COMO CREAR USUARIO EN EL SISTEMA E TENDERING

INFORMACION IMPORTANTE PARA INGRESAR AL SISTEMA ETENDRING

- ✓ Si es la primera vez que utiliza el sistema, se puede registrar a través del siguiente link, siguiendo las instrucciones de la guía de usuario:
- ✓ https://etendering.partneragencies.org
- ✓ Usuario: event.guest
- ✓ Contraseña: why2change
- ✓ En caso que ya se encuentra registrado, deberá ingresar al siguiente link: https://etendering.partneragencies.org
- ✓ Utilice la opción de "forgotten password" en caso no recuerde su contraseña. No cree un nuevo perfil.
- ✓ Considerar que para descargar los documentos del proceso necesita utilizar Internet Explorer.
- Se recomienda que al crear su usuario, este se componga de su nombre y apellido, separado por un ".", de la siguiente manera: nombre.apellido. Una vez que se registre, recibirá un correo electrónico con su contraseña. Se recomienda ingresar y cambiar la contraseña (ver la guía de usuario).
- ✓ Agradeceremos tener en cuenta que la contraseña deberá tener al menos las siguientes características:
 - Mínimo 8 caracteres
 - Al menos una letra en mayúscula
 - Al menos una letra en minúscula
 - Al menos un número
- Tener en cuenta que el usuario y contraseña indicados previamente pueden ser utilizados para revisar y descargar los documentos del proceso. Sin embargo, en caso quiera presentar una oferta, debe registrarse en el sistema e inscribirse en el proceso de su interés a fin de que le lleguen las notificaciones correspondientes.



Paso 1

Luego de Ingresar al sistema se muestra con la clave y ususarios

- ✓ Usuario: event.guest
- ✓ Contraseña: why2change

Aparecerá esta primera pantalla click donde señala la flecha

Debe Ingresar a la seccion register as a sourcing bidder (ingresar a registrarse como proveedor)

sui Register Bidder × +			- 0	×
← → C	I.AUC_BIDDER_REGISTR.GBL?Action=U	\$	Incognito 贵	
Atlas	Home	Sign out		
Bidder Registration				<u>Help</u>
Step 1 of 6: Preliminary information.				
These questions will determine the type of bidder you will become.				
* Required Field				
1. Please select the type of bidder which best describes you.				
Business Individual				
2. What type of bidding activities are you interested in?				
Buying goods/Services Selling goods/Services Both				
Next >> Cancel Registration				
* Required Field				

Seleccionar según se indica con las flechas y marcar el boton NEXT

Register Bidder X +			- 0	×
← → C	DDER_REGISTR.GBL?Action=U	\$	Incognito 🚓	:
Atlas	Home	<u>.Sign out</u>		Help
Bidder Registration Step 1 of 6: Preliminary information. These questions will determine the type of bidder you will become. * Required Field				Help
1. Please select the type of bidder which-biest describes you. ● Business ● Individual → The of bidden activities are you downsted in 2				
Soling goods/Services Both				
Next >> Cancel Registration * Required Field				

∐i	×	 23	×∃		02	9	9	5	4	w		へ 🔄 📥 🖅 🧔 🗊 🦝 🕄 🖏	
			-							_			-

Aquí se esta registrando un consultor individual que esta interesado en multiples temas luego marcar botón NEXT

sun Register Bidder							- 6	×
\leftrightarrow $ ightarrow$ C $\ $ $lacksquare$ etenderi	ing.partneragencies.org/	psp/UNDPP1FSS_2/SUPPLIER/	ERP/c/AUC_BIDDER_REGIS	TRATION.AUC_BIDDER_R			☆ Incognito	🖨 :
At a SFinance								
/ (club					Home	<u>Sign out</u>		
Didden Denistration								Help
Stop 2 of 6: Usor Acc	count Sotup							
Create a user account for your con	mnany							
	inpuny.		/					
* Required Field								
Company Website								
User Information								
*First Name								
*Last Name								
*Telephone	Evt							
Fax	EAL							
*User ID	User's accou	t login name.)						
		,						
<< Back Next >>		Cancel Registration						
* Required Field								
🖶 🗄 📻 🖊	🔢 🛂 X 🗄	🛗 📅 💀 🧿	😑 🗞 🚍			^ 🗐 👄 📾 🌈 🗘) ESP 6/11/201	, 🗟

Aquí se llenan los datos de identificación del consultor

Nombre, apellido, correo electrónico, teléfono y nombre de usuario cada consultor define cual sera su nombre de usuario y marcar botón **NEXT**

Sun Register Bidder × +					- 6]	×
← → C ■ etendering.partneragencies.org/psp/UNDPP1FSS_2/SUPPLIER/ERP/c/AUC_BIDDER_REGISTRATION.AU	JC_BIDDER_F	REGISTR.GBL?Action=U		☆	Incognito	⊜	:
Atlas		Home	Sian out				
							Help
Bidder Registration							
Step 3 of 6: Primary Address							
Please provide a Primary Address for your company. If your company has multiple site locations, the Primary Address would be the main headquarters.							
* Required Field							
Primary Address							
If your address is not located in the USA, Please click on the 'Change Country'							
Country: United States Change Country							
*Address 1:							
Address 2:							
Address 3:							
*City:							
County:							
*State: Q Postal:							
<< Back Next >> Cancel Registration							
* Required Field							

