



UNDP Expression of interest for the vendors operating and registered in Libya

UNDP Libya is seeking Expression of Interest from qualified vendors. The objective of the EOI to identify potential suppliers for procurement of goods in the local market.

At this stage, UNDP Libya is requesting expression of interest from vendors for specific supplies that are required, as listed below:

1. Ambulance vehicles (regular and ICU)
2. Medical equipment
3. Water, Sanitation, and Hygiene supplies
4. Trucks
5. Office Supplies
6. Information Technology and Communication (Computers, accessories and related peripherals, communication equipment)

EOI Number	Goods	List of attributes
UNDP-LBY10-2021-001	Ambulance vehicles	1.Ambulance vehicles – ICU 2.Ambulance vehicles – Regular.
UNDP-LBY10-2021-002	Medical Equipment	1. Hospital medical equipment and accessories 2. Incinerators
UNDP-LBY10-2021-003	Water, Sanitation, and Hygiene supplies	1. Electric Generators (various) sets and spare parts. 2. Pumps - vertical, horizontal, submersible and spare parts
UNDP-LBY10-2021-004	Trucks	1. Water Trucks 2. Water Tanker 3. Garbage Truck 4. Sewage Truck 5. Dump Truck 6. Pesticide Sprayer on pickup chassis
UNDP-LBY10-2021-005	Office supplies	1. Office furniture and fixtures 2. Stationery

UNDP-LBY10-2021-006	Information Technology and Communication	3. Electrical supplies and equipment 1. Computers, accessories and related peripherals 2. Communication equipment
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Submission details/Supporting documents.

Interested Companies and Suppliers must provide the following minimum mandatory information:

- Valid business license and company must be registered in Libya;
- Brief legal entity profile (not exceeding 10 pages);
- Experience for minimum of five (05) years' experience in provision of above referenced goods;
- For the above-mentioned goods, would your company, if interested, work together with other companies in a joint venture setting, through sub-contracting or jointly with sister companies – please provide clear answer in writing;
- ISO 9001 and/or other similar certificates, accreditations, awards etc;
- Certificate/Contract/POs for three executed contracts/supplies to be provided;
- Audited financial statement for the last three years or Bank statement;
- All information regarding any past and current litigation during the last three (3) years, in which the bidder is involved, indicating the parties concerned, the subject of the litigation, the amounts involved, and the final resolution if already concluded; and
- Supplier must be authorized seller/reseller/ for the products/goods and shall expressly warrant its status in the submission.

Eligibility to do business with UNDP

The supplier should comply with corresponding eligibility criteria and not be included in the UN SC 1267/1989 List of entities associated any UN ineligibility list.

Adherence to the UN Supplier Code of Conduct.

Acceptance of UNDP Anti-Fraud Policy

Relevant profile, resources and experience

The supplier should demonstrate possessing sufficient capacities (organization, assets, personnel, know-how, tools & systems, etc.), as well as satisfactory experience/past performance and fully relevant to the scope of this EOI. Capacities and Expertise/Past performance must be demonstrated for interested suppliers and any major partner involved in the corresponding setup and submission.

Quality assurance

The supplier and any partner (and/or major subcontractor) must have an active quality assurance and quality control system implemented, corresponding to the scope of supply of this tender, and be certified according to internationally recognized quality standards such as ISO Quality Management System 9001 or equivalent.

Financial soundness

The supplier should possess sound financial standing/capacity in order to undertake similar to the above scope projects and healthy debt composition.

Litigation

The supplier should not be involved in any serious pending litigation (arbitration, claims, bankruptcy) that could impair supply performance on similar to the above scope projects. UNDP reserves the right not to shortlist any supplier with a consistent history of litigation.

List and details on Company's partners (or any major subcontractors) providing the following information and evidence:

Detailed information about Partners.

Information on Partners such as company profiles including capacities, certifications, and other credentials.

Supplier's criteria and resources dedicated to engaging and managing relationship with the Partners to deliver on quality and time in supply of goods/materials.

Document existing relationship with all listed partners including partnership agreements, representation, letters of authorization, etc.

Deadline Submission:

The EOI and accompanying documents must be sent to the email address: tenders.ly@undp.org no later than 17 May 2021, 16.00 hours Tripoli, Libya time, clearly labeled "Description of goods".

EOI received after the above deadline will not be considered.

EOI from suppliers failing to provide the requested information will be disregarded.

This EOI does not entail any commitment on the part of UNDP, either financial or otherwise. UNDP reserve the right to accept or reject any or all EOI without incurring any obligation to inform the affected applicant/s of the grounds.

Annex 1

Name of company	
Year of establishment	
Country of registration	
Name of contact person	
Apply for some or all	

The following questionnaire is indicative for UNDP to assess market capabilities regarding Office supply, vehicles, furniture and IT equipment. UNDP Libya regularly procure Ambulance vehicles (regular and ICU), Medical equipment, Water, Sanitation, and Hygiene supplies, Trucks, Office Supplies and Information Technology and Communication (Computers, accessories and related peripherals, communication equipment) in support of implementation of programmes and projects.

To prepare and meet the requirement these supplies, UNDP is assessing the market capacity to find partners in providing some or all of the following supplies.

