



09 April 2021

Minutes of Site visit and Pre-Bid meeting –organized at Abkhaz Multi-Industrial College, starting from 11:00 AM

Tender on rehabilitation works of the classroom and toilet at Abkhaz Multi- Industrial College (AMIC)

Organizers: Inna Abgadzava, UNDP VET Project Assistant
Enik Adgur, UNDP VET Civil Engineer

Participants: Ltd «Sabua»
IP «Chanba»
Ltd «Grand-Stroy»

On 9 of April 2021, as a part of RFQ on the rehabilitation works of the classroom and toilet at AMIC, interested construction companies were kindly invited to participate at site visit and pre-bid conference at Abkhaz Multi- Industrial College. The official representatives of three (3) interested companies attended the meeting to get the individual consultations on the quotations they are going to submit. Participants jointly with the VET Civil Engineer thoroughly examined site area and were welcomed to ask relevant questions about the project design. Below listed the questions from the participants as follows:

1. Question from participant: From which place the bidder is supposed to connect the electricity supply?

Answer: The Civil Engineer accompanied the participants to the place where the central electrical distributional box is fixed.

2. Question: The existing concrete belt in the classroom will be covered by plywood or should remain as it is?

Answer: Should remain as it is. The Contractor will plaster, make putty and paint it.

3. Question: The state of the walls is not clear for the moment, and accordingly the BoQ there is partial plastering of the walls, but after the demolishing works it can be discovered that all walls are damaged?

Answer: While preparing BoQ, there is line, unforeseen expenses, and you can put your risks into this line.

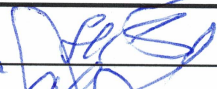
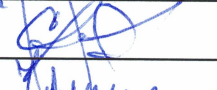
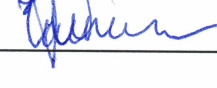
4. Question: Does the college have the scheme of the sewage system?
Answer: Unfortunately no.
5. Question: The existing sewage pipeline is laid under the tiles for the moment. Do you want after the reparation to leave it as it is?
Answer: No. You will need to install false panel for the pipes to have a free access to the pipeline in case of emergency.
6. Question: Will the UNDP project inform the director of the college that the toilet would be closed during the repair works and students/teachers will not get access to it.
Answer: The director is already informed. No claims from his side.

Project Assistant explained in details to the participants how to fill the bid's documents, which language they are supposed to use. A few questions were addressed as follows:

1. Question from participant: Does UNDP pay advance payment?
Answer of Project Assistant: No advance payment.
2. Question from participant: Which exchange rate is preferably to use?
Answer of Project Assistant: It is up to the bidder to decide, there is no fixed rate.
3. Question from participant: Can the company provide the certificates when they sign the Contract for Work and purchase the construction materials.
4. Answer of Project Assistant: No. All certificates to be attached during the submission of the documents as it is states in the RFQ.

In the end of the meeting, companies were informed that they would get the respective minutes via e-mails.

SITE VISIT **09of April'21**
Rehabilitation works of the classrooms and toilet at Abkhaz Multi Industrial College
CODE: REH/CLN/AMIC/002/21/EC

	COMPANY NAME	NAME OF REPRESENTATIVE	SIGNATURE	REMARKS
1	ООО, Гранд-Стор	Иванов А.К.		
2	ООО, Садг	Садг Д.Г.		
3	УП, Юмбо	Юмбо А.В.		
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