Para registrar la dirección: dar click a charge country escribe PER y dar click

Donde indica la flecha dar click y cambiar de país escribir per de peru NEXT

sad Register Bidder × +		- 0 ×
← → C 🔒 etendering.partneragencies.org/psp/UNDPP1FSS_2/SUPPLIER/ERP/c/AUC_BIDDER_REGISTRATION.	AUC_BIDDER_REGISTR.GBL?Action=U	🚖 Incognito 😓 🗄
Atlasfinance		
/ (dd5	Home	<u>_Sign out</u>
Bidder Registration		Help
Step 4 of 6: Other Account Addresses		
* Required Field		
The Primary Address you have entered for is: av grau 001 chorrillos		
lima, Lima, Peru		
If you need to make corrections, click the Back button and edit your fields.	/	
Other Account Addresses		
Because you will be bidding on events as both purchaser and seller of goods/services, you must provide Bill To, Ship To, and Invoice addresses.		
Check boxes below to indicate addresses that are different from your Primary Address:		
Bill To Address your company's accounts payable department (for when your purchase		
Ship To Address default location for where we ship your order (for when you purchase		
goods/services).		
goods/services).		
< Back Next >> Cancel Registration		
* Required Field		
		へ 💽 🥌 🌈 (小) ESP 10218 🔜

No mover nada solo dar next

solo se utiliza esta opción para crear nuevas direcciones de contacto

sm Register Bidder × +				– ø ×
← → C ■ etendering.partneragencies.org/psp/UNDPP1FSS_2/SUPPLIER/ERP/c/AUC_BIDDER_REGISTRATIC	ON.AUC_BIDDER_RE		\$	Incognito 🍔 🚦
Atlas		Home	Sign out	
				He
Bidder Registration				
Step 5 of 6: Address Contacts				
Please enter additional addresses as necessary. (This is required only if your Primary Address js=rtfd used for all address types). Next, please designate each of your registered users to an appropriate address category. If you're not sure which address category is the best match, choose "Primary Address". • Required Field				
User Name Designate as Contact for fany fano Primary Address				
Kenter Sector Cancel Registration				
* Required Field				

No mover nada solo dar next solo se utiliza esta opción para crear nuevas direcciones de contacto



Dar click donde indica la flecha aceptando las condiciones de confidencialidad de la información registrada. Y presionar FINISH



ОК

Esta pantalla aparecerá finalmente confirmando el registro de usuario del consultor presionar botón OK,

IMPORTANTE en paralelo recibirá un correo electrónico del sistema e tendering UNDP confirmando el usuario y la clave que te asigna el sistema y te pide inmediatamente que realices el cambio de contraseña.

Una vez recibido el correo se debe ingresar al sistema e tendering y realizar el cambio de clave de lo contrario no podrá acceder al sistema e tendering.

COMO INGRESAR AL SISTMA ETENDERING Y ENVIAR PROPUESTA COMO CONSULTOR

Ingresar al sistema con usuario y clave, que ya se creo en el sistema previamente

Nota el usuario y clave Usuario: event.guest, y Contraseña: why2change NO TE PERMITEN ENVIAR PROPUESTAS EN ETENDERING, como consultor

Dar clid

InPrivate □ Supplier-facing registry × + ∨							-	ø ×
\leftarrow \rightarrow \circlearrowright \Uparrow \land	p/UNDPP1FSS/SUPPLIER/ERP/h/?tab=DEFAULT				☆	5/≡	h	\$ ···
At a SFinance Welcome fany fano to Atlas Con	nmunity!	_						
/ telos			Home		lign out Perso	nalize <u>Cor</u>	itent Lay	rout <u>Hel</u>
Menu O 💽	My Buy Events							0 0 -
Search:	There are no events to view.							
Manage Events and Place Bids	My Sell Events							0 0 7
- view terms & Conditions	Event Name	Event Type	Start Date/Time	End Date/Time:				
My Event Discussions	Procurement of Foaming Machine Equipment	RFx	04/11/2019 11:30a.m. EST	19/11/2019 08:00 AM EST				
You have no Event related discussion threads to display	UN LTA for Mobile phone and Vehicle tracking	RFx	28/09/2019 7:22p.m. EDT	09/11/2019 11:59 PM EST				
See all authorized Forums	Supply of Medical Equipment in 15PHCCs, Ninawa	RFx	24/10/2019 7:11a.m. EDT	20/11/2019 07:00 AM EST				
	PROCESO A2019-000961 - INVITACION A LICITAR	RFx	26/09/2019 4:45p.m. EDT	11/11/2019 04:00 PM EST				
	RFP start-up cash grants in the North-East Nigeria	RFx	05/11/2019 7:00a.m. EST	18/11/2019 07:00 AM EST				
	See all of my events							

Dar click en manage events and place bid,

🖾 InPrivate 📄 Base Navig	pation Page × + ~	-	٥	×
\leftrightarrow \rightarrow \circlearrowright	A https://etendering.partneragencies.org/psp/UNDPP1FSS/SUPPLIER/ERP/s/WEBLIB_PTPP_SC.HOMEPAGE.FieldFormula.IScript_AppHP?pt_fname=EPAUC_PREPAF 🛄 🛠	t≞ <i>1</i>	L B	
AtlasFinance	Welcome fany fano to Atlas Community!			
Menu E		Ŀ	lome	Sign out
Search: Manage Events and Place Bids - View Events and Place Bids - Mr Event Activity - Maintain My User Contact - Mr Bider Profile - Wew Terms & Conditions	Manage Events and Place Bids Strategic Sourcing Events Maintain My User Contact We Event Activity Maintain My User Contact Strategic Sourcing Events Maintain My User Contact We Event Activity Maintain the company contact with which you My Bidder Profile Maintain the company contact with which you	are associate	ed.	

