

Terms of reference



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GENERAL INFORMATION

Title: Liaison and support for Determine of the Location Priority on Ecological Fiscal Transfer

Project Name : Biodiversity Finance Initiative (BIOFIN)

Reports to: National Project Manager

Duty Station: Jakarta

Expected Places of Travel (if applicable): N/A

Duration of Assignment: From April 2021 to: January 2022 (120 working days)

REQUIRED DOCUMENT FROM HIRING UNIT

<input checked="" type="checkbox"/>	TERMS OF REFERENCE
<input type="checkbox"/>	4 CONFIRMATION OF CATEGORY OF LOCAL CONSULTANT , please select :
	(1) Junior Consultant
	(2) Support Consultant
	(3) Support Specialist
	(4) Senior Specialist
	(5) Expert/ Advisor
	CATEGORY OF INTERNATIONAL CONSULTANT , please select :
	(6) Junior Specialist
	(7) Specialist
	(8) Senior Specialist
<input checked="" type="checkbox"/>	APPROVED e-requisition

REQUIRED DOCUMENTATION FROM CONSULTANT

<input checked="" type="checkbox"/>	CV
<input checked="" type="checkbox"/>	Copy of education certificate
<input checked="" type="checkbox"/>	Completed financial proposal
<input checked="" type="checkbox"/>	Completed technical proposal (if applicable)

Need for presence of IC consultant in office:

☒ partial (explain) (partial in project office/Bappenas office)

☐ intermittent (explain)

☐ full time/office based (needs justification from the Requesting Unit)

Provision of Support Services:

Office space: ☒ Yes ☐ No

Equipment (laptop etc): ☐ Yes ☒ No

Secretarial Services ☐ Yes ☒ No

If yes has been checked, indicate here who will be responsible for providing the support services: Liza Martiananda

Name: Bayuni Shantiko

Title: National Project Manager

I. BACKGROUND

Ecological Fiscal Transfer (EFT) is an all-embracing instrument in that it involves transfers of general and specific-purpose as well fiscal transfers built on arrangements of revenue-sharing. It is ecological since the very idea of the instrument is to allocate fiscal resources to relevant jurisdictions for the realization of ecological public purposes at this level of government.

In north Kalimantan, the transfer was arranged from the province to the district using certain criteria. They are (1) fire prevention in the land for other use (APL), (2) provision of green space, (3) waste management, (4) protection on water resources, and (5) air pollution prevention. The provincial government also institutionalized this transfer through Governor Regulation no 6/2019.

The government allocates Transfer to Regions and Village Funds in 2020 amounting to 34% of the total state expenditure which reaches \$180,6 billion. The total transfers to the Regions and Village Funds in the state expenditure and budget plan (RAPBN) for year 2020 are \$61,3 billion. This figure is an increase of 5.45% compared to the 2019 State Budget of \$58,1 billion. In detail, the allocation of Transfers to Regions in the RAPBN FY2020 amounted to \$56,2 billion, an increase of 3.97% from the previous year which amounted to \$54 billion, the increase in the budget is not as big as last year's 7.17%. The same thing also happened to the Village Fund allocation, which increased not as big as before, namely only 2.86% compared to the increase in the previous year which reached 16.67%. In the RAPBN FY2020, the Village Fund allocation is \$5,14 billion, up 2.87% from 2019 which amounted to \$5 billion. (\$1 = IDR 14.000)

BIOFIN project will support facilitation of ecological fiscal transfer implementation at regional government mainly from the provincial government to the district and/or from the district to village level. Determining environmental/biodiversity criteria is instrumental to operationalize effective transfer mechanism as well as ensuring the criteria are measurable. This will be mediated through intense policy advocacy and multilevel government's capacity building.

II. SCOPE OF WORK, ACTIVITIES, AND DELIVERABLES

The consultant will work with the Expert for Ecological Fiscal Transfer, the BIOFIN Project Management Team, Environment Directorate, Bappenas and UNDP Adviser for Climate and Environmental Natural Governance. The consultant will ensure smooth coordination with key Government of Indonesia institutions to support pilot testing Ecological Fiscal Transfer.

Scope of work of the assignment is as follows:

- As a point of contact and bridging between the project with the Directorates at Bappenas
- Ensure regular updates on BIOFIN project progress reported the Directorate Environment, Bappenas
- Engage with senior level of government and project stakeholders to ensure that the BIOFIN Project is in line with the national and sub-national priorities and is developed and sustained in a consultative manner
- Support implementation of a financial solution Ecological Fiscal Transfer

