

**Minutes of the Pre-bid meeting held on February 22, 2021**  
**RFP-BD-2021-003 for Hiring a firm for Development & Maintenance of Judicial Service**  
**Delivery Platform (Enhancing & Integrating Judicial Dashboard, Portal, Cause-list)-a2i**

Date: February 24, 2020

**Members attended the meeting:**

Name	Designation
Shamsun Nahar Airin	Procurement Associate, UNDP
Mohammad Arfe Elahi	Chief Technology Officer, a2i Project, UNDP
Nahid Nazim	Procurement Associate, a2i Project, UNDP
Bidders	

With reference to the subject RFP issued on February 16, 2021, please find below the queries raised by Invitees and answers thereto from UNDP Bangladesh:

SL	Queries	Answers
1	Is it required to meet the minimum eligibility?	Yes, It is mandatory to meet the minimum eligibility requirements.
2	'The vendor must have experience of working with government/judicial digital data and contents within last three (03) years.' Please, could you kindly clarify whether this implies 'government and judicial' or 'government or judicial'.	Either of the experience, 'government and judicial' or 'government or judicial' for 3 years will be considered.
3	What will be the use to these no. of key personnel? whether they will work for the supplier develop the platform or they will be transferred to UNDP to complete the requirement, Kindy explain.	They will be working in vendors/awarded supplier's team.
4	Please mention in detail, What about the data source?	Existing systems, Dashboard, portal, digital filing etc
5	Correction on page no. 24.	Please consider the total technical evaluation points <b>700</b> instead of 70.
6	Correction on page no. 59 – "Table 2: Breakdown of Professional Fees"	Please consider the total amount will be multiplication of number of positions, fee rate and number of Days/months/ hours.

**Minutes of the Pre-bid meeting held on February 22, 2021**  
**RFP-BD-2021-003 for Hiring a firm for Development & Maintenance of Judicial Service**  
**Delivery Platform (Enhancing & Integrating Judicial Dashboard, Portal, Cause-list)-a2i**

<b>7</b>	Is it required to meet the minimum eligibility?	Yes, It is mandatory to meet the minimum eligibility requirements.
----------	---	--

**Note: Above Clarifications in response to queries raised during the Pre-bid meeting and amendments shall be an integral part of the RFP document and supersede the all provisions as applicable.**