Aparece esta pantalla se debe dar click en view events and place bids

InPrivate 🗍 View Even	ts and Place E $ imes$	+ ~						1	-	٥	×
\leftrightarrow \rightarrow \circlearrowright \Leftrightarrow	A https://eten	dering.partneragencies.org/psp/UNDPP1FSS/SUP	PLIER/E	ERP/c/AUC_MAN	IAGE_BIDS.AUC_RESP_INQ_AI	JC.GBL?PORTALPARAM_PTCNAV=EP_AUC	_RE 🛄 🕁	մ≡	R	Ŀ	
AtlasFinance	Welcome	e fany fano to Atlas Community!						_			
Menu Seerch:	Enter search criteria Search Criteria Use Saved Search Event ID: Event Name: Event Type: Event Status: Include Dectri Search	the forviewing or placing bids.	Result C	ts Should Include Sell Event Purchase Event Request For Infor	: mation vanced Search Citleria				Home		~
	Search Results		-	l 🔤	First 🚺 1-204 of 204 🚺 Last						
	Event ID	Event Name	Format	Туре	End Date						
	ALB10- 0000004665	RFP - STAR 2 - Local Governance Mapping in 61 Mun.	Sell	RFx	12/11/2019 08:00 AM EST						
	BFA10- 0000004719	ITB 008/PNUD-BF/2019- Périmètres maraîchers Dori	Sell	RFx	19/11/2019 05:00 PM EST						
	BFA10- 0000004727	ITB N*009/ PNUD-BF/2019; Acquisition, Installation	Sell	RFx	14/11/2019 05:00 PM EST						
	BGD10-ITB-19- 006	ITB-BD-2019-006-LTA-Cleaning Housekeeping Service	Sell	RFx	14/11/2019 06:30 AM EST						
	BGD10- REFFQ19016	RE-RFQ-BD-2019-016-Plastic Waste Buckets-READV	Sell	RFx	12/11/2019 06:30 AM EST						
	BGD10-RERFP- 033	Conduct a survey on Microinsurance products- SWAPNO	Sell	RFx	12/11/2019 06:30 AM EST						
	BGD10-RFP-10- 049	G2P payment model dev testing; evaluation-SWAPNO	Sell	RFx	Event Completed						
	BGD10-RFP-19-	Baseline Study of SID-CHT Project	Sell	REx	12/11/2019 06:30 AM EST						~
🖷 🛱 📜 🖊		🔟 🛗 🖉 🔯 🤇		Sa 🗐		^ (🗐 🤹 📾 🌈 🕻×	ESP	10:50 6/11/2))19	10

Dar click donde señala la flecha y buscar peru. Y dar click sobre peru esto sirve para ubicar todos los eventos realizados en el PNUD PERU.

🖾 InPrivate 📄 View Even	its and Place E $ imes$	+ ~						-	٥	×
\leftrightarrow \rightarrow \circlearrowright \textcircled{a}	A https://etende	ring.partneragencies.org/psp/UNDPP1FSS/SUP	PLIER/E	RP/c/AUC_MA	NAGE_BIDS.AUC_RESP_INQ_AU	JC.GBL?PORTALPARAM_PTCNAV=EP_AUC_RE	7≜	C_	Ŀ	
	Welcome f	any fano to Atlas Community!								
Menu Search: Wanage Events and Place Bids Manage Events and Place Bids Muser Events and Place Bids Muser Centad Muser Cent	Enter search criteria lu Search Criteria Use Saved Search: Event ID: Event Name: Event Type: Event Status: Include Decline	> locate an event for viewing or placing bids.	Result	is Should Incluc Sell Event Purchase Event Request For Inf	ie: commation			Home	; <u>S</u> an	n out
	Search C	Manage Saved Searches	Save Se	arch Criteria A	dvanced Search Criteria					
	Search Results			· 1	A First 1-13 of 13 Last					
	Event ID	Event Name	Format	Туре	End Date					
	PER10-0000004485	PNUD/IAL-258/2019 - Servicio de limpieza y otros	Sell	RFx	19 hrs, 8 mins, 4 secs					
	PER10-0000004620	PNUD/IAL-350/2019 - Boya hidrometeorológica perfil	Sell	RFx	12/11/2019 01:00 AM EST					
	PER10-000004621	PNUD/SDP-286/2019 Anal Diag Transfronterizo TDPS	Sell	RFx	18/11/2019 01:00 AM EST					
	PER10-0000004651	PNUD/IC-353/2019 Plan de Monitoreo, Seguimiento	Sell	RFx	08/11/2019 01:00 AM EST					
	PER10-0000004658	IC-338-2019	Sell	RFx	11/11/2019 01:00 AM EST					
	PER10-0000004674	PNUD/IAL-321/2019 - Adquisición Herramientas	Sell	RFx	26/11/2019 01:00 AM EST					
	PER10-0000004691	PNUD/IC-354//2019 Apoyo a la implementación	Sell	RFx	08/11/2019 01:00 AM EST					
	PER10-0000004706	PNUD/IC-370/2019 Acompanamiento y Asist Tecnica	Sell	RFx	08/11/2019 01:00 AM EST					
	PER10-0000004731	IC-374-2019 Análisis causa-raiz Palma Aceitera	Sell	RFx	14 hrs, 8 mins, 4 secs					
	PER10-0000004733	IC-375-2019	Sell	RFx	14 hrs, 8 mins, 4 secs					~
📹 🛱 📜 🖊	- III 👔	🗵 🛗 🎬 📴 🌖 🤇		Sa 🚍	w	^ 📑 👄 📾 🌾 ባ	× ESP	10:5 6/11/2	2	1 2

Aquí se muestran los eventos solo los vigentes osea los que están en plazo para recibir ofertas.

