



CLARIFICATION No. 1

REFERENCE: RFP 18293-2021 Long Term Agreement, LTA for Consulting Services on E-Mobility.

Project: "Advancing with a Regional Approach Towards E-Mobility in Latin America."

Date: March 2nd, 2021.

We notify all interested participants that we have received the following queries on referred process.

Question 1:

-Dear UNDP RHPA Procurement Unit,

We would like to request a 3week extension of the proposal deadline for the project: "Advancing with a Regional Approach Towards E-Mobility in Latin America (RFP No.: 18293-2021)". Given the size and complexity of the project we need additional time to form a consortium and develop the proposal. -

Answer to Question 1:

New deadline for the submission of proposals has been changed.
from Thursday, March 4th, 2021 – 3:00 P.M. EST

to Thursday, March 18th, 2021 – 3:00 P.M. EST.

Please refer to RFP, Amendment No. 1 also attached/published.

Question 2:

"Good day,

I participated yesterday in the RFP Pre-Proposal Conference. I want to know if it is possible to access the zoom video recording of it or at least the power point presentations.

Thanks for your attention."

Answer to Question 2:

Attached please find UNEP's and UNDP's presentations, both shared during the RFP Pre-Proposal Conference held on February 22nd, 2021. You can also refer to the enclosed Minutes document, covering the development of the Pre-Proposal Conference too.



Questions 3. “To whom this may concern,
I am including the following questions regarding the RFP 18293-2021 LTA for Consulting
Services on E-Mobility:

Question 3.1

“What is the time frame for implementation of the activities described in the RFP?
Please specify expected start and end date.”

Answer to Question 3.1

Please review points 18 and 19 under Section 3. Bid data sheet of the RFP, Invitation Document, page 19.

Question 3.2

“What is the total amount of resources earmarked for these activities? How does this complement or not the GCF Readiness funding which has been approved?”

Answer to Question 3.2

No figure or any idea on estimate or budget amount for new contract can/must be shared during the procurement method, request for proposal, as a competitive process is taking place.

Question 3.3

“Please confirm that if applying as a consortium, only one member must submit all due diligence for the RFP.”

Answer to Question 3.3

Please review points 14 and 15 under Section 2. Instruction to Bidders of the RFP, Invitation Document, page 6.

Question 3.4

“Please confirm that local consultants for this RFP have already been contracted by the implementing agency.”

Answer to Question 3.4

Yes, the local consultants have been hired by UNEP.

Question 3.5

Given the short time frame for the RFP, are you looking to extend the deadline?

Answer to Question 3.5

Yes, deadline has been extended.

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Question 4.

“Agradecemos la invitación a participar en el proceso de -Avanzando con un enfoque regional hacia la movilidad eléctrica en América Latina”. Una vez estudiados los términos de referencia del proceso del asunto, desde nuestra firma nos permitimos enviar nuestras inquietudes y observaciones al respecto.”

Question 4.1 -Cronograma del proceso-

“Con respecto al cronograma del proceso, recomendamos de una manera respetuosa su revisión. El tiempo entre la conferencia pre-propuesta y presentación de propuesta es de nueve días. Considerando los requisitos de presentación de la propuesta, la cual incluye la elaboración de una metodología, este tiempo es limitado para que los proponentes desarrollen un documento exhaustivo que se ajuste a sus requerimientos y responda a la relevancia de este proceso. Por ende, solicitamos cordialmente considerar que el plazo de entrega se posponga hasta el 25 de marzo.”

Answer to Question 4.1

Yes, deadline has been extended.

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Question 4.2 - Experiencia de la empresa-

Question 4.2.a “En cuanto a la experiencia de la empresa, se mencionan cuatro tipos de experiencia que se deben presentar. El primer tipo de experiencia requiere que la empresa cuente con 5 o más años acumulados de experiencia en el desarrollo de proyectos de movilidad eléctrica en por lo menos 3 países de Latinoamérica. Quisiéramos que nos aclararan si el periodo de ejecución de los distintos proyectos se puede traslapar para sumar el tiempo requerido (5 años o más), con el fin de obtener el máximo puntaje.”

Answer to Question 4.2.a

Yes, the experience can happen in the same timeframe.

Question 4.2.b “El segundo tipo de experiencia requiere que la empresa haya desarrollado documentos técnicos y actividades de construcción de capacidades en relación con la movilidad eléctrica en más de 3 países de Latinoamérica. Aunque esta pregunta se hizo durante la conferencia, no quedó claro que características deben tener los documentos técnicos válidos para habilitar la experiencia requerida. Por lo tanto, pedimos respetuosamente que la entidad describa con mayor detalle las características que deben cumplir dichos documentos.”



Answer to Question 4.2.b

Technical analysis and studies, and scientific articles, such as TCO analysis, policy documents and analysis, trend analysis, cost – benefit analysis, electric vehicle operational planning studies, pre-feasibility, and feasibility studies, etc.

Capacity building documents such as session recordings, presentations, course delivery opinion polls, capacity building plans, curricula, communication campaigns, etc.

Question 4.2.c "Considerando los cuatro tipos de experiencia a presentar y la naturaleza de los proyectos de consultoría donde los componentes de los proyectos integran diversas áreas de conocimiento, pedimos respetuosamente que se aclare si los proyectos que acreditan la experiencia se pueden presentar en más de un tipo de experiencia."

Answer to Question 4.2.c

Yes, if each experience is adequately demonstrated.

Question 4.3 -Observaciones adicionales-

"Por último, teniendo en cuenta el nivel estratégico y escala de la consultoría en consideración, quisiéramos validar si en caso de ser seleccionados como socios implementadores quedaríamos impedidos/conflictuados para asesora a otras entidades de la región en el desarrollo de estos proyectos."

Answer to Questions 4.3

No. However, the documents, sessions, policy briefs, analysis and contacts with governments will not be used for any other purpose outside the objective of this specific project unless expressively said otherwise.

End of Clarification No.1