



REQUEST FOR QUOTATION FOR LOW-VALUE GOODS

DATE: 23.03.2021

SUBJECT: Request for Quotation for Supply of IT Equipment

REF: RFQ/017/21 – Supply of IT equipment

DEADLINE: April 6, 2021 prior to 18:00 Tashkent time (GMT +5)

PAGES: 7 pages

Dear Sirs,

We kindly request that you provide a quotation for the goods described below.

ITEM #	ITEM DESCRIPTION	Q-TY	PRICE IN [CONFIRM CURRENCY] (EXCLUSIVE OF VAT)	
			UNIT PRICE	TOTAL PRICE
1	Application area: CPU (Dell OptiPlex or similar brand product)	12 pcs		
	Technical specification: <ul style="list-style-type: none">- Small Form Factor- Intel Core i5-9500 (10th Gen) (QC/6MB/4T/3.4GHz/65W) Windows 10/Linux- OptiPlex 7050 SFF with 180W up to 85% efficient Power Supply DVD+/-RW Bezel- No less than 8GB 1x8GB 2400MHz DDR4 Memory- No less than 512Gb 2.5" 7200rpm SATA class 20 Solid State Drive- Tray load DVD Drive (Reads and Writes to DVD/CD)- European Power Cord- Intel Integrated Graphics 630- Windows 10 Pro (64Bit) Multi-Language including Russian- Gigabit Ethernet (10/100/1000) (LAN)- Wired Mouse MS116 Black- Multimedia Keyboard - Russian (QWERTY) - Black- 1Yr Basic Warranty- 3Yr ProSupport- Declined Accidental Damage offer			
2	Application area: Monitor (Dell or similar brand product)	13 pcs		
	Technical specification: <ul style="list-style-type: none">- P2417H			

	<ul style="list-style-type: none"> - No less than 23.8" - Warranty 3Yr Basic with Advanced Exchange 			
3	Application area: UPS	12 pcs		
	Technical specification: <ul style="list-style-type: none"> - 1000 VA - 230v - 700 Watt - Tower - 3 year warranty/2 years on Battery 			
4	Application area: Network filter	12 pcs		
	Technical specification: <ul style="list-style-type: none"> - SurgeArrest - 5 outlets - 230V - EU 			
5	Application area: Web server (HPE or similar brand product)	1 pcs		
	Technical specification: <ul style="list-style-type: none"> - Gen10 Server NC /2 x Intel Xeon-Gold 5220 - Gen10 Server NC - 2 x Intel Xeon-Gold 5220 (2.2GHz/18-core/24.75MB/2666 MT/s/2@10.4GT/s/125W) - Hot Plug Rack 2U - Not less than 128GB (4x32GB) Dual Rank x4 DDR4-2933 CAS-21-21-21 Registered Smart Memory - Smart Array P408i-a 2GB FBWC SR Gen10 Controller (RAID 0/1/5/6/10/50/60/1 ADM/10 ADM) - Not less than HDD 8 x HPE 2.4TB SAS 10K SFF SC DS HDD(max. 8 (24) x SFF Hot-Plug) - 10/25 GbE 2-Port 640FLR-SFP28 - Embedded 4-Port (4x1Gb) Ethernet 331i - DL Gen10 x8 x16 x8 Rsr Kit - 2 x 800W HPE Flex Slot Platinum Hot Plug Power Supply - 2U Easy Install Rail Kit with CMA - 1Yr Basic Warranty 			
6	Application area: Interactive whiteboard (LED panel)	1 pcs		
	Technical specification: <ul style="list-style-type: none"> - Not less than 86" - TFT-LCD (touch IR technology up to 10 touches) - 3840x2160 UHD 4K - 16:9 - Anti-vandal screen - 450cd/m - Intel Core i5-4460 3.2GHz processor 			

	<ul style="list-style-type: none"> - Intel HD Graphics - RAM – not less than 8Gb; - SSD – not less than 256Gb; - Wi-Fi 802.11b / g / n. - LAN Gigabit Ethernet - Windows 10 and Android 6 - 1xVGA, 3xHDMI, 2xAV,2x3,5mm audio,1xYPbPr - Instruction, remote control, wireless keyboard / mouse, stylus, presenter, digital pointer - Case - metal, ultra-narrow frame, - 1Yr Basic Warranty 			
7	Application area: TV Technical specification: <ul style="list-style-type: none"> - Not less than 77" - Signature OLED Display (3840 x 2160) - Google Assistant - Intelligent Processor - Dolby Atmos® - 4K Cinema HDR with Dolby Vision (UHD 2160p) - 4 HDMI Ports - 3 USB - Smart TV Operating System - Speaker System - 4.2 Channel - 4K Upscaler, Pixel Dimming - 1Yr Basic Warranty 	1 pcs		
8	Application area: Server rack cabinet Technical specification: <ul style="list-style-type: none"> - Floor standing, 42U, - 600x1000x2000 mm - Perforated front and rear doors - Removable side panels 	1 pcs		
	Cost of IT equipment			
	Transportation cost			
	Packing, Insurance and other costs			
	Other charges (specify if there is any)			
	VAT (If applicable to Local Vendor)			
	Total All-Inclusive Bid Price			

Notes:

1. The bidders must quote genuine, branded products. UNDP may conduct post-delivery inspection at its sole discretions.
2. Sample of all items to be submitted with the bid response (as applicable).
3. Price to include delivery, installation/ testing/ commissioning (as applicable)
4. Site survey will be arranged on request (as applicable)

5. Brochures and Technical details of the model offered MUST be submitted with the bid offer (as applicable)

The UNDP General Terms and Conditions are an integral part of this RFQ and should be reviewed by all bidders.