🖾 InPrivate 🗖 View Even	its and Place E $ imes$	+ ~					-	٥	×	
\leftrightarrow \rightarrow \circlearrowright \circlearrowright	A https://etender	ing.partneragencies.org/psp/UNDPP1FSS/SUF	PLIER/E	RP/c/AUC_MAI	NAGE_BIDS.AUC_RESP_INQ_AUC	C.GBL?PORTALPARAM_PTCNAV=EP_AUC_RE 🛄 📩	5≡ ,	L I	<u>e</u>	
AtlasFinance	Welcome fa	any fano to Atlas Community!					_			
Menu Search:	Enter search criteria to Search Criteria Use Saved Search: Event ID: Event Name: Event Yape: Event Status: Include Decline Search CC	Diocate an event for viewing or placing bids.	Result	ta Should Includ Sell Event Purchase Event Request For Info	e: prmation branced Search Criteria			Home	Sian.out	
	Search Results				First K 1-13 of 13 Last					
	Event ID	Event Name	Format	Type	End Date					
	PER10-0000004485 PER10-0000004620	PNUD/IAL-250/2019 - Servicio de impleza y otros PNUD/IAL-350/2019 - Boya hidrometeorológica	Sell	RFX	12/11/2019 01:00 AM EST					
	PER10-000000462	PNUD/SDP-286/2019 Anal Diag Transfronterizo	Sell	RFx	18/11/2019 01:00 AM EST					
	PER10-0000004651	PNUD/IC-353/2019 Plan de Monitoreo, Seguimiento	Sell	RFx	08/11/2019 01:00 AM EST					
	PER10-0000004658	IC-338-2019	Sell	RFx	11/11/2019 01:00 AM EST					
	PER10-0000004674	PNUD/IAL-321/2019 - Adquisición Herramientas	Sell	RFx	26/11/2019 01:00 AM EST					
	PER10-0000004691	PNUD/IC-354//2019 Apoyo a la implementación	Sell	RFx	08/11/2019 01:00 AM EST					1
	PER10-0000004706	PNUD/IC-370/2019 Acompanamiento y Asist Tecnica	Sell	RFx	08/11/2019 01:00 AM EST					
	PER10-0000004731	IC-374-2019 Análisis causa-raiz Palma Aceitera	Sell	RFx	14 hrs, 7 mins, 9 secs					
	PER10-0000004733	IC-375-2019	Sell	RFx	14 hrs, 7 mins, 9 secs					~
🖬 🛱 🔂 🖊		🔟 🛗 🖉 🙋 🤇	•	Sa 🗐		^ 🗐 ⇔ <i>⊯ ແ</i>	< ESP 6/	10:53 11/2019	, 5	

Identificar el proceso que le interesa participar y dar click en la columna ID PER10

InPrivate 🗖 View Even	ts and Place E × + ×		-	٥	×
$\leftrightarrow \rightarrow$ O G	A https://etendering.partneragencies.org/psp/UNDPP1FSS/SUPPLIER/ERP/c/AUC_MANAGE_BIDS.AUC_RESP_INQ_AUC.GBL?PORTALPARAM_	PTCNAV=EP_AUC_RE	t≡ ll~	Ŀ	
Atlaction	Welcome fany fano to Atlas Community!				
AllaSrinance			Home	: Sin	n out
Menu Search:		New Window L	Help Perso	alize Pa	ae o
Manage Events and Place Bide	Event Details				
 View Events and Place Bids 					
- My Event Activity - Maintain My User Contact	Accept Invitation Bidding Shortcuts: <u>View Your Bid Activity</u>				
 My Bidder Profile View Terms & Conditions 	Bid on Event Upload XML Bid Response				
	Event Name: PNUD/C-353/2019 Plan de Monitoreo, Seguimiento				
	Event ID: PER10-0000004651 My Bid Status:				
	Event Format/Type: Sell Event RFx				
	Event Version: 2				
	Event Start Date: 16/10/2019 11:43a.m. EDT				
	Event End Date: 08/11/2019 01:00 AM EST				
	Event Description:				
	Se extiende enmienda de ampliacion de plazo de presentación de ofertas, hasta el 07 de noviembre de 2019				
	PNUD/IC-353/2019 Plan de Monitoreo, Seguimiento y Evaluación del PLANAGERD a nivel de la Región Piura y mecanismo de seguimiento de la recuperación de las poblaciones afectadas post FEN Costero				
	Contact: Marilyn CORDOVA RAMIREZ Payment Terms: Net 15				
	Phone: 625-9000 My Bids: 0				
	Email: marilyn_cordova@undp_org Edits to Submitted Bids: Allowed				
	Online Discussion: Multiple Bids: Not Allowed				
	Display: All Lines All Comments/Files				
	Find View All 👪 🎬 Find 🖬 1-3 of 3 🔤 Last				~
🖽 🖽 🥅 🖊	📰 🖻 🖬 🛗 🚾 💿 💽 🗞 🚍 🖏	🔨 🥽 🥌 📾 🌈 d× e	SP 6/11/2	6 019	3

Una vez ubicado el proceso lo primero es visualizar los documentos del proceso bases, formatos y guía de uso e tendering.

