



*Empowered lives.  
Resilient nations.*

Date: Wednesday, April 07, 2021  
Reference: **RFP/UNDP/IICPSD/2021/01**  
Subject: Clarification Letter 1  
Deadline: **Thursday, April 15, 2021**

Dear Sir/ Madam,

Please be informed that, further to inquiries from prospective Offerors, we are sending both the clarification request received and the respective UNDP response to all Offerors which asked questions and posting on relevant procurement websites along with our standard practices.

Clarification Note: 1		
No:	Question	Answers / Corrections
1	Kindly requesting to know are we supposed to submit password-protected technical and financial proposal documents?	As stated in the RFP document posted before in the websites (1.59 also shown below), you are supposed to submit technical and financial proposal documents separately and password protected. 1.59 Email submission, if allowed or specified in the BDS, shall be governed as follows: a) Electronic files that form part of the proposal must be in accordance with the format and requirements indicated in the BDS; b) The Technical Proposal and the Financial Proposal files <b>MUST BE COMPLETELY SEPARATE</b> . The financial proposal shall be encrypted with different passwords and clearly labelled. The files must be sent to the dedicated email address specified in the BDS. c) The password for opening the Financial Proposal should be provided only upon request of UNDP. UNDP will request password only from bidders whose Technical Proposal has been found to be technically responsive. Failure to provide correct password may result in the proposal being rejected.
2	I can not find the "Accept Invitation" function in the eTendering system.  is there another way to register ?	e-tendering system is not applicable here for this RFP. You are supposed to send your technical and financial proposal separately as an email to <a href="mailto:procurement.iicpsd@undp.org">procurement.iicpsd@undp.org</a> . You can find all the RFP document and clarification letters (questions and answers) posted in <a href="https://procurement-notice.undp.org/view_notice.cfm?notice_id=76616">https://procurement-notice.undp.org/view_notice.cfm?notice_id=76616</a>



*Empowered lives.  
Resilient nations.*

3	Are the target companies needing the TA/coaching all going to be based in Turkey? If not, what countries will fall within the scope of this project.	Business Call to Action is an international multilateral alliance with operations throughout the world. Therefore, this will be an international agreement, with countries to be defined in the secondary competition as opportunities arise for suitable replication. For more information about the secondary competition process, see Section C of the Terms of Reference. Please also note that all references to 'locations', 'markets' and 'geographies' for replication are global in potential scope.
4	Would you mind helping me registering forms since the link provided I can not understand how to fill in information to apply.	You need to return us the forms which are indicated as returnable forms in page 35, Section 6: Returnable Bidding Forms/Checklist. You are supposed to send your technical and financial proposal separately as an email to <a href="mailto:procurement.iicpsd@undp.org">procurement.iicpsd@undp.org</a> . You can find all the RFP document and clarification letters (questions and answers) posted in <a href="https://procurement-notices.undp.org/view_notice.cfm?notice_id=76616">https://procurement-notices.undp.org/view_notice.cfm?notice_id=76616</a>

All other terms and conditions remain the same.

Thank you and best regards,

Procurement IICPSD  
Istanbul, Turkey