<http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html>.

In submitting a quotation, bidders expressly accept to be bound by these General Terms and Conditions.

Any Purchase Order resulting from this process shall incorporate them in full.

Please submit your quotation by completing the right column of the form below:

UNDP Requirements [to be filled out by Buyer]	Bidder's Response
Validity of Offer: <input checked="" type="checkbox"/> 60 days In exceptional circumstances, UNDP may request the Offeror to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. In such case the extension shall be confirmed in writing, without any modification whatsoever of the Quotation.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Warranty Period Offered (as applicable): <input checked="" type="checkbox"/> Minimum 12 consecutive months.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Description of Warranty Coverage (as applicable): <input checked="" type="checkbox"/> Standard manufacturer's Warranty.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Description of After Sales Service (as applicable): <input checked="" type="checkbox"/> Warranty on Goods and spare parts for a minimum period of 12 consecutive months; <input checked="" type="checkbox"/> Technical Support; <input checked="" type="checkbox"/> Elimination of inconsistencies and malfunctions during the warranty period, including delivery and replacement; replacement with completely new item if the delivered one does not comply with the Specification or cannot be repaired.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Delivery Terms (linked to INCOTERMS 2010): <input checked="" type="checkbox"/> CIP-Tashkent, Republic of Uzbekistan Customs clearance ¹ , if needed, shall be done by UNDP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Payment Terms: To Local Bidders registered in Uzbekistan: <input checked="" type="checkbox"/> Shall be made in Uzbek Soums by means of bank transfer: 100% post-payment upon delivery of goods to the exact delivery address, and acceptance by UNDP; To Foreign Bidders registered outside Uzbekistan:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____

¹ Must be linked to INCOTERMS chosen.

<input checked="" type="checkbox"/> Shall be made in US Dollars or Euro by means of bank transfer: 100% post-payment upon delivery of technique to the exact delivery address and acceptance by UNDP.	
<p>Value Added Tax on Price Quotation:</p> <input checked="" type="checkbox"/> Must be inclusive of VAT for local companies registered in Uzbekistan (if registered as VAT payer); <input checked="" type="checkbox"/> Must be exclusive of VAT for foreign companies registered outside of Uzbekistan	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
<p>Delivery terms:</p> <p>The deadline for delivery is within 30 calendar days from the date of signing the contract by both sides.</p> <p>Attention: If the delivery period, stated in the quotation exceeds the delivery period stated above, the respective offer may be declined!</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
<p>All documentations, including catalogs, instructions and operating manuals, shall be in:</p> <input checked="" type="checkbox"/> Russian; and/or <input checked="" type="checkbox"/> English	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
<p>Liquidated Damages:</p> <input checked="" type="checkbox"/> Will be imposed in case of delay in delivery. Percentage of contract price per day of delay: 0.1%. Maximum number of days of delay: 20 calendar days. After that UNDP may terminate the contract.	<input type="checkbox"/> Accept <input type="checkbox"/> Does not accept <input type="checkbox"/> Please explain in case of "Does not accept": _____
<p>Please confirm that your company is not included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;</p>	<input type="checkbox"/> Not listed <input type="checkbox"/> Listed <input type="checkbox"/> Please explain in case of "Listed": _____
<p>Please confirm that you accept the UN Supplier Code of Conduct, available at https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</p>	<input type="checkbox"/> Accept <input type="checkbox"/> Does not accept <input type="checkbox"/> Please explain in case of "Does not accept": _____

Bidder's Declaration

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
<input type="checkbox"/>	<input type="checkbox"/>	Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

We request your duly signed and sealed price quotation in a company letterhead and additional details as outlined, **latest by 18:00 Tashkent time (GMT +5) on or before April 6, 2021.**

You may deliver physically in a sealed envelope to the United Nations Building, 4, Taras Shevchenko street, Tashkent 100029, Uzbekistan.

Alternatively, you may submit it electronically in **.pdf** format to bids.uz@undp.org². Quotation submitted by e-mail must be limited to a maximum size of 5 MB, virus-free and consist of no more than 3 email transmissions. Otherwise, such quotations will be rejected.

Your bid should contain the following reference either on the envelope or email subject:

RFQ/017/21 – Supply of IT equipment³

Please follow these instructions and be mindful of deadlines. Bids submitted through other means or to other addresses will not be accepted.

UNDP will consider an award to the quotation which complies with all requirements in full and offers the lowest price. UNDP reserves the right to conduct post qualification exercise by requesting additional documents/clarifications/information if deemed necessary.

Any offer that does not meet requirements shall be rejected. UNDP is under no obligation to accept any bid.

Any request for additional information or queries must be sent/addressed to Procurement Unit three business days prior to the deadline in writing to pu.uz@undp.org.

Yours Sincerely,

Procurement Unit

² Quotations submitted to other e-mail addresses will not be accepted and will be rejected.

³ Quotations that do not contain the specified subject or reference to the tender number in the subject line of e-mail message or on the envelope will not be opened and will be rejected.