InPrivate View Even	ts and Place E × + v		-	٥	×
\leftrightarrow \rightarrow \circlearrowright \circlearrowright	A https://etendering.partneragencies.org/psp/UNDPP1FSS/SUPPLIER/ERP/c/AUC_MANAGE_BIDS.AUC_RESP_INQ_AUC.GBL?PORTALPARAM_PTCNAV=EP_AUC_RE	☆	r∕≡	R E	>
AtlasFinance	Welcome fany fano to Atlas Community!				
Menu Search:	Event Header Comments and Attachments Event ID: 000004651 Event Comments Comments Pland & Moniforeo, Seguimiento y Evaluación del PLANAGERD a nivel de la Región Plura y mecanismo de seguimiento de la recuperación de las poblaciones aflectadas post PEN Costero	New Wind	dow Help	Home	<u>Sian out</u>
	₽ First II 16 of 6 III Last				
	Nutzehed File Attachment Description 1 BASES_IC_353 pdf Bases IC 353 2 Formatios_IC_353 docx Formatios IC 353 3 Guia_de_uso_e_tendering.pdf Guia de uso elendering 4 Enmienda_I_LC_353_OPEn_de_Monitoreo.pdf Enmienda 1IC 353 5 33_2019_Plan_de_Monitoreo.Seguimiento.xml Event Bid Package 6 353_2019_Plan_de_Monitoreo_Seguimiento.pdf Event Details 0 K Cancel				
🖷 🗄 📙 🖊	- 💷 📴 🛄 🚟 💁 💁 💁 💁 🗠 🔹 🗠	® <i>(ii</i> , ⊄×	ESP (11:09 5/11/2019	Ę,

Revisar y descargar la información sobre el proceso las bases los formatos y la guía etendering finalmente para salir de esta pantalla dar click en ok

Luego de revisar los documentos del proceso lo primero es es aceptar la invitación. Conforme se indica en la flecha.

🖾 InPrivate 🗖 View Even	ts and Place E $ imes$ +	~					-	٥	×
\leftrightarrow \rightarrow \circlearrowright \circlearrowright	A https://etenderin	g.partneragencies.org/psp/UNBPP1	FSS/SUPPLIER/ERP/c/AUC_MANAGI	E_BIDS.AUC_RESP_INQ_AUC.GBL?PORTA	LPARAM_PTCNAV=EP_AUC_RE	□ ☆ ☆	= l~	B	
Atlas	Welcome fan	y fano to Atlas Community!							
Menu Search: Search: So Manage Events and Place Bids May Events and Place Bids Mux Event Activity Maintain My User Contact Maintain My User Contact My User Contact - Miv Bidder Profile View Terms & Conditions	Event Details Accept Invitation Bid on Event		Bidding Shortcuts	: View Your Bid Activity View Bidding Documents Upload XML Bid Response	-	<u>New Window</u> <u>H</u> e	<u>Hom</u>	nalize P.	in out
	Event Name: Event ID: Event Format/Type: Event Round: Event Version:	PNUD/IC-353/2019 Plan de Monitorer PER10-000004651 Sell Event RFx 1 2	o, Seguimiento My Bid Status:						1
	Event Start Date: Event End Date:	16/10/2019 11:43a.m. EDT 08/11/2019 01:00 AM EST							
	Event Description: Se extiende enmiend PNUD/IC-353/2019 PI recuperación de las pr	a de ampliacion de plazo de presentaci an de Monitoreo, Seguimiento y Evaluac bblaciones afectadas post FEN Costero	ón de ofertas, hasta el 07 de noviemb ión del PLANAGERD a nivel de la Regió	re de 2019 in Plura y mecanismo de seguimiento de la					1
	Contact: Phone:	Marilyn CORDOVA RAMIREZ	Payment Terms:	Net 15					
	Email:	marilyn.cordova@undp.org	Edits to Submitted	Bids: Allowed					
	Online Discussion: Live Chat Help:		Multiple Bids:	Not Allowed					
	Display: All Lines	Find View All	Hid Required Dire	Comments/Files					~
🖷 🖽 📻 <mark>7</mark>		🗉 🛗 🔯 💽) 😑 🗞 🖨 🛛		^ 🗟 🥌	• 📾 🌈 🗘 × ESI	5 10:5 6/11/2	i4 2019	3



Una vez aceptada la invitación aparece esta pantalla donde hay 2 pasos que cumplir

View Even	s and Place E $ imes$ + $ imes$				-	٥	×
\leftrightarrow \rightarrow \circlearrowright \land	A https://etendering.partneragencies.org/psp/UNDPP1FSS/SUPPLIER	VERP/c/AUC_MANAGE_BIDS	AUC_RESP_INQ_AUC.GBL?PORTALPARAM_F	PTCNAV=EP_AUC_RE 🛄 🕁 📁	R	B	
	Welcome fany fano to Atlas Community!						
AtlasFinance	Welcome fany fano to Atlas Community! Event Details Submit Bid Save for Later Validate Entries Event Name: PNUD/IC-353/2019 Plan de Monitoreo, Seguimiento Event 10: PER10-000004651 Event Romai: 1 Event Version: 2 Event Start Date: 16/10/2019 11:43 a.m. EDT Event Source: 0011/2019 01:00 AM CST View/Add General Comments and Attachments Hide Additional Event Info Description: Sectiende enmienda de ampliacion de plazo de presentación de ofertas, hereuperación de las poblaciones afectadas post FEN Costero Contact: Marilyn CORDOVA RAMIREZ Phone: 625-9000 Email: mariny cordova@undo org Online Discussion:	Bid ID: Bid Date: Bid Date: Bid Date: Bid Currency: Edit of the noviembre de 20 ERD a nivel de la Región Piura Payment Terms: Billing Location: Event Currency: Conversion Rate: Feltis to Submitted Bids.	ew EN Nuevo Sol 9 y mecanismo de seguimiento de la PNUD New sol 100000000	New Window Hel	tions	i Sit	in out
📹 🛱 📜 🖊	🖩 😰 🗷 🛗 🐺 🗞 🌖 😋	Multiple Bids:	Not Allowed	^ 📴 📥 📾 🌈 ⊄× ESP	11:18 6/11/20	3 019	~ ₽3

