



*Empowered lives.  
Resilient nations.*

# REQUEST FOR PROPOSAL

**Fostering youth-led entrepreneurship through training, boot camps, mentorship and acceleration support**

**RFP No.:** RFP/034/IND-2021

**Project:** Project Code Unnati

**Country:** INDIA

**Issued on:** 23 April 2021

## CONTENTS

---

SECTION 1. LETTER OF INVITATION .....	4
SECTION 2. INSTRUCTION TO BIDDERS .....	5
A. GENERAL PROVISIONS .....	5
1. Introduction .....	5
2. Fraud & Corruption, Gifts and Hospitality .....	5
3. Eligibility .....	5
4. Conflict of Interests .....	6
B. PREPARATION OF PROPOSALS .....	6
5. General Considerations .....	6
6. Cost of Preparation of Proposal .....	6
7. Language .....	6
8. Documents Comprising the Proposal .....	7
9. Documents Establishing the Eligibility and Qualifications of the Bidder .....	7
10. Technical Proposal Format and Content .....	7
11. Financial Proposals .....	7
12. Proposal Security .....	7
13. Currencies .....	8
14. Joint Venture, Consortium or Association .....	8
15. Only One Proposal .....	9
16. Proposal Validity Period .....	9
17. Extension of Proposal Validity Period .....	9
18. Clarification of Proposal .....	9
19. Amendment of Proposals .....	10
20. Alternative Proposals .....	10
21. Pre-Bid Conference .....	10
C. SUBMISSION AND OPENING OF PROPOSALS .....	10
22. Submission .....	10
23. Deadline for Submission of Proposals and Late Proposals .....	11
24. Withdrawal, Substitution, and Modification of Proposals .....	12
25. Proposal Opening .....	12
D. EVALUATION OF PROPOSALS .....	12
26. Confidentiality .....	12

27.	Evaluation of Proposals .....	12
28.	Preliminary Examination.....	12
29.	Evaluation of Eligibility and Qualification .....	13
30.	Evaluation of Technical and Financial Proposals .....	14
31.	Due Diligence .....	14
32.	Clarification of Proposals.....	15
33.	Responsiveness of Proposal .....	15
34.	Nonconformities, Reparable Errors and Omissions .....	15
E.	AWARD OF CONTRACT.....	16
35.	Right to Accept, Reject, Any or All Proposals .....	16
36.	Award Criteria .....	16
37.	Debriefing .....	16
38.	Right to Vary Requirements at the Time of Award.....	16
39.	Contract Signature .....	16
40.	Contract Type and General Terms and Conditions.....	16
41.	Performance Security .....	16
42.	Bank Guarantee for Advanced Payment.....	16
43.	Liquidated Damages .....	16
44.	Payment Provisions .....	17
45.	Vendor Protest.....	17
46.	Other Provisions .....	17
SECTION 3. BID DATA SHEET.....		18
SECTION 4. EVALUATION CRITERIA.....		22
SECTION 5. TERMS OF REFERENCE.....		28
SECTION 6: RETURNABLE BIDDING FORMS / CHECKLIST .....		44
<b>Form A:</b> Technical Proposal Submission Form.....		45
<b>Form B:</b> Bidder Information Form .....		46
<b>Form C:</b> Joint Venture/ Consortium/ Association Information Form.....		47
<b>Form D:</b> Qualification Form.....		48
<b>Form E:</b> Format of Technical Proposal.....		50
<b>Form F:</b> Financial Proposal Submission Form .....		52
<b>Form G:</b> Financial Proposal Form .....		53

## SECTION 1. LETTER OF INVITATION

---

**Subject:** Fostering youth-led entrepreneurship through training, boot camps, mentorship and acceleration support

The United Nations Development Programme (UNDP) hereby invites you to submit a Proposal to this Request for Proposal (RFP) for the above-referenced subject.

This RFP includes the following documents and the General Terms and Conditions of Contract which is inserted in the Bid Data Sheet (BDS):

- Section 1: This Letter of Invitation
- Section 2: Instruction to Bidders
- Section 3: Bid Data Sheet (BDS)
- Section 4: Evaluation Criteria
- Section 5: Terms of Reference
- Section 6: Returnable Bidding Forms
  - o Form A: Technical Proposal Submission Form
  - o Form B: Bidder Information Form
  - o Form C: Joint Venture/Consortium/ Association Information Form
  - o Form D: Qualification Form
  - o Form E: Format of Technical Proposal
  - o Form F: Financial Proposal Submission Form
  - o Form G: Financial Proposal Form

If you are interested in submitting a Proposal in response to this RFP, please prepare your Proposal in accordance with the requirements and procedure as set out in this RFP and submit it by the Deadline for Submission of Proposals set out in Bid Data Sheet.

Please acknowledge receipt of this RFP by sending an email to [manikandan.srinivasan@undp.org](mailto:manikandan.srinivasan@undp.org), indicating whether you intend to submit a Proposal or otherwise. You may also utilize the “Accept Invitation” function in eTendering system, where applicable. This will enable you to receive amendments or updates to the RFP. Should you require further clarifications, kindly communicate with the contact person/s identified in the attached Bid Data Sheet as the focal point for queries on this RFP.

UNDP looks forward to receiving your Proposal and thank you in advance for your interest in UNDP procurement opportunities.

Issued by:

Approved by:

---

Name: Manikandan Srinivasan  
Title: Procurement Assistant  
Date: **April 23, 2021**

---

Name: Arun Arumughan  
Title: Procurement Analyst  
Date: **April 23, 2021**

## SECTION 2. INSTRUCTION TO BIDDERS

<b>A. GENERAL PROVISIONS</b>	
<b>1. Introduction</b>	<p><b>1.1</b> Bidders shall adhere to all the requirements of this RFP, including any amendments in writing by UNDP. This RFP is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement which can be accessed at <a href="https://popp.undp.org/SitePages/POPPBSUnit.aspx?TermID=254a9f96-b883-476a-8ef8-e81f93a2b38d">https://popp.undp.org/SitePages/POPPBSUnit.aspx?TermID=254a9f96-b883-476a-8ef8-e81f93a2b38d</a></p> <p><b>1.2</b> Any Proposal submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Proposal by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFP.</p> <p><b>1.3</b> As part of the bid, it is desired that the Bidder registers at the United Nations Global Marketplace (UNGM) website (<a href="http://www.ungm.org">www.ungm.org</a>). The Bidder may still submit a bid even if not registered with the UNGM. However, if the Bidder is selected for contract award, the Bidder must register on the UNGM prior to contract signature.</p>
<b>2. Fraud &amp; Corruption, Gifts and Hospitality</b>	<p><b>2.1</b> UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at <a href="http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_andinvestigation.html#anti">http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_andinvestigation.html#anti</a></p> <p><b>2.2</b> Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches or dinners.</p> <p><b>2.3</b> In pursuance of this policy, UNDP  (a) Shall reject a proposal if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question;  (b) Shall declare a vendor ineligible, either indefinitely or for a stated period of time, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.</p> <p><b>2.4</b> All Bidders must adhere to the UN Supplier Code of Conduct, which may be found at <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a></p>
<b>3. Eligibility</b>	<p><b>3.1</b> A vendor should not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations.</p> <p><b>3.2</b> It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p>

<p>4. <i>Conflict of Interests</i></p>	<p>4.1 Bidders must strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified. Without limitation on the generality of the above, Bidders, and any of their affiliates, shall be considered to have a conflict of interest with one or more parties in this solicitation process, if they:</p> <ul style="list-style-type: none"> <li>a) Are or have been associated in the past, with a firm or any of its affiliates which have been engaged by UNDP to provide services for the preparation of the design, specifications, Terms of Reference, cost analysis/estimation, and other documents to be used for the procurement of the goods and services in this selection process;</li> <li>b) Were involved in the preparation and/or design of the programme/project related to the services requested under this RFP; or</li> <li>c) Are found to be in conflict for any other reason, as may be established by, or at the discretion of UNDP.</li> </ul> <p>4.2 In the event of any uncertainty in the interpretation of a potential conflict of interest, Bidders must disclose to UNDP, and seek UNDP's confirmation on whether or not such a conflict exists.</p> <p>4.3 Similarly, the Bidders must disclose in their proposal their knowledge of the following:</p> <ul style="list-style-type: none"> <li>a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving services under this RFP; and</li> <li>b) All other circumstances that could potentially lead to actual or perceived conflict of interest, collusion or unfair competition practices.</li> </ul> <p>Failure to disclose such an information may result in the rejection of the proposal or proposals affected by the non-disclosure.</p> <p>4.4 The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFP, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Proposal.</p>
<p><b>B. PREPARATION OF PROPOSALS</b></p>	
<p>5. <i>General Considerations</i></p>	<p>5.1 In preparing the Proposal, the Bidder is expected to examine the RFP in detail. Material deficiencies in providing the information requested in the RFP may result in rejection of the Proposal.</p> <p>5.2 The Bidder will not be permitted to take advantage of any errors or omissions in the RFP. Should such errors or omissions be discovered, the Bidder must notify the UNDP</p>
<p>6. <i>Cost of Preparation of Proposal</i></p>	<p>6.1 The Bidder shall bear any and all costs related to the preparation and/or submission of the Proposal, regardless of whether its Proposal was selected or not. UNDP shall not be responsible or liable for those costs, regardless of the conduct or outcome of the procurement process.</p>
<p>7. <i>Language</i></p>	<p>7.1 The Proposal, as well as any and all related correspondence exchanged by the Bidder and UNDP, shall be written in the language (s) specified in the BDS.</p>

8. <i>Documents Comprising the Proposal</i>	8.1 The Proposal shall comprise of the following documents: a) Documents Establishing the Eligibility and Qualifications of the Bidder; b) Technical Proposal; c) Financial Proposal; d) Proposal Security, if required by BDS; e) Any attachments and/or appendices to the Proposal.
9. <i>Documents Establishing the Eligibility and Qualifications of the Bidder</i>	9.1 The Bidder shall furnish documentary evidence of its status as an eligible and qualified vendor, using the Forms provided under Section 6 and providing documents required in those forms. In order to award a contract to a Bidder, its qualifications must be documented to UNDP's satisfaction.
10. <i>Technical Proposal Format and Content</i>	10.1 The Bidder is required to submit a Technical Proposal using the Standard Forms and templates provided in Section 6 of the RFP. 10.2 The Technical Proposal shall not include any price or financial information. A Technical Proposal containing material financial information may be declared non-responsive. 10.3 Samples of items, when required as per Section 5, shall be provided within the time specified and unless otherwise specified by UNDP, and at no expense to UNDP 10.4 When applicable and required as per Section 5, the Bidder shall describe the necessary training programme available for the maintenance and operation of the services and/or equipment offered as well as the cost to the UNDP. Unless otherwise specified, such training as well as training materials shall be provided in the language of the Bid as specified in the BDS.
11. <i>Financial Proposals</i>	11.1 The Financial Proposal shall be prepared using the Standard Form provided in Section 6 of the RFP. It shall list all major cost components associated with the services, and the detailed breakdown of such costs. 11.2 Any output and activities described in the Technical Proposal but not priced in the Financial Proposal, shall be assumed to be included in the prices of other activities or items, as well as in the final total price. 11.3 Prices and other financial information must not be disclosed in any other place except in the financial proposal.
12. <i>Proposal Security</i>	12.1 A Proposal Security, if required by BDS, shall be provided in the amount and form indicated in the BDS. The Proposal Security shall be valid up to thirty (30) days after the final date of validity of the Proposal. 12.2 The Proposal Security shall be included along with the Technical Proposal. If Proposal Security is required by the RFP but is not found along with the Technical Proposal, the Proposal shall be rejected. 12.3 If the Proposal Security amount or its validity period is found to be less than what is required by UNDP, UNDP shall reject the Proposal. 12.4 In the event an electronic submission is allowed in the BDS, Bidders shall include a copy of the Bid Security in their proposal and the original of the Proposal Security must be sent via courier or hand delivery as per the instructions in BDS. 12.5 The Proposal Security may be forfeited by UNDP, and the Proposal rejected, in

