

TERMS OF REFERENCE

Job Title:	<i>Sustainable Development Analyst</i>
Location:	Amman, Jordan
Type of Contract:	National Consultant
Languages Required:	English and Arabic required
Starting Date:	10 March 2021
Duration of Contract:	One year with possibility of extension

Context/Background

COVID-19, whose full impact is still unfolding, has had a significant effect on Jordan's economy and its people. The crisis has exacerbated vulnerabilities and pre-existing inequalities and overlaps with other crises -- including regional instability, significant refugee inflows, years of low economic growth, a fiscal crisis and the impact of climate change. Initial estimates suggest that the economy may contract by 3.5 per cent in 2020. Unemployment has risen to 23 per cent in Q2 and remains particularly high for young people and women. At the same time, an already large fiscal deficit is limiting the government's policy space to mitigate the impact of the crisis.

To better understand who is impacted, where and how, UNDP is conducting a series of rapid assessments to determine the impact of COVID-19 on households and, in partnership with ILO and FAFO Institute for Labor and Social Research, on micro, small and medium enterprises (MSMEs). The results of the first wave of assessments have informed the UN's Socio-economic Framework for COVID-19 Response (SEF) and have highlighted the opportunities for UNDP to position itself at the forefront of the response and to engage more in up-stream policy work.

To build on this momentum and to be able to better leverage analyses and influence key reform and policy processes UNDP Jordan is setting up a small Policy Advisory Team. The objective of establishing a dedicated policy advisory team is to position UNDP as a thought leader and key partner on:

- 2030 Agenda implementation focusing on policy relevant analysis and advice on how to accelerate progress towards the SDGs and the ambitions of the 2030 Agenda for Sustainable Development in terms of integrated approaches and leaving no one behind;
- Financing for sustainable development with a specific focus on climate financing and engaging with/ engaging the private sector in investing in sustainable and inclusive opportunities;
- COVID-19 response and 'building back better' – identifying policy options for a greener and more inclusive recovery. This would include a series of rapid impact assessments and analyses;
- Inequality and its drivers; and
- Programme relevant and emerging policy issues.

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UNDP Jordan is also the lead agency for two UN Joint Programmes of the SDG Joint Fund on SDG financing and over the past two years has been piloting SDG Impact Jordan, a flagship initiative of UNDP with the aim to support investors and businesses align their investment and business models to the SDGs.

Key outputs of the Policy Advisory Team will include short policy papers, policy notes and reports, continued policy dialogue (bilateral discussions, workshops, etc.), partnership development and policy blogs/ social media presence (where relevant).

Scope of Work and Deliverables

Overall Objective

The Sustainable Development Analyst will provide essential, hands-on support to the Policy Advisory Team in above mentioned areas through research, analysis and support to policy dialogue and advocacy.

This will include the following deliverables:

Research and Analysis

Conduct research and analysis to support activities of the Policy Advisory Team with a specific focus on:

- the socio-economic impact of COVID-19 on households and MSMEs;
- inequality trends and drivers in Jordan including perceptions of inequality;
- emerging policy issues/ trends;
- latest trends in financing for sustainable development landscape and opportunities of relevance for Jordan with a specific emphasis on climate finance.

Support policy analysis and dialogue on financing for sustainable development

This includes:

- Supporting policy analysis and dialogue on improving the impact investment ecosystem in Jordan;
- Contributing to regular updating and localization of SDG investor maps;
- Supporting analytical background work and inputs to establishing building blocks of an Integrated National Financing Framework (INFF) for Jordan;
- Supporting impact facilitation.

Quality control and support to the implementation of activities

- Work closely with Policy Advisory Team, consultants and other partners to ensure quality and timeliness of products and services (policy notes, research papers, etc.);
- Support development of terms of reference and contracting for key analytical products including rapid impact assessments;
- Support organization of events, workshops (online or offline) organized by the Policy Advisory Team and for the UN Joint Programmes on SDG financing;
- Support programme implementation and reporting of UN Joint Programmes on SDG financing.

Partnership development and resource mobilization

- Support identification of partners and partnership development;
- Support stakeholder engagement; and
- Supporting fund raising/ resource mobilization.

Knowledge management

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- Promote knowledge management and support sharing of lessons learnt in various fora; and
- Contribute to communications and advocacy on findings and activities.

Institutional Arrangements

The Sustainable Development Analyst will report to the Senior Economic Advisor, UNDP Jordan.

Qualifications

Education:

- Master's degree in Economics, Finance, Development Economics, Public Administration, or related field

Experience:

- Minimum of five years experience in development economics, sustainable development, development finance or related field;
- Experience with international organizations and UN strong advantage;
- Advanced quantitative and qualitative analysis and/or research experience related to development, policy, SDGs and/or finance;
- Private sector/impact investing experience is an asset;
- Knowledge of the Jordan and the Arab States region and familiarity with the local investment ecosystem.

Languages:

- Fluency in English is required. Arabic will be an asset.

CORE COMPETENCIES	
Leadership <i>Ability to make new and useful ideas work</i>	Level 4: Generates commitment, excitement and excellence in others
Communication and Relationship Management <i>Ability to listen, adapt, persuade and transform</i>	Level 4: Synthesizes information to communicate independent analysis
Innovation <i>Ability to make new and useful ideas work</i>	Level 4: Adept with complex concepts and challenges convention purposefully
People Management <i>Ability to improve performance and satisfaction</i>	Level 4: Models independent thinking and action
Delivery <i>Ability to get things done while exercising good judgement</i>	Level 4: Meets goals and quality criteria for delivery of products or services
TECHNICAL COMPETENCIES	
Financing for Sustainable Development	Level 4: Apply and Adapt

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<i>Knowledge of development finance/ financing for sustainable development</i>	<i>Contributes skills and knowledge with demonstrated ability to advance innovation and continuous improvement in professional area of expertise</i>
Private Sector and SDGs <i>Knowledge of role of private sector in accelerating progress towards the 2030 Agenda and the SDGs.</i>	Level 4: Apply and Adapt <i>Contributes skills and knowledge with demonstrated ability to advance innovation and continuous improvement in professional area of expertise</i>
Research and Analysis <i>Ability to analyze complex data related to development finance and distill key messages for various audiences.</i>	Level 4: Apply and Adapt <i>Contributes skills and knowledge with demonstrated ability to advance innovation and continuous improvement in professional area of expertise</i>
Resource Mobilization <i>Ability to identify and organize programmes and projects to implement solutions and generate resources</i>	Level 4: Apply and Adapt <i>Contributes skills and knowledge with demonstrated ability to advance innovation and continuous improvement in professional area of expertise</i>
Strategic thinking/Visioning <i>Ability to analyze the organization's value proposition and shape visionary/long term plans. Use insight to identify target audiences and partners and to inform communication objectives, messages and solutions.</i>	Level 4: Apply and Adapt <i>Contributes skills and knowledge with demonstrated ability to advance innovation and continuous improvement in professional area of expertise</i>
Report Writing <i>Ability to prepare quality reports</i>	Level 4: Apply and Adapt <i>Contributes skills and knowledge with demonstrated ability to advance innovation and continuous improvement in professional area of expertise</i>

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