InPrivate View Ever	ts and Place E $ imes$ + $$ $$ $$		- 0 ×
$\leftarrow \rightarrow \bigcirc \bigcirc$	A https://etendering.partneragencies.org/psp/UNDPP1FSS/SUPPLIER/ERP/c/AUC_MANAGE_	BIDS.AUC_RESP_INQ_AUC.GBL?PORTALPARAM_PTCNAV=EP_AUC	_RE [] ☆ ☆ ル @ …
Atlas	Welcome fany fano to Atlas Community!		Home Sign out
Menu E Search:	Multiple bids:	Not Allowed	~
Manage Events and Place Bids – View Events and Place Bids	Step 1: Answer General Event Questions		
 My Event Activity Maintain My User Contact 	Canaral Evant Ouastions 2		
- My Bidder Profile - View Terms & Conditions	Required Questions 3		
	Hide Event Questions		
	★Bid Required		
	Previous Questions 1-3 of 3 Next Questions		
	★ 👎 1. ¿Ha incluido la Carta del Oferente al BNUD confirmando interés y disponibilidad para la asign	ración, de acuerdo al Anexo	
	Response:	Weighting	
	Ideal: Yes	Add Comments or Attachments	
	★ 🛠 2. ¿Ha incluido el desglose de costos que respalda su oferta financiera?		
	Response:	Weighting	
	Ideal: Yes		
	★ 🗱 3. ¿Ha incluido su CV?		
	Response:	Weighting	
	Ideal: Yes	Add Comments or Attachments	
	Step 2: Enter Line Bid Responses		
	This event contains one or more individual lines that await your bid response. Some or all lines may requir Administrator.	re your bid in order for consideration by the Event	
📲 🛱 🔚 💋	🖩 🖻 🗷 🛗 🐺 💁 💿 🥃 🚱 🚍 💷	~ (見 📥 🕼 🦧 ↓ ESP 11:19

Responder las preguntas, en orden dar click:

En la 1 ra pregunta se responde YES y luego se da click en el botón add comments or attachments y se carga el archivo en PDF de la carta del oferente.

Luego la pregunta 2 indicando YES, y se adjunta en PDF el archivo del desgloce de costos y su propuesta económica

Luego la pregunta 3 indicando YES y se adjunta el archivo en PDF del Formato De CV que viene en los formatos de la consultoría y se adjunta el CV mas el resumen profesional adjuntando los documentos de sustento de su experiencia profesional.

🖾 InPrivate 📄 View Even	ts and Place E $ imes$ + $ imes$		-	٥	×
\leftrightarrow \rightarrow \circlearrowright \Leftrightarrow	A https://etendering.partneragencies.org/psp/UNDPP1FSS/SUPPLIER/ERP/c/AUC_MANAGE_BIDS.AUC_RESP_INQ_AUC.GBL?PORTALPARAM_PTCNAV=EP_AUC_RE	E 🛄 🕁	r∕≡	R LE	ې ۋ
	Welcome fany fano to Atlas Community!				
Menu E				Home	Sign out
Search:	Response: Weighting				P.
Manage Events and Place Bids	Ideal: Yes Add Comments or Attachments				
- <u>My Event Activity</u> - Maintain My User Contact	★ ∳ 3, /Ha incluido su CV?				
- My Bidder Profile - View Terms & Conditions	Response: V				
	Ideal: Yes Add Comments or Attachments				
	Step 2: Enter Line Bid Responses This event contains one or more individual lines that await your bid response. Some or all lines may require your bid in order for consideration by the Event				
	Administrator.				
	Lines in This Event: 3				
	Your Total Line Pricing: 0,0000 PEN				
	Hide Line Detail Bid Required C: Line Comments/Files				
	Previous Lines 13 of 3 Next Lines				
	Line Description Unit Requested Your Bid Quantity Your Unit Bid Price Your Total Bid Price				
	1 ★ SJIC Local-Technical Daily Fee EA 1.0000 Bid 📀				
	2 📩 SIIC Local-Technical Daily Fee EA 1.0000 OD 0.0000 PEN Bid				
	3 ★ SIIC Local-Technical Daily Fee EA 1.0000 0.0000 PEN Bid				
	At any point in the bid response process you may save an in-progress bid and resume completion at later time. When your bid response is complete, submit for consideration.				
	Submit Bid Save for Later Validate Entries				
	Relum to Event Search				\sim
📰 🔄 📜 🖊	- 🖬 🖻 🕅 🛗 🎬 🙇 💿 😑 🔕 🚍 📾	📥 💷 🌈 🗅 🖌	ESP _	11:21	导

En esta pantalla se muestran tres líneas estas representan los productos a presentar en la consultoría se llenan las dos columnas (Your bid quantity) se ingresa 1 en el 1er casillero y se ingres 1

Luego en la casilla que dice (your unit bid Price) se ingresa el monto de la propuesta la que el consultor propone sus horarios por el producto, debe ingresar el monto con un punto y dos 02 decimales y dar click

Hay dos opciones:

submit bid con este botón se enviar su propuesta al sistema e tendering

save for later, asi se guarda la información ingresada para revisarla y enviarla después