	<p>the event of any one or combination, of the following conditions:</p> <p>a) If the Bidder withdraws its offer during the period of the Proposal Validity specified in the BDS, or;</p> <p>b) In the event that the successful Bidder fails:</p> <p>i. to sign the Contract after UNDP has issued an award; or</p> <p>12.6 to furnish the Performance Security, insurances, or other documents that UNDP may require as a condition precedent to the effectivity of the contract that may be awarded to the Bidder.</p>
13. <i>Currencies</i>	<p>13.1 All prices shall be quoted in the currency or currencies indicated in the BDS. Where Proposals are quoted in different currencies, for the purposes of comparison of all Proposals:</p> <p>a) UNDP will convert the currency quoted in the Proposal into the UNDP preferred currency, in accordance with the prevailing UN operational rate of exchange on the last day of submission of Proposals; and</p> <p>b) In the event that UNDP selects a proposal for award that is quoted in a currency different from the preferred currency in the BDS, UNDP shall reserve the right to award the contract in the currency of UNDP's preference, using the conversion method specified above.</p>
14. <i>Joint Venture, Consortium or Association</i>	<p>14.1 If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Proposal, they shall confirm in their Proposal that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Proposal; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture.</p> <p>14.2 After the Deadline for Submission of Proposal, the lead entity identified to represent the JV, Consortium or Association shall not be altered without the prior written consent of UNDP.</p> <p>14.3 The lead entity and the member entities of the JV, Consortium or Association shall abide by the provisions of Clause 9 herein in respect of submitting only one proposal.</p> <p>14.4 The description of the organization of the JV, Consortium or Association must clearly define the expected role of each of the entity in the joint venture in delivering the requirements of the RFP, both in the Proposal and the JV, Consortium or Association Agreement. All entities that comprise the JV, Consortium or Association shall be subject to the eligibility and qualification assessment by UNDP.</p> <p>14.5 A JV, Consortium or Association in presenting its track record and experience should clearly differentiate between:</p> <p>a) Those that were undertaken together by the JV, Consortium or Association; and</p> <p>b) Those that were undertaken by the individual entities of the JV, Consortium or Association.</p> <p>14.6 Previous contracts completed by individual experts working privately but who are permanently or were temporarily associated with any of the member firms cannot be claimed as the experience of the JV, Consortium or Association or</p>



	<p>those of its members, but should only be claimed by the individual experts themselves in their presentation of their individual credentials.</p> <p>14.7 JV, Consortium or Associations are encouraged for high value, multi-sectoral requirements when the spectrum of expertise and resources required may not be available within one firm.</p>
15. <i>Only One Proposal</i>	<p>15.1 The Bidder (including the individual members of any Joint Venture) shall submit only one Proposal, either in its own name or as part of a Joint Venture.</p> <p>15.2 Proposals submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <ul style="list-style-type: none"> <li>f) they have at least one controlling partner, director or shareholder in common; or</li> <li>g) any one of them receive or have received any direct or indirect subsidy from the other/s; or</li> <li>h) they have the same legal representative for purposes of this RFP; or</li> <li>i) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Proposal of, another Bidder regarding this RFP process;</li> <li>j) they are subcontractors to each other's Proposal, or a subcontractor to one Proposal also submits another Proposal under its name as lead Bidder; or</li> <li>k) some key personnel proposed to be in the team of one Bidder participates in more than one Proposal received for this RFP process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Proposal.</li> </ul>
16. <i>Proposal Validity Period</i>	<p>16.1 Proposals shall remain valid for the period specified in the BDS, commencing on the Deadline for Submission of Proposals. A Proposal valid for a shorter period may be rejected by UNDP and rendered non-responsive.</p> <p>16.2 During the Proposal validity period, the Bidder shall maintain its original Proposal without any change, including the availability of the Key Personnel, the proposed rates and the total price.</p>
17. <i>Extension of Proposal Validity Period</i>	<p>17.1 In exceptional circumstances, prior to the expiration of the proposal validity period, UNDP may request Bidders to extend the period of validity of their Proposals. The request and the responses shall be made in writing, and shall be considered integral to the Proposal.</p> <p>17.2 If the Bidder agrees to extend the validity of its Proposal, it shall be done without any change in the original Proposal.</p> <p>17.3 The Bidder has the right to refuse to extend the validity of its Proposal, and in which case, such Proposal will not be further evaluated.</p>
18. <i>Clarification of Proposal</i>	<p>18.1 Bidders may request clarifications on any of the RFP documents no later than the date indicated in the BDS. Any request for clarification must be sent in writing in the manner indicated in the BDS. If inquiries are sent other than specified channel, even if they are sent to a UNDP staff member, UNDP shall have no obligation to respond or confirm that the query was officially received.</p> <p>18.2 UNDP will provide the responses to clarifications through the method specified in the BDS.</p> <p>18.3 UNDP shall endeavor to provide responses to clarifications in an expeditious manner, but any delay in such response shall not cause an obligation on the part of UNDP to extend the submission date of the Proposals, unless UNDP deems</p>

	that such an extension is justified and necessary.
19. <i>Amendment of Proposals</i>	<p>19.1 At any time prior to the deadline of Proposal submission, UNDP may for any reason, such as in response to a clarification requested by a Bidder, modify the RFP in the form of an amendment to the RFP. Amendments will be made available to all prospective bidders.</p> <p>19.2 If the amendment is substantial, UNDP may extend the Deadline for submission of proposal to give the Bidders reasonable time to incorporate the amendment into their Proposals.</p>
20. <i>Alternative Proposals</i>	<p>20.1 Unless otherwise specified in the BDS, alternative proposals shall not be considered. If submission of alternative proposal is allowed by BDS, a Bidder may submit an alternative proposal, but only if it also submits a proposal conforming to the RFP requirements. UNDP shall only consider the alternative proposal offered by the Bidder whose conforming proposal ranked the highest as per the specified evaluation method. Where the conditions for its acceptance are met, or justifications are clearly established, UNDP reserves the right to award a contract based on an alternative proposal.</p> <p>20.2 If multiple/alternative proposals are being submitted, they must be clearly marked as "Main Proposal" and "Alternative Proposal"</p>
21. <i>Pre-Bid Conference</i>	<p>21.1 When appropriate, a Bidder's conference will be conducted at the date, time and location specified in the BDS. All Bidders are encouraged to attend. Non-attendance, however, shall not result in disqualification of an interested Bidder. Minutes of the Bidder's conference will be disseminated on the procurement website and shared by email or on the e-Tendering platform as specified in the BDS. No verbal statement made during the conference shall modify the terms and conditions of the RFP, unless specifically incorporated in the Minutes of the Bidder's Conference or issued/posted as an amendment to RFP.</p>
<b>C. SUBMISSION AND OPENING OF PROPOSALS</b>	
22. <i>Submission</i>	<p>22.1 The Bidder shall submit a duly signed and complete Proposal comprising the documents and forms in accordance with the requirements in the BDS. The submission shall be in the manner specified in the BDS.</p> <p>22.2 The Proposal shall be signed by the Bidder or person(s) duly authorized to commit the Bidder. The authorization shall be communicated through a document evidencing such authorization issued by the legal representative of the bidding entity, or a Power of Attorney, accompanying the Proposal.</p> <p>22.3 Bidders must be aware that the mere act of submission of a Proposal, in and of itself, implies that the Bidder fully accepts the UNDP General Contract Terms and Conditions.</p>
Hard copy (manual) submission	<p>22.4 Hard copy (manual) submission by courier or hand delivery allowed or specified in the BDS shall be governed as follows:</p> <p>a) The signed Proposal shall be marked "Original", and its copies marked "Copy" as appropriate. The number of copies is indicated in the BDS. All copies shall be made from the signed original only. If there are discrepancies between the original and the copies, the original shall prevail.</p> <p>b) The Technical Proposal and the Financial Proposal envelopes MUST BE COMPLETELY SEPARATE and each of them must be submitted sealed individually and clearly marked on the outside as either "TECHNICAL PROPOSAL" or "FINANCIAL PROPOSAL", as appropriate. Each</p>



<i>Proposals</i>	the submission of Proposals.
24. <i>Withdrawal, Substitution, and Modification of Proposals</i>	<p>24.1 A Bidder may withdraw, substitute or modify its Proposal after it has been submitted at any time prior to the deadline for submission.</p> <p>24.2 Manual and Email submissions: A bidder may withdraw, substitute or modify its Proposal by sending a written notice to UNDP, duly signed by an authorized representative, and shall include a copy of the authorization (or a Power of Attorney). The corresponding substitution or modification of the Proposal, if any, must accompany the respective written notice. All notices must be submitted in the same manner as specified for submission of proposals, by clearly marking them as "WITHDRAWAL" "SUBSTITUTION," or "MODIFICATION"</p> <p>24.3 eTendering: A Bidder may withdraw, substitute or modify its Proposal by Canceling, Editing, and re-submitting the proposal directly in the system. It is the responsibility of the Bidder to properly follow the system instructions, duly edit and submit a substitution or modification of the Proposal as needed. Detailed instructions on how to cancel or modify a Proposal directly in the system are provided in Bidder User Guide and Instructional videos.</p> <p>24.4 Proposals requested to be withdrawn shall be returned unopened to the Bidders (only for manual submissions), except if the bid is withdrawn after the bid has been opened</p>
25. <i>Proposal Opening</i>	25.1 There is no public bid opening for RFPs. UNDP shall open the Proposals in the presence of an ad-hoc committee formed by UNDP, consisting of at least two (2) members. In the case of e-Tendering submission, bidders will receive an automatic notification once their proposal is opened.
<b>D. EVALUATION OF PROPOSALS</b>	
26. <i>Confidentiality</i>	<p>26.1 Information relating to the examination, evaluation, and comparison of Proposals, and the recommendation of contract award, shall not be disclosed to Bidders or any other persons not officially concerned with such process, even after publication of the contract award.</p> <p>26.2 Any effort by a Bidder or anyone on behalf of the Bidder to influence UNDP in the examination, evaluation and comparison of the Proposals or contract award decisions may, at UNDP's decision, result in the rejection of its Proposal and may be subject to the application of prevailing UNDP's vendor sanctions procedures.</p>
27. <i>Evaluation of Proposals</i>	<p>27.1 The Bidder is not permitted to alter or modify its Proposal in any way after the proposal submission deadline except as permitted under Clause 24 of this RFP. UNDP will conduct the evaluation solely on the basis of the submitted Technical and Financial Proposals.</p> <p>27.2 Evaluation of proposals is made of the following steps:</p> <ol style="list-style-type: none"> <li>Preliminary Examination</li> <li>Minimum Eligibility and Qualification (if pre-qualification is not done)</li> <li>Evaluation of Technical Proposals</li> <li>Evaluation of Financial Proposals</li> </ol>
28. <i>Preliminary Examination</i>	28.1 UNDP shall examine the Proposals to determine whether they are complete with respect to minimum documentary requirements, whether the documents have been properly signed, and whether the Proposals are generally in order, among other indicators that may be used at this stage. UNDP reserves the right

	to reject any Proposal at this stage.
29. <i>Evaluation of Eligibility and Qualification</i>	<p>29.1 Eligibility and Qualification of the Bidder will be evaluated against the Minimum Eligibility/Qualification requirements specified in the Section 4 (Evaluation Criteria).</p> <p>29.2 In general terms, vendors that meet the following criteria may be considered qualified:</p> <ul style="list-style-type: none"> <li>e) They are not included in the UN Security Council 1267/1989 Committee's list of terrorists and terrorist financiers, and in UNDP's ineligible vendors' list;</li> <li>f) They have a good financial standing and have access to adequate financial resources to perform the contract and all existing commercial commitments,</li> <li>g) They have the necessary similar experience, technical expertise, production capacity where applicable, quality certifications, quality assurance procedures and other resources applicable to the provision of the services required;</li> <li>h) They are able to comply fully with UNDP General Terms and Conditions of Contract;</li> <li>i) They do not have a consistent history of court/arbitral award decisions against the Bidder; and</li> <li>j) They have a record of timely and satisfactory performance with their clients.</li> </ul>

