

Minutes of the Pre-bid meeting held on February 16, 2021
RFP-BD-2021-002 for Hiring a firm for Deployment, Enhancement & Maintenance of
Digital Filing Platform for Supreme Court-a2i

Date: February 18, 2020

Members attended the meeting:

Name	Designation
Shamsun Nahar Airin	Procurement Associate, UNDP
Mohammad Arfe Elahi	Chief Technology Officer, a2i Project, UNDP
Nahid Nazim	Procurement Associate, a2i Project, UNDP
Bidders	

With reference to the subject RFP issued on February 11, 2021, please find below the queries raised by Invitees and answers thereto from UNDP Bangladesh:

SL	Queries	Answers
1	Note: Please refer to page no. – 19, BDS no. – 6.	<p>Please read as follows:</p> <p>Required in the amount of USD 12,000.00</p> <p>Acceptable Forms of Bid Security</p> <ul style="list-style-type: none"> • Bank Guarantee (See Section 8 for template) • Certified Check <p><u>Please submit Hard copy to the UNDP Finance before the submission deadline and upload scan copy with the e-tender submission</u></p>
2	How much the requirement is open to innovation?	Innovation is welcome always. Solution is evolving and will have agility to address innovation gradually.
3	OCR software available in the judicial system currently?	No, OCR software is not available in the judicial system.
4	“Build DC for Production, Test and Development” – what does it mean, please describe.	This does not include any physical server or device supply. This means building logical hosting environment using approved data center’s physical devices.
5	Open Source PHP Framework – is it mandatory?	Encouraged to use. But other proposal will all be considered in local capacity is available to handle it locally.
6	Requirement analysis – who will provide and is it required key person to be in country?	In country is feasible. Selected vendor will analyze system requirements.
7	How much data need to be incorporated in the system?	This is Subject to system study.
8	Since it is requested electronic submission, is it fine if we scan the bid security (from international bank) and attach in the tech proposal?	Please refer to the answer no. 1

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9	Is it required to meet the minimum eligibility?	Yes, it is mandatory to meet the minimum eligibility requirements.
10	Kindly describe - Legal safety ness and legal framework of this requirement.	This should comply ICT Act, Virtual Court act and Digital Security Act in Bangladesh
11	Kindly confirm – in the Language requirement is both in English and Bangla?	Both languages are required.
12	“Provide Be Spoke service for Enhancement of provided filing system” – what does it mean, please explain.	This means building a system on top a open source building block already in place by the vendor
13	<p>3.4 INTEGRATION WITH JUDICIAL SERVICE DELIVERY PLATFORM AND OTHERS:</p> <p>Integration with Judicial Service Delivery Platform, Porichoy and BNDA or similar sectoral eService Bus 3.4 Infrastructure Management is the final list of platforms to be integrated with? Or further integrations are also possible?</p>	Open integration API

Note: Above Clarifications in response to queries raised during the Pre-bid meeting and amendments shall be an integral part of the RFP document and supersede the all provisions as applicable.