En caso se desea guardar información para luego seguir cargando información

Si se grabo información parcial save for later, con esta opción el sistema lo direcciona a la página principal, como se muestra a continuación entrara nuevamente al menú de View Events and Place bids:

debes buscar nuevamente el evento: ejemplo dar click en IC 353



🖾 InPrivate 🗖 View Even	ts and Place E $ imes$ +	\sim				-	٥	×
\leftrightarrow \rightarrow \times $rescale of the constant of the test of t$	A https://etenderin	g.partneragencies.org/psp/UNDPP1FSS/SUPPLIER,	/ERP/c/AUC_MANAGE_BII	DS.AUC_RESP_INQ_AUC.GBL?PORTA	LPARAM_PTCNAV=EP_AUC_RE 🛄 🕁	5/≡	LĖ	
Atlac	Welcome fan	y fano to Atlas Community!						
A LIG Sfinance	Event Details		Bidding Shortcuts: 3	New. Edit or Copy from Saved Bids	New Win	iow Help E	<u>Home</u> S Personalize F	Sign.out
	Event Name: Event ID: Event Format/Type: Event Round: Event Version: Event Version: Event Start Date: Event End Date:	PNUD/IC-353/2019 Plan de Monitoreo, Seguimiento PER10-000004651 Seli Event RFx 1 2 16/10/2019 11-43a m. EDT 08/11/2019 01:00 AM EST	My Bid Status:		_			
	Event Description: Se extende enmiend PNUD/IC-353/2019 PI recuperación de las pr Contact: Phone: Email: Online Discussion: Live Chat Help:	a de ampliacion de plazo de presentación de ofertas, l lan de Monitoreo. Seguimiento y Evaluación del PLANAC oblaciones afectadas post FEN Costero Marilyn CORDOVA RAMIREZ 625-9000 marilyn.cordova@undp.org	hasta el 07 de noviembre di ERD a nivel de la Región Pi Payment Terms: My Bids: Edits to Submitted Bids Multiple Bids:	s 2019 ura y mecanismo de seguimiento de la Net 15 <u>1 In-Process and Submitted</u> Not Allowed Not Allowed				
	Display: All Lines	→ Bid Required	Une Com	ments/Files			11.42	~
🕂 🔄 🖊	III P 3	x]] 🛗 🎀 🚾 🔿 🥚	S. 🚔 💵		^ 🔄 👄 📾 🌈	¢× ESP ,	/11/2010	見

luego aparece esta pantalla resumen y se debe dar click en view edit or copy, para ingresar a la información que se ha grabado inicialmente.

🖾 InPrivate 🗌 View Even	its and Place E \times + \vee	- 0 ×
\leftrightarrow \rightarrow X a	A https://etendering.partneragencies.org/psp/UNDPP1FSS/SUPPLIER/ERP/c/AUC_MANAGE_BIDS.AUC_RESP_INQ_AUC.GBL?PORTALPARAM_PTCNAV=EP_AUC_RE	
Atlas	Welcome fany fano to Atlas Community!	Home Sign out
Menu Severk: () () () () () () () () () ()	View, Edit or copy from Saved Bids Event Name: PNUD/IC-353/2019 Plan de Monitoreo, Seguimiento Event ID PER10-000004651 Event Format/Type: Sell Event RFX Event Version: Event Start Date: 16/10/2019 11:43a.m. EDT Multiple Bids Not Allowed Event Board Version Bid Status Event Start Date: 08/11/2019 01:00 AM EST Currency Nuevo Sol Bid D Board States 1 2 Saved Posled 06/11/2019 11:32a.m. EST Vent Edit Bid Response Corry, Cancel, Upload	New Window Help Personalize Page

aparecerá esta pantalla resumen de la información que se guardo del proceso, debe dar click en view conforme indica la flecha

Aparecerá solo la información grabada aquí no se puede editar o modificar

🖾 InPrivate 🗖 View Even	ts and Place E $ imes$ + $ imes$		– ø ×
\leftrightarrow \rightarrow \times $rescale of the matrix of the m$	A https://etendering.partneragencies.org/psp/UNDPP1FSS/SUPPLIEF	R/ERP/c/AUC_MANAGE_BIDS.AUC_RESP_INQ_AUC.GBL?PORTALPARAM_	
AtlasFinance	Welcome fany fano to Atlas Community!		
Monu Search: Manage Events and Place Bids Manage Events and Pla	Event Details Submit Bill Sive for Later Vanidate Entres Event Name: PNUD/IC-353/2019 Plan de Monitoreo, Seguimiento Event ID: PER10-000004651 Event Normat/Type: Sell Event RFx Event Round: 1 Event Version: 2 Event Version: 2 Event Sell Event Info Event Version: View/Add General Comments and Attachments Mide Additional Event Info Description: Se extende emplacion de plazo de presentación del PLANAC PNUD/IC-353/2019 Plan de Monitoreo. Seguimiento y Evaluación del PLANAC PRUDOC-353/2019 Plan de Monitoreo. Seguimiento y Evaluación del PLANAC Contact: Maniyn CORDOVA RAMIREZ Phone: 625-9000	Bid ID: 1 Bid Date: Bid Currency: PEN Nuevo Sol hasta el 07 de noviembre de 2019 GERD a nivel de la Región Piura y mecanismo de seguimiento de la Payment Terma: Net 15 Billing Location: PNUD	Here San of
	Email: marityn.cordova@undp.org Online Discussion:	Event Currency: New Sol Conversion Rate: 1.00000000 Edits to Submitted Bids: Allowed Multiple Bids: Not Allowed	
🔳 🛱 🔜 🖊	🖩 😰 🗷 🛗 🖉 🗞 🧿 🤤		へ 🗒 👄 📾 🌈 q× ESP 11:46 6/11/2019 見

Aquí solo se muestra el resumen de lo guardado, mas no se puede editar. Aquí de debe ir al final de pagina y marcar return to bid search ya aparecerá la siguiente pagina