<p>30. <i>Evaluation of Technical and Financial Proposals</i></p>	<p>30.1 The evaluation team shall review and evaluate the Technical Proposals on the basis of their responsiveness to the Terms of Reference and other RFP documents, applying the evaluation criteria, sub-criteria, and point system specified in the Section 4 (Evaluation Criteria). A Proposal shall be rendered non-responsive at the technical evaluation stage if it fails to achieve the minimum technical score indicated in the BDS. When necessary and if stated in the BDS, UNDP may invite technically responsive bidders for a presentation related to their technical proposals. The conditions for the presentation shall be provided in the bid document where required.</p> <p>30.2 In the second stage, only the Financial Proposals of those Bidders who achieve the minimum technical score will be opened for evaluation. The Financial Proposals corresponding to Technical Proposals that were rendered non-responsive shall remain unopened, and, in the case of manual submission, be returned to the Bidder unopened. For emailed Proposals and e-tendering submissions, UNDP will not request for the password of the Financial Proposals of bidders whose Technical Proposal were found not responsive.</p> <p>30.3 The evaluation method that applies for this RFP shall be as indicated in the BDS, which may be either of two (2) possible methods, as follows: (a) the lowest priced method which selects the lowest evaluated financial proposal of the technically responsive Bidders; or (b) the combined scoring method which will be based on a combination of the technical and financial score.</p> <p>30.4 When the BDS specifies a combined scoring method, the formula for the rating of the Proposals will be as follows:</p> <div style="border: 1px solid black; padding: 10px; margin-top: 10px;"> <p><u>Rating the Technical Proposal (TP):</u></p> <p><b>TP Rating</b> = (Total Score Obtained by the Offer / Max. Obtainable Score for TP) x 100</p> <p><u>Rating the Financial Proposal (FP):</u></p> <p><b>FP Rating</b> = (Lowest Priced Offer / Price of the Offer Being Reviewed) x 100</p> <p><u>Total Combined Score:</u></p> <p><b>Combined Score</b> = (TP Rating) x (Weight of TP, e.g. 70%) + (FP Rating) x (Weight of FP, e.g., 30%)</p> </div>
<p>31. <i>Due Diligence</i></p>	<p>31.1 UNDP reserves the right to undertake a due diligence exercise, also called post qualification, aimed at determining to its satisfaction, the validity of the information provided by the Bidder. Such exercise shall be fully documented and may include, but need not be limited to, all or any combination of the following:</p> <ul style="list-style-type: none"> <li>a) Verification of accuracy, correctness and authenticity of information provided by the Bidder;</li> <li>b) Validation of extent of compliance to the RFP requirements and evaluation criteria based on what has so far been found by the evaluation team;</li> <li>c) Inquiry and reference checking with Government entities with jurisdiction on the Bidder, or with previous clients, or any other entity that may have done business with the Bidder;</li> <li>d) Inquiry and reference checking with previous clients on the performance on on-going or contracts completed, including physical inspections of previous works, as necessary;</li> </ul>

	<ul style="list-style-type: none"> <li>e) Physical inspection of the Bidder's offices, branches or other places where business transpires, with or without notice to the Bidder;</li> <li>f) Other means that UNDP may deem appropriate, at any stage within the selection process, prior to awarding the contract.</li> </ul>
32. <i>Clarification of Proposals</i>	<p>32.1 To assist in the examination, evaluation and comparison of Proposals, UNDP may, at its discretion, ask any Bidder for a clarification of its Proposal.</p> <p>32.2 UNDP's request for clarification and the response shall be in writing and no change in the prices or substance of the Proposal shall be sought, offered, or permitted, except to provide clarification, and confirm the correction of any arithmetic errors discovered by UNDP in the evaluation of the Proposals, in accordance with RFP.</p> <p>32.3 Any unsolicited clarification submitted by a Bidder in respect to its Proposal, which is not a response to a request by UNDP, shall not be considered during the review and evaluation of the Proposals.</p>
33. <i>Responsiveness of Proposal</i>	<p>33.1 UNDP's determination of a Proposal's responsiveness will be based on the contents of the Proposal itself. A substantially responsive Proposal is one that conforms to all the terms, conditions, TOR and other requirements of the RFP without material deviation, reservation, or omission.</p> <p>33.2 If a Proposal is not substantially responsive, it shall be rejected by UNDP and may not subsequently be made responsive by the Bidder by correction of the material deviation, reservation, or omission.</p>
34. <i>Nonconformities, Reparable Errors and Omissions</i>	<p>34.1 Provided that a Proposal is substantially responsive, UNDP may waive any non-conformities or omissions in the Proposal that, in the opinion of UNDP, do not constitute a material deviation.</p> <p>34.2 UNDP may request the Bidder to submit the necessary information or documentation, within a reasonable period of time, to rectify nonmaterial nonconformities or omissions in the Proposal related to documentation requirements. Such omission shall not be related to any aspect of the price of the Proposal. Failure of the Bidder to comply with the request may result in the rejection of its Proposal.</p> <p>34.3 For Financial Proposal that has been opened, UNDP shall check and correct arithmetical errors as follows:</p> <ul style="list-style-type: none"> <li>a) if there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of UNDP there is an obvious misplacement of the decimal point in the unit price; in which case the line item total as quoted shall govern and the unit price shall be corrected;</li> <li>b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and</li> <li>c) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail.</li> </ul> <p>34.4 If the Bidder does not accept the correction of errors made by UNDP, its Proposal shall be rejected.</p>



<b>E. AWARD OF CONTRACT</b>	
35. <i>Right to Accept, Reject, Any or All Proposals</i>	35.1 UNDP reserves the right to accept or reject any Proposal, to render any or all of the Proposals as non-responsive, and to reject all Proposals at any time prior to award of contract, without incurring any liability, or obligation to inform the affected Bidder(s) of the grounds for UNDP's action. UNDP shall not be obliged to award the contract to the lowest priced offer.
36. <i>Award Criteria</i>	36.1 Prior to expiration of the proposal validity, UNDP shall award the contract to the qualified Bidder based on the award criteria indicated in the BDS.
37. <i>Debriefing</i>	37.1 In the event that a Bidder is unsuccessful, the Bidder may request a debriefing from UNDP. The purpose of the debriefing is to discuss the strengths and weaknesses of the Bidder's submission, in order to assist the Bidder in improving its future proposals for UNDP procurement opportunities. The content of other proposals and how they compare to the Bidder's submission shall not be discussed.
38. <i>Right to Vary Requirements at the Time of Award</i>	38.1 At the time of award of Contract, UNDP reserves the right to vary the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
39. <i>Contract Signature</i>	39.1 Within fifteen (15) days from the date of receipt of the Contract, the successful Bidder shall sign and date the Contract and return it to UNDP. Failure to do so may constitute sufficient grounds for the annulment of the award, and forfeiture of the Proposal Security, if any, and on which event, UNDP may award the Contract to the Second Ranked Bidder or call for new Proposals.
40. <i>Contract Type and General Terms and Conditions</i>	40.1 The types of Contract to be signed and the applicable UNDP Contract General Terms and Conditions, as specified in BDS, can be accessed at <a href="http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html">http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html</a>
41. <i>Performance Security</i>	41.1 40.1 A performance security, if required in BDS, shall be provided in the amount specified in BDS and form available at <a href="https://popp.undp.org/_layouts/15/WopiFrame.aspx?sourcedoc=/UNDP_POPP_DOCUMENT_LIBRARY/Public/PSU_Solicitation_Performance%20Guarantee%20Form.docx&amp;action=default">https://popp.undp.org/_layouts/15/WopiFrame.aspx?sourcedoc=/UNDP_POPP_DOCUMENT_LIBRARY/Public/PSU_Solicitation_Performance%20Guarantee%20Form.docx&amp;action=default</a> within fifteen (15) days of the contract signature by both parties. Where a performance security is required, the receipt of the performance security by UNDP shall be a condition for rendering the contract effective.
42. <i>Bank Guarantee for Advanced Payment</i>	42.1 Except when the interests of UNDP so require, it is UNDP's preference to make no advance payment(s) (i.e., payments without having received any outputs). If an advance payment is allowed as per BDS, and exceeds 20% of the total contract price, or USD 30,000, whichever is less, the Bidder shall submit a Bank Guarantee in the full amount of the advance payment in the form available at <a href="https://popp.undp.org/_layouts/15/WopiFrame.aspx?sourcedoc=/UNDP_POPP_DOCUMENT_LIBRARY/Public/PSU_Contract%20Management%20Payment%20and%20Taxes_Advanced%20Payment%20Guarantee%20Form.docx&amp;action=default">https://popp.undp.org/_layouts/15/WopiFrame.aspx?sourcedoc=/UNDP_POPP_DOCUMENT_LIBRARY/Public/PSU_Contract%20Management%20Payment%20and%20Taxes_Advanced%20Payment%20Guarantee%20Form.docx&amp;action=default</a>
43. <i>Liquidated</i>	43.1 If specified in BDS, UNDP shall apply Liquidated Damages resulting from the Contractor's delays or breach of its obligations as per the Contract.



<i>Damages</i>	
<i>44. Payment Provisions</i>	<p>44.1 Payment will be made only upon UNDP's acceptance of the work performed. The terms of payment shall be within thirty (30) days, after receipt of invoice and certification of acceptance of work issued by the proper authority in UNDP with direct supervision of the Contractor. Payment will be effected by bank transfer in the currency of contract.</p>
<i>45. Vendor Protest</i>	<p>45.1 UNDP's vendor protest procedure provides an opportunity for appeal to those persons or firms not awarded a contract through a competitive procurement process. In the event that a Bidder believes that it was not treated fairly, the following link provides further details regarding UNDP vendor protest procedures:  <a href="http://www.undp.org/content/undp/en/home/operations/procurement/business/protest-and-sanctions.html">http://www.undp.org/content/undp/en/home/operations/procurement/business/protest-and-sanctions.html</a></p>
<i>46. Other Provisions</i>	<p>46.1 In the event that the Bidder offers a lower price to the host Government (e.g. General Services Administration (GSA) of the federal government of the United States of America) for similar services, UNDP shall be entitled to same lower price. The UNDP General Terms and Conditions shall have precedence.</p> <p>46.2 UNDP is entitled to receive the same pricing offered by the same Contractor in contracts with the United Nations and/or its Agencies. The UNDP General Terms and Conditions shall have precedence.</p> <p>46.3 The United Nations has established restrictions on employment of (former) UN staff who have been involved in the procurement process as per bulletin ST/SGB/2006/15  <a href="http://www.un.org/en/ga/search/view_doc.asp?symbol=ST/SGB/2006/15&amp;referer">http://www.un.org/en/ga/search/view_doc.asp?symbol=ST/SGB/2006/15&amp;referer</a></p>

### SECTION 3. BID DATA SHEET

The following data for the services to be procured shall complement, supplement, or amend the provisions in the Request for Proposals. In the case of a conflict between the Instructions to Bidders, the Data Sheet, and other annexes or references attached to the Data Sheet, the provisions in the Data Sheet shall prevail.

