recommended to design and install a modular (mobile) shelving system to ensure the ergonomic use of the chamber space* |[ ] [ ]  Click or tap here to enter text. |
| **Chamber for short-term storage of hardwood seeds****storage temperature: 5 0С, humidity in the room: 40 %.****Room with area 24,5 sq.m.** |
| **1** | **Refrigerating chamber** |  |  |  |
|  | • The refrigerating chamber should be a modular collapsible structure consisting of sandwich panels designed to maintain the temperature generated inside the chambers by refrigerating machines;• Inside the chamber, on a permanent basis, the temperature must be: -50C and humidity: 40%;• Range of ambient air temperature: from -300C to +400C;• Overall dimensions of the chamber should be proposed by the supplier and ensure full maintenance of the required temperature regime;• The internal volume of the chamber must be at least 50 cubic meters;• The thickness of the sandwich panels must be at least 80 mm and more;• The size, placement of sandwich panels (wall, ceiling and floor) should be calculated along the entire perimeter of the room with a recommended distance from the main wall of the room at least 20 sm.;• The floors in the chamber should have additional stainless steel covering (if necessary);• The chamber should be equipped with an automatic lighting and ventilation system, as well as a system for automatic regulation and control of temperature and humidity, which should be externally brought out;• The doorway and the door of the refrigerating chamber should consist of: the doorway panel and the door itself.The package should include:• doorway panel;• door with seal;• a set of hinges and handles with a lock;• ramp for swing doors.The entrance door from the inside must be equipped with PVC curtains. |[ ] [ ]  Click or tap here to enter text. |
| **2** | **Spllit-system** |  |  |  |
|  | Refrigeration unit consisting of two separate (internal and external) units: a compressor-condensing unit and an air cooler. To maintain the set temperature inside the chamber.• adjustable temperature regime (range): -5 °С… + 10 °С; • supply pressure (w/f/hz): not less than 380/not less than 3/ not less than 50;• maximum power consumption, kWt: not less than 3,2/h; • number of fans – not less than 2;• productivity, m3/h: not less than 1500; • availability of a winter kit;• availability of a control panel;• availability of a passport for the equipment. |[ ] [ ]  Click or tap here to enter text. |
| **3** | **Collapsible production racks** |  |  |  |
|  |

|  |  |
| --- | --- |
| Height, mm | At least 2000 |
| Depth, mm  | At least 400-500 |
| Length, mm | At least 1000-1200 |
| Number of levels (shelves)  | At least 5 |
| Frame material | Stainless steel |
| Plastic adjustable supports  | At least 4 |
| The presence of a shelves adjustment step  | At least 5  |
| Recommended load on the shelf  | At least 100 kg |
| Holders on the outside of the shelves | At least 1 on each side |

The number and placement of racks is designed by the supplier. There must be a passage between the racks at least 60 cm. Holders should be provided on the outer sides of the shelves.*It is recommended to design and install a modular (mobile) shelving system to ensure the ergonomic use of the chamber space* |[ ] [ ]  Click or tap here to enter text. |

**Compliance with Requirements**

|  |  |
| --- | --- |
|  | **You Responses** |
|  | **Yes, we will comply** | **No, we cannot comply** | **If you cannot comply, pls. indicate counter - offer** |
| Delivery Term (DDP INCOTERMS 2020) |[ ] [ ]  Click or tap here to enter text. |
| Delivery Lead Time: 60 calendar days after signing the Purchase Order (including delivery and clearance of equipment).  |[ ] [ ]  Click or tap here to enter text. |
|  |  |  |  |
| Warranty and After-Sales Requirements: at least 3 years for cold storage and split systems, at least 1 year for the rack system; Maintenance of supplied equipment for 2 years; |[ ] [ ]  Click or tap here to enter text. |
| Validity of Quotation: for 90 calendar days from the deadline for the Submission of Quotation. |[ ] [ ]  Click or tap here to enter text. |
| Payment terms: 100 % upon full delivery of the equipment, based on financial documents (invoice, invoice for the goods); |[ ] [ ]  Click or tap here to enter text. |
| The goods will be new in the original packaging, previously unused |[ ] [ ]  Click or tap here to enter text. |

**Other Information:**

|  |  |
| --- | --- |
| Estimated weight/volume/dimension of the Consignment:  |  Click or tap here to enter text. |
| Country/ies of Origin: (*if export licence required this must be submitted if awarded the contract*) | Click or tap here to enter text. |

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| --- |
| I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted. |
| *Exact name and address of company*Company NameClick or tap here to enter text.Address: Click or tap here to enter text. Click or tap here to enter text.Phone No.: Click or tap here to enter text.Email Address: Click or tap here to enter text. | Authorized Signature: Date: Click or tap here to enter text.Name: Click or tap here to enter text.Functional Title of Authorised Signatory: Click or tap here to enter text.Email Address: Click or tap here to enter text. |