1. Ambulance vehicles (regular and ICU)
2. Medical equipment
3. Water, Sanitation, and Hygiene supplies
4. Trucks
5. Office Supplies
6. Information Technology and Communication (Computers, accessories and related peripherals, communication equipment)

A. *Is your company specialized in all given areas as mentioned below or only in some of them, please provide answers as relevant?*

#	Description of Goods	Yes/No
1	Ambulance vehicles (regular and ICU)	
2	Medical equipment	
3	Water, Sanitation, and Hygiene supplies	
4	Trucks	
5	Office Supplies	
6	Information Technology and Communication (Computers, accessories and related peripherals, communication equipment)	

B. Capacity and Experience

#	Description	Answer (detailed answers can be provided in an annex)
1	Valid business license and company must be registered in Libya	
2	Brief legal entity profile (not exceeding 10 pages)	
3	Experience for minimum of five (05) years' experience in provision of similar goods.	
4	For the above-mentioned goods, would your company, if interested, work together with other companies in a joint venture setting, through sub-contracting or jointly with sister companies – please provide clear answer and for which service you would join with another entity?	
5	Does your company possess a Quality Management System (e.g. ISO 9001) and/or other similar certificates, accreditations, awards etc.?	
6	Who are your customers?	
7	Are you able to provide an audited financial statement for the last three years? (Yes/No)	
8	Are you able to supply and deliver the above listed item/s throughout Libya?	
9	All information regarding any past and current litigation during the last three (3) years, in which the bidder is involved, indicating the parties concerned, the subject of the litigation, the amounts involved, and the final resolution if already concluded.	
10	Supplier must be authorized seller/reseller/ for the products/goods and shall expressly warrant its status in the offer.	

C. Turnover

<i>Please provide for indicative purpose your company turn-over for the last three years?</i>	
Year	In USD
2020	
2019	
2018	

Signatory:	
Name of Company/Organization/Firm:	
Name:	Title:
Signature:	Date:
Cell No.	

Application Submission Form*(to be printed on company letterhead, signed, dated and stamped)*

Name of Contractor:	[Insert Name of Vendor]]	Date:	Select date
EOI reference:	[Enter EOI Reference]		

To: UNDP Libya

We, the undersigned, apply to be prequalified for the referenced EOI and declare that:

(a) We have examined and have no reservations to the EOI Prequalification Application, including any Addendum (or Addenda to same effect), issued by the procuring UNDP entity in accordance with Instructions to Applicants.

(b) We understand that you may cancel the prequalification process at any time and that you are neither bound to accept any application that you may receive nor to invite the prequalified applicants to bid for the contract subject of this prequalification, without incurring any liability to the Applicants.

(d) *All the information and statements made in this EOI are true and we accept that any misrepresentation contained in it may lead to our disqualification.*

(e) We are currently not on the removed or suspended vendor list of the UN or other such lists of other UN agencies, nor are we associated with, any company or individual appearing on the 1267/1989 list of the UN Security Council;

(f) We have no outstanding bankruptcy or pending litigation or any legal action that could impair our operation as a going concern; and we do not employ, nor anticipate employing, any person who is or was recently employed by the UN or UNDP.

(d) The following information shall be used by UNDP to notify us:

Name
Title
Address:
Tel:
Fax:
E mail:

Best regards,

Signed: *[insert signature(s) of an authorized representative(s) of the Applicant]***Name:** *[insert full name of person signing the application]***In the Capacity of:** *[insert capacity of person signing the application]***Duly authorized to sign the application for and on behalf of:** Applicant's Name *[insert full name of Applicant]***Address:** *[insert street number/town or city/country address]***Dated on:** *[insert day number] day of [insert month], [insert year]***Attachments:**

Following must be provided:

- Certificate of Registration & Trade License of the Business for Lead Company and JV Partner (s);
- Tax registration document for Lead Company and JV Partner (s);

JOINT VENTURE DECLARATION (If Any)*(to be printed on company letterhead, signed, dated and stamped)*

We have entered into a private joint venture in order to submit joint application for the EOI Pre-qualification by **United Nations Development Programme (UNDP) Libya**. If we are prequalified and awarded the contract in the future, the joint venture agreement shall be notarized and submitted to the Contracting Entity before the contract is concluded. Lead partner of our joint venture shall be *[Indicate name of the lead partner]* until the completion of work.

If we are awarded the contract as a result of the joint tender that we submit, we hereby declare, accept and guarantee that the contract shall be signed by all partners and our partner indicated as the lead partner shall have the full power to act for and on behalf of our joint venture in respect of all issues concerning the contract. Please note that the maximum JV partners shall not exceed more than three.

No	Name of the Partner in the JV	Percentage Share ¹
1		%
2		%
3		%

	Lead Partner	Partner	Partner
Name			
Date			
Signature			
Stamp			

¹ Lead partner's share must not be less than 50%

Particular Experience Record of Lead Partner:

S. No.	Description of Projects	Amount	Year

Particular Experience Record of Partner/s:

S. No.	Description of Projects	Partner Name	Amount	Year

Signed: *[insert signature(s) of an authorized representative(s) of the Applicant]*

Name: *[insert full name of person signing the application]*

In the Capacity of: *[insert capacity of person signing the application]*

Duly authorized to sign the application for and on behalf of: Applicant's Name *[insert full name of Applicant]*

Address: *[insert street number/town or city/country address]*

Dated on: *[insert day number] day of [insert month], [insert year]*

General Supplier Experience*(to be printed on company letterhead, signed, dated and stamped)*

No	Name of the Employer / Client (Address and contact details)	Lead Company or Partners (Please specify)	Description of supply	Year	Start and completion Dates	Project type: Supply/Delivery of goods	Contract Price (US\$)
1							
2							
3							

- Certificate/Contract/POs for three executed contracts/supplies to be provided.
- Submission of three satisfactory performance certificates from the top clients to be provided.