BDS No.	Ref. to Section.2	Data	Specific Instructions / Requirements
1	7	Language of the Proposal	English
2		Submitting Proposals for Parts or sub-parts of the TOR (partial bids)	Not Allowed
3	20	Alternative Proposals	Shall not be considered
4	21	<b>Pre-proposal conference</b>	<p>Will be Conducted  Date and Time : <b>April 30, 2021 11:00 AM</b>  Venue : ZOOM Meeting.</p> <p>The UNDP focal point for the arrangement is:  [Manikandan Srinivasan]  E-mail: [manikandan.srinivasan@undp.org]</p> <p>NOTE: Interested bidders are advised to share the details of meeting participants to focal point <u>by April 29, 2021</u>, so that meeting link can be shared with them.</p>
5	10	Proposal Validity Period	90 days
6	14	Bid Security	Not Required
7	41	Advanced Payment upon signing of contract	Not Allowed

8	42	Liquidated Damages	Will not be imposed
9	40	Performance Security	Not Required
10	18	Currency of Proposal	Preferred Currency of Bid : Indian Rupees (INR)  <b>Bids in other currency also allowed.</b>  <i>Reference date for determining UN Operational Exchange Rate : Date of bid submission</i>
11	31	Deadline for submitting requests for clarifications/ questions	05 (Five) days before the submission deadline
12	31	Contact Details for submitting clarifications/questions	Focal Person in UNDP: [Manikandan Srinivasan] Address: [55, Lodhi Estate, New Delhi-110003] E-mail address: [manikandan.srinivasan@undp.org]
13	18, 19 and 21	Manner of Disseminating Supplemental Information to the RFP and responses/clarifications to queries	Posted directly to eTendering  Once uploaded, Prospective Proposers (i.e. Proposers those have accepted the bid invitation in the system) will be notified via email that changes have occurred. It is the responsibility of the Proposers to view the respective changes and clarifications in the system.
14	23	Deadline for Submission	<u>Date and Time</u> : As indicated in eTendering system. Note that system time zone indicated in the system is EST/EDT (New York) Time zone.  PLEASE NOTE: 1. Date and time visible on the main screen of event (on e-tendering portal) will be final and prevail over any other closing time indicated elsewhere, in case they are different. Please also note that the bid closing time shown in the PDF file generated by the system is not accurate due to a technical glitch that we will resolve soon. The correct bid closing time is as indicated in the etendering portal and system will not accept any bid after that time. It is the responsibility of the

			<p>bidder to make sure bids are submitted within this deadline. UNDP will not accept any bid that is not submitted directly in the system.</p> <p><b>2. Try to submit your bid a day prior or well before the closing time. Do not wait until last minute. If you face any issue submitting your bid at the last minute, UNDP may not be able to assist.</b></p>
14	22	Allowable Manner of Submitting Proposals	<input checked="" type="checkbox"/> e-Tendering
15	22	Proposal Submission Address	<a href="https://etendering.partneragencies.org">https://etendering.partneragencies.org</a>
16	22	Electronic submission (eTendering ONLY) requirements	<ul style="list-style-type: none"> <li>▪ Format: PDF files only</li> <li>▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard.</li> <li>▪ All files must be free of viruses and not corrupted.</li> <li>▪ Password for financial proposal <u>must</u> not be provided until requested by UNDP</li> </ul>
17	27 36	Evaluation Method for the Award of Contract	<p>Combined Scoring Method, using the 70%-30% distribution for technical and financial proposals respectively</p> <p>The minimum technical score required to pass is 70%.</p>
18		Expected date for commencement of Contract	May 25, 2021
19		Maximum expected duration of contract	20 months (May 2021 to 20th Dec 2022)
20	35	UNDP will award the contract to:	<p>One Proposer Only</p> <p>Contract will be awarded to highest ranked bidder according to the combined scores (Technical 70% + Financial 30%).</p>
21	39	Type of Contract	Purchase Order and Contract for Goods and Services for UNDP

			<a href="http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html">http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html</a>
22	39	UNDP Contract Terms and Conditions that will apply	<p>UNDP General Terms and Conditions for Professional Services</p> <p><a href="http://www.undp.org/content/dam/undp/library/corporate/Procurement/english/3.%20UNDP%20GTCs%20for%20Contracts%20(Goods%20and-or%20Services)%20-%20Sept%202017.pdf">http://www.undp.org/content/dam/undp/library/corporate/Procurement/english/3.%20UNDP%20GTCs%20for%20Contracts%20(Goods%20and-or%20Services)%20-%20Sept%202017.pdf</a></p>
23		Other Information Related to the RFP	
24		<b>A detailed Technical Proposal</b> should include	<ul style="list-style-type: none"> <li>• Context (organization introduction, understanding of the need for SOP)</li> <li>• Methodology, Key Activities with Timelines and Deliverables</li> <li>• Detailed methodology explaining the approach in achieving the objective by explaining state/districts/blocks wise awareness, mobilization, number of training days and field works, training methodologies, certification mechanisms, mentorship support mechanisms including suggesting appropriate mentor - mentee ratio, assessment and monitoring plan, partnership details with roles and responsibilities and key deliverables of each partners (with a narrative on numbers, strategy and a chart of activities) with time line and mitigation strategies for challenges arise.</li> <li>• CV of the implementation team – TL , Boot Camp Lead and Enterprise trainers (3 members)</li> <li>• Short description of the organizations/agency's capability and work, proof of its capacity and experience in the relevant field</li> </ul>

## SECTION 4. EVALUATION CRITERIA

### Preliminary Examination Criteria

Proposals will be examined to determine whether they are complete and submitted in accordance with RFP requirements as per below criteria on a Yes/No basis:

1. Technical proposal is submitted separate to financial proposal.
2. Financial proposal is password encrypted; further do not disclose price on the technical proposal/ eTendering portal. Otherwise proposal will get disqualified..
3. Submission of CVs of proposed key personnel to be engaged.
4. Submission of latest Business Registration Certificate.
5. Submission of latest Audited Financial Statements for 3 years, including profit & loss account

### Minimum Eligibility and Qualification Criteria

Eligibility and Qualification will be evaluated on Pass/Fail basis.

If the Proposal is submitted as a Joint Venture/ Consortium/ Association, each member should meet minimum criteria, unless otherwise specified in the criterion.

Subject	Criteria	Document Submission requirement
<b>ELIGIBILITY</b>		
<b>Legal Status</b>	Vendor is a legally registered entity.	Form B: Bidder Information Form
<b>Eligibility</b>	Vendor is not suspended, nor debarred, nor otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization in accordance with ITB clause 3.	Form A: Technical Proposal Submission Form
<b>Conflict of Interest</b>	No conflicts of interest in accordance with ITB clause 4.	Form A: Technical Proposal Submission Form
<b>Bankruptcy</b>	Not declared bankruptcy, not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against the vendor that could impair its operations in the foreseeable future.	Form A: Technical Proposal Submission Form
<b>QUALIFICATION</b>		
<b>History of Non-Performing Contracts<sup>1</sup></b>	Non-performance of a contract did not occur as a result of contractor default for the last 3 years.	Form D: Qualification Form
<b>Litigation History</b>	No consistent history of court/arbitral award decisions against the Bidder for the last 3 years.	Form D: Qualification Form

<sup>1</sup> Non-performance, as decided by UNDP, shall include all contracts where (a) non-performance was not challenged by the contractor, including through referral to the dispute resolution mechanism under the respective contract, and (b) contracts that were so challenged but fully settled against the contractor. Non-performance shall not include contracts where Employers decision was overruled by the dispute resolution mechanism. Non-performance must be based on all information on fully settled disputes or litigation, i.e. dispute or litigation that has been resolved in accordance with the dispute resolution mechanism under the respective contract and where all appeal instances available to the Bidder have been exhausted.

<b>Previous Experience</b>	<ul style="list-style-type: none"> <li>• The bidder should have at least 5+ years of experience in design and delivery/ training and implementation of entrepreneurship development programs (EDPs) including training, mentorship, handholding support etc. to youth/student's community.</li> <li>• Company Profile which should not exceed ten (10) pages including copy of incorporation/ registration.</li> <li>• A Table demonstrating past contracts executed by the bidder indicating, client name, contract value, planned and actual delivery date.</li> </ul>	Form D: Qualification Form
	<ul style="list-style-type: none"> <li>• The bidder should have at least 2+ years of experience in design and delivery/ training and organizing startup boot camps for students/ aspiring youth entrepreneurs and successfully facilitating linkages to incubation/ acceleration/ funding support including with Atal Incubation Centres/Start-up cells/ other facilities etc.</li> </ul> <p>(For JV/Consortium/ Association, all Parties cumulatively should meet requirement).</p>	Form D: Qualification Form
<b>Financial Standing</b>	<p>The bidder should have an average annual turnover of INR Two Crores in any 3 years out of the last 4 financial years (i.e. 2016-17, 2017-18, 2018-19 and 2019-2020).</p> <p><i>(For JV/Consortium/Association, the lead Bidder alone should meet the requirement).</i></p>	Form D: Qualification Form

**Note:** Bidders are required to submit evidences (details / documents) in support of compliance to above criteria – otherwise proposal may be disqualified.

## Technical Evaluation Criteria

Summary of Technical Proposal Evaluation Forms		Points Obtainable
1.	Bidder's qualification, capacity and relevant experience .	200
2.	Appropriateness of the proposed methodology, timelines, Implementation plan and quality assurance systems.	300
3.	Qualification and experience of Proposed Team Leader and other key personnel as specified in the Terms of Reference.	180
4.	Organizational commitment to Sustainability	20
<b>Total</b>		<b>700</b>

Section 1. Expertise & experience of the bidder		Points obtainable
1.1	<p>Contracts implemented related to - (1) youth entrepreneurship training with the educational /vocational colleges and (2) strong network with start-up /Incubation/innovation cells and (3) supported students/youths to start or scale enterprises</p> <p>Minimum of 5 contracts implemented: 50 marks, for every additional contracts: 10 marks each up to a maximum of 30 marks.</p> <p><u>Documents required:</u> Bidders are required to submit evidences (details / documents) in support of compliance to above criteria</p>	80
1.2	<p>Contracts implemented related to - (1) conducting boot camps/innovation challenges and (2) facilitation to create a business proposals, prototype products/technologies/related services and (3) link them with financial institution/mentorship network.</p> <p>Minimum of 2 contract implemented : 50 marks, for every additional contracts : 10 marks each up to a maximum of 30 marks.</p> <p><u>Documents required:</u> Bidders are required to submit evidences (details / documents) in support of compliance to above criteria</p>	80
1.3	<p>Contracts implemented related to developing a Learning Management System and hosted in the suitable / open source platforms such as Moodle, TalentLMS, OpenOLAT, etc</p> <p>A minimum of two contracts = 30 points</p>	40



Section 1. Expertise & experience of the bidder			Points obtainable
	Additional contracts = 5 points up to a maximum of 10 points.  <u>Documents required:</u> Copy of relevant contracts/ work order and completion certificate as proof of experience in the required areas.		
Total Section 1			200

Section 2. Appropriateness of the proposed methodology, timelines, Implementation plan and quality assurance systems			Points obtainable
2.1	Proposed Methodology, and Implementation Plan (200) Proposed timelines to achieve the deliverables (50)  What Quality Assurance Procedures are put in place? (30) What Risk identification and mitigation plan are put in place? (20)		300
Total Section 2			300

Section 3. Qualification and experience of Proposed Team			Points obtainable
3.1	Team Lead/ Entrepreneurship Development Expert		40
		Sub-Score	
	<u>Relevant Qualification:</u> Advanced university postgraduate degree in economics/ rural development/social sciences or any other relevant field.	10	
	<u>Experience:</u> Relevant as per Terms of Reference.  Minimum of 7 years of experience: 10 marks, for every additional year of experience: 5 marks each up to a maximum of 10 marks	20	
	Language: Fluency in English is must and Knowledge of regional languages (Kannada) would be a plus.	10	
	Fluency in English 07 points Fluency in Kannada language 03 points		
3.2	<b>Innovation / Boot Camp lead</b>		40
		Sub-Score	
	<u>Relevant Qualification:</u> Master's degree in Education, Rural Management, Social Work, or any other related field	10	