Expected Outputs and deliverables

Deliverables/ Outputs	Estimated number of working days	Completion deadline	Review and Approvals Required <i>(Indicate designation of person who will review output and confirm acceptance)</i>
<p>1st payment will be made upon submission and approval by UNDP of:</p> <p>1. Liaison and support on elaboration current practice of Ecological Fiscal Transfer or similar mechanism in Indonesia</p> <p>2. Report to National Focal Point on elaboration current practice of Ecological Fiscal Transfer or similar mechanism in Indonesia</p>	12 days	30 April 2021	National Project Manager BIOFIN and Technical Adviser for Natural Resources and Governance
<p>2nd payment will be made upon submission and approval by UNDP of:</p> <p>1. Liaison and support on initial identification of variable to define criteria of Location Priority on Ecological Fiscal Transfer in Indonesia</p> <p>2. Report to National Focal Point on initial identification of variable to define criteria of Location Priority on Ecological Fiscal Transfer in Indonesia</p>	12 days	31 May 2021	National Project Manager BIOFIN and Technical Adviser for Natural Resources and Governance
<p>3rd payment will be made upon submission and approval by UNDP of:</p> <p>1. Liaison and support on spatial data collection and review as a candidate for pilot location</p> <p>2. Report to National Focal Point on spatial data collection and review as a candidate for pilot location</p>	12 days	30 June 2021	National Project Manager BIOFIN and Technical Adviser for Natural Resources and Governance
<p>4th payment will be made upon submission and approval by UNDP of:</p> <p>1. Liaison and support on initial identification legal issues of to determine Location Priority on Ecological Fiscal Transfer in Indonesia</p> <p>2. Report to National Focal Point on initial identification legal issues of to determine Location Priority on Ecological Fiscal Transfer in Indonesia</p>	12 days	31 July 2021	National Project Manager BIOFIN and Technical Adviser for Natural Resources and Governance
<p>5th payment will be made upon submission and approval by UNDP of:</p> <p>1. Liaison and support to initial identification of Natural Resources and Biodiversity issues</p> <p>2. Report to National Focal Point on to initial identification of Natural Resources and Biodiversity issues</p>	12 days	31 August 2021	National Project Manager BIOFIN and Technical Adviser for Natural Resources and Governance
<p>6th payment will be made upon submission and approval by UNDP of:</p> <p>1. Liaison and coordination on initial gap analysis of Ecological Fiscal Transfer</p> <p>2. Report to National Focal Point on initial gap analysis of Ecological Fiscal Transfer</p>	12 days	30 September 2021	National Project Manager BIOFIN and Technical Adviser for Natural Resources and Governance
<p>7th payment will be made upon submission and approval by UNDP of:</p>	12 days	31 October 2021	National Project Manager BIOFIN and Technical Adviser

1. Liaison and support on pre-feasibility study in the region (province, district) as a candidate for pilot location 2. Report to National Focal Point on pre-feasibility study in the region (province, district) as a candidate for pilot location			for Natural Resources and Governance
8 th payment will be made upon submission and approval by UNDP of: 1. Liaison and support on ecological / biodiversity issues mapping as the basis for transfer funds 2. Report to National Focal Point on ecological / biodiversity issues mapping as the basis for transfer funds	12 days	30 November 2021	National Project Manager BIOFIN and Technical Adviser for Natural Resources and Governance
9 th payment will be made upon submission and approval by UNDP of: 1. Liaison and support on initial identification of mechanism of Ecological Fiscal Transfer 2. Report to National Focal Point on initial identification of mechanism of Ecological Fiscal Transfer	12 days	31 December 2021	National Project Manager BIOFIN and Technical Adviser for Natural Resources and Governance
10 th payment will be made upon submission and approval by UNDP of: 1. Liaison and support on options of Priority Location of Ecological Fiscal Transfer 2. Report to National Focal Point on options of Priority Location of Ecological Fiscal Transfer	12 days	31 January 2022	National Project Manager BIOFIN and Technical Adviser for Natural Resources and Governance

III. WORKING ARRANGEMENTS

Institutional Arrangement

Under the project manager's direct guidance, the selected candidate will have close coordination with the Ministry of Finance and BAPPENAS. Following rounds of consultation and comments from the team, the consultant will produce a report as above, considering feedback from the team.

Duration of the Work

The assignment will be delivered within ten months in the partial scheme with a total of 120 days. The payment will be made to the consultant at each payment schedule, upon technical clearance from National Project Manager Biofin and Technical Advisor for Natural Resources Governance.

Duty Station

The duty station/location for the consultant will be in project office (Gedung Lippo Kuningan and Direktorat Lingkungan Hidup, Bappenas)

Travel Plan

There is no travel plan for the duration of the assignment.

IV. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

Academic Qualifications:

Master's degree or equivalent in environment, forestry, development studies, economy, geography, or other equivalent relevant fields.

Years of experience:

- At least 2 (two) years related experiences in environmental studies, natural resource management, public policy, social science, natural science, development, or another related field
- Experience in working with government
- Knowledge in spatial data analysis is desirable

III. Competencies and special skills requirement:

- knowledge in the areas of economic development, policy analysis, development and planning, strategic planning of the projects focused on economic development through providing evidence-based policy advice;
- knowledge in formulating development strategies and policies;
- Strong analytical, reporting and writing skills.
- Openness to change and ability to receive/integrate feedback.
- Ability to plan, organize, implement, and report on work.
- Ability to work under pressure and tight deadlines.
- Demonstrates integrity and ethical standards.
- Positive, constructive attitude to work.
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability.
- Fluency in English with excellent written communication skills, and strong experience writing reports

V. EVALUATION METHOD AND CRITERIA

Cumulative analysis

When using this weighted scoring method, the award of the contract should be made to the individual consultant whose offer has been evaluated and determined as:

a) responsive/compliant/acceptable, and

b) Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

** Technical Criteria weight; 70%*

** Financial Criteria weight; 30%*

Only candidates obtaining a minimum of 70 point would be considered for the Financial Evaluation

Criteria	Weight	Maximum Point
<u>Technical</u>	70	100
• Criteria A: qualification requirements as per TOR:		70

1. Master's degree or equivalent in environment, forestry, development studies, economy, geography, or other equivalent relevant fields		20	
2. At least 2 (two) years related experiences in environmental studies, natural resource management, public policy, social science, natural science, development, or another related field		20	
3. Experience in working with government		15	
4. Knowledge in spatial data analysis is desirable		15	
<ul style="list-style-type: none"> • <i>Criteria B: Brief Description of Approach to Assignment</i> 		30	
1. Understand the task and applies a methodology appropriate for the task as well as strategy in a coherent manner		12	
2. Important aspects of the task addressed clearly and in sufficient detail		12	
3. Logical, realistic planning for efficient project implementation		6	