InPrivate 🗖 View Ever	its and Place E \times + \vee	- 0 ×
\leftrightarrow \rightarrow X \textcircled{a}	A https://etendering.partneragencies.org/psp/UNDPP1FSS/SUPPLIER/ERP/c/AUC_MANAGE_BIDS.AUC_RESP_INQ_AUC.GBL?PORTALPARAM_PTCNAV=EP_AUC_RE	☆ ☆ ఓ ☞ …
Atlas	Welcome fany fano to Atlas Community!	Home Sign out
Menu Search: So Thange Events and Place Bids View Events and Place Bids View Events and Place Bids Maintain Mu Ger Contact Maintain Mu Ger Contact My Bidder Profile View Terms & Conditions	Welcome, fanofany Welcome, fanofany Event Name: PNUDRC-353/2019 Plan de Monitoreo, Seguimiento Event ID PER10-0000004651 Event Round: 1 Event Format/Type: Self Event REx Event Version: 2 Event Start Date: 16/10/2019 11:43a.m. EDT Multiple Bids Not Allowed Event End Date: 08/11/2019 01:00 AM EST Currency Nuevo Sol Bid D Round Version Bid Status Event Bid List Saved 1 of 1 Last Return Devent Saved 06/11/2019 11:32a.m. EST View: Edd Bid Response Copy, Cancel Upload	New Window Help Personalize Page

Se debe dar click conforme indica la flecha sobre edit bid response y se ingresará al pantalla y se podrá modificar incluir o retirar información guardada anteriormente.



Una vez guardados los cambios se puede dar send bid y se enviara la postulación al sistema etendering

🔯 InPriv	/ate	View	Events	and Place	E×	+ ~																				-	٥	×
← -	×	< ŵ	1	https:/	//etende	ring.par	tnerageno	ies.org/	psp/UND	PP1FSS/SL	IPPLIE	R/ERP/c/	AUC_MA	NAGE_BII	DS.AUC_I	RESP_ING	Q_AUC.G	BL?PORT/	ALPARAN	I_PTCNA	V=EP_A	UC_RE		☆	∱≡	l_	Ê	
At	la	Financ	e	Wel	come f	any fa	no to At	las Co	mmuni	ty!																		
Menu Sarch: Manage - Wete Manage - With Mana	Events a	Automatication	Bids Sids Ed	Bid CC Your bid he Bid ID: Event ID: Event For Start Date: Your Total	nat: Prife:	ation 1 90 Se 16 90	y submitte 190004851 11 Event 1/10/2019 1,000.00 Pf	d. 11:43a.m. N	PNUD/IC	Bid Data 3553/2019 F Round: End Dad	:: Plan de	06/11 Monitorec 1 08/11	(2019 12: Seguin Vers 2019 01:(10:40p.m. ento ion: 0 AM EST	2 T									Vew Wint	dow H	Home	s <u>s</u>	Pace
	₽i		×		P3	×I			•	9		8	4									- 🗐 🕯	۵ 📼	<i>(</i> , 4×	ESP	12:1 6/11/2	1 019	5

Una vez realizada la postulación aparecerá esta pantalla confirmando su postulación, se presiona el botón ok y ha terminado el proceso de postulación y el sistema lo llevará a la siguiente página principal donde podrá seguir haciendo la búsqueda de otras consultorias

🖾 InPrivate 🗖 View Even	is and Place E $ imes$ $+$ $ imes$				11-11			٥	×
\leftrightarrow \rightarrow X $restartion$	A https://etendering.partneragencies.org/psp/UNDPP	1FSS/SUPPL	.IER/ERP/c/AUG		SP_INQ_AU	IC.GBL?PORTALPARAM_PTCNAV=EP_AUC_RE	5⁄≡	L E	
Atlas	Welcome fany fano to Atlas Community!						_		
Menu Search: Manage Events and Place Bids Wetwent Events and Place Bids Wetwent Events and Place Bids Wetwent Activity Manalan Mv User Contact Wet Bidde Profile View Terms & Conditions	View Events and Place Bids Entersearch criteria to locate an event for viewing or placing bid Search Criteria Use Saved Search:	s.	Results Should Sell Event Purchase Request F	Include: Event or Information 		New Wr	dow Help .	Personalize	Page
	Search Results			EI First II 1-206 of 205	Last				
	Event ID Event Name	Format T	/pe E	nd Date	<u>Status</u>				
	ALB10- RFP - STAR 2 - Local Governance Mapping in 0000004665 61 Mun.	Sell RI	Fx 1	2/11/2019 08:00 AM EST					
	BFA10- 0000004719 ITB 008/PNUD-BF/2019- Périmètres maraîchers Dori	Sell R	Fx 1	9/11/2019 05:00 PM EST					
	BFA10- 0000004727 Installation	Sell R	Fx 1	4/11/2019 05:00 PM EST					
	BGD10-ITB-19- 006 Housekeeping Service	Sell R	Fx 1	4/11/2019 06:30 AM EST					
	BGD10- RE-RFQ-BD-2019-016-Plastic Waste REFFQ19016 Buckets-READV	Sell R	Fx 1	2/11/2019 06:30 AM EST					
	BGD10-RERFP. Conduct a survey on Microinsurance products-SWAPNO	Sell R	Fx 1	2/11/2019 06:30 AM EST					
	BGD10-RFP-10- G2P payment model dev testing; evaluation-	Sell D	Fy E	vent Completed				10.10	~
📑 🛱 🧱 🖊	- 📰 😰 📰 🛗 韆 💁 🤇	9 🧲	Sa 🛾	🚽 🔽		^ ≒ ⇔ ₩ @	¢× ESP (12:12 /11/2019	Ę