Section 3. Qualification and experience of Proposed Team			Points obtainable
	<u>Experience:</u> Relevant as per Terms of Reference.  Minimum of 5 years of experience: 10 marks, for every additional year of experience: 5 marks each up to a maximum of 10 marks	20	
	Fluency in English 3 points Fluency in Kannada language 7 points	10	
3.3	<b>District Enterprise Development Trainer - 1</b>		25
		Sub-Score	
	<u>Relevant Qualification:</u> Master's degree in Education, Rural Management, Social Work, or any other related field	05	
	<u>Experience:</u> Relevant as per Terms of Reference.  Minimum of 5 years of experience: 5 marks, for every additional year of experience: 2.5 marks each up to a maximum of 5 marks	10	
	Fluency in English 3 points Fluency in Kannada language 7 points	10	
3.4	<b>District Enterprise Development Trainer - 2</b>		25
		Sub-Score	
	<u>Relevant Qualification:</u> Master's degree in Education, Rural Management, Social Work, or any other related field	05	
	<u>Experience:</u> Relevant as per Terms of Reference.  Minimum of 5 years of experience: 5 marks, for every additional year of experience: 2.5 marks each up to a maximum of 5 marks.	10	
	Fluency in English 3 points Fluency in Kannada language 7 points	10	
3.5	<b>District Enterprise Development Trainer - 3</b>		25
		Sub-score	
	<u>Relevant Qualification:</u> Master's degree in Education, Rural Management, Social Work, or any other related field	05	

Section 3. Qualification and experience of Proposed Team			Points obtainable
	<u>Experience:</u> Relevant as per Terms of Reference.  Minimum of 5 years of experience: 5 marks, for every additional year of experience: 2.5 marks each up to a maximum of 5 marks	10	
	Fluency in English 3 points Fluency in Kannada language 7 points	10	
3.6	<b>Digitization/ LMS Expert</b>		25
		Sub-score	
	<u>Relevant Qualification:</u> Graduate in Engineering In CSE/ IT/Masters in computer application / IT and related field.	05	
	<u>Experience:</u> Relevant as per Terms of Reference.  Minimum of 3 years of experience: 5 marks, for every additional year of experience: 2.5 marks each up to a maximum of 5 marks	10	
	Fluency in English 3 points Fluency in Kannada language 7 points	10	
<b>Total Section 3</b>			<b>180</b>

Section 4. Organizational commitment to Sustainability		Points obtainable
4.1	Organizational Commitment to Sustainability -Organization is compliant with ISO 14001 or ISO 14064 or equivalent – 10 points - Organization is a member of the UN Global Compact – 05 points ( <i>if organization is applied for membership of the UN Global Compact – 5 points</i> ) -Organization demonstrates significant commitment to sustainability through some other means- 05 points, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues	20
<b>Total Section 4</b>		<b>20</b>

## SECTION 5. TERMS OF REFERENCE

---

### **Fostering youth-led entrepreneurship through training, boot camps, mentorship and acceleration support.**

#### **Background**

UNDP works in more than 170 countries and territories, helping to achieve the eradication of poverty and the reduction of inequalities and exclusion. UNDP has worked in India since 1951 in all areas of human development, from democratic governance to inclusive growth, to sustainable energy and climate and disaster resilience.

The Inclusive Growth portfolio is anchored in the national priority of ‘accelerated growth with inclusion and equity, employment generation, and skill India’, aligned to outcome 1 of the UNDP strategic plan. While the focus of outcome 2 is on decent work and economic growth (SDG 8) and reducing inequalities (SDG 10), the UNDP comparative advantage in the sector as a facilitator and knowledge leader will be leveraged to strengthen institutional linkages between enterprise and skills-training providers and to identify synergies between national programmes and missions to assist marginalized groups’ access to sustainable skills, jobs, livelihoods and productive assets. Solid gains can be expected in SDGs 1, 5 and 10, as well as the environmental SDGs 6, 7, 11, 15 and 17.

One of the projects under the Inclusive Growth portfolio is “*Project Code Unnati: Empowering Youth and Women for Future Employability Skills and Entrepreneurship*”. It is a three -year partnership project between United Nations Development Programme (UNDP) and United Nations Volunteers (UNV), and SAP Labs India (“SAP”). The project aims to improve access to entrepreneurship and employment opportunities for 20,000 youth and 5000 women, while also empowering them to make informed decisions. Across the two proposed target groups (youth and women), the interventions work towards increased awareness, enhancing employability and business skills capacity, facilitation of linkages, mentorship support and nurturing the innovation potential of youth and women of rural and urban areas.

The project activities are being implemented across 3 districts in the state of Karnataka viz. Bangalore Rural, Dakshin Kannada and Raichur. The proposed project builds on UNDP’s experiences on youth and women empowerment globally and specifically in India, its deep engagement with the state government of Karnataka and leverages United Nations Volunteers (UNV)’s strong on-the-ground presence present across the country. It also

incorporates the essence of SAP's strategies to make a meaningful contribution to communities, emphasising on the following Sustainable Development Goals (SDGs):

- SDG 1, No poverty: End poverty in all its forms everywhere.
- SDG 4, Quality Education: Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all
- SDG 5, Gender Equality: Achieve gender equality and empower all women and girls
- SDG 8, Decent Work and Economic Growth: Promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all
- SDG 10, Reduced Inequalities: Reduce inequality within and among countries

The key objectives and outcomes of Project Code Unnati are:

(i) **Promotion of rural women-owned microenterprises** by creating a local mentorship and facilitation system through a community-based businesswomen mentors (Unnati Sakhis) who provide awareness, trainings, psychosocial support and handholding support through mentorship in a sustainable manner to the aspiring and budding women entrepreneurs.

(ii) **Ensuring that youth, especially girls, are better equipped to make informed career choices and capable to access income generation opportunities** in 50 Government colleges through career guidance, counselling, digital/ employability skills training and entrepreneurship development programs (EDP) to improve their employability and entrepreneurial skills – including enhanced digital and 21st century skills - with improved connectedness with industry for job/internship/apprenticeship and connect/access to Incubation/Accelerator programs for entrepreneurship.

(iii) **Improved institutional ecosystem to support** above objectives by ensuring faculty members working in Government colleges have capacity to guide/mentor students and also government stakeholders including policy makers are sensitized through access to mentorship training programs, digital platforms, printed training materials and other communication materials.

One of the primary objectives of the project is to promote and foster youth entrepreneurship across the students of higher education and vocational institutions implemented across 3 districts in the state of Karnataka viz. Bangalore Rural, Dakshin Kannada and Raichur through offering intensive entrepreneurship development training,

enhance their business planning and enterprise creation skills and facilitate linkages to the with incubation, acceleration, funding, mentoring, and handholding opportunities including with Atal Incubation Centres/Start-up cells/ and other facilities

UNDP has implemented similar initiatives in Karnataka through its Disha project in partnership with multiple stakeholders including Government, Private Sector, civil societies and implementing partners:

[https://www.in.undp.org/content/india/en/home/operations/projects/poverty\\_reduction/creating-employment-and-entrepreneurship-opportunities-for-women.html](https://www.in.undp.org/content/india/en/home/operations/projects/poverty_reduction/creating-employment-and-entrepreneurship-opportunities-for-women.html)

SAP Labs India supported Project Code Unnati ([www.codeunnati.org](http://www.codeunnati.org)) is a corporate-to-citizen, digital literacy and IT skills development initiative aimed at fostering digital inclusion in India. Launched in June 2017, Code Unnati integrates the Digital Literacy curriculum within primary to higher secondary curriculum and imparts skills in next-gen technologies among the youth enabling employment opportunities in partnership with multiple stakeholders.

Project Code Unnati has been designed to build on the successes and impact created by the UNDP-Disha project and SAP Labs India's initiatives. The project aims to improve access to entrepreneurship and employment opportunities for youth and women, while also empowering them to make informed career and life decisions, enhancing employability and business skills capacity with gender sensitization, facilitation of linkages, mentorship support and nurturing the innovation mindset of youth and women of rural and urban areas.

Within the framework of the project Code Unnati, UNDP intends to engage the services of a reputed and experienced service provider with the aim of fostering youth-led entrepreneurship including social entrepreneurship through a systematic approach of selection, training and facilitating linkages to funding, mentoring, incubation and other support services to the selected institutions in Bangalore Rural, Raichur and Dakshin Kannada districts of Karnataka.

The indicative outline framework/ process flow of the assignment is follows:

<b>Entrepreneurship development programme (EDP)</b>
5000+ youth receive the blended EDP training
At the end of the EDP training programme, youth get the opportunity to participate in the Ideation Challenge with their potential business ideas
3000+ youth participate in the ideation challenge
<b>Ideation challenge</b>
3000+ youth after completing the blended EDP training apply for the Ideation Challenge by submitting their business idea aligned to at least one of the proposed thematic areas
700+ youth selected for the next round of intensive boot camp training by jury/expert panel members
<b>Boot Camp/ Innovation Training</b>
700+ youth receive training on detailed business planning, business modelling and facilitated to create the prototypes through boot camps/ Innovation training
After successfully completing the boot camp, 300+ participate in the Youth Start-up Challenge
<b>Youth start-up challenge</b>
15 winners receive seed money to and intensive linkages to incubation, acceleration, funding, mentoring and handholding opportunities to start-up
200+ youth offered linkages to mentoring, handholding and funding opportunities with at least 50 ideas linked to incubation, acceleration opportunities to start-up
25 youth-led enterprises established

## Objective

The main objective of this assignment is to ensure access to entrepreneurship opportunities for youths to be archived through focusing on

- Conduct Entrepreneurship Development program, ideation challenges, boot camps, and facilitate linkages to mentorship, financial institutions, incubation centres etc,

- Seek convergence and collaboration between local enterprises/MSMEs, industry associations, incubation centres to strengthen industry institutions entrepreneurship ecosystem.
- Leverage use of online tools, platforms and technology to ensure effective training, matchmaking process, mentorship, corporate volunteers' program, self-learning, continues engagement et.

## Scope of Work

The Service Provider is expected to undertake the following activities during the term of the contract:

### I. Entrepreneurship Development Program/training

5000 youths are expected to be trained on Entrepreneurship Development Programme. The EDP should incorporate interactive sessions with local business/MSME's and social entrepreneurs, industry experts / mentorship network and corporate volunteers. At the end of the EDP training program, the youth/ students must be able to translate their business ideas into workable business plans and pitch it to jury/expert team members. Shortlisted youth/students will go through intensive boot camps to create a prototype product / technology / relevant service sector.

The training must also foster youth-led Social entrepreneurship and sustainable development by promoting and prioritizing social enterprise and start-up ideas that directly contribute to accelerate the achievement of the Sustainable Development Goals (SDGs). Following activities (illustrative not exhaustive) are expected to be carried out.

#### Content Development:

- Review existing EDP curriculums targeting youth (including those of UNDP, Govt and other partners) and development/ adapt/ customize blended-learning based Youth Entrepreneurship Development Program (EDP) training toolkit including curriculum, training and trainer's manual, handbooks, business plan templates, handouts and assessment tools.
- The training content / modules to be hosted on a suitable opensource LMS platform such as Moodle, TalentLMS, OpenOLAT, etc and on the Code Unnati Mobile Application ([Code Unnati - Learning for Life - Apps on Google Play: https://play.google.com/store/apps/details?id=com.sap.codeunnati](https://play.google.com/store/apps/details?id=com.sap.codeunnati) ) the service provider is expected to propose the duration for the physical training, digital / self-learning/blended learning etc.



### **Faculty Orientation**

- One day orientation program to be conducted to 100 selected faculties reg the process of the EDP training/blended learning, mentorship, handholding support, incubation, acceleration support etc. Code Unnati project has identified 50 educational institutes ( PU and degree college, Polytechnic, ITI ) and it is planned that 2 faculties/ institutions would be oriented.

### **Training to Youths**

- The service provider is responsible to conduct the 7-day blended Entrepreneurship Development Programme for 5000 interested youth /students on the college/institution premises across the 50 academic institutions including the Government Degree Colleges, Polytechnics, ITI's under the project.
- The EDPs to be conducted on a rolling/on-going basis with 30-50 participants per batch.

**Deliverable 1:** *Development/customization of the Blended-learning based Training Content, Curricula and Trainer Manual (7 Days duration) of the Youth Entrepreneurship Development Program (EDP) training suitable for both digital and physical delivery.*

**Deliverable 2:** *100 faculties are oriented on the process of training, mentorship, incubation etc.*

**Deliverable 3:** *5000 students have received the blended Youth Entrepreneurship Development Program (EDP) training*

## **II. Promoting Youth Innovation and Start-up**

### **A. Ideation Challenge:**

- Youth/ students who have successfully completed Entrepreneurship Development Program (EDP) training under the Project Code Unnati will apply for the Ideation Challenges conducted every three months (indicative-the service provided may propose alternative timelines also) by submitting their business idea preferably aligned to at least one of the following thematic areas:
  - Education, Skills, Employment
  - Healthcare & Wellbeing
  - Agriculture and Rural Development
  - Environment and Climate
  - Last Mile Connectivity & Transportation
  - Technology & Communication

Idea call for application and the evaluation process to be managed by the Service Provider in consultation with UNDP.

- After due evaluation of the submitted business ideas by the panel of experts, youth/students selected for the next round of intensive boot camp training

**Deliverable 4:** 3000+ youth/ students apply/ participate in the Ideation Challenge

**Deliverable 5:** 700+ youth/ students selected for the Youth Entrepreneurship Boot Camp/ Innovation Training by the panel of experts after due evaluation of the submitted ideas

## **B. Youth Entrepreneurship Boot Camp/ Innovation Training**

- To develop more intensive blended-learning based Youth Entrepreneurship Boot Camp/ Innovation Training Toolkit for 7-10 days that imparts the necessary knowledge and practical skills to 700 students/ youth with viable business.
- The Boot Camp training should aim to equip shortlisted youths with following skill sets :
  - Planning out the key elements of the business plan including marketing plan, financial plan, etc.in detail
  - Visualizing the business concept and designing or redesigning the business model with relevant templates such as the business model canvas
  - Creating a financial forecast that will help predict, measure, and analyze the growth of the business for the next 3 years
  - Developing the clear and concise pitch of the business, to be shared with friends, potential customers, investors, and the market at large.
  - Organize interactive sessions with local business and social entrepreneurs, industry expert / mentorship network and corporate volunteers
  - Field visit to be organized to the local enterprises across relevant business sectors and industries to provide hand-on exposure and insights
- At the end of the Boot Camp / Innovation training, the candidates should come up with the viable detailed business plan/ business model/ prototype product / technology/ other relevant services.

The boot camp can be fully or partly residential training, the service provider is expected to propose the training delivery methodology/logistics/ schedule keeping in mind the impact , need for hand holding and mentoring support (outlined in subsequent sections) and current COVID-19 situation of the project location.

**Deliverable 6:** Development / customisation of the Blended-learning based Training Content, Curricula and Trainer Manual (7-10 Days duration) of the Youth Entrepreneurship Boot Camp/

*Innovation Training suitable for both digital and physical delivery*

**Deliverable 7:** 700 youth/ students have received Youth Entrepreneurship Boot Camp/ Innovation Training

**Deliverable 8:** At least 100 students develop business models and prototypes of the product/ technology/relevant services

### **C. Start-Up Challenge**

- The service provider is responsible to conduct the Start-Up Challenges conducted every three months (indicative-the service provided may propose alternative timelines also) with the suitable/ interested participants who have successfully completed the Boot Camp/ Innovation Training and chosen through a proper selection process
- The Start-up Challenge involves selecting fifteen best ideas among the competing participants by a panel of experts to be set up by the service provider in consultation with the Project Code Unnati team
- The Start-up Challenge must foster youth-led Social entrepreneurship and sustainable development by promoting and prioritizing social enterprise and start-up ideas that directly contribute to accelerate the achievement of the Sustainable Development Goals (SDGs)
- A total award of Rs. 15 Lakh (~USD 20,450) (***bidder should budget in in the financial proposal***) is budgeted to be provided to the fifteen winners of the Start-up Challenge as seed fund in line with their business plans/ funding requirement, the service provide should budget this in the financial proposal.
- The 15 winners to be offered expert support/ facilitation and towards effective utilization/tracking of the seed money for at least a time period of 6 months
- The service provider is also responsible to link at least 50 business ideas/ team from the Boot Camp/ Innovation Training and Start-Up Challenge participants the with incubation, acceleration programmes including with Atal Incubation Centres/Start-up cells/ and other facilities
- The service provider is responsible to support at least 25 students to start the enterprises through facilitation in business registration, admin/ regulatory processes, etc.

**Deliverables 9:** 700 students who have received Youth Entrepreneurship Boot Camp/ Innovation Training participated in the Start-up Challenge

**Deliverable 10:** 200 students offered linkages to mentoring, handholding and funding opportunities for a minimum of 6 months period with

**Deliverables 11:** At least 50 ideas linked to incubation, acceleration opportunities including with

*Atal Incubation Centres/Start-up cells/ and other facilities.*

**Deliverables 12:** *At least 25 students are supported to start the enterprises*

**Deliverable 13:** *15 business ideas selected as winners of the Start-up Challenge, awarded the seed money and offered intensive linkages to incubation, acceleration, funding, mentoring and handholding opportunities including with Atal Incubation Centres/Start-up cells/ and other facilities*

#### **D. Digitization of the curriculum and toolkit**

- The two toolkits/ curricula served as E-Learning material in the form of a self-learning, modular assessment-driven courses on a suitable opensource LMS platform such as Moodle, TalentLMS, OpenOLAT, etc and on the Code Unnati Mobile Application ([Code Unnati - Learning for Life - Apps on Google Play: https://play.google.com/store/apps/details?id=com.sap.codeunnati](https://play.google.com/store/apps/details?id=com.sap.codeunnati) )
- The LMS shall help to create, distribute, and facilitate access to learning materials that range from written materials and presentations to videos and interactive lessons via the LMS platform.
- Solution should be accessible through web and a mobile-based application (android and iOS users)
- Full documentation to be provided including database schemas, flowcharts, system storyboard, etc. with well indexed User Manual
- System must be scalable to accommodate periodic course updates and increasing learner pool size
- Custom branding for home screens and module course content align with UNDP/ Project Code Unnati branding and style (i.e inclusion of logos, usage of fonts and colours, etc. as per the UNDP guidelines)

**Deliverable 14:** *The two toolkits/ curricula served as E-Learning material in the form of a self-learning, modular assessment-driven courses on a suitable opensource LMS platform and on the Code Unnati Mobile Application*

#### **E. Expected Reporting, Learnings and Knowledge Management**

- Upload data and content in designated formats to the Project Code Unnati MIS and ensure submission of periodic progress reports across the period of engagement

- Support creation of online monitoring and tracking system which would act as a Knowledge Management asset for future conduct of trainings employing the two training toolkits
- Prepare the Standard Operating Procedure (SOP) document for rolling out of the training toolkits and the related digital content widely across various stakeholders including the Government and non-profits.
- Organize three Stakeholder Consultation Workshops with participation across various government, private sector, NGOs/CSOs and youth to discuss, disseminate and promote Project Code Unnati and its impact and ensure sustainable adoption of the toolkits.

**Deliverables 15:** *Data Uploading on Monthly and Quarterly Reports, Complete database/ uploading on Project MIS of the target beneficiaries, Baseline and end line status report*

**Deliverables 16:** *Three Stakeholder Consultation Workshops organized*

### **Expected Deliverables**

- Development/customization of the Blended-learning based Training Content, Curricula and Trainer Manual (7 Days duration) of the Youth Entrepreneurship Development Program (EDP) training suitable for both digital and physical delivery.
- 100 selected college faculties are oriented on the process of training, mentorship, incubation etc,
- 5000 students have received the Youth Entrepreneurship Development Program (EDP) training
- 3000+ youth/ students apply/ participate in the Ideation Challenge
- 700+ youth/ students selected for the Youth Entrepreneurship Boot Camp/ Innovation Training by the panel of experts after due evaluation of the submitted ideas
- Development / customisation of the Blended-learning based Training Content, Curricula and Trainer Manual (7-10 Days duration) of the Youth Entrepreneurship Boot Camp/ Innovation Training suitable for both digital and physical delivery
- 700 youth/ students have received Youth Entrepreneurship Boot Camp/ Innovation Training
- At least 100 students develop business models and prototypes of the product/ technology/ relevant services
- 700 students who have received Youth Entrepreneurship Boot Camp/ Innovation Training participated in the Start-up Challenge

- 200 students offered linkages to mentoring, handholding and funding opportunities for a minimum of 6 months period.
- At least 50 ideas linked to incubation, acceleration opportunities including with Atal Incubation Centres/Start-up cells/ and other facilities.
- At least 25 students are supported to start the enterprises
- 15 business ideas selected as winners of the Start-up Challenge, awarded the seed money and offered intensive linkages to incubation, acceleration, funding, mentoring and handholding opportunities including with Atal Incubation Centres/Start-up cells/ and other facilities
- The two toolkits/ curricula served as E-Learning material in the form of a self-learning, modular assessment-driven courses on a suitable opensource LMS platform and on the Code Unnati Mobile Application.
- Data Uploading on Monthly and Quarterly Reports, Complete database/ uploading on Project MIS of the target beneficiaries, Baseline, and End Line status report
- Three Stakeholder Consultation Workshops organized to disseminate the learning and sustainable continuation of the process.

## IMPLEMENTATION APPROACH/ TIMELINE

- Based on the outline framework/ process flow of the assignment, given below is the indicative implementation approach/ timeline along with target numbers to be achieved for the following key activities:

	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec
<b>EDP</b>			1500			2500		1000											
<b>Ideation Challenge</b>				I 900			150 0					III 600							
<b>Bootcamp</b>					I 200			II 400					III 100						
<b>Start-Up Challenge</b>					I 200+ participants 5 winners 200+ offered linkages to start-up 8+ start-ups			II 400+ participants 8 Winners 400+ offered linkages to			College Examinatons		III 100+ participants 2 winners 100+ offered linkages to start-up 5+ start-ups						
<b>Handholding &amp; Support</b>																			

- The implementation approach highlights a cyclical approach, with every **three indicative implementation cycles** covering each of the key activities of the framework/ process flow, viz. EDP, Ideation Challenge, Bootcamp, Start-Up Challenge, Handholding & support along with the indicative timeline and target numbers.
- The service provider may adhere to this indicative implementation approach or propose its own approach with defined key activities, implementation cycles, timelines and target numbers for the assignment leading to the realization of the overall targets under the defined deliverables.
- The service provider and UNDP team will jointly / critically review the process in each cycle and revise/update the activities based on the learnings.

### Reporting

Person to Supervise the Work /Performance of the Service Provider: State Project Head, Karnataka, Inclusive Growth, UNDP

### Terms of Payment Schedule

SI No	Deliverable	Payment
1	<ul style="list-style-type: none"> <li>• Inception Report - including detailed work plan, delivery timelines, etc. and District Level implementation framework and enterprise support available</li> </ul>	20%
2	<p><b>Completion of the following activities and submission of reports (with relevant evidences):</b></p> <ul style="list-style-type: none"> <li>• Development/customization of the Blended-learning based Training Content, Curricula and Trainer Manual (7 Days duration) of the Youth Entrepreneurship Development Program (EDP)</li> <li>• Development / customization of the Blended-learning based Training Content, Curricula and Trainer Manual (7-10 Days duration) of the Youth Entrepreneurship Boot Camp/ Innovation Training</li> <li>• The two toolkits/ curricula served as E-Learning material in the form of a self-learning, modular assessment-driven courses on a suitable opensource LMS platform and on the Code Unnati Mobile Application</li> <li>• 100 faculties are oriented on the process of training, mentorship, incubation, etc.</li> <li>• 2000 youth/students have completed the EDP training</li> </ul>	30%

	<ul style="list-style-type: none"> <li>• 300 youth/ students have completed the Boot Camp/ Innovation Training</li> <li>• At least 50 students develop business models and prototypes of the product/ technology/ relevant services</li> <li>• 5 business ideas selected as winners of the Start-up Challenge, awarded the seed money and offered intensive linkages to incubation, acceleration, funding, mentoring and handholding opportunities including with Atal Incubation Centres/Start-up cells/ and other facilities</li> </ul>	
3	<b>Completion of the following activities and submission of reports (with relevant evidences):</b> <ul style="list-style-type: none"> <li>• 3000 students have received the EDP training</li> <li>• 400 youth/ students have completed the Boot Camp/ Innovation Training</li> <li>• At least 50 students develop business models and prototypes of the product/ technology/ relevant services</li> <li>• 200 youth/ students offered linkages to mentoring, handholding and funding opportunities for a minimum of 6 months period</li> <li>• At least 50 ideas linked to incubation, acceleration opportunities including with Atal Incubation Centres/Start-up cells/ and other facilities.</li> <li>• At least 25 students are supported to start the enterprises</li> <li>• 15 business ideas selected as winners of the Start-up Challenge, awarded the seed money, and offered intensive linkages to incubation, acceleration, funding, mentoring, and handholding opportunities including with Atal Incubation Centres/Start-up cells/ and other facilities</li> <li>• 3 Stakeholder Consultation Workshop organized</li> </ul>	30%
4	Submission of the final completion report/ End line Status Report and handing over of tool kits and knowledge products created and printed to UNDP and acceptance of project Code Unnati team	20%

All the outcomes should be verifiable through appropriate documentation maintained by the service provider and make available for any cross checking within the project period. The service provider will be responsible for all the deliverables/outcomes as mentioned in the ToR.

All the deliverables need to meet UNDP requirement and quality standards. Payment will only be made for work satisfactorily completed and accepted by UNDP and reserves the right to withhold all or a portion of payment if performance is unsatisfactory, if



work/outputs are incomplete, not delivered or for failure to meet deadlines.

Quality performance at each of the four instalments will result in a continuation of the contract, but unsatisfactory delivery at any of the five instalments will result in a cancellation of the contract and the selection of an alternative service provider to undertake the subsequent deliverables.

#### **Team composition / qualifications and requirements:**

The service provider will be responsible for the creation of an implementation team. In order to provide services in the above-mentioned areas, UNDP foresee involvement of the following expertise:

<b>S. No.</b>	<b>Role</b>	<b>Profile</b>
1.	<b>Team Lead/ Entrepreneurship Development Expert</b>	<ul style="list-style-type: none"><li>• Advanced university postgraduate degree in economics/ rural development/social sciences or any other relevant field with a minimum of 7 years of experience working in the social sector. government programs, UN Projects etc,</li><li>• Experience in design/ delivery an implementing of entrepreneurship training and mentorship projects with a myriad of stakeholders and partners, including government, private sector, civil society, international organizations, donors, grassroots organizations and interagency committees.</li><li>• Demonstrated experience and expertise in successfully facilitating linkages of aspiring youth entrepreneurs and startups with incubation, acceleration, funding, mentoring, and handholding opportunities including with Atal Incubation Centers/Start-up cells/ and other facilities</li><li>• Demonstrated experience and expertise in designing and implementing multi-sectoral initiatives in partnership with a wide range of stakeholders including government and communities.</li><li>• Demonstrated experience in promoting youth led- social enterprises and enterprises accelerating achievement of SDGs</li><li>• Fluency in English a must and knowledge of regional language (Kannada) would be a plus.</li></ul>
2	<b>Innovation / Boot Camp lead</b>	<ul style="list-style-type: none"><li>• Advanced university postgraduate degree in economics/ rural development/social sciences or any other relevant</li></ul>

S. No.	Role	Profile
		<p>field with a minimum of 7 years of experience working in the social sector. government programs, UN Projects etc.</p> <ul style="list-style-type: none"> <li>• Proven experience in design/ delivery an implementing of youth entrepreneurship training especially in conducting youth innovation/ bootcamp trainings.</li> <li>• Experience in conducting ideation challenges and/ or business plan competitions for youth start-ups</li> <li>• Thorough understanding and proven experience in start-up elevator pitch design, business modelling, prototype development for start-ups</li> <li>• Demonstrated experience and expertise in successfully facilitating linkages of aspiring youth entrepreneurs and startups with incubation, acceleration, funding, mentoring, and handholding opportunities including with Atal Incubation Centers/Start-up cells/ and other facilities</li> <li>• Demonstrated experience and expertise in designing and implementing multi-sectoral initiatives in partnership with a wide range of stakeholders including government and communities.</li> <li>• Demonstrated experience in promoting youth led- social enterprises and enterprises accelerating achievement of SDGs</li> <li>• Fluency in English a must and knowledge of regional language (Kannada) would be a plus.</li> </ul>
3	<b>Enterprise Development Trainers (3)</b>	<ul style="list-style-type: none"> <li>• Master's degree in Education, Rural Management, Social Work, or any other related field</li> <li>• At least 5 years of experience in a trainer role with a development organization preferably in the domain of youth entrepreneurship development and startup incubation support</li> <li>• Mobilizing, selecting, and empowering potential trainees, especially youth</li> <li>• Deliver training by following the Training Schedule with quality standard as per the project norms.</li> <li>• Engage trainees actively in training through multiple innovative training methodologies to maximize training outputs.</li> <li>• Identify business opportunities in target area and provide beneficiaries with guidance on the choice of start-up businesses as per the project plan.</li> </ul>

S. No.	Role	Profile
		<ul style="list-style-type: none"> <li>Facilitate Business Plan Formulation, funding and infra set-up for enterprises</li> <li>Demonstrated experience in successfully facilitating linkages of aspiring youth entrepreneurs and startups with incubation, acceleration, funding, mentoring and handholding opportunities including with Atal Incubation Centres/Start-up cells/ and other facilities</li> <li>Ensure Post programme follow up and hand holding through trainings and mentoring</li> <li>Fluency in English and Kannada is a must</li> </ul>
4	<b>Digitization/ LMS Expert</b>	<ul style="list-style-type: none"> <li>BE/ BTech. In CSE/ IT/ MCA/ MSc IT with a minimum of 3-5 years of experience working with Learning Management systems especially open source LMS platforms such as Moodle, TalentLMS, OpenOLAT, etc.</li> <li>Demonstrated work experience in administration, documentation, tracking, reporting, automation and delivery of educational courses, training programs, assessments, learning and development programs through online/web based LMS platforms</li> <li>Experience working with and QA testing eLearning content</li> <li>Proficient in Microsoft Office-like suites, specifically Excel</li> <li>Experience with process documentation and contributing to system Knowledge Base repositories.</li> <li>Experience working with remote teams and use of virtual conference tools</li> </ul>

## SECTION 6: RETURNABLE BIDDING FORMS / CHECKLIST

---

This form serves as a checklist for preparation of your Proposal. Please complete the Returnable Bidding Forms in accordance with the instructions in the forms and return them as part of your Proposal submission. No alteration to format of forms shall be permitted and no substitution shall be accepted.

Before submitting your Proposal, please ensure compliance with the Proposal Submission instructions of the BDS 22.

### Technical Proposal Envelope:

<b>Have you duly completed all the Returnable Bidding Forms?</b>	
▪ Form A: Technical Proposal Submission Form	<input type="checkbox"/>
▪ Form B: Bidder Information Form	<input type="checkbox"/>
▪ Form C: Joint Venture/ Consortium/ Association Information Form	<input type="checkbox"/>
▪ Form D: Qualification Form	<input type="checkbox"/>
▪ Form E: Format of Technical Proposal	<input type="checkbox"/>
<b>Have you provided the required documents to establish compliance with the evaluation criteria in Section 4?</b>	<input type="checkbox"/>

### Financial Proposal Envelope

**(Must be submitted as a separate password protected file)**

▪ Form F: Financial Proposal Submission Form	<input type="checkbox"/>
▪ Form G: Financial Proposal Form	<input type="checkbox"/>

## FORM A: TECHNICAL PROPOSAL SUBMISSION FORM

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
RFP reference:	[Insert RFP Reference Number]		

We, the undersigned, offer to provide the services for [Insert Title of services] in accordance with your Request for Proposal No. [Insert RFP Reference Number] and our Proposal. We are hereby submitting our Proposal, which includes this Technical Proposal and our Financial Proposal sealed under a separate envelope.

We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium /Association members or subcontractors or suppliers for any part of the contract:

- a) is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists;
- b) have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization;
- c) have no conflict of interest in accordance with Instruction to Bidders Clause 4;
- d) do not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with our firm in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15);
- e) have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future;
- f) undertake not to engage in proscribed practices, including but not limited to corruption, fraud, coercion, collusion, obstruction, or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we embrace the principles of the United Nations Supplier Code of Conduct and adhere to the principles of the United Nations Global Compact.

*We declare that all the information and statements made in this Proposal are true and we accept that any misinterpretation or misrepresentation contained in this Proposal may lead to our disqualification and/or sanctioning by the UNDP.*

*We offer to provide services in conformity with the Bidding documents, including the UNDP General Conditions of Contract and in accordance with the Terms of Reference*

*Our Proposal shall be valid and remain binding upon us for the period of time specified in the Bid Data Sheet.*

We understand and recognize that you are not bound to accept any Proposal you receive.

*I, the undersigned, certify that I am duly authorized by [Insert Name of Bidder] to sign this Proposal and bind it should UNDP accept this Proposal.*

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_  
Signature: \_\_\_\_\_

*[Stamp with official stamp of the Bidder]*

## FORM B: BIDDER INFORMATION FORM

<b>Legal name of Bidder</b>	[Complete]
<b>Legal address</b>	[Complete]
<b>Year of registration</b>	[Complete]
<b>Bidder's Authorized Representative Information</b>	Name and Title: [Complete] Telephone numbers: [Complete] Email: [Complete]
<b>Are you a UNGM registered vendor?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, [insert UGNM vendor number]
<b>Are you a UNDP vendor?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, [insert UNDP vendor number]
<b>Countries of operation</b>	[Complete]
<b>No. of full-time employees</b>	[Complete]
<b>Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):</b>	[Complete]
<b>Does your Company hold any accreditation such as ISO 14001 related to the environment? (If yes, provide a Copy of the valid Certificate):</b>	[Complete]
<b>Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)</b>	[Complete]
<b>Contact person UNDP may contact for requests for clarification during Proposal evaluation</b>	Name and Title: [Complete] Telephone numbers: [Complete] Email: [Complete]
<b>Please attach the following documents:</b>	<ul style="list-style-type: none"> <li>▪ Company Profile, which should <u>not</u> exceed fifteen (15) pages, including printed brochures and product catalogues relevant to the goods/services being procured</li> <li>▪ Certificate of Incorporation/ Business Registration</li> <li>▪ Tax Registration/Payment Certificate issued by the Internal Revenue Authority evidencing that the Bidder is updated with its tax payment obligations, or Certificate of Tax exemption, if any such privilege is enjoyed by the Bidder</li> <li>▪ Trade name registration papers, if applicable</li> <li>▪ Local Government permit to locate and operate in assignment location, if applicable</li> <li>▪ Official Letter of Appointment as local representative, if Bidder is submitting a Bid in behalf of an entity located outside the country</li> <li>▪ Power of Attorney</li> </ul>

## FORM C: JOINT VENTURE/ CONSORTIUM/ ASSOCIATION INFORMATION FORM

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
RFP reference:	[Insert RFP Reference Number]		

To be completed and returned with your Proposal if the Proposal is submitted as a Joint Venture/ Consortium/ Association.

No	Name of Partner and contact information <i>(address, telephone numbers, fax numbers, e-mail address)</i>	Proposed proportion of responsibilities (in %) and type of services to be performed
1	[Complete]	[Complete]
2	[Complete]	[Complete]
3	[Complete]	[Complete]

<b>Name of leading partner</b> (with authority to bind the JV, Consortium, Association during the RFP process and, in the event a Contract is awarded, during contract execution)	[Complete]
--	------------

We have attached a copy of the below document signed by every partner, which details the likely legal structure of and the confirmation of joint and severable liability of the members of the said joint venture:

☐ Letter of intent to form a joint venture      **OR**      ☐ JV/Consortium/ Association agreement

We hereby confirm that if the contract is awarded, all parties of the Joint Venture/ Consortium/ Association shall be jointly and severally liable to UNDP for the fulfillment of the provisions of the Contract.

Name of partner:  
\_\_\_\_\_

Name of partner:  
\_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Name of partner:  
\_\_\_\_\_

Name of partner:  
\_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## FORM D: QUALIFICATION FORM

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
RFP reference:	[Insert RFP Reference Number]		

If JV/Consortium/ Association, to be completed by each partner.

### Historical Contract Non-Performance

<input type="checkbox"/> Contract non-performance did not occur for the last 3 years			
<input type="checkbox"/> Contract(s) not performed for the last 3 years			
Year	Non- performed portion of contract	Contract Identification	Total Contract Amount (current value in US\$)
		Name of Client: Address of Client: Reason(s) for non-performance:	

### Litigation History (including pending litigation)

<input type="checkbox"/> No litigation history for the last 3 years			
<input type="checkbox"/> Litigation History as indicated below			
Year of dispute	Amount in dispute (in US\$)	Contract Identification	Total Contract Amount (current value in US\$)
		Name of Client: Address of Client: Matter in dispute: Party who initiated the dispute: Status of dispute: Party awarded if resolved:	

### Previous Relevant Experience

Please list only previous similar assignments successfully completed in the last 5 years.

List only those assignments for which the Bidder was legally contracted or sub-contracted by the Client as a company or was one of the Consortium/JV partners. Assignments completed by the Bidder's individual experts working privately or through other firms cannot be claimed as the relevant experience of the Bidder, or that of the Bidder's partners or sub-consultants, but can be claimed by the Experts themselves in their CVs. The Bidder should be prepared to substantiate the claimed experience by presenting copies of relevant documents and references if so requested by UNDP.



Project name & Country of Assignment	Client & Reference Contact Details	Contract Value	Period of activity and status	Types of activities undertaken

Bidders may also attach their own Project Data Sheets with more details for assignments above.

☐ Attached are the Statements of Satisfactory Performance from the Top 3 (three) Clients or more.

## Financial Standing

Annual Turnover for the last 3 years	Year	USD
	Year	USD
	Year	USD
Latest Credit Rating (if any), indicate the source		

Financial information (in US\$ equivalent)	Historic information for the last 3 years		
	Year 1	Year 2	Year 3
	<i>Information from Balance Sheet</i>		
Total Assets (TA)			
Total Liabilities (TL)			
Current Assets (CA)			
Current Liabilities (CL)			
	<i>Information from Income Statement</i>		
Total / Gross Revenue (TR)			
Profits Before Taxes (PBT)			
Net Profit			
Current Ratio			

☐ Attached are copies of the audited financial statements (balance sheets, including all related notes, and income statements) for the years required above complying with the following condition:

- Must reflect the financial situation of the Bidder or party to a JV, and not sister or parent companies;
  - Historic financial statements must be audited by a certified public accountant;
  - Historic financial statements must correspond to accounting periods already completed and audited.
- No statements for partial periods shall be accepted.

## FORM E: FORMAT OF TECHNICAL PROPOSAL

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
RFP reference:	[Insert RFP Reference Number]		

The Bidder's proposal should be organized to follow this format of Technical Proposal. Where the bidder is presented with a requirement or asked to use a specific approach, the bidder must not only state its acceptance, but also describe how it intends to comply with the requirements. Where a descriptive response is requested, failure to provide the same will be viewed as non-responsive.

### SECTION 1: Bidder's qualification, capacity and expertise

- 1.1 Brief description of the organization, including the year and country of incorporation, and types of activities undertaken.
- 1.2 General organizational capability which is likely to affect implementation: management structure, financial stability and project financing capacity, project management controls, extent to which any work would be subcontracted (if so, provide details).
- 1.3 Relevance of specialized knowledge and experience on similar engagements done in the region/country.
- 1.4 Quality assurance procedures and risk mitigation measures.
- 1.5 Organization's commitment to sustainability.

### SECTION 2: Proposed Methodology, Approach and Implementation Plan

This section should demonstrate the bidder's responsiveness to the TOR by identifying the specific components proposed, addressing the requirements, providing a detailed description of the essential performance characteristics proposed and demonstrating how the proposed approach and methodology meets or exceeds the requirements. All important aspects should be addressed in sufficient detail and different components of the project should be adequately weighted relative to one another.

- 2.1 A detailed description of the approach and methodology for how the Bidder will achieve the Terms of Reference of the project, keeping in mind the appropriateness to local conditions and project environment. Details how the different service elements shall be organized, controlled and delivered.
- 2.2 The methodology shall also include details of the Bidder's internal technical and quality assurance review mechanisms.
- 2.3 Explain whether any work would be subcontracted, to whom, how much percentage of the work, the rationale for such, and the roles of the proposed sub-contractors and how everyone will function as a team.
- 2.4 Description of available performance monitoring and evaluation mechanisms and tools; how they shall be adopted and used for a specific requirement.
- 2.5 Implementation plan including a Gantt Chart or Project Schedule indicating the detailed sequence of activities that will be undertaken and their corresponding timing.
- 2.6 Demonstrate how you plan to integrate sustainability measures in the execution of the contract.
- 2.7 Any other comments or information regarding the project approach and methodology that will be adopted.

## SECTION 2A: Bidder's Comments and Suggestions on the Terms of Reference

Provide comments and suggestions on the Terms of Reference, or additional services that will be rendered beyond the requirements of the TOR, if any.

## SECTION 3: Management Structure and Key Personnel proposed for LTA

- 3.1 Describe the overall management approach toward planning and implementing the project. Include an organization chart for the management of the project describing the relationship of key positions and designations. Provide a spreadsheet to show the activities of each personnel and the time allocated for his/her involvement.
- 3.2 Provide CVs for key personnel that will be provided to support the implementation of this project using the format below. CVs should demonstrate qualifications in areas relevant to the Scope of Services.

### Format for CV of Proposed Key Personnel

<b>Name of Personnel</b>	[Insert]
<b>Position for this assignment</b>	[Insert]
<b>Nationality</b>	[Insert]
<b>Language proficiency</b>	[Insert]
<b>Education/ Qualifications</b>	<i>[Summarize college/university and other specialized education of personnel member, giving names of schools, dates attended, and degrees/qualifications obtained.]</i> [Insert]
<b>Professional certifications</b>	<i>[Provide details of professional certifications relevant to the scope of services]</i> ▪ Name of institution: [Insert] ▪ Date of certification: [Insert]
<b>Employment Record/ Experience</b>	<i>[List all positions held by personnel (starting with present position, list in reverse order), giving dates, names of employing organization, title of position held and location of employment. For experience in last five years, detail the type of activities performed, degree of responsibilities, location of assignments and any other information or professional experience considered pertinent for this assignment.]</i> [Insert]
<b>References</b>	<i>[Provide names, addresses, phone and email contact information for two (2) references]</i> Reference 1: [Insert] Reference 2: [Insert]

I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe my qualifications, my experiences, and other relevant information about myself.

Signature of Personnel

Date (Day/Month/Year)

## FORM F: FINANCIAL PROPOSAL SUBMISSION FORM

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
RFP reference:	[Insert RFP Reference Number]		

We, the undersigned, offer to provide the services for [Insert Title of services] in accordance with your Request for Proposal No. [Insert RFP Reference Number] and our Proposal. We are hereby submitting our Proposal, which includes this Technical Proposal and our Financial Proposal password protected as separate files.

Our attached Financial Proposal is for the sum of [Insert amount in words and figures].

*Our Proposal shall be valid and remain binding upon us for the period of time specified in the Bid Data Sheet.*

We understand you are not bound to accept any Proposal you receive.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

[Stamp with official stamp of the Bidder]

## FORM G: FINANCIAL PROPOSAL FORM

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
RFP reference:	[Insert RFP Reference Number]		

The Bidder is required to prepare the Financial Proposal following the below format and submit it in an separate password protected file from the Technical Proposal as indicated in the Instruction to Bidders. Any Financial information provided in the Technical Proposal shall lead to Bidder's disqualification. The Financial Proposal should align with the requirements in the Terms of Reference and the Bidder's Technical Proposal.

**Financial proposal** to include resources to be allocated to each activity, one-time and recurring costs, activities and events to be deployed for certification and any others as deemed relevant activity-wise breakup, travel cost, etc.

Currency of the proposal: [Insert Currency]

**Table 1: Summary of Overall Prices**

	Amount(s)
Professional Fees (from Table 2)	
Other Costs (from Table 3)	
Total Amount of Financial Proposal	

**Table 2: Breakdown of Professional Fees\***

Name	Position <b>with specialization</b>	Fee Rate	No. of Days	Total Amount
		A	B	C=A+B
	Team Lead and Entrepreneurship Development Expert			
	Innovation / Boot Camp lead			
	Enterprise Development Trainer – 1			
	Enterprise Development Trainer – 2			
	Enterprise Development Trainer – 3			
	Digitization/ LMS Expert			
	Any other personnel.....			
Subtotal Professional Fees:				

*\*Structure of the team is to be proposed by the Proposer in accordance to their understanding of the ToR.*

**Table 3: Breakdown of Other Costs**

Description	UOM	Quantity	Unit Price	Total Amount
Project Activity				
Communication				
Out of Pocket Expenses: <ul style="list-style-type: none"> <li>Documentation</li> <li>Other related cost, if any.</li> </ul>				
<b>Subtotal Other Costs:</b>				

**NOTE: UNDP shall use the cost breakdown for the calculation of price in the event that both parties have agreed to add new deliverables to the scope of services.**

**Table 4: Breakdown of Price per Deliverable/Activity\*\***

Sl No	Deliverable	Payment
1	<ul style="list-style-type: none"> <li>Inception Report - including detailed work plan, delivery timelines, etc. and District Level implementation framework and enterprise support available</li> </ul>	20%
2	<b>Completion of the following activities and submission of reports (with relevant evidences):</b> <ul style="list-style-type: none"> <li>Development/customization of the Blended-learning based Training Content, Curricula and Trainer Manual (7 Days duration) of the Youth Entrepreneurship Development Program (EDP)</li> <li>Development / customization of the Blended-learning based Training Content, Curricula and Trainer Manual (7-10 Days duration) of the Youth Entrepreneurship Boot Camp/ Innovation Training</li> <li>The two toolkits/ curricula served as E-Learning material in the form of a self-learning, modular assessment-driven courses on a suitable opensource LMS platform and on the Code Unnati Mobile Application</li> <li>100 faculties are oriented on the process of training, mentorship, incubation, etc.</li> <li>2000 youth/students have completed the EDP training</li> <li>300 youth/ students have completed the Boot Camp/ Innovation Training</li> </ul>	30%

	<ul style="list-style-type: none"> <li>• At least 50 students develop business models and prototypes of the product/ technology/ relevant services</li> <li>• 5 business ideas selected as winners of the Start-up Challenge, awarded the seed money and offered intensive linkages to incubation, acceleration, funding, mentoring and handholding opportunities including with Atal Incubation Centres/Start-up cells/ and other facilities</li> </ul>	
3	<b>Completion of the following activities and submission of reports (with relevant evidences):</b> <ul style="list-style-type: none"> <li>• 3000 students have received the EDP training</li> <li>• 400 youth/ students have completed the Boot Camp/ Innovation Training</li> <li>• At least 50 students develop business models and prototypes of the product/ technology/ relevant services</li> <li>• 200 youth/students offered linkages to mentoring, handholding and funding opportunities for a minimum of 6 months period</li> <li>• At least 50 ideas linked to incubation, acceleration opportunities including with Atal Incubation Centres/Start-up cells/ and other facilities.</li> <li>• At least 25 students are supported to start the enterprises</li> <li>• 15 business ideas selected as winners of the Start-up Challenge, awarded the seed money, and offered intensive linkages to incubation, acceleration, funding, mentoring, and handholding opportunities including with Atal Incubation Centres/Start-up cells/ and other facilities</li> <li>• 3 Stakeholder Consultation Workshop organized</li> </ul>	30%
4	Submission of the final completion report/ End line Status Report and handing over of tool kits and knowledge products created and printed to UNDP and acceptance of project Code Unnati team	20%

**\*\* This shall be the